

DELAWARE COUNTY COMMISSIONER'S MEETING

June 2, 2020

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:00 a.m. on June 2, 2020. The Agenda was posted June 1, 2020 at 8:25 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Russell Martin-Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

AGENDA #1- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve the minutes of the Regular Meeting dated May 26, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:
2019-2020 CBRI 63, KEMP STONE CO INC., 5044.40, ROAD MATERIALS64, LONGAN CONSTRUCTION, 891.00, ROAD MATERIALS; Emergency Mgmt 107, BOLT FIBER, 166.92, INTERNET108, VERIZON WIRELESS, 83.23, WIRELESS SERVICE109, GMSA, 48.00, UTILITIES; General 3503, QUILL CORPORATION, 824.92, TONER3504, POSTAGE BY PHONE RESERVE ACCT, 1000.00, POSTAGE3505, AMAZON.COM / SYNCB, 1267.41, CAMERA3506, U.S. POSTMASTER, 1100.00, POSTAGE3507, QUILL CORPORATION, 111.23, OFFICE SUPPLIES3508, GROVE ELECTRIC & LIGHTING, 28.35, LABOR3509, THE AMERICAN, 466.50, PUBLICATIONS3510, THE AMERICAN, 36.75, PUBLICATIONS3511, QUILL CORPORATION, 91.97, COVID-193512, DASH MEDICAL GLOVES INC., 267.60, COVID-19; Health 297, AT&T MOBILITY, 155.97, WIRELESS SERVICE298, STATE PEST CONTROL, 40.00, EXTERMINATION; Highway 2040, REFLECTIVE APPAREL FACTORY, 616.93, CLOTHING2041, KEMP STONE CO INC., 1250.08, ROAD MATERIALS2042, LAKELAND-CPP, 1214.73, FUEL2043, SUMMIT TRUCK GROUP, 2037.04, REPAIRS2044, P & K EQUIPMENT, 191.22, PARTS2045, LAKELAND-CPP, 1619.70, FUEL2046, LAKELAND-CPP, 1438.14, FUEL2047, J & J AUTO SUPPLY, 480.51, MISC2048, UNIFIRST, 664.65, UNIFORMS2049, LINDLY S INC., 118.00, MISC2050, PARTS CITY LTE, 554.46, MISC2051, CABIN DIESEL SERVICE INC., 659.77, PARTS2052, LAKELAND-CPP, 1762.60, FUEL; Rural Fire-ST 1135, REC/NE OKLA ELECTRIC COOP, 134.00, ELECTRIC SERVICE1136, O-REILLY AUTOMOTIVE INC., 589.99, BLANKET1137, PARTS CITY LTE, 187.18, BLANKET1138, PARTS CITY LTE, 143.25, BLANKET1139, OAKS #1 STOP, 173.59, BLANKET1140, PARTS CITY LTE, 234.38, BLANKET1141, SST, 134.69, TELEPHONE SERVICE1142, KANSAS BUILDING SUPPLY INC., 915.99, LIGHTS; SH Commissary 99, PRECISION VAPOR, 1510.50, VAPOR STICKS100, PRODIGY SOLUTIONS, 536.34, VENDOR SERVICES; SH Sve Fee 941, QUILL CORPORATION, 151.52, OFFICE SUPPLIES942, WAL-MART-EXCEPTION PROCESSING, 190.34, MISC943, VERIZON WIRELESS, 43.22, WIRELESS SERVICE944, BOB BARKER CO., 170.61, HYGIENE PRODUCTS945, THE PAPERCLIP OFFICE SUPPLIES, 200.75, COVID-19946, GRAVES MENU MAKER, 76.57, NON-FOOD947, GRAVES MENU MAKER, 1535.56, VENDOR SERVICES Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #3-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Reports were submitted by the County Clerk and the County Health Department.

AGENDA #4-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to hear Human Resources on current status regarding Families First Coronavirus. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Cossairt reported that the number of COVID cases are 100 with 16 deaths. The courthouse hours are the same as was reported last week. Cossairt has been gathering guidelines about out of state travel and rules for employees returning to work after out of state travel. Cossairt reminded that telemedicine is available to employees.

AGENDA #5-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to discuss and review the county's policies in relation to Covid 19 and take action to modify those policies as needed. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Poindexter questioned what the time frame for BOCC to go back to meeting in person or whether to continue meeting via zoom or this would happen during Phase 4. District Attorney Kenny Wright said that there was no new guidelines from the governor. He said we are getting closer and that he had spoken with Judge Denney and we do not want to get in a rush and need to wait a couple of weeks to see if there is a bump in COVID cases from the Memorial Day holiday. There is a need to track to trend

in numbers and make sure the numbers are being accurately represented from a statistical standpoint. Commissioner Poindexter said that he had spoken with the mayor of Jay who said that the Community Center in Jay will remain closed until June 15. There is no definite date as to when the Community Center is safe to re-open.

AGENDA #6-A motion was made by Commissioner Martin seconded by Commissioner Kirk to open sealed annual election ballots with possible acceptance. Co Bid #19-20/15. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Bids were received by Midwest Printing and Royal Printing. There was a one cent difference in the bids. Crystal January, Election Board Secretary, wanted to choose Midwest Printing because they have done an excellent job in past years and are located in Sapulpa making it possible for to obtain additional supplies quickly if needed. A motion was made by Commissioner Martin and seconded by Commissioner Kirk to select Midwest Printing.

