

DELAWARE COUNTY COMMISSIONER'S MEETING

May 18, 2015

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:00 a.m. on May 18, 2015. The Agenda was posted May 15, 2015 at 8:40 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner Tom Sanders-Chairman, Commissioner Doug Smith-Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to take action on the following items:

AGENDA #1-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve the minutes of the Regular Meeting dated 5/11/15 as read. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve all claims presented to the Board by County Clerk, Barbara Barnes.

2014-2015 County Health: 293, Kerns, Jennifer, 44.85, Travel; 294, Treat, Michelle, 56.75, Travel; 295, Moore, Marsha, 340.40, Travel; 296, Aep, Public Service Co. Of Okla., 448.05, Electric Service; 297, Xerox Corporation, 431.04, Copies; 298, Verizon Business, 193.76, Long Distance Service; 299, Grove Sun, 65.00, Subscription; 300, Jay Utilities Authority, 379.09, Utilities; Solid Waste Cash Fund: 11, Solid Waste, 140464.47, Solid Waste Sales Tax; Highway: 2183, Sanders, Ross Thomas, 422.14, Travel; 2184, Hampton Inn & Suites, 166.00, Lodging; 2185, Osu-Cpt, 35.00, Reg; 2186, Kemp Stone Co Inc., 296.77, Rock; 2187, Grand Rental Station, 70.00, Rent Of Equipment; 2188, Dub Ross Company Inc., 799.29, Pipe; 2189, Longan Construction, 174.00, Concrete; 2190, Stribling Equipment Llc, 274.74, Parts; 2191, Oklahoma Feed & Farm Supply, 550.00, Weed Killer; 2192, Harrison S Tire Center Inc., 25.00, Tires; 2193, O-Reilly Automotive Inc., 1395.76, Blanket; 2194, Quick Lane, 55.20, Repairs; 2195, Green Country Farm & Home, 99.00, Supplies; 2196, Longan Construction, 356.00, Concrete; 2197, Warren Cat, 334.75, Parts; 2198, Lakeland-Cpp, 2088.20, Fuel; 2199, Warren Cat, 1886.40, Grader Blades; 2200, Longan Construction, 1335.00, Concrete; 2201, Jim Woods Mkt., 997.00, Fuel; 2202, Econo Signs, 2302.44, Signs; 2203, Cintas First Aid & Safety, 300.16, Supplies; 2204, Longan Construction, 1591.76, Hmhl; 2205, Odot, 5004.71, Lease/Pur; 2206, Stephens Auto (Napa), 799.01, Parts; 2207, Gmsa, 73.04, Utilities; 2208, Kemp Stone Co Inc., 674.74, Rock; 2209, Odot, 5467.71, Lease/Pur; 2210, Stephens Auto (Napa), 704.02, Blanket; 2211, Computer Boy, 100.00, Computer Repairs; 2212, Grove Tire & Auto, 15.00, Service; 2213, Lowe S, 414.35, Blanket; 2214, Quill Corporation, 141.24, Office Supplies; 2215, T & W Tires, 149.00, Tires; 2216, Wal-Mart-Exception Processing, 228.51, Supplies; 2217, Atwoods, 59.99, Furniture; 2218, Wallis Lubricants Llc, 997.35, Lubricants; 2219, Cintas Corporation, 270.12, Blanket; 2220, Longan Construction, 7613.58, Asphalt; 2221, Jessie James Tire Inc., 140.00, Labor; 2222, Southern Tire Mart Llc, 2140.00, Tires; 2223, Southern Tire Mart Llc, 2375.00, Tires; 2224, Aep, Public Service Co. Of Okla., 88.79, Electric Service; 2225, Katner Mills (Napa), 13.61, Blanket; 2226, Lakeland-Cpp, 2738.66, Fuel; 2227, Kemp Stone Co Inc., 1349.06, Rock; 2228, Apac-Central Inc., 686.96, Rock; 2229, Atwoods, 276.97, Farm Supplies; 2230, Cintas First Aid & Safety, 109.84, First Aid Supplies; 2231, Kemp Stone Co Inc., 1674.77, Rock; 2232, Kemp Stone Co Inc., 627.42, Rock; 2233, Longan Construction, 985.00, Hmhl; 2234, Kemp Stone Co Inc., 635.93, Rock; 2235, Stribling Equipment Llc, 269.05, Repairs; 2236, Stribling Equipment Llc, 80.35, Parts; 2237, Sisco True-Value Hardware, 50.85, Blanket; 2238, Grand Telephone Co., 171.64, Telephone Service; 2239, At&T, 224.60, Telephone Service; 2240, Odot, 3617.25, Lease/Pur; 2241, Caterpillar Financial Services Corp., 4810.05, Lease/Pur; Ssf: 709, Jay Utilities Authority, 43.23, Utilities; 710, Fuelman Of Oklahoma, 6007.31, Blanket; 711, Hometown Bottled Water Service, 33.00, Water/Rent; 712, Network Fleet Inc., 227.40, Gps; 713, Oklahoma Dept Of Public Safety, 350.00, Olets; 714, Lakeland Office Systems, 19.62, Maintenance; 715, Lakeland Office Systems, 100.00, Lease/Pur; 716, Lakeland Office Systems, 12.15, Maintenance; Doc: 153, Bob Barker Co., 192.10, Jail Supplies; 154, Flower's Baking Co., 102.90, Food; 155, Graves Menu Maker, 32.66, Non-Food; 156, Graves Menu Maker, 919.12, Food; 157, Pacific Concepts, 225.94, Jail Supplies; Emergency Management Cash: 130, Computer Boy, 350.00, Computer Hardware; Fire Department Sales Tax: 901, Rural Water/Gas Dist. #10, 174.69, Utilities; 902, At&T, 219.00,

