



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

FEBRUARY 2, 2021

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on February 2, 2021. The Agenda was posted February 1, 2021 at 8:32 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member and Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

AGENDA #1- A motion was made by Commissioner Kirk and seconded by Commissioner Callihan to approve the minutes of the Regular Meeting dated January 26, 2021. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan to approve payment of claims submitted by the County Clerk's Office. 2020-2021 CBRI 32, BENTON COUNTY STONE, 2087.44, ROAD MATERIALS33, BENTON COUNTY STONE, 4046.62, ROAD MATERIALS; General 2081, XEROX CORPORATION, 157.18, SERVICE2082, XEROX CORPORATION, 258.50, SERVICE2083, QUILL CORPORATION, 39.96, OFFICE SUPPLIES2084, QUILL CORPORATION, 671.21, TONER2085, WAL-MART COMMUNITY/GECRB, 43.33, OFFICE SUPPLIES2086, QUILL CORPORATION, 859.87, COMPUTER EQUIP2087, GROVE ELECTRIC & LIGHTING, 390.00, ELECTRICAL LIGHTING & SUPPLIES2088, BOLT FIBER OPTICS SERVICES, 1450.00, INTERNET2089, B&B HEATING & AIR INC., 135.99, HEATER/AC UNIT2090, ZOOM VIDEO COMMUNICATIONS, 149.90, COVID-192091, THE AMERICAN, 292.05, PUBLICATIONS2092, THE AMERICAN, 293.35, PUBLICATIONS2093, HOMETOWN BOTTLED WATER SERVICE, 6.25, WATER2094, UNIFIRST, 211.91, UNIFORMS2095, OSBI, OKLA STATE BUREAU OF INVESTIGATION, 1500.00, SOFTWARE LICENSING & SUPPORT2096, AAVCOR, 125.00, DRUG TESTING2097, CROWDER, KIMBERLY D., 10.00, REIMBURSEMENT2098, LINDLY S INC., 251.64, PAINT2099, LAKELAND OFFICE SYSTEMS, 72.90, MONTHLY SERVICE; Highway 1099, POINDEXTER, DAVID C., 81.65, TRAVEL1100, REFLECTIVE APPAREL FACTORY, 170.14, SAFETY WEAR1101, AAVCOR, 360.00, RANDOM DRUG TESTING1102, WARREN CAT, 2422.70, PARTS1103, SOUTHERN TIRE MART LLC, 5098.12, TIRES1104, GRAND SAVINGS BANK, 5407.86, LEASE/PUR1105, WELCH STATE BANK, 2080.93, LEASE/PUR1106, ROSE & MCCRARY PC, 500.00, PROF SERVICES1107, STRIBLING EQUIPMENT LLC, 1035.83, REPAIRS1108, STRIBLING EQUIPMENT LLC, 149.02, PART1109, AAVCOR, 140.00, RANDOM DRUG TESTING1110, ODOT, 2315.96, LEASE/PUR1111, AAVCOR, 70.00, DRUG TESTING1112, LAKELAND-CPP, 3656.10, FUEL1113, LJ AUTO SALES, 13500.00, VEHICLE1114, CINTAS FIRST AID & SAFETY, 199.86, FIRST AID SUPPLIES; Law Library 3, LAW LIBRARY REVOLVING FUND, 12444.76, LAW LIBRARY; ML Fee 10, HARVEST FIELDS VENDING, 35.90, COFFEE; Mtg Cert 21, WALMART COMMUNITY/GECRB, 99.80, OFFICE SUPPLIES; Rural Fire-ST 683, BOLT FIBER OPTICS SERVICES, 49.99, INTERNET SERVICE684, W S DARLEY & CO., 224.85, FIRE DEPT GEAR685, GMSA, 47.55, UTILITIES686, LAKELAND-CPP, 1069.59, BLANKET687, REC/NE OKLA ELECTRIC COOP, 558.00, ELECTRIC SERVICE688, J & J AUTO SUPPLY, 203.49, BLANKET689, EMERGENCY MEDICAL PRODUCTS, 165.93, BLANKET690, MUNICIPAL EMERGENCY SERVICES INC, 798.90, REPAIRS691, O-REILLY AUTOMOTIVE INC., 283.73, BLANKET692, REC/NE OKLA ELECTRIC COOP, 152.00, ELECTRIC SERVICE693, CARDS NEO, LLC, 50.00, SANITATION694, CARDS NEO, LLC, 50.00, SANITATION695, FLUENT INFORMATION MANAGEMENT SYSTEMS INC, 1000.00, SUBSCRIPTION696, REC/NE OKLA ELECTRIC COOP, 225.78, ELECTRIC SERVICE697, OAKS #1 STOP, 415.98, BLANKET698, KANSAS BUILDING SUPPLY INC., 287.22, FIRE DEPT MISC SUPPLIES699, SST, 136.92, TELEPHONE SERVICE700, TANNER JACK S AUTOMOTIVE, 750.28, TIRES701, STEVESON L.P. GAS, 966.60, PROPANE702, GRAND SAVINGS BANK, 4710.74, LEASE/PUR703, TIFF STORE, 157.33, BLANKET704, O-REILLY AUTOMOTIVE INC., 70.96, BLANKET705, LOWE S, 471.41, BLANKET706, THE BURROWS AGENCY, 6958.00, INSURANCE; SH Svc Fee 371, THE PAPERCLIP OFFICE SUPPLIES, 189.19, OFFICE SUPPLIES372, ALLENS TIRE & AUTO, 129.17, MISC373, MUSKOGEE COMMUNICATIONS INC., 245.00, DCSO VEHICLE EQUIPMENT374, LOWE S, 19.89, SUPPLIES375, THE PAPERCLIP OFFICE SUPPLIES, 513.40, PAPER PRODUCTS. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #3-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan to approve monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried. Monthly reports submitted by the County Clerk, County Sheriff and County Assessor.

