



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

DECEMBER 22, 2020

The Board of County Commissioners of Delaware County met in Regular Session at 9:02 a.m. on December 22, 2020. The Agenda was posted December 21, 2020 at 8:57 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website.

Members of the Board present were Commissioner David Poindexter-Chairman Commissioner Russell Martin-Member and Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

AGENDA #1- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve the minutes of the Regular Meeting dated December 15, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes Motion carried.

AGENDA #2-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve payment of claims submitted by the County Clerk's Office. 2019-2020 Reserve: Rural Fire-ST 1300, RURAL WATER/GAS DIST. #10, 56.97, UTILITIES; 2020-2021 CFDA 21.019 (CARES) 1, OMES, CRF, 90394.66, REIMBURSEMENT; Crt Clk Revolving 70, HOMETOWN BOTTLED WATER SERVICE, 10.00, WATER71, HOMETOWN BOTTLED WATER SERVICE, 24.95, WATER/RENT72, QUADIENT LEASING, 89.00, POSTAGE; Emergency Mgmt 34, TH ROGERS LUMBER CO., 141.80, MISC; General 1647, MONROE SYSTEMS FOR BUSINESS, 86.18, CALCULATOR RIBBON1648, AMAZON.COM / SYNCB, 67.48, TONER1649, LAKELAND OFFICE SYSTEMS, 170.61, COPIES1650, MCI, 61.25, LONG DISTANCE SERVICE1651, EMBASSY SUITES HOTEL, 192.00, LODGING1652, PRICE, JAY J., 328.05, PER DIEM1653, CINTAS FIRST AID & SAFETY, 37.96, FIRST AID SUPPLIES1654, REC/NE OKLA ELECTRIC COOP, 76.00, ELECTRIC SERVICE1655, THE AMERICAN, 180.90, PUBLICATIONS1656, NACO, 812.00, ANNUAL DUES1657, HOMETOWN BOTTLED WATER SERVICE, 12.50, WATER/RENT1658, COX, DOUGLAS GENE, 6584.00, INMATE MEDICATION1659, COX, DOUGLAS GENE, 6584.00, INMATE MEDICATION1660, V&V DRUG, 2000.17, MISC1661, REC/NE OKLA ELECTRIC COOP, 257.00, ELECTRIC SERVICE; Health 123, VERIZON WIRELESS, 489.02, WIRELESS SERVICE124, WAL-MART COMMUNITY/GECRB, 249.00, OFFICE EQUIPMENT; Highway 879, SOUTHWEST TRAILERS & EQUIP CCL, 1107.00, MISC880, WARREN CAT, 704.44, FILTERS881, ADVANCED WORKZONE SERVICES, 8889.24, STRIPING882, LINDLY S INC., 264.71, MISC883, J & J AUTO SUPPLY, 796.18, MISC884, P & K EQUIPMENT INC., 1439.98, REPAIR885, AIRGAS USA, LLC, 248.11, LEASE886, P & K EQUIPMENT INC., 475.51, PARTS887, GRAND SAVINGS BANK, 5407.86, LEASE/PUR888, ODOT, 1699.57, LEASE/PUR889, UNIFIRST, 350.03, UNIFORMS890, HOMETOWN BOTTLED WATER SERVICE, 20.00, WATER/RENT891, PARTS CITY LTE, 1521.56, MISC892, REC/NE OKLA ELECTRIC COOP, 169.33, ELECTRIC SERVICE893, SCOTT EQUIPMENT, 78.67, MISC894, PARTS CITY LTE, 478.46, MISC895, TRACTOR SUPPLY, 599.98, MISC896, ODOT, 2315.96, LEASE/PUR; Mtg Cert 17, HARVEST FIELDS VENDING, 35.90, COFFEE; Resale 127, QUADIENT LEASING, 165.89, LEASE PAYMENT128, QUADIENT LEASING, 4617.21, LEASE; Rural Fire-ST 542, MONKEY ISLAND FIRE PROTECTION DISTRICT, 4500.00, ADMINISTRATIVE SERVICES543, W S DARLEY & CO., 995.00, THERMAL IMAGERS544, DAVES GARAGE, 760.00, TIRES545, GMSA, 95.10, UTILITIES546, GMSA, 95.10, UTILITIES547, CARDS NEO, LLC, 50.00, SANITATION548, REC/NE OKLA ELECTRIC COOP, 335.00, ELECTRIC SERVICE549, CARDS NEO, LLC, 50.00, SANITATION550, SUDDENLINK, 99.83, TELEPHONE SERVICES551, SUDDENLINK, 99.83, TELEPHONE SERVICES552, SBA STEEL LLC, 158.02, RENTS553, THE BURROWS AGENCY, 1454.00, INSURANCE554, WELCH STATE BANK, 1412.08, LEASE/PUR555, WELCH STATE BANK, 1422.90, LEASE/PUR556, SPEEDY S #4, 259.05, BLANKETS557, J & J AUTO SUPPLY, 109.79, BLANKET558, O-REILLY AUTOMOTIVE INC., 337.49, BLANKETS559, AEP, PUBLIC SERVICE CO. OF OKLA., 139.15, ELECTRIC SERVICE560, J & J AUTO SUPPLY, 380.60, AIR COMPRESSOR/PARTS561, GRAND LAKE TELECOMMUNICATIONS, 65.00, INTERNET562, GRAND TELEPHONE CO., 83.76, TELEPHONE SERVICE563, FIRE SAFETY USA INC, 1697.10, FIRE DEPT GEAR564, WELCH STATE BANK, 1747.10, LEASE/PUR565, OFFICE DEPOT, 72.39, BATTERY566, REC/NE OKLA ELECTRIC COOP, 161.00, ELECTRIC SERVICE567, VERIZON WIRELESS, 40.01, WIRELESS SERVICE568, TARGET SOLUTIONS LEARNING LLC, 1853.75, MEMBERSHIP569, RURAL WATER/GAS DIST. #10, 219.61, UTILITIES570, GROVE TIRE & AUTO, 1000.00, TIRES571, EMERGENCY APPARATUS MAINTENANCE, 2108.57, PUMP TESTING572, EMERGENCY APPARATUS MAINTENANCE, 15250.47, REPAIRS573, WELCH STATE BANK, 1823.06, LEASE/PUR574, GRAND SAVINGS BANK, 1244.86, LEASE/PUR575, CIRCLE N, 230.99, BLANKET576, CIRCLE N, 203.91, BLANKET577, CIRCLE N, 101.92, BLANKETS578, CIRCLE N, 280.46, BLANKETS579, CIRCLE N, 129.81, BLANKETS580, REC/NE OKLA ELECTRIC COOP, 216.00, ELECTRIC SERVICES81, REC/NE OKLA ELECTRIC COOP, 104.68, ELECTRIC SERVICE582, BANK OF GRAND LAKE, 2078.45, LEASE/PUR583, INDIAN CAPITAL VO-TECH, 5436.00, TRAINING584, SST, 136.10, TELEPHONE SERVICE585, O-REILLY AUTOMOTIVE INC., 136.46, BLANKETS586, REC/NE OKLA ELECTRIC COOP, 76.00, ELECTRIC SERVICE587, SMITH TWO-WAY RADIO INC., 162.50, REPAIRS; SH Svc Fee 293, ALLENS TIRE & AUTO, 462.15, MISC294, J & J AUTO SUPPLY, 1113.40, MISC295, ALLENS TIRE & AUTO, 472.31, MISC296, AEP(LEASE), 200.00, LEASE297, CENTURYLINK, 34.53, LONG DISTANCE SERVICE298, J & J AUTO SUPPLY, 15.38, MISC. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes Motion carried.

