

DELAWARE COUNTY COMMISSIONER'S MEETING

May 19, 2020

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:03 a.m. on May 19, 2020. The Agenda was posted May 18, 2020 at 8:05 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Russell Martin-Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

AGENDA #1- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve the minutes of the Regular Meeting dated May 12, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

2019-2020 CBRI 62, RAILROAD YARD INC., 10072.80, ROAD MATERIALS; Crt Clk Revolving 147, LAKELAND OFFICE SYSTEMS, 130.80, COPIES148, HOMETOWN BOTTLED WATER SERVICE, 10.00, WATER149, HOMETOWN BOTTLED WATER SERVICE, 24.95, WATER/RENT150, QUADIENT LEASING, 89.00, POSTAGE151, MAIL FINANCE, 1573.62, POSTAGE152, AAVCOR, 38.00, DRUG TESTING153, OME CORP. LLC, 165.00, MAILING SUPPLIES; Economic Development Sales Tax 11, DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY, 3022.09, DCEDA SALES TAX; General 3355, THOMSON REUTERS - WEST, 291.19, LAW LIBRARY3356, TM CONSULTING INC., 50.60, MISC3357, TM CONSULTING INC., 1179.55, COVID-193358, WAL-MART COMMUNITY/GECRB, 36.73, MISC3359, SOLTOW BUSINESS SUPPLY, 192.00, ENVELOPES3360, SOLTOW BUSINESS SUPPLY, 19.00, ENVELOPES3361, T-N-T PLUMBING, 180.00, PLUMBING SERVICE/REPAIRS3362, THE AMERICAN, 215.85, PUBLICATIONS3363, REC/NE OKLA ELECTRIC COOP, 52.00, ELECTRIC SERVICE3364, THE AMERICAN, 36.85, PUBLICATIONS3365, THE AMERICAN, 36.50, PUBLICATIONS3366, THE AMERICAN, 35.40, PUBLICATIONS3367, THE AMERICAN, 36.00, PUBLICATIONS3368, WAL-MART-EXCEPTION PROCESSING, 94.00, BOCC3369, TIM S ELECTRIC INC., 262.50, LABOR3370, AMAZON.COM / SYNCB, 80.82, HAND SANITIZERS3371, UNIFIRST, 261.93, UNIFORMS3372, STATE AUDITOR & INSPECTOR, 36325.81, AUDIT3373, SHRM, SOCIETY FOR HUMAN RESOURCE MGMT, 219.00, DUES3374, V&V DRUG, 952.84, MISC3375, DIAMOND DRUGS INC., 64.88, INMATE MEDICATION3376, GRAND LAKE TELECOMMUNICATIONS, 45.00, UTILITIES3377, GRAND TELEPHONE CO., 128.39, UTILITIES3378, LAKELAND OFFICE SYSTEMS, 58.75, MONTHLY SERVICE; Health 292, GREER, JESSICA, 48.88, TRAVEL293, MCKESSON MEDICAL SURGICAL GOV'T SOLUTIONS LLC, 102.71, MEDICAL SUPPLIES294, QUILL CORPORATION, 273.67, OFFICE SUPPLIES; Highway 1981, LINDLY S INC., 16.99, MISC1982, LONGAN CONSTRUCTION, 891.00, ROAD MATERIALS1983, WHITE STAR MACH & SUPPLY, INC., 403.70, PARTS1984, LONGAN CONSTRUCTION, 891.00, ROAD MATERIALS1985, SOUTHERN TIRE MART LLC, 1467.88, TIRES1986, STRIBLING EQUIPMENT LLC, 404.85, PARTS1987, OKLAHOMA TAX COMMISSION, 12.55, ; Judgement-ST 18, DELAWARE COUNTY JUSTICE AUTHORITY, 177061.26, JUSTICE AUTHORITY SALES TAX; Resale 279, DELAWARE COUNTY JOURNAL, 687.49, PUBLICATIONS280, QUADIENT LEASING, 165.89, LEASE281, QUADIENT LEASING, 2327.07, LEASE282, QUADIENT LEASING, 1197.00, LEASE283, QUADIENT LEASING, 457.02, LEASE; Rural Fire-ST 1089, BERNICE SANITATION LLC, 29.00, SANITATION1090, THE BURROWS AGENCY, 1513.00, INSURANCE1091, D & S PAVING, 6000.00, LABOR1092, KANSAS BUILDING SUPPLY INC., 3.97, BLANKET1093, CIRCLE N, 18.00, BLANKET1094, REC/NE OKLA ELECTRIC COOP, 177.05, ELECTRIC SERVICE1095, VERIZON WIRELESS, 126.45, WIRELESS SERVICE1096, FORESTRY SUPPLIERS INC., 559.75, SUPPLIES1097, ULINE INC, 639.68, PAPER PRODUCTS1098, SST, 202.72, TELEPHONE SERVICE1099, MUNICIPAL EMERGENCY SERVICES INC, 5801.68, SUPPLIES1100, WELCH STATE BANK, 1823.06, LEASE/PUR1101, GRAND SAVINGS BANK, 1244.86, LEASE/PUR1102, QUADMED, INC., 79.95, COVID-191103, REC/NE OKLA ELECTRIC COOP, 145.61, ELECTRIC SERVICE1104, BANK OF GRAND LAKE, 2078.45, LEASE/PUR1105, SPEEDYS 66, 133.86, BLANKET1106, LOCKE SUPPLY CO., 101.15, BLANKET1107, GRAND TELEPHONE CO., 47.09, TELEPHONE SERVICE1108, GRAND LAKE TELECOMMUNICATIONS, 45.00, INTERNET1109, QUADMED, INC., 2207.59, MEDICAL SUPPLIES1110, STILL FIRE SERVICES LLC, 675.00, PUMP TESTING1111, MUNICIPAL EMERGENCY SERVICES INC, 3558.66, FIRE DEPT GEAR1112, BOLT FIBER OPTICS SERVICES, 91.02, INTERNET SERVICE; SH Commissary 96, PRODIGY SOLUTIONS, 515.14, VENDOR SERVICES; SH Svc Fee 908, DELAWARE COUNTY HEALTH DEPT., 15.00, TB TEST909, AEP(LEASE), 200.00, LEASE910, CENTURYLINK, 28.72, LONG DISTANCE SERVICE911, FUELMAN OF OKLAHOMA, 2075.49, FUEL912, KATNER MILLS (NAPA), 16.80, COVID-19913, LAKELAND OFFICE SYSTEMS, 193.94, COPIES914, V&V DRUG, 130.00, TB TEST915, MONITOR TECHNOLOGY LLC., 2483.00, MISC916, Law Enforcement Psychological Services, 120.00, MMP1917, QUILL CORPORATION, 67.77, OFFICE SUPPLIES918, SIRCHIE, 206.14, LAW ENFORCEMENT SUPPLIES919, LOWE S, 196.58, COVID-19920, J & J AUTO SUPPLY, 395.31, VEHICLE REPAIRS921, FLOWER S BAKING CO., 36.80, FOOD; SW Mgmt 11, SOLID WASTE, 175382.31, SOLID WASTE SALES TAX

Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #3-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Reports were submitted by the Sheriff's Office.

AGENDA #4-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve to hear Human Resources on current status regarding Families First Coronavirus.
Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

Vicki Cossairt, HR Director, reminded that the courthouse hours beginning May 18, are as follows: County Clerk is working in the office M-TH straight through from 7:30 a.m. to 3:00 p.m. daily and remotely on Friday. The County Clerk's office does not have enough staff to do a rotation. The County Clerk will be taking appointments from the public for entry. The Court Clerk and Treasurer are working half-staff M-F one week and second half of staff working M-F the next week from 8:00 a.m. to 4:30 p.m. The County Assessor's offices are open M-TH from 8:00 a.m. to 4:30 p.m. and closed on Friday. Some staff members are working remotely. The Assessor's Visual Inspection staff is working again. County Election Board- Regular Hours M-F from 9:00 a.m. to 3:00 p.m. Only one person at a time inside the offices with offices disinfected between each visitor to the office. DA will offices split in teams of four in rotation to cover Ottawa and Delaware Counties with staff in the offices M-F from 8:00 a.m. to 5:00 p.m. and Friday from 8:00 a.m. to 4:30 p.m. Law Enforcement- Sheriff Office-administrative personnel-1 in office and 2 working remotely until further notice. All other law enforcement working. County road crews -primarily working. There are some administrative personnel working remotely. DA, Kenny Wright agreed that these hours were correct and had his approval. Cossairt continued saying that persons with fevers, symptoms of illness or those who have traveled outside the US will not be allowed in the courthouse. There has not been one person who has requested leave Under the Families First Act. We have six persons that have chosen to furlough because they are able to collect unemployment from the State as well as the Federal stipend. Cossairt said telemedicine is available through Health Choice. There is an app online that provides details. The notice posted on the front door of the courthouse concerning the limited re-opening of the Courthouse per request of Judge Denney says that effective May 18, 2020, the Delaware County Courts will resume hearings allowing limited access to necessary persons inside the building. Masks, disposable or clean gloves, and social distancing will be required. All other offices will remain open and accept visitors inside the buildings on an appointment only basis. For those appointments, social distancing, masks, disposable or cleans gloves will be required. This notice has also been posted on social media to quickly reach the most people in the county.

