

## DELAWARE COUNTY COMMISSIONER'S MEETING

July 6, 2015

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:00 a.m. on July 6, 2015. The Agenda was posted July 2, 2015 at 8:31 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner Tom Sanders-Chairman, Commissioner Doug Smith-Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to take action on the following items:

**AGENDA #1-A** motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve the minutes of the Regular Meeting dated 6/29/15 as read. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #2-A** motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve all claims presented to the Board by County Clerk, Barbara Barnes.

2014-2015 Sheriff Commissary Profit Fund: 62, Admiral Express Office Supply, 61.30, Jail Supplies; County Health: 339, Killion, Deidra, 64.40, Travel; 340, Grove Sun, 52.00, Publications; 341, Grove Sun, 37.00, Advertisement; Highway: 2561, Osbi, Okla State Bureau Of Investigation, 19.00, Criminal History Check; 2562, Cintas Corporation, 55.80, Uniforms; 2563, Aep, Public Service Co. Of Okla., 182.88, Electric Service; 2564, Aep, Public Service Co. Of Okla., 151.15, Electric Service; 2565, 4 State Drug & Alcohol Screening, 147.75, Drug Testing; 2566, Kemp Stone Co Inc., 1389.18, Rock; 2567, Cintas First Aid & Safety, 44.02, First Aid Supplies; 2568, Osbi, Okla State Bureau Of Investigation, 38.00, Criminal History Check; 2569, Kemp Stone Co Inc., 1230.71, Rock; 2570, Welch State Bank, 6515.00, Lease; 2571, Grand Savings Bank, 3108.91, Lease; Community Center Cash: 22, Jay Utilities Authority, 233.64, Utilities; Ssf: 854, Jay Utilities Authority, 48.18, Utilities; 855, Verizon Wireless, 1820.62, Wireless Service; 856, Graves Menu Maker, 1059.37, Food; 857, Quill Corporation, 1224.00, Furniture; Doc: 177, Rx Shoppe, 38.00, Med; 178, Graves Menu Maker, 39.49, Non-Food; 179, Flower's Baking Co., 102.90, Food; 180, Rx Shoppe, 211.00, Med; 181, Rx Shoppe, 26.00, Med; Resale: 361, Tm Consulting, 941.61, Software; Use Tax Cash Account: 148, Grove Electric & Lighting, 1159.98, Lighting Supplies; 149, Norm S Plumbing, 112.50, Plumbing Service/Repairs; General: 3958, Quill Corporation, 1040.00, Furniture; 3959, Cj Septic Pumping, 800.00, Septic Service; 3960, Jay Utilities Authority, 1890.75, Utilities; 3961, Delaware County Journal, 1948.28, Blanket; 3962, Decor, 375.00, Roof Repair; 3963, Osbi, Okla State Bureau Of Investigation, 38.00, Criminal History Check; 3964, Ozark Leasing, 96.17, Lease/Pur; 3965, Delaware County Journal, 35.40, Publications;

2015-2016 Highway: 1, Jay Utilities Authority, 126.40, Utilities; 2, Grand Savings Bank, 3108.91, Lease/Pur; Lien Fee: 1, Hometown Bottled Water Service, 12.47, Water/Rent; Resale: 1, Maverick Computer Enterprises, 500.00, System Support; 2, Maverick Computer Enterprises, 600.00, Maintenance; 3, Mail Finance, 4657.08, Lease; Emergency Management Cash: 1, Welch State Bank, 766.82, Lease/Pur; Del. Co. 1/2 Cent Sales Tax Justice Auth: 1, Bancfirst, 92444.20, Judgement Pmt.; Fire Department Sales Tax: 1, Rec/Ne Okla Electric Coop, 181.00, Electric Service; 2, At&T, 67.61, Telephone Service; 3, Sba Steel Llc, 129.88, Rent; 4, Rec/Ne Okla Electric Coop, 264.00, Electric Service; 5, Gmsa, 88.10, Utilities; Use Tax Cash Account: 1, Kellpro Inc., 1926.40, Web; General: 1, Thyssen-Krupp Elevator Corp., 1352.47, Maintenance; 2, Hometown Bottled Water Service, 8.00, Water/Rent; Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #3-A** motion was made by Commissioner Smith and seconded by Commissioner Kirk to receive and file all monthly reports submitted by Delaware County Offices as follows: Health Dept., County Clerk, and Assessor. The monthly Cash Fund Estimate of Needs and Request for Appropriations are as follows:

