



## DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

NOVEMBER 17, 2020

The Board of County Commissioners of Delaware County met in Regular Session at 9:01 a.m. on November 17, 2020. The Agenda was posted November 16, 2020 at 8:59 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website.

Members of the Board present were Commissioner David Poindexter-Chairman and Commissioner Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

**AGENDA #1-** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve the minutes of the Regular Meeting dated November 10, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes Motion carried.

**AGENDA #2-**A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve payment of claims submitted by the County Clerk's Office. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes Motion carried. 2020-2021 CBRI 26, LONGAN CONSTRUCTION, 582.00, ROAD MATERIALS; Emergency Mgmt 28, LINDLY S INC., 246.71, MISC29, LAKELAND OFFICE SYSTEMS, 64.22, COPIER MAINT30, VERIZON WIRELESS, 86.30, WIRELESS SERVICE; General 1328, TH ROGERS LUMBER CO., 380.00, COVID-191329, XEROX CORPORATION, 159.00, SERVICE1330, XEROX CORPORATION, 200.77, SERVICE1331, THE AMERICAN, 14.05, PUBLICATIONS1332, QUILL CORPORATION, 460.91, OFFICE SUPPLIES1333, GOINS, VINCENT G., 519.80, REVAL TRAVEL1334, JOHNSON CONTROLS FIRE PROTECTION, 1970.31, FIRE ALARM SYSTEM1335, THE AMERICAN, 25.70, PUBLICATIONS1336, REC/NE OKLA ELECTRIC COOP, 83.00, ELECTRIC SERVICE1337, JOHNSON CONTROLS FIRE PROTECTION, 399.00, JAIL REPAIRS1338, ADAIR COUNTY SHERIFF DEPARTMENT, 9882.00, INMATE HOUSING1339, THE AMERICAN, 262.75, PUBLICATIONS1340, A. RIFKIN CO, 858.42, GRANTS1341, QUILL CORPORATION, 1628.20, GRANTS1342, OPERS, 4001.39, OPERS1343, CITY OF GROVE, 500.00, RENT1344, CLAWSON, SCOTT, 347.30, TRAVEL1345, MERIDITH, PENNY, 372.95, TRAVEL1346, STAPLES, 436.96, SUPPLIES; Health 95, VERIZON BUSINESS, 335.86, WIRELESS SERVICE96, V&V DRUG, 8.03, 97, MCKESSON MEDICAL SURGICAL GOV'T SOLUTIONS LLC, 480.31, MEDICAL SUPPLIES98, OKLAHOMA STATE DEPT. OF HEALTH, 24129.63, PERSONNEL SERVICES; Highway 715, LONGAN CONSTRUCTION, 1984.05, ROAD MATERIALS716, KEMP STONE CO INC., 1238.52, ROAD MATERIALS717, LAKELAND-CPP, 1878.21, FUEL718, REFLECTIVE APPAREL FACTORY, 1010.34, CLOTHING719, B&B HEATING & AIR INC., 188.36, REPAIRS720, GROVE ELECTRIC & LIGHTING, 676.00, LIGHTS721, LAKELAND-CPP, 2860.12, FUEL722, CATERPILLAR FINANCIAL SERVICES CORP., 1603.35, LEASE/PUR723, J & J AUTO SUPPLY, 995.54, MISC724, LAKELAND-CPP, 1866.70, FUEL; Judgement-ST 5, DELAWARE COUNTY JUSTICE AUTHORITY, 170202.92, JUSTICE AUTHORITY SALES TAX; Mtg Cert 14, HAMBY, MEAGAN H., 33.93, TRAVEL; Resale 105, QUADIENT LEASING, 165.89, LEASE PAYMENT106, QUADIENT LEASING, 1197.00, LEASE107, QUADIENT LEASING, 457.02, LEASE; RM&P 62, KELLPRO INC., 504.00, MISC; Rural Fire-ST 401, EMERGENCY APPARATUS MAINTENANCE, 811.76, PUMP TESTING402, BOLT FIBER OPTICS SERVICES, 54.99, INTERNET SERVICE403, KATNER MILLS (NAPA), 139.99, BLANKET404, LAKELAND-CPP, 196.08, BLANKET405, KUSSMAUL ELECTRONICS COMPANY, LLC, 498.75, CHARGER406, OMES-AGENCY BUSINESS SERVICES, 350.00, INSURANCE407, SBA STEEL LLC, 158.02, RENT408, WELCH STATE BANK, 1412.08, LEASE/PUR409, WELCH STATE BANK, 1422.90, LEASE/PUR410, 1ST DUE EMERGENCY RESPONSE SOLUTIONS INC., 998.75, FIRE DEPT GEAR411, O-REILLY AUTOMOTIVE INC., 647.79, BLANKET412, SISCO TRUE-VALUE HARDWARE, 41.54, BLANKET413, RURAL WATER/GAS DIST. #10, 281.16, UTILITIES414, MALLORY SAFETY AND SUPPLY, LLC, 604.49, COVID-19415, PARTS CITY LTE, 54.94, BLANKET416, REC/NE OKLA ELECTRIC COOP, 196.00, ELECTRIC SERVICE417, STEVESON L.P. GAS, 1303.75, PROPANE418, SST, 121.58, TELEPHONE SERVICE419, KENWOOD WATER DISTRICT, 18.00, UTILITIES420, REC/NE OKLA ELECTRIC COOP, 124.35, ELECTRIC SERVICE421, GRAND LAKE TELECOMMUNICATIONS, 35.00, INTERNET422, GRAND TELEPHONE CO., 85.57, TELEPHONE SERVICE423, FOREMOST PROMOTIONS, 2088.93, PROMOTIONAL PRODUCTS424, NFPA, 738.78, PROMOTIONAL PRODUCTS425, STEVESON L.P. GAS, 1117.50, PROPANE426, BANK OF GRAND LAKE, 2078.45, LEASE/PUR427, HAROLD S AUTO PARTS (NAPA), 11.98, BLANKET428, WALKER HARDWARE & LUMBER, 470.73, BLANKET429, SPEEDYS 66, 374.06, BLANKET430, LOCKE SUPPLY CO., 297.84, BLANKET431, HOTSY OF OKLA. INC., 6042.00, FIRE DEPT EQUIP432, GRAND TELEPHONE CO., 49.81, TELEPHONE SERVICE433, GRAND LAKE TELECOMMUNICATIONS, 60.00, INTERNET434, TIFF STORE, 137.63, BLANKET435, EVS MID-SOUTH, 7496.40, FIRE DEPT SUPPLIES436, STILL FIRE SERVICES LLC, 222.15, FIRE TRUCK REPAIRS437, DEL CO RURAL WATER DIST #3, 143.69, UTILITIES438, BOLT FIBER OPTICS SERVICES, 96.35, INTERNET SERVICE439, COUNTY CLERK, 1245.29, REIMBURSEMENT; Surety Bonds 2, ELECTION BOARD DEPOSITORY ACCT, 9.95, ELECTION; SW Mgmt 5, SOLID WASTE, 170202.91, SOLID WASTE SALES TAX