AGENDA #5-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to complete reasons for renewal of ETR funds for Delaware County to be returned to the Circuit Engineering District. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. The board is going to work on completing the form and bring back to next weeks meeting.

AGENDA #6-A motion was made by Commissioner Kirk seconded by Commissioner Martin to approve invoice in the amount of \$1,998 submitted by the Adair County Sheriff's Office for Housing of Delaware County Inmates. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #7-A motion was made by Commissioner Kirk seconded by Commissioner Martin to approve invoice in the amount of \$1728 submitted by the Craig County Sheriff's Office for Housing of Delaware County Inmates. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried

AGENDA #8-A motion was not needed because no action was taken.

AGENDA #9-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open sealed bids on extermination services with possible action. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Bids were received from Aarons and Grand Country Pest Control. Commissioner Martin made a motion to accept bid from Grand Country Pest Control and motion was seconded by Commissioner Kirk. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried

AGENDA #10-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to advertised for sealed bids on annual cleaning and paper products with acceptance at a later date. Roll call:

Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Bids were received from The Paper Clip and Unifirst.

AGENDA #11-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open sealed bids on annual uniform service with acceptance at a later date.

Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. The only bid received was from Unifirst.

AGENDA #12-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve transfer in the amount of 8 cents from Treasurer's personal service account to Treasurer's travel account.

Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to receive and file liability insurance and current list of board members for the Flint Ridge Fire Department as follows: Lew Story-President Fred Johnson-Vice Pres/Secy Donita Hope-Treasurer Mike Hope-Member Gary Summers-Member; Dan Simons-Fire Chief Amy Simons and Barbara Barnes-Requisitioning Dan Simons and Lew Story-Receiving Amy Simons and Michael May-Inventory. Roll Call: Commissioner Poindexter-yes, Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve agreement by and between the City of Grove, and Delaware County concerning the Emergency Management Building Lease. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried. A draft copy was available at the meeting with a finalized version

AGENDA #15-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve application for temporary appropriations for fiscal year 2020-2021. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to discuss with possible action county indigent burial service. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried Commissioner Martin explained that the county had been able to obtain burial services from Lawson Funeral Home for \$200, but due to increased costs they must raise their price to \$1200 and we will need to take this into consideration at budget time.

AGENDA #17-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve discussion and possible vote to approve or deny a request from Delaware County Treasurer, Susan Duncan to postpone the resale schedule for June 8, 2020, based on public health and safety concerns due to the covid-19 pandemic, to a date to be determined in the future. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried. Susan explained that she was thinking about postponing the resale until September, depending on the status of the pandemic. She also reported that Gov. Stitt had signed a bill allowing Treasurer Offices across the state to postpone the resale up to a year.

AGENDA #18- At 9:20 a.m. vote to enter into executive session as identified below:

Dennis Garcia, et al., v. Delaware County, Case no. 18-Civ-229-GKF-FHM

possible executive session for the purpose of confidential communications between the board of county commissioners of the County of Delaware and its attorney concerning the federal lawsuit previously referenced. public disclosure of these confidential communications would seriously impair the ability of the board and its attorneys to properly process and defend this litigation. as such, the communications in this executive session are confidential. Authority: Title 25 Okla statute, ss 307(b)(4). Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #19- Approve to adjourn executive session and return to regular meeting at 9:36 a.m. and possible votes regarding the above-referenced case. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried. Motion was made by Commissioner Kirk and second

AGENDA #20-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open the floor for new business. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Kirk asked how the BOCC meetings would be held in the future, whether only by zoom or in person. Commissioner Poindexter said he did not have a problem with meeting in person. District Attorney Wright said that plans would be considered during the next few days.

Travis Beesley, EM Director reported that he is working on a plan to obtain Federal grant money to build a new EM Center in the center of the county. Beesley said that the first step is to have available county owned property, such as the county fair grounds and he would like to pursue the funds if the BOCC had no objections. Commissioner Poindexter said that there were no objections. In addition, Beesley reported that he has been picking up PPE each week when available and obtaining as much as he can for the county.

AGENDA #21-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to adjourn at 10:18 a.m.

Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.


David Poindexter, Chairman

Russell Martin, Member

Martin Kirk, Member

Attest: 
Barbara Barnes, County Clerk

