



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

October 20, 2020

The Board of County Commissioners of Delaware County met in Regular Session at 9:05 a.m. on October 20, 2020. The Agenda was posted October 19, 2020 at 8:55 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Russell Martin Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

AGENDA #1- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve the minutes of the Regular Meeting dated October 13, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes Motion carried.

AGENDA #2-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve payment of claims submitted by the County Clerk's Office. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes Motion carried. 2020-2021 Court Clerk Special 73, OESC, 194.26, TAXES; Economic Development Sales Tax 4, DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY, 11023.94, DCEDA SALES TAX; General 1050, XEROX CORPORATION, 192.98, SERVICE1051, XEROX CORPORATION, 166.23, SERVICE1052, THE AMERICAN, 38.00, SUBSCRIPTION1053, OME CORP GENESIS, 437.00, INK1054, LAKELAND OFFICE SYSTEMS, 170.61, COPIES1055, QUILL CORPORATION, 184.26, OFFICE SUPPLIES1056, THE PAPERCLIP OFFICE SUPPLIES, 237.94, COPY PAPER1057, PITNEY BOWES, 80.74, POSTAGE SUPPLIES1058, THE AMERICAN, 270.70, PUBLICATIONS1059, REC/NE OKLA ELECTRIC COOP, 72.00, ELECTRIC SERVICE1060, RANDALL REPAIRS, 305.95, APPLIANCES/REPAIRS1061, OESC, 2682.45, TAXES1062, BOLT FIBER OPTICS SERVICES, 30962.01, COMPUTER EQUIP1063, AMAZON.COM / SYNCB, 124.13, COVID-191064, QUILL CORPORATION, 252.56, OFFICE SUPPLIES1065, DEL CO RURAL WATER DIST #3, 45.00, UTILITIES1066, REC/NE OKLA ELECTRIC COOP, 226.00, ELECTRIC SERVICE; Health 66, KILLION, DEIDRA, 44.85, TRAVEL67, GREER, JESSICA, 28.75, TRAVEL68, MCARTHUR, MARSHA, 41.40, TRAVEL; Highway 562, OESC, 287.61, TAXES563, OESC, 265.11, TAXES564, SOUTHERN TIRE MART LLC, 3224.48, TIRES565, JOPLIN FREIGHTLINER SALES INC., 83.08, PARTS566, OESC, 435.26, TAXES; Judgement-ST 4, DELAWARE COUNTY JUSTICE AUTHORITY, 194915.70, JUSTICE AUTHORITY SALES TAX; Law Library 2, LAW LIBRARY REVOLVING FUND, 4653.94, LAW LIBRARY; ML Fee 5, HARVEST FIELDS VENDING, 12.50, WATER/RENT; Mtg Cert 11, HARVEST FIELDS VENDING, 12.49, WATER/RENT; Resale 81, OESC, 90.18, TAXES82, QUADIENT LEASING, 165.89, LEASE PAYMENT; RM&P 49, OESC, 12.34, TAXES; Rural Fire-ST 291, CONSOLIDATED FLEET SERVICES, 153.60, LADDER INSPECTIONS292, BERNICE SANITATION LLC, 29.00, SANITATION293, AAA FIRE SAFETY, 14929.00, COVID-19294, SOUTHERN TIRE MART LLC, 3122.44, TIRES295, BERNICE SANITATION LLC, 50.00, SANITATION296, SUDDENLINK, 99.83, TELEPHONE SERVICE297, WELCH STATE BANK, 1422.90, LEASE/PUR298, WELCH STATE BANK, 1412.08, LEASE/PUR299, SPEEDY S #4, 191.77, BLANKET300, J & J AUTO SUPPLY, 137.45, BLANKET301, GRAND LAKE TELECOMMUNICATIONS, 90.00, INTERNET302, GRAND TELEPHONE CO., 83.76, TELEPHONE SERVICE303, O-REILLY AUTOMOTIVE INC., 483.43, BLANKET304, RURAL WATER/GAS DIST. #10, 144.19, UTILITIES305, BERNICE SANITATION LLC, 50.00, SANITATION306, AMERICAN AED, LLC, 2478.00, COVID-19307, LAKELAND-CPP, 449.70, FUEL308, REC/NE OKLA ELECTRIC COOP, 159.99, ELECTRIC SERVICE309, GRAND LAKE TELECOMMUNICATIONS, 35.00, INTERNET310, GRAND TELEPHONE CO., 85.57, TELEPHONE SERVICE311, BANK OF GRAND LAKE, 2078.45, LEASE/PUR312, CONSOLIDATED FLEET SERVICES, 1024.20, LADDER INSPECTIONS313, REC/NE OKLA ELECTRIC COOP, 68.00, ELECTRIC SERVICE314, NEW-MAC ELECTRIC COOPERATIVE, 42.50, ELECTRIC SERVICE315, J & J AUTO SUPPLY, 51.11, MONTHLY SERVICE316, VILES LAWN CARE, 240.00, LAWN CARE; SH Commissary 21, PRODIGY SOLUTIONS, 717.26, SUPPLIES; SH Svc Fee 210, OESC, 155.82, TAXES211, ALLENS TIRE & AUTO, 337.82, MISC212, U.S. BANK, 243.68, MISC213, GRAND TELEPHONE CO., 1321.13, TELEPHONE SERVICE214, OMNI III CABLE TV INC., 2.50, CABLE TV215, LAKELAND OFFICE SYSTEMS, 385.57, COPIES216, J & J AUTO SUPPLY, 27.05, MISC217, SOUTHERN UNIFORM AND EQUIP, 823.18, UNIFORMS-DCSO218, CHARM TEX, 145.80, CLOTHING219, SOUTHERN UNIFORM AND EQUIP, 91.28, UNIFORMS-DCSO220, AEP(LEASE), 200.00, LEASE221, HOMETOWN BOTTLED WATER SERVICE, 6.25, LEASE222, QUILL CORPORATION, 594.16, OFFICE SUPPLIES223, QUILL CORPORATION, 76.99, BATTERY224, MUSKOGEE COMMUNICATIONS INC., 92.50, DCSO VEHICLE EQUIPMENT225, AAVCOR, 38.00, DRUG TESTING226, GRAVES MENU MAKER, 749.31, VENDOR SERVICES227, CENTURYLINK, 32.72, LONG DISTANCE SERVICE; SW Mgt 4, SOLID WASTE, 188791.32, SOLID WASTE SALES TAX

AGENDA #3-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Reports provided by Court Clerk.