**AGENDA #3-**A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried. Report provided by Court Clerk.

**AGENDA #4-A** motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval to set up Highway Cash for December, 2020. Roll call: Commissioner Kirk – yes Commissioner Poindexter – yes. Motion carried.  
**District #1** – Salaries \$38,000 M&O - \$17,945.42 Travel - \$1,000 Lease/Purchase - \$12,000 Insurance \$1,000 TOTAL \$69,945.42 CBRI 105-1 \$6,110.01 CIRB-MV \$22,685.12; **District #2** – Salaries \$50,000 M&O - \$29,630.54 Lease/Purchase - \$12,000 Insurance \$1,000 TOTAL \$92,630.54 CBRI-105 \$6,110.01; **District #3** – Salaries - \$48,000 M&O - \$37,630.54 Lease/Purchase - \$6,000 Insurance \$1,000 TOTAL \$92,630.54 CBRI 105-3 \$6,110.01

**AGENDA#5-A** motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval of Blanket Purchase Orders for December, 2020. Roll Call: Commissioner Poindexter-yes Commissioner Kirk-yes. Motion carried.

**AGENDA #6-** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval to hear Human Resources report on current status regarding Families First Coronavirus. Roll Call: Commissioner Poindexter-yes Commissioner Kirk-yes. Motion carried. Vicki Cossairt, HR Director, reported that there are 1638 diagnosed cases of COVID up 173 from last week; 36 deaths increase of 6 from last week; 1312 recovered up by 105 from last week; 290 active cases which was up by 62. The State and the County Covid cases are rising. All ICU beds are full in the Tulsa hospitals and across the state. There are 3 companies working on vaccines, hopefully they will be ready to roll out by the end of the year. Feet pulls for door openings have been installed in the courthouse. Continuing to do the daily cleaning along with weekly sanitizing, door handles and surfaces. Per Governor Stitt, beginning 11/19/2020 restaurants and bars are required to have 6' distance between tables unless there is a sanitized shield between each area, along with closing by 11:00 pm, drive throughs and curbside still available after 11 pm. State Government employees are required to wear masks in all common areas.