Telephone Service; 903, Sst, 224.99, Telephone Service; 904, Kenwood Water District, 13.00, Utilities; 905, O-Reilly Automotive Inc., 76.81, Blanket; 906, Speedys 66, 169.47, Blanket; 907, Grand Telephone Co., 46.04, Telephone Service; 908, Rec/Ne Okla Electric Coop, 43.00, Electric Service; 909, Grand Lake Telecommunications, 40.45, Internet; 910, Rec/Ne Okla Electric Coop, 372.00, Electric Service; 911, Midwest Paging, 110.60, Service; 912, Sst, 141.12, Telephone Service; 913, Lowe S, 132.48, Blanket; 914, The Burrows Agency, 2480.00, Insurance; 915, Grand Savings Bank, 2627.68, Lease/Pur; 916, Delaware County Journal, 36.00, Publications; 917, Pearson Education, 270.48, Fire Dept Misc Supplies; 918, O-Reilly Automotive Inc., 273.97, Blanket; 919, O-Reilly Automotive Inc., 94.49, Blanket; 920, Carrot-Top Ind., 113.56, Flags; Records Management/Preservation: 100, Kirby, Loretta R., 177.25, Travel; Use Tax Cash Account: 131, Craig County Sheriff Dept., 4075.00, Inmate Housing; Delaware County Economic Dev: 11, Center For Economic Dev. Law, 480.50, Prof Services; Emergency Mangement Progress Grant: 92, Lakeland Office Systems, 95.10, Maintenance; General: 3429, Thomson Reuters - West, 3325.31, Law Books; 3430, Xerox Corporation, 19.52, Maintenance; 3431, Xerox Corporation, 22.42, Copies; 3432, Cartridge World, 941.94, Office Supplies; 3433, Osu Coop. Extension Service, 3429.00, Personal Services; 3434, American Stamp & Mkt Products, 124.60, Stamps; 3435, Fisher, Jeremy Gus, 55.75, Travel; 3436, Dozier, Sonya S., 38.54, Travel; 3437, Miller, Deborah L., 61.75, Travel; 3438, Trujillo, Chaz C, 231.58, Travel; 3439, January, Delala, 340.72, Travel; 3440, Pace, Teresa A, 237.57, Travel; 3441, Tuder, Wayne, 557.18, Travel; 3442, Buildasign.Com, 136.84, Signs; 3443, Aep, Public Service Co. Of Okla., 143.15, Electric Service; 3444, Rec/Ne Okla Electric Coop, 91.00, Electric Service; 3445, Aep, Public Service Co. Of Okla., 3582.87, Electric Service; 3446, Sac & Fox Nation, 168.88, Juv Det; 3447, Thyssen-Krupp Elevator Corp., 369.00, Service; 3448, Hometown Bottled Water Service, 5.50, Water/Rent; 3449, Affinity 4, 21.12, Long Distance Service; 3450, Rec/Ne Okla Electric Coop, 149.00, Electric Service; 3451, Del Co Rural Water Dist #3, 38.88, Utilities; Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #3-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to receive and file all monthly reports submitted by Delaware County Offices as follows: Sheriff Department, Court Clerk & Assessor. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #4-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve all transfers submitted as follows:

- 1) From Health Department MD3 Capital Outlay to Health Department MD1A Health Personnel Services-\$433,000.00.
- 2) From 20E General Government Capital Outlay to 20H General Government Retirement-\$30,000.00.
- 3) From 17C Assessor Reval-Travel to 17D Assessor Reval-M&O-\$500.00.

Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #5-A motion was not needed to receive and file current Board of Directors and Officers for the Fire Departments as none were submitted.

AGENDA #6-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve set up of Highway Cash for the month of May as follows: DIST. #1: T1 \$33,000.00; T1C \$300.00; T2 \$34,658.45; T2A \$0.00; T2B \$7,700.00; T6 \$1,000.00; CBRI-105 \$4,700.99. DIST #2: T1 \$42,000.00; T1B \$0.00; T1C \$0.00; T2 \$21,176.45; T2A \$200.00; T2B \$12,000.00; T6 \$1,000.00; CBRI-105 \$4,700.99. DIST #3: T1 \$40,000.00; T1B \$4,000.00; T1C \$0.00; T2 \$27,476.45; T2A \$400.00; T2B \$3,500.00; T6 \$1,000.00; CBRI-105 \$4,700.00/GRAND TOTAL: \$243,513.33. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #7-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve blanket purchase orders for the month of May as follows: : DIST #1 (T2-1): Cintas Uniforms-\$400.00; Katner Mills-\$300.00; O'Reilly's Automotive-\$1,500.00; Lowe's Home Center-\$500.00; Sisco True Value-\$200.00; Green Country Farm & Home-\$50.00; Tractor Supply-\$250.00. DIST #2 (T2-2): Jay Plumbing-\$200.00; Cintas Uniforms-\$300.00; Cintas First Aid & Safety-\$300.00; Lindly's Inc.-\$400.00; T. H. Rogers-\$400.00; O'Reilly Auto Parts-\$1,000.00; Stephens Auto-\$2,000.00. DIST #3 (T2-3): Stephen's Auto-\$1,000.00; Kansas Building Supply-\$500.00; O'Reillys-\$500.00; Cintas-\$750.00; Lindly's-\$300.00; Kansas Auto-\$1,000.00; Quantie Auto Supply-\$1,000.00. ASSESSOR (16D): Hometown Bottled Water-\$25.00. COUNTY CLERK (10D): Wal-Mart-\$100.00. SHERIFF (SSF-2): Fuelman-\$10,000.00; RX Shoppe-\$3,000.00; Wal-Mart-\$250.00; US Bank-\$300.00; O'Reillys-\$0.00; Proserve-\$2,500.00; Napa Auto Parts-

\$0.00; Two Brothers Automotive-\$0.00. EMERGENCY MANAGEMENT/ (EMPG): Hometown Bottled Water-\$50.00; Fleet Services Conoco-\$700.00; (EM CASH): Terminex-\$75.00. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #8-A motion was made by Commissioner Kirk and seconded by Commissioner Sanders to approve acceptance of lowest bid submitted on three (3) new 2015 vehicles to be obtained by means of lease purchase for the Delaware County Sheriff's Office using funds from Use Tax. The bid from John Vance Motors on Option #3-Utility Vehicle for the amount of \$26,445.00 was accepted with Welch State Bank providing financing. Roll Call: Commissioner Sanders-yes, Commissioner Smith-no, Commissioner Kirk-yes. Motion carried.