AGENDA #4-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan to approve Hearing Human Resources Vici Cossairt on current status regarding families first Coronavirus. Roll Call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried. Vicki Cossairt, HR Director, reported that there have been 4111 diagnosed cases of COVID up 161 from last week; 54 deaths no change from last week; 3763 recovered up by 219 from last week; 294 active cases which was down by 58 from last week. The numbers are trending slowly but in the right direction. Travis Beesley EM Director invited Marsha Moore with the Delaware County Health Department to attend today's meeting to answer questions and give updates on vaccines. 1. She is aware that citizens are having major issues with the

portal and being able to make appointments for their vaccine. 2. She made 350 calls personally over the weekend to assist citizens with being able to get their appointments made for vaccines, it has become her mission to assist the citizens of Delaware county to be safe and using all possible avenues available to do so. 3. Partners with the DHD are Grove Integris Hospital and Kansas, OK Pharmacy and are issuing vaccines daily. (Appointments are made thru DHD and then forwarded to the partner for the vaccine at that particular location) 4. It has been identified that approximately 50% of the vaccines administered during the PODs are non-residents of Delaware County. 5. Two PODS were scheduled this week one yesterday and one on Thursday being held at the Grove Community Center. (the schedule is for a longer timeframe to allow for parking logistics so not as many done in a smaller amount of time that the larger facilities allow for. The Civic Center was already booked by another organization and was unavailable. 6. Some discussion has been had in regards to the Community Center in Jay once the grass dries out for parking. 7. Discussion surrounding options for school faculty receiving their vaccines since they are in session during the day. Option I. a later scheduled POD Option II. A strike team to go into the school to administer Option III. A Passport Health team hold a POD specifically for the schools which is what they will probably utilize in conjunction with the Johnson and Johnson Vaccine which should be available in approximately two weeks. We are using all means necessary to make sure folks have access to vaccines and being creative in those methods to accomplish the goal of reaching all who want to be vaccinated. Thanks so much to Marsha and all the staff of the Delaware County Health Department to keep our county safe.

AGENDA #5-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan for approval to discuss and review the County's policies in relation to COVID-19 and take action to modify those policies as needed. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval to extend FMLA benefits 2/2/2021 – 3/31-2021.

Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #6-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan for approval to discuss and take possible action to approve the extension of Family First Corona Virus Act FMLA from January, 2021 through March 31, 2021. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval to extend FMLA benefits 1/1/2021 – 3/31-2021.

Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #7-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan for approval to review and discussion with possible action concerning two quotes for replacement cooking range for the Delaware County Jail. (Tabled from 1-26-2021) Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

A motion was made by Commissioner Kirk and seconded by Commissioner Kirk to accept the bid received from Culinary Depot for the 60" Electric Range made by Royal Range Model #RRE-6GT24 for \$8408.82.

Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #8-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan for approval to receive and forward to the District Attorney's Office Quiet Title Action Styled as Jim Coms, Et Ux, Plaintiffs, vs. G.C. Claggett, Et Al., Defendants; Case No. CV-21-1. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #9-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan for approval to receive and forward notice of Tort Claim (in District #2) filed by Chad A Perkins to insurance carrier (ACCO). Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval to receive and forward notice of Tort Claim (in District #2) filed by Indya S Hight to insurance carrier (ACCO). Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan for approval of invoice in the amount of \$4,266 submitted by Adair County Sheriff's Office for housing Delaware county inmates in December 2020. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried. Current number of inmates being housed approximately 86 – 88 as of 7 a.m. this morning per James Beck Undersheriff.

AGENDA #12-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan for approval for discussion with possible action of invoice dated 10-19-2020 in the amount of \$21,746 submitted by Safetycom, Inc for West Siloam Fire Dept - Warning Siren Radio Installation. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried. The Siren was successfully installed and is working. Further discussion has uncovered a possible grant that was applied for in the amount of \$20,000 (it is not currently known if it was completed and/or funds issued-Matt Rollins with OKEM to confirm details) Also, the Cherokee Tribe offered to pay any difference above the grant amount if needed by David Kendricks. The initiating EM Director at that time was in process of being terminated so during the transition it appears the process was left and not followed up on from any other offices and the vendor chose to move forward with the installation before acquiring the proper PO for the services.

A motion was made by Commissioner Kirk and seconded by Commissioner Callihan to table until the next BOCC meeting 2-9-2021 before proceeding. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried. Options available to proceed, according to District Attorney Kenny Wright are: #1 Venders are aware of the proper process for issuing and encumbering payment for their services during any fiscal year with the County and take the liability upon themselves when that process is not adhered to. #2 The previous responsible County Employee is held liable for that unpaid service since the proper encumbrance of funds and PO process was not followed. #3 Forward all documentation and communications to the DA's office regarding the failure to create an account and encumber funds appropriately from the authorizing employee and his office is then able to create a PO subject to funds availability to pay the outstanding invoice at that point.

AGENDA #13-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of Intrafund Transfer in the amount of \$112,031.42 from CIRB-MV Dist #1 to Highway CAP Outlay Dist #1 per Request of Commissioner Poindexter. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Callihan and seconded by Commissioner Kirk for approval of Intrafund Transfer in the amount of \$112,031.42 from CIRB-MV Dist #2 to Highway CAP Outlay Dist #2 per Request of Commissioner Callihan. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan for approval of Intrafund Transfer in the amount of \$112,031.42 from CIRB-MV Dist #3 to Highway CAP Outlay Dist #3 per Request of Commissioner Kirk. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan for approval of donation from the Grove Rotary Foundation, Inc in the amount of \$4,200 to be used in the Dispatch Department per Administration Assistant, Genia Yeager. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried. James Beck Undersheriff indicated the expansion of one of the dispatch panels to full capacity which will increase the efficiency and effectiveness of the office so it will be a great appropriation of the donation funds.

AGENDA #17-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan for approval of the Sheriff's Office request to add Genia Yeager as Requisitioning Officer and Shannon Adnerson as Receiving Officer. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #18-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan to open the floor for Public Comments. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried. Mike Major Q1 does Marsha Moore with the Delaware County Health Department need more volunteers? Mike was directed to reach out to her directly to see if you can offer assistance. Q2 When paying the other Counties for housing Delaware County inmates, how are the fees calculation? Monthly invoices are calculated on a "Per inmate/per day" basis each month.


AGENDA #19- A motion was made by Commissioner Kirk and seconded by Commissioner Callihan to open the floor for new business. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes Motion carried. No new business.

AGENDA #20-A motion was made by Commissioner Kirk and seconded by Commissioner Callihan to adjourn at 10:21 a.m. Roll call: Commissioner Poindexter-yes, Commissioner Callihan-yes, Commissioner Kirk-yes. Motion carried.


BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA


DAVID POINDEXTER, CHAIRMAN


JAKE CALLIHAN, MEMBER


MARTIN KIRK, MEMBER

ATTEST:


BARBARA BARNES- COUNTY CLERK