AGENDA #4-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to set-up of highway cash for November, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. District #1 – Salaries \$38,000 M&O - \$22,946.46 Travel - \$1,000 Lease/Purchase - \$12,000 Insurance \$1,000 TOTAL \$74,946.46 CBRI 105-1 \$7,142.85 CRIR-MV \$22,830.99; District #2 – Salaries \$50,000 M&O - \$34,777.45 Lease/Purchase - \$12,000 Insurance \$1,000 TOTAL 97,777.45 CBRI \$7,142.85; District #3 – Salaries - \$48,000 M&O - \$42,777.45 Lease/Purchase - \$6,000 Insurance \$1,000 TOTAL \$97,777.45 105-3 \$7,142.85

AGENDA #5-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve Blanket Purchase orders for November 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #6-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve Hearing Human Resources Vici Cossairt on current status regarding families first Coronavirus. Roll Call: Commissioner Poindexter-yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried. Vicki Cossairt, HR Director, reported that there are 1130 diagnosed cases of COVID up 265 from last week; 27 deaths increase from last week 1; 861 recovered up by 196 last week; 250 active cases which is up by 68. Reminders to have Pneumonia and Flu Shots and pertussis. Courthouse filters were changed by B&B Heat/Air, continuing to sanitize by staff to save money.

AGENDA #7- A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to discuss and review the County's Policies in relation to COVID-19 and take action to modify those policies as needed. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Poindexter confirmed continuing to follow safety protocols sanitizing Courthouse bldg. on Thursdays and Fridays by Travis Beesley EM Director and daily cleaning and sanitizing performed by Eric Darnell in Maintenance, no need to change anything at this juncture.

AGENDA #8-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to conduct public hearing concerning the proposed budget for Fiscal year 2020-2021 Pursuant to 68 O. S. SS 3012 and 3013. Roll Call: Commissioner Poindexter-yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried

2A. A motion was made by Commissioner Kirk and seconded by Commissioner Martin to provide opportunity for elected officials to discuss proposed budget. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. No Officials had any questions.

2B. A motion was made by Commissioner Kirk and seconded by Commissioner Martin to provide opportunity for Citizens to discuss proposed budget. Roll call: Commissioner Poindexter-yes, Commissioner Martin - yes, Commissioner Kirk - yes. Motion carried.

First Question from Mike Major regarding how the budget is formulated, is there consideration for current run rate by departments before the budget is put together? Commissioner Poindexter responded to confirm the process with departments in the event of increases requested to determine validity of those amounts, they have at length discussions and review previous balances to ensure necessary estimate of needs. It was determined that the Sheriff's Department had an increase over last year's budget. District Attorney Kenny Wright also responded to Mr. Major's question to confirm that the budget is created from actual balances from the previous annual budget amounts and prepared by a Certified Accountant.

Second Question from Mike Major, when and where is the budget published? County Clerk Barbara Barnes responded that the budget, once approved will be published in The American and the Journal tomorrow 10/21/2020, also the full budget, once State Auditor approved will be posted on the State of Oklahoma Website for viewing approximately a two-week time frame.

AGENDA #9-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve proposed budget for Fiscal Year 2020-2021. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of Interagency Agreement between the Oklahoma Department of Environmental Quality and the Board of County Commissioners. Roll call: Commissioner Poindexter-yes, Commissioner Martin-No, Commissioner Kirk-yes Motion carried.

AGENDA #11- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve advertising for sealed bids on road materials for the County Highway Department for six months. CO Bid #20-21/02 Bids will be opened and reviewed in meeting dated Nov. 10, 2020 at 9:00 a.m. Bids will be received no later than 2:00 p.m. in the County Clerk's office on November 4, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to receive and file current officers for the OSU Extension Office as follows: Scott Clawson and Penny Meredith-Requisitioning, Jennifer Creekkiller-Receiving/Inventory. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval for discussion of a State contract quote in the amount of \$540,938.28 from Yellowhouse Machinery for the purchase of two (2) 770G Motor Graders on behalf of District #3; State Contract ID #66861. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried. Discussion determined that expenditures for repairs to current aged equipment ranges from \$2000 to \$3000 an occurrence with a current outstanding Transmission repair needed that is \$16,000. Commissioner Kirk indicated it would be more cost effective to make a monthly payment of \$2500/each for new equipment to eliminate repairs and utilize the warranty in the event the new equipment would need a repair. Financing would be approximately \$5,008.84/month for 72 months for both Graders. If the bid is accepted, delivery of the equipment could be as early as 30 to 40 days.

AGENDA #14- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to receive and file current officers for the Sheriff's Office as follows: Stephanie Sanders and Ray Thomas-Receiving, Mike Wilkerson, Lou Karleskint and Brandon Houston-Requisitioning, and Stephanie Sanders-Inventory. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open the floor for new business. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to adjourn at 9:44 a.m. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.


David Poindexter, Chairman

Russell Martin, Member

Martin Kirk, Member


Attest: Barbara Barnes, County Clerk