**HIGHWAY**

T-1	Salaries	\$	115,000.00	
T-1-B	Part-time	\$	6,000.00	
T-1-C	Travel	\$	300.00	
T-2	M&O	\$	69,250.72	
T-2A	Postage & Telephone	\$	600.00	
T-2B	Lease Purchase	\$	23,200.00	
T-6	Insurance	\$	3,000.00	
02-002-13 T Donation		\$		
T-2-2		\$		
T-2-2		\$		
T-2	GSB-DD- Int Earned	\$	163.78	
D-2		\$		
T-2-3	D#3 30 USED GRADERS/J COCKRELL	\$	120.00	
T-2-2		\$		
		\$		
T-2-3		\$		
T-2-1		\$		
T-2-3	Sale of scrap iron	\$		
T-2-3		\$		
T-2-3		\$		
T-2-3		\$		
T-2-3		\$		
T-2		\$		
T-2-1		\$		
	<b>TOTAL</b>	\$		217,634.50
CBRI-105	Bridge/M&O	\$		17,169.78
CED-1-3-08	Circuit Engineering Dist. #1	\$		
	<b>TOTAL</b>	\$		234,804.28

**FIRE DEPARTMENTS**

FD-BE-2	Bernice M&O	\$	1339.48	
FD-BE-2	Interest	\$	10.92	
FD-BE-1C	Bernice Travel	\$		
FD-BE-1C	Bernice Travel Interest	\$	.54	
FD-BE-3	Bernice Cap. Outlay	\$	4018.43	
FD-BE-3	Bernice Cap. Outlay Interest	\$	9.54	
FD-BT-1C	Butler Travel Interest	\$	.10	
FD-BT-2	Butler M&O	\$	1339.48	
FD-BT-2	Butler Interest	\$	.81	
FD-BT-3	Butler Cap. Outlay	\$	4018.43	
FD-BT-3	Butler Interest	\$	11.55	
FD-CC-2	Colcord M&O	\$	267.90	
FD-CC-2	Colcord Interest	\$	1.08	
FD-CC-1-C	Colcord Travel	\$	53.58	
FD-CC-1-C	Colcord Travel Interest	\$	1.16	
FD-CC-3	Colcord Cap. Outlay	\$	5036.43	
FD-CC-3	Interest	\$	15.18	
FD-CL-2	Cleora M&O	\$	-0-	
FD-CL-2	Cleora Interest	\$	.01	