AGENDA #3-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. No reports submitted.

AGENDA #4-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to set up Highway Cash for December, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. District #1 – Salaries \$38,000 - M&O \$13,704.29 - Travel - \$1,000 - Lease/Purchase - \$12,000 - Insurance \$1,000 TOTAL \$65,704.29 CBRI 105-1 \$5,926.93 CIRB-MV \$18,990.30; District #2 – Salaries \$40,000 M&O - \$31,694.59 - Travel - \$1,000 - Lease/Purchase - \$12,000 - Insurance \$1,000 TOTAL \$84,694.59 CBRI-105 \$5,926.93; District #3 – Salaries \$48,000 - M&O \$29,694.59 - Lease/Purchase \$6,000 - Insurance \$1,000 TOTAL \$84,694.59 CBRI 105-3 \$5,926.93

AGENDA #5-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of Blanket Purchase Orders for January 2021. Roll Call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #6 - A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of resolution to allow merger, transfer of assets to Grove Municipal Services Authority and Dissolution of Rural Water, Sewer, Gas and Solid Waste Management District No. 6, Delaware County, OK. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Poindexter-Chairman indicated the merger would offer citizens some savings.

AGENDA #7-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve Hearing Human Resources Vici Cossairt on current status regarding families first Coronavirus. Roll Call: Commissioner Poindexter-yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried. Vicki Cossairt, HR Director, reported that there are 2640 diagnosed cases of COVID up 258 from last week; 43 deaths up 4 from last week; 2122 recovered up by 194 from last week; 475 active cases up by 60. We can expect another spike in a couple of weeks following Christmas due to additional exposure through the holiday time. 33,150 doses of the vaccine were sent to Oklahoma, with 2253 vaccines initiated in a two-part procedure a few weeks apart for each dose. The only side effects reported so far have been at the injection site with slight irritation. Strongly recommended when feeling unwell even if you commonly have symptoms of hay-fever, allergies, or colds, please stay home to limit possible exposure to the public and staff in the Courthouse building. Many departments do not carry enough staff to be on a rotation which would result in a quarantine and shut down of that department for at least two weeks. Please, if you are exhibiting any of the above symptoms, go to your doctor to confirm you do not have the virus and provide that doctor's note to confirm you are cleared to work to your supervisors. Be cautious on duty as well as off duty to avoid unnecessary exposure.