**AGENDA #7-A** motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval to discuss and review the County's Policies in relation to Covid-19 and take action to modify those policies as needed. Roll Call: Commissioner Poindexter-yes Commissioner Kirk-yes. Motion carried. Discussion regarding the expiration of the mandatory Zoom meetings and opening the meetings back up to the public. Legislation will not review again until February 2021 and before that a special session would need to be ordered, so it's likely that they will not move us back to the Zoom only meetings until February. For now, we will need to be flexible based on the number of allowable people in the meeting room to maintain safe social distancing recommendations. BOCC meeting room can hold 10 people, if exceeded during a meeting will suspend meeting in order to move to larger room or outside. Another suggestion is to use the Community Building if there is potential of a large public turn out, which hopefully can be anticipated by the items set on the agenda. The DA will continue to broadcast the Zoom meetings so the public can participate and maintain safe social distancing recommendations. The largest courtroom can hold up to 16 total per Vickie Cossairt and still maintain social distancing protocols as well as possible conflicts in scheduling with the other available facilities.

**AGENDA #8-** Tim McCrary of Rose & McCrary, requested to table agenda item #8 due to documents being incomplete. A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval to table Agenda Item #8 until BOCC Meeting on the 24th. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.  
A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval to rescind tabling of Agenda item #8 per request of Tim McCrary during public comments. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.  
A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of new subdivision plat called Sycamore Shores prepared by Rose & McCrary. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried. McCrary stated that roads in the subdivision will be private and not be maintained by the County.

**AGENDA #9-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to receive and forward to the District Attorney's Office a Notice of Hearing Petition to Vacate a portion of platted roadway in Lakoma Park, a subdivision located in Delaware County. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried. Randall Vaughan from Davis & Thompson will send out the notices to be compliant with the 21-day notification required for the Notice of Hearing, the hearing is set for 12/15/2020 to be held in conjunction with the BOCC Regular meeting at 9:00 a.m. Commissioner Kirk asked if this vacation would affect GRDA taking lines and Vaughn said no. In addition, Vaughan said that the petition to vacate would affect no other owners except the ones that signed the petition to vacate.

**AGENDA #10-A** motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval to accept 6- month road material bids for the Delaware County Highway Departments. – CO Bid #20-21-02. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried. All bids were accepted.

AGENDA #11-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval of Intrafund Transfer in the amount of \$1,300 from Gen Gov/OSU Extension M&O to Gen Gov/OSU CAP Outlay per request of Jennifer Creekillier. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes Motion carried.

AGENDA #12-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval of Intrafund transfer in the amount of \$648.39 from Health Dept CAP Outlay to Health Dept M&O per request of James Thompson. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes Motion carried.

AGENDA #13- A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of Intrafund transfer in the amount of \$7,000 from Assessor Personal Services Acct to Assessor M&O Acct per request of the County Assessor. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes Motion carried.

AGENDA #14-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval to open sealed bids on Rock Salt for Delaware County. CO BID #20-21/03.

Bids are as follows:

<u>Bingham Sand &amp; Gravel</u>		<u>Central Salt</u>	<u>Compass Minerals</u>
<i>*District #1*(Per Ton)</i>			
Fine salt delivered	\$97.75	NB	NB
Fine salt County transport	\$87.00	NB	NB
Coarse salt delivered	\$99.25	NB	NB
Coarse salt County transport	\$90.50	NB	NB
<i>*District #2*(Per Ton)</i>			
Fine salt delivered	\$97.75	NB	NB
Fine salt County transport	\$87.00	NB	NB
Coarse salt delivered	\$98.25	NB	NB
Coarse salt County transport	\$90.50	NB	NB
<i>*District #3*(Per Ton)</i>			
Fine salt delivered	\$97.75	NB	NB
Fine salt County transport	\$87.00	NB	NB
Coarse salt delivered	\$99.25	NB	NB
Coarse salt County transport	\$90.50	NB	NB

Bids will be accepted/rejected at a later date. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval of Declaration of Surplus for one (1) color laser printer Serial #CNWBD37245 per request of the Treasurer's Office. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes Motion carried.

AGENDA #16-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval to Junk one (1) color laser printer Serial #CNWBD37245 per request of the Treasurer's Office. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for Public Comments. Roll Call: Commissioner Poindexter – yes, Commissioner Kirk - yes. Motion carried. Public Comments as follows: Tim McCrary requests to rescind tabling of Agenda item #8 (documents now completed) and Mike Major had three questions/statements as follows: 1. Major made some recommendations for consideration of different locations such as the Community Center to help keep courthouse staff safe as well as maintaining social distancing for the public. 2. What is the schedule for Justice Authority payoffs? Estimated 2022 or 2023 from the last correspondence with them. 3. Has the Bolt project in the courthouse been completed? Poindexter said that yes, Bolt internet was installed.

AGENDA #18- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for new business. Roll Call: Commissioner Poindexter – yes, Commissioner Kirk - yes. Motion carried. No new business

AGENDA #19-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to adjourn 9:57 a.m.  
Roll Call: Commissioner Poindexter-yes, Commissioner Kirk- yes. Motion carried.



David Poindexter, Chairman



Russell Martin, Member



Martin Kirk, Member



Attest: Barbara Barnes, County Clerk