FD-CL-3	Cleora Cap. Outlay	\$	5357.91
FD-CL-3	Cleora Interest	\$	12.63
FD-CS-2	Cowskin M&O	\$	2678.96
FD-CS-2	Interest	\$	1.17
FD-CS-3	Cowskin Cap. Outlay	\$	2678.95
FD-CS-3	Interest	\$	1.16
FD-EU-1C	Eucha Travel	\$	267.90
FD-EU-1-C	Eucha Travel Interest	\$	1.09
FD-EU-2	Eucha M&O	\$	1607.38
FD-EU-2	Interest	\$	1.61
FD-EU-3	Eucha Cap. Outlay	\$	3482.64
FD-EU-3	Interest	\$	5.29
FD-FR-1-C	Flintridge Travel Interest	\$	.01
FD-FR-2	Flintridge M&O	\$	5357.91
FD-FR-2	Interest	\$	9.01
FD-FR-3	Flintridge Cap. Outlay	\$	-0-
FD-FR-3	Interest	\$	.05
FD-FR-3	St. of Ok-Dept. of Civil Engineer.	\$	-0-
FD-GR-1-C	Grove Travel Interest	\$	.19
FD-GR-2	Grove M&O	\$	2678.96
FD-GR-2	Interest	\$	4.34
FD-GR-3	Grove Cap. Outlay	\$	2678.96
FD-GR-3	Interest	\$	2.17
FD-HG-2	Hickory Grove M&O	\$	2678.96
FD-HG-2	Interest	\$	3.89
FD-HG-3	Hickory Grove Cap. Outlay	\$	2678.96
FD-HG-3	Interest	\$	18.32
FD-JA-1-C	Jay Travel	\$	-0-
FD-JA-2	Jay M&O	\$	535.79
FD-JA-2	Interest	\$	.36
FD-JA-3	Jay Cap. Outlay	\$	4822.13
FD-JA-3	Interest	\$	2.36
FD-KS-1C	Kansas Travel Interest	\$	.20
FD-KA-2	Kansas M&O	\$	2678.96
FD-KS-2	Interest	\$	2.88
FD-KA-3	Kansas Cap. Outlay	\$	2678.96
FD-KS-3	Interest	\$	5.45
FD-KW-1C	Kenwood Travel Interest	\$	.23
FD-KW-2	Kenwood M&O	\$	1607.38
FD-KW-2	Interest	\$	2.87
FD-KW-3	Kenwood Cap. Outlay	\$	3750.54
FD-KW-3	Interest	\$	20.25
FD-LE-1C	Leach Travel Int	\$	.78
FD-LE-2	Leach M&O	\$	2143.17
FD-LE-2	Interest	\$	6.77
FD-LE-3	Leach Cap. Outlay	\$	3214.75
FD-LE-3	Interest	\$	19.23
FD-LS-1C	Lakemont Travel Interest	\$	.51
FD-LS-2	Lakemont Shores M&O	\$	1339.48
FD-LS-2	Lakemont Shores Interest	\$	2.35
FD-LS-2	Lakemont/Emerg. Apparatus Ref.	\$	-0-
FD-LS-3	Lakemont Shore Cap. Outlay	\$	4018.44
FD-LS-3	Lakemont Shore CO Interest	\$	17.65

FD-MI-1C	MonkeyM&O	\$	-0-	
FD-MI-2	Monkey Isl. M&O Interest	\$	.11	
FD-MI-3	Monkey Isl. Cap. Outlay	\$	5357.92	
FD-MI-3	Monkey Isl. CO Interest	\$	8.95	
FD-OK-1-C	Oaks Travel	\$	250.00	
FD-OK-1-C	Oaks Travel Interest	\$	1.01	
FD-OK-2	Oaks M&O	\$	2000.00	
FD-OK-2	Oaks M&O Interest	\$	2.56	
FD-OK-3	Oaks Cap Outlay	\$	3107.92	
FD-OK-3	Oaks Cap Outlay Interest	\$	7.73	
FD-TC-1C	Tiff City Travel	\$	200.00	
FD-TC-1C	Interest	\$	.94	
FD-TC-2	Tiff City M&O	\$	2578.96	
FD-TC-2	Interest	\$	18.14	
FD-TC-3	Tiff City Cap. Outlay	\$	2578.96	
FD-TC-3	Tif City CO Interest	\$	12.02	
FD-TJ-1-C	TiaJuana Travel Interest	\$	.86	
FD-TJ-2	Tiajuana M&O	\$	2678.96	
FD-TJ-2	Interest	\$	12.56	
FD-TJ-3	Tiajuana Cap. Outlay	\$	2678.96	
FD-TJ-3	Interest	\$	20.84	
FD-WS-1C	West Siloam Springs Travel	\$	500.00	
FD-WS-1C	Interest	\$	0.54	
FD-WS-2	West Siloam Springs M&O	\$	2428.96	
FD-WS-2	Interest	\$	1.91	
FD-WS-3	West Siloam Springs Cap. Outlay	\$	2428.96	
FD-WS-3	Interest	\$	1.49	
FD-ZN-1C	Zena Travel Interest	\$	.16	
FD-ZN-2	Zena M&O	\$	2678.96	
FD-ZN-2	Interest	\$	22.85	
FD-ZN-3	Zena Cap. Outlay	\$	2678.96	
FD-ZN-3	Interest	\$	4.19	
FD-TC-3		\$		
FD-FR-3		\$		
	Grand Total	\$		107,485.91
<b>SPECIALS</b>				
½ SW	½ Cent Solid Waste Cash Fund	\$	133,947.94	
SSF-2	Sheriff Service Fee Cash Fund	\$	5,055.50	
DOC	Sheriff DOC Cash Fund	\$	3,623.34	
CCC	Community Center Cash Fund	\$	150.00	
DCJA	½ cent Justice Authority	\$	135,855.65	
HWY CASH	Cherokee Lake Est POA	\$	25,000.00	
SCPF	Sheriff Comm Profit Fund	\$	659.15	
		\$		
		\$		