AGENDA #7-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve intrafund transfer in the amount of 8 cents from County Clerk Personal Services to County Clerk Travel Expense. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #8-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve intrafund transfer in the amount of \$390.81 from Maintenance M&O account to Maintenance Person Service Account. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #9-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve intrafund transfer in the amount of \$184.86 from HR M&O to HR Personal Services. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve fiscal year 2020-2021 officers for the County Clerk's Office as follows: Barbara Barnes and Tayla Douglas-Requisitioning Vici Kirby, Teresa Gross and Rachel Duffield-Receiving Frances Fanning-Inventory Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #11 -A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve fiscal year 2020-2021 officers for the County Court Clerk's Office as follows: Karma Sapp, Ashley Jackson, Caroline Weaver, Natasha Isaac and Veronica Short-Requisitioning Melissa Carpenter, Pam Shotpouch, Kami Davis and Chelsea Hicks-Receiving Caroline Weaver and Pam Shotpouch-Inventory Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #12 -A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve fiscal year 2020-2021 officers for the County Election Board Office as follows: Crystal January-Requisitioning Anna Reece and Tara Seyer-Receiving Crystal January and Anna Reece-Inventory Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #13 -A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to receive and forward to ACCO (Insurance Carrier) Tort Claim Notice of John Coltan Banks, et al. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #14 -A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to receive and forward to ACCO (Insurance Carrier) Tort Claim Notice of Cindy Johnson. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve fiscal year 2020-2021 contracts for the Office of the County Clerk. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve fiscal year 2020-2021 contracts for the Delaware County Election Board. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to direct the County Treasurer to reimburse the County Election Board Personal Services, Part Time Help, Travel or M&O General Fund Accounts pursuant to title 62, Section 335 of the Oklahoma Statutes. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #18-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve error correction transfer in the amount of \$3,200 from Dist #2 to M&O to Dist #1 M&O Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #19-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to receive and file certificate of liability insurance and current list of board members for the Oaks Fire Department as follows: Julienne Sanders-Mayor Nancy Kimbrell-City Clerk Jessie Reed-Member Virginia Gritts-Member May Byrd-Member; Vice Osburn-Fire Chief Phred Ponick-asst Chief Vince Osburn and Barbara Barnes-Requisitioning Melvin Blossom-Receiving Ashlynn Waits and Shyann Brighti-Inventory Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #20-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to receive and file Eastern Oklahoma Library System Preliminary Fiscal Year 2021 Budget. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried

AGENDA #21-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to file new subdivision plat called Timberlake Phase I per request of Grand Lake surveying. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Commissioner Martin made a motion and was seconded by Commissioner Kirk to table item until June 9. Roll Call: Commissioner Poindexter-yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried.

AGENDA #22-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve for discussion with possible action of transfer in the amount of \$5,000 from 93A (Dispatch Payroll) to 93D (Dispatch M&O) because of overage in payroll funds due to shortage of personnel. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried Sheriff Moore said the funds would be used to purchase chairs, file cabinets and other office supplies needed by the dispatch center.

AGENDA #23-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve for discussion with possible action of transfer in the amount of \$70,000 from 04A (Sheriff Payroll) to 04D (Sheriff M&O) because of overage in payroll funds due to shortage of personnel. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried Sheriff Moore said the funds would be used to pay maintenance dues for the x-ray machines and other maintenance items as well as two new trucks costing approximately \$55,000 which did not include outfitting them. Commissioner Martin said that he had a problem using payroll funds for something other than raises for employees. Sheriff Moore said that if he gave raises, he could not be assured that he would be given money in the next budget to sustain the raises. Commissioner Moore said that he has an excess amount of money in payroll accounts due to the shortage of staffing because he was losing employees to counties and municipalities paying more. Commissioner Martin asked that the board receive an itemized list of items that the sheriff's office is wanting to pay for the commission to review. Commissioner Martin also said that would get with the County Assessor to see if she could estimate what the county funds would be for the next fiscal year. Commissioner Poindexter asked how many employees the Sheriff's Office currently has. Sheriff Moore said that there are currently 43. Commissioner Martin made a motion and was seconded by Commissioner Kirk to table this item until June 9. Roll Call: Commissioner Poindexter-yes Commissioner Martin-yes Commissioner Kirk-yes Motion carried.

AGENDA #24-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve for discussion with possible action of transfer in the amount of \$35,000 from 93A (Dispatch Payroll) to 04D (Sheriff M&O) because of overage in payroll funds due to shortage of personnel. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried Sheriff Moore said he wanted to use this money for the same things he spoke of in Agenda Item #22. Commissioner Martin made a motion and was seconded by Commissioner Kirk to table this item until June 9. Roll Call-Commissioner Poindexter- yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried.

AGENDA #25-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve agreement by and between the City of Grove and Delaware County concerning the Emergency Management Building Lease. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried Commissioner Poindexter made a motion and was seconded by Commissioner Kirk to table this item until June 9, 2020. Roll Call-Commissioner Poindexter- yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried.

AGENDA #26-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to open the floor for new business. Roll Call-Commissioner Poindexter- yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried. There was no new business.

AGENDA #27--A motion was made by Commissioner Martin and seconded by Commissioner Kirk to adjourn at 10:58 a.m. Roll Call-Commissioner Poindexter- yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried.

DELAWARE COUNTY BOARD OF COMMISSIONERS

David Poindexter

Attest: *Barbara Barus* County Clerk