AGENDA #9-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve a borrow permit agreement between Gene Chrisman and Delaware County Commission on property located in District #3. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve a borrow permit agreement between Vernon Chancellor and Delaware County Commission on property located in District #3. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Smith and seconded by Commissioner Sanders to approve acceptance of lowest bid on thirty (30) each portable radios and repeater/antenna for the Monkey Island Fire Department—Bid #14-15/27. The bid was accepted of Rec-Tec for the amount of \$21,485.00. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve contract between Delaware County and Heather Trail for Directly Observed Therapy (DOT). Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to open and review all bids submitted on purchase of light bar package (including installation) and installation of radio and antenna for the Cleora Fire Department with acceptance at a later date. The following bids were submitted: 1) Fleet Distributors-\$3,190.75. 2) Rec-Tec-\$4,673.00. 3) Light Em' Up-\$3,928.81. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to advertise for sealed bids for purchase of air packs/equipment and carbon cylinders for the Tiff city Volunteer Fire Department. Persons submitting a bid are to contact Loretta Kirby, Purchasing Agent located in the County Clerk's Office, Jay, OK. Bids will be opened and reviewed only in regular meeting dated 6/08/15 at 9:00 a.m. in the Commissioner's Meeting Room, Jay, OK. Bids will be received no later than 6/05/15 at 4:00 p.m. in the County Clerk's Office, Jay, OK. Board reserves the right to accept/reject any or all bids and the right to re-advertise. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to advertise for sealed bids for purchase of an emergency light package (including installation) for the Bernice Fire Department. Persons submitting a bid are to contact Loretta Kirby, Purchasing Agent located in the County Clerk's Office, Jay, OK. Bids will be opened and reviewed only in regular meeting dated 6/08/15 at 9:00 a.m. in the Commissioner's Meeting Room, Jay, OK. Bids will be received no later than 6/05/15 at 4:00 p.m. in the County Clerk's Office, Jay, OK. Board reserves the right to accept/reject any or all bids and the right to re-advertise. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve Delaware County Commission response to offer from ODOT County Road Machinery and Equipment

Revolving Fund for Fiscal Year 2015. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Sanders and seconded by Commissioner Kirk to approve CED#1 Materials Request Form in the amount of \$50,000.00 from District #2. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #18-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve Justin Hendren being added as Requisitioning Officer for the Sheriff's Office and removal of Carl Sloan as Requisitioning Officer due to resignation of office. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #19-A motion was made by Commissioner Smith and seconded by Commissioner Kirk for Robert Real, Director, to give an update on Emergency Management's community activities. Real spoke of the siren program with the City of Grove with the installation of 2 new and replacement of 10, the Hazard Mitigation Plan for the County will be coming before the Board shortly to be implemented and assisting the Eucha Fire Department on their annual bike race for children held yearly among other things. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #20-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve Cherokee Nation Road Improvement Request for materials to be used in District #3. The funding would pay for asphalt millings to be crushed up and used to apply to damaged roads as a new surface in the Leach Public School vicinity. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #21-A motion was made by Commissioner Sanders and seconded by Commissioner Smith to approve Resolution creating a Cash Account to be known as Cherokee Lake Estates Donation Project 02-14-14-T. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #22-A motion was made by Commissioner Sanders and seconded by Commissioner Smith to approve surplus of Lincoln Welder, inventory identification #D404-203 for District #2. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #23-A motion was made by Commissioner Sanders and seconded by Commissioner Smith to approve salvage of Lincoln Welder, inventory identification #D404-203 for District #2. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #24-A motion was made by Commissioner Sanders and seconded by Commissioner Smith to approve surplus of 2008 Ford CVP Vin #2FAFP71V08X148225 and 2007 Ford CVP Vin #2FAFP71W37X107711 for the Delaware County Sheriff's Office and to sell the vehicles to Adair County Sheriff's Department, a political subdivision of the State of Oklahoma. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #25-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to advertise for bids on annual uniform service for the County Highway Department. Persons submitting a bid are to contact Loretta Kirby, Purchasing Agent located in the County Clerk's Office, Jay, OK. Bids will be opened and reviewed only in regular meeting dated 6/15/15 at 9:00 a.m. in the Commissioner's Meeting Room, Jay, OK. Bids will be received no later than 6/12/15 at 4:00 p.m. in the County Clerk's Office, Jay, OK. Board reserves the right to accept/reject any or all bids and the right to re-advertise. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #26-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to advertise for sealed bids on road materials for the County Highway Department for six (6) months. Persons submitting a bid are to contact Loretta Kirby, Purchasing Agent located in the County Clerk's Office, Jay, OK. Bids will be opened and reviewed only in regular meeting dated 6/08/15 at 9:00 a.m. in the Commissioner's

Meeting Room, Jay, OK. Bids will be received no later than 6/05/15 at 4:00 p.m. in the County Clerk's Office, Jay, OK. Board reserves the right to accept/reject any or all bids and the right to re-advertise.
Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #27-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to open the floor to any new business. No new business. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #28-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to open the floor to citizen's participation or public comments. None were made. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #29-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to adjourn the meeting at 10:05 a.m. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

ATTEST:



BARBARA BARNES, Delaware County Clerk



TOM SANDERS-Chairman



DOUG SMITH-Member



MARTIN KIRK-Member