ADJA	Alt. to Detention of Juveniles	\$	2983.19	
RMP-1	Personal Services	\$	4980.00	

RMP-1C	Travel	\$	-0-
RMP-2	M&O	\$	-0-
RMP-3	Capital Outlay	\$	-0-
CCLF	Lien Fee	\$	1275.45
CCA	Commissioner's Cash	\$	0-
CCC	Comm. Center Cash	\$	0-
CCSP	Court Clerk Special/Special Appr.	\$	-0-
CCRCF	Court Clerk Revolving Fund	\$	7634.44
USE TAX	Use Tax	\$	14353.43
½ CH	½ Cent Courthouse	\$	194.06
SW-2	Solid Waste M&O	\$	-0-
DCFP	Del. Co. Flood Plan	\$	-0-
SSF-2	M&O	\$	10000.00
SSF-1	Personal Services	\$	10702.79
SSFF	Sheriff Special Forfeiture Fund	\$	-0-
SCPF	Sheriff Commissary Profit	\$	-0-
MDIA	Payroll	\$	-0-
M-D-1	County Health	\$	-0-
M-D-2	Health M&O	\$	0-
CAFRF	Co. Assessor Fee Rev. Fund	\$	84.00
LL	Law Library	\$	1963.64
10A	County Clerk Pers. Serv.	\$	-0-
MTCF	Mtg. Tax Cert Fee	\$	710.00
RCT	Refund of Current Tax	\$	729.00
RESALE	Reimb. of Deductions from Resale	\$	-0-
22A	Election Board Overtime	\$	-0-
DCUF	Drug Court User Fee	\$	570.00
DCGF	Drug Court Grant Fund	\$	-0-
STF	Sheriff Training Fund	\$	-0-
TRASH COP	Trash Cop Program DCRF-TCGA	\$	-0-
STOP	STOP Grant Fund	\$	-0-
EM CASH	Civil Emerg. Mgt.	\$	-0-
EMPG	Emerg. Mgt. Perf. Grant	\$	-0-
DCEFTA	Delaware County Educational Fac	\$	-0-
OHSO	OK Hwy. Safety Cash	\$	-0-
SSFCH	Sheriff Ct. Hse. Security	\$	2090.97
DOC	Sheriff Department of Corrections	\$	-0-
DCEDA	Del. Cty/ Economic Dev.Auth.	\$	3460.44
DCJA	½ CENT Justice Auth.	\$	196.54
DCCA	Del. Co. Child Abuse	\$	-0-
DOC-1	Sheriff Personal Service	\$	-0-
DCSO	Del. Co. Sheriff Monitoring	\$	-0-

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Kirk-yes. Motion carried.

AGENDA #4-A motion was not needed to approve transfers as none were submitted.

AGENDA #5-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve Officers for the Oklahoma State University Extension Office for FY: 2015-2016 as follows: Amber Whitlock-