AGENDA #8-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to discuss and review the County's policies in relation to Covid-19 and take action to modify those policies as needed. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Poindexter touched on HR memo regarding staying home when not feeling well and possibly attaching a note to all payroll checks to reiterate precautions to all County Staff, request for memo may be added to a future meeting agenda. Again, please take no unnecessary risks to prevent infection.

AGENDA #9 - A motion was made by Commissioner Martin and seconded by Commissioner Kirk for approval to table the Public Hearing in the matter of reserving the portion of a section line easement (commonly known as East 300 Road) West of South 590 Road to the point said section line easement meets Grand Lake 'O the Cherokees, a distance of approximately 830 feet, until BOCC Meeting 2/9/2021 per emailed request from the client's attorney, John Thomas. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to receive and file current officers for the Sheriff's Office as follows: Sheriff Mark Berry-Requisitioning; Undersheriff James Beck-Receiving and Inventory. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to receive and file appointment of Undersheriff James Beck as Designee of Record for Sheriff Mark Berry. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of discussion with possible action concerning the initiation of a Turnover Audit for the Sheriff's Office. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Poindexter-Chairman inquired of Sheriff Berry's thoughts on the audit. Sheriff Berry would like to request the audit for accounting/bookkeeping and the Evidence Room since an exit audit was not performed when Sheriff Harlan Moore exited the department. The potential cost would be \$5,000 to be paid out of the Sheriff's Budget. The Sheriff will determine which account the funds will come from and the audit should take approximately (2) State Auditors (2) days to perform.

A motion was made by Commissioner Martin and seconded by Commissioner Kirk to request the audit on behalf of the Sheriff's Department. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes.

AGENDA #13-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of Borrow Permit Agreement between the Board of Commissions and Larry Crank to obtain certain materials to be used for road maintenance and repair per request of District #3. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to receive and file a copy of Certificate of Liability Insurance and current list of Officers for the Hickory Grove Fire Department as follows: Frankie Shepherd-President; Allen Yates-Vice Pres; Kim Garcia-Sec/Treas; Rhonda Fenner-Member; Leanne Williams-Member; Tom Ponko-Alternate; Billy McClintick-Interim Fire Chief; Shea Fenner-Asst Chief; Billy McClintick, Kim Garcia and Barbara Barnes-Requisitioning; Shea Fenner and Allen Yates-Receiving; Arron Bratcher and Brittany King-Inventory. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Martin and seconded by Commissioner Kirk for approval of Intrafund Transfer in the amount of \$12,000 from Bernice Fire Department Cap Outlay to Bernice Fire Department M&O account per request of Shawna Epperson. Roll call: Commissioner Poindexter-yes, Commissioner Martin-no, Commissioner Kirk-yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to receive the current list of officers for Emergency Management as follows: Travis Beesley-Receiving and Inventory; Rhonda Gower-Requisitioning. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of Intrafund Transfer in the amount of \$1,500 from OSU Extension Travel to OSU Extension M&O per request of Jen Creekiller. Roll call: Commissioner Poindexter-yes, Commissioner Martin-no, Commissioner Kirk-yes. Motion carried.

AGENDA #18-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of Bid in the amount of \$20 received from Larry or May McCombs to purchase real property not sold at Re-Sale described as: Lot 108, Block 1, Bear Lake Area, Flint Ridge1. Roll call: Commissioner Poindexter-yes, Commissioner Martin-no, Commissioner Kirk-yes. Motion carried. County Treasurer Susan Duncan indicated acceptance was beneficial.

AGENDA #19-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open the floor for Public Comments. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Only one person with questions: Mike Major had two questions #1 Will the Zoom information to access the weekly meeting via the web be changed permanently going forward – confirmed yes new meeting information (listed on the agenda on the County Website as well) #2 Do all County employees including the Sheriff's Department have a background check performed before being hired? Confirmed yes, all staff including Sheriff's Department receive the same background check.

AGENDA #20- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open the floor for new business. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes Motion carried. No new business.

AGENDA #21-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to adjourn at 9:57 a.m. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.


David Poindexter, Chairman


Russell Martin, Member


Martin Kirk, Member

Attest: 
Barbara Barnes, County Clerk