Receiving/Inventory, Amy O'Bryan-Requisitioning. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #6-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve Officers for the Delaware county Court clerk's Office for FY: 2015-2016 as follows: Julie Stonecipher, Martha Cone, Pam Shotpouch & Patty Wiese-Receiving, Karma Sapp, Amanda Jones, Caroline M. Weaver, Veronica Short & Mary Killion-Requisitioning, Caroline M. Weaver & Pam Shotpouch-Inventory. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #7-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve Officers for the Delaware County Treasurer's Office for FY: 2015-2016 as follows: Pam Blecha, Jackie Wyatt & Martha Williams-Receiving, Susan Duncan & Treasa Earp-Requisitioning, Merikki Trujillo, Pam Hale & Lesley Simpson-Inventory. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #8-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve Officers for the Delaware county Assessor's Office for FY: 2015-2016 as follows: Chandra Jeffries & Sonya Dozier-Receiving, Wayne Tuder & Delala January-Requisitioning, Sonya Dozier-Inventory. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #9-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve annual contracts for the Delaware County Assessor's Office for FY 2015-2016 as follows: CAMA Software and Support- Landmark GSI, Hometown Bottled Water, and Mapping software Maintenance- ESRI, Inc. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to approve annual contracts for the Delaware County Treasurer's Office for FY 2015-2016 as follows: Xerox, Neopost USA, Maverick Computers Enterprises, Hometown Bottled Water, and TM Consulting. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve the Designation of Record for the office of the County Court clerk, Caroline M. Weaver. The Delaware County Court Clerk designates Karma Sapp, her 1<sup>st</sup> Deputy. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve agreement between Delaware County and the Oklahoma Department of Agriculture, Food & Forestry Wildlife Services Division for predator and rodent services within agreement for FY 2016. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to discuss entering into a contract with Employee Screening Services for FY: 2015-2016 to provide drug and alcohol monitoring services. Accept contract with Employee Screening Services subject to review by Assistant District Attorney. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Sanders and seconded by Commissioner Kirk to discuss the renewal/nonrenewal of existing contract with 4 State Drug and Alcohol Screening Services. Motion made to not renew and pay \$250.00 to "Opt out" of current contract. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve and accept by Hickory Grove Fire Department the lowest or best bid submitted for purchase of emergency light package, including installation. The lowest bid was accepted from Fleet Distributors Express in the

amount of \$6,655.93. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to receive and file Resolution of the Jay Public School district Board of Education adopting the Delaware County Natural Hazard Mitigation Plan. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve to hear a presentation by Michael Cosgrove with Mercy Lifeline concerning Air Medical Services Membership Program Plan. After the presentation, Commissioners asked Mr. Cosgrove to speak with HR Director, Vicki Cossairt, in regards to the possibility of a corporate plan. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #18-A motion was made by Commissioner Sanders and seconded by Commissioner Smith to approve agency agreement form between Delaware County and Brewer Construction Company of Eastern Oklahoma, Inc. for the Delaware County Courthouse Renovation. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #19-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve refund utility permit deposit to Patrick and Margaret Carroll. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #20-A motion was made by Commissioner Sanders and seconded by Commissioner Kirk to approve July 2015 blanket purchase orders for the Courthouse Facilities Director and Human Resources Director. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #21-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve and acknowledge that the County owned laptop has been assigned to the use of the Courthouse Facilities Director. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #22-A motion was made by Commissioner Sanders and seconded by Commissioner Kirk to approve advertisement for sealed bids for the construction of RCB installation and road repairs to be received by Garrett Ball, Project Manager at the office of Rose & McCrary, P.C. until Tuesday, July 21, 2014 at 10:00 a.m. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #23-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to approve renewal of Grand Gateway annual membership agreement for FY: 2015-2016 in the amount of \$4,000.00. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #24-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to open the floor to any new business. No new business. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

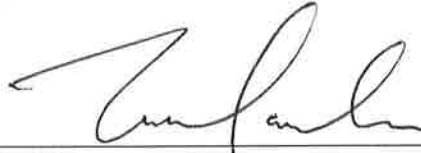
AGENDA #25-A motion was made by Commissioner Smith and seconded by Commissioner Kirk to open the floor to citizen's participation or public comments. Commissioner Sanders stated that signs being posted for road issues are still being moved or taken down by the public. Signs are set up for public safety. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #26-A motion was made by Commissioner Kirk and seconded by Commissioner Smith to adjourn the meeting at 10:15 a.m. Roll Call: Commissioner Sanders-yes, Commissioner Smith-yes, Commissioner Kirk-yes. Motion carried.

ATTEST:



BARBARA BARNES, Delaware County Clerk



TOM SANDERS-Chairman

DOUG SMITH-Member



MARTIN KIRK-Member