



DELAWARE COUNTY COMMISSION MEETING AGENDA

THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY, OKLAHOMA, WILL MEET IN REGULAR SESSION AT 9:00 A.M. ON MAY 31, 2022, IN THE COMMISSIONERS' PUBLIC MEETING ROOM AT 327 S. 5TH ST., JAY, OKLAHOMA IN ACCORDANCE WITH 25 O.S. SECTION 304.3. THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY IS HEREBY AUTHORIZED TO DISCUSS, CONSIDER AND TAKE POSSIBLE ACTION FOR APPROVAL, DISAPPROVAL OR TABLING OF THE FOLLOWING AGENDA ITEMS. ALL PUBLIC COMMENTS REGULATED BY RESOLUTION DATED OCTOBER 15, 2013, AND THE GUIDELINES ADOPTED THEREBY INCLUDING ALL AMENDMENTS THERETO.

CALL TO ORDER BY CHAIRMAN
FLAG SALUTE
ROLL CALL BY CHAIRMAN

1. DETERMINE THAT NOTICE OF MEETING AND AGENDA FOR THIS MEETING WAS PROPERLY POSTED IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING ACT.
2. APPROVE INTRODUCTIONS AND ANNOUNCEMENTS.
3. APPROVE/AMEND MINUTES OF REGULAR MEETING DATED MAY 24, 2022.
4. APPROVE PAYMENT OF CLAIMS SUBMITTED BY COUNTY CLERK'S OFFICE.
5. APPROVAL OF ALL MONTHLY REPORTS SUBMITTED BY OFFICERS.
6. APPROVAL TO OPEN THE FLOOR FOR CITIZENS' PARTICIPATION OR COMMENTS.
7. APPROVAL TO HEAR HUMAN RESOURCES REPORT BY THE HUMAN RESOURCES DIRECTOR, VICKI COSSAIRT.
8. APPROVE INTRAFUND TRANSFER FROM CIRB M-V DISTRICT #3 TO HWY. M&O DISTRICT #3 IN THE AMOUNT OF \$77,182.80 PER DAVID BECK, DISTRICT #3 COMMISSIONER.
9. APPROVAL TO RECEIVE AND FILE COPY OF CERTIFICATE OF LIABILITY INSURANCE AND CURRENT LIST OF BOARD OF DIRECTORS AND OFFICERS FOR THE TIFF CITY VOLUNTEER FIRE DEPARTMENT AS FOLLOWS: DAVID HARDESTY - CHAIRMAN, MICHAEL ROARK - SEC/TREAS, JOSEPH FERREN-VICE CHAIRMAN, JACOB HARDESTY-MEMBER, BEN HAUSER-MEMBER, NATHANIEL WALTER - FIRE CHIEF, (OPEN)-ASST. CHIEF, BEN HAUSER, BARBARA BARNES -REQUISITIONING OFFICERS, JACOB HARDESTY -RECEIVING OFFICER, JOSEPH FERREN -INVENTORY OFFICER.
10. APPROVE RESOLUTION FOR FISCAL YEAR 2022-2023 CONTRACTS FOR THE OFFICE OF DELAWARE COUNTY CLERK AS FOLLOWS: 1. PITNEY-BOWES LEASE FOR MAILING EQUIPMENT; 2. UNDERGROUND VAULT & STORAGE FOR COUNTY RECORDS; 3. LAKELAND OFFICE SYSTEMS FOR COPIER MAINTENANCE AND TONER; 4. KELLPRO FOR SOFTWARE LICENSING & SUPPORT; 5. HARVEST FIELDS FOR WATER COOLER RENTAL.
11. APPROVAL TO RECEIVE AND FILE FISCAL YEAR 2022-2023 LIST OF OFFICERS FOR THE OFFICE OF DELAWARE COUNTY CLERK AS FOLLOWS: REQUISITIONING - BARBARA BARNES AND TAYLA DOUGLAS; RECEIVING - VICI KIRBY, RACHEL KARLESKINT AND TERESA GOSS; INVENTORY - FRANCES FANNING.
12. APPROVE COMMITMENT BY THE DELAWARE COUNTY BOARD OF COMMISSIONERS TO PAY 10% MATCHING FUNDS IF AWARDED THE \$140,585 GRANT TO UPDATE THE DELAWARE COUNTY HAZARD MITIGATION PLAN. THE GRANT WILL BE THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY. THE COUNTY'S PORTION WILL BE \$14,058.50 AND COME FROM 0001-1-2000-4110 (CAPITAL OUTLAY).

13. APPROVE TO RE-ADVERTISE FOR SEALED BIDS ON ANNUAL JANITORIAL SERVICE. PERSONS INTERESTED IN SUBMITTING A BID ARE TO CONTACT MICHAEL BAKER, P. A., LOCATED IN THE COUNTY CLERK'S OFFICE, JAY, OK. BIDS WILL BE OPENED AND REVIEWED JUNE 21, 2022, AT 9 A.M. WITH POSSIBLE ACCEPTANCE AT A LATER DATE. BIDS WILL BE RECEIVED NO LATER THAN 4 P.M. IN THE COUNTY CLERK'S OFFICE ON JUNE 16, 2022. BOARD RESERVES THE RIGHT TO ACCEPT/REJECT ANY AND ALL BIDS AND THE RIGHT TO RE-ADVERTISE. CO. BID #21-22/21.
14. APPROVE OPENING SEALED BIDS ON ANNUAL CLEANING & PAPER PRODUCTS WITH ACCEPTANCE AT A LATER DATE. CO. BID #21-22/15.
15. APPROVE OPENING SEALED BIDS ON ANNUAL UNIFORM SERVICE WITH ACCEPTANCE AT A LATER DATE. CO. BID #21-22/14.
16. APPROVE INTRAFUND TRANSFER FROM LAKEMONT SHORES CAPITAL OUTLAY TO LAKEMONT SHORES M&O IN THE AMOUNT OF \$15,000 PER JOSH ROWE, FIRE CHIEF.
17. APPROVAL TO RECEIVE AND FILE COPY OF CERTIFICATE OF LIABILITY INSURANCE AND CURRENT LIST OF BOARD OF DIRECTORS AND OFFICERS FOR THE KENWOOD VOLUNTEER FIRE DEPARTMENT AS FOLLOWS: TONY HOPTON - CHAIRMAN, GREG BUTCHER – VICE CHAIRMAN, CURTIS DRY-SEC/TREAS, ADRIAN BLACK-MEMBER, IRA HOLT-MEMBER, GREG BUTCHER – FIRE CHIEF, CURTIS DRY-ASST. CHIEF, GREG BUTCHER, BARBARA BARNES –REQUISITIONING OFFICERS, BARBARA HOPTON, DENISA DRY -RECEIVING OFFICERS, JAN BUTCHER -INVENTORY OFFICER.
18. APPROVE PAYMENT OF INVOICE FROM FLOYD & DRIVER PLLC FOR AMERICAN RESCUE PLAN ACT PROFESSIONAL SERVICES RETAINER IN THE AMOUNT OF \$7,594.54.
19. APPROVE AN INTRAFUND TRANSFER FROM ASSESSOR M&O TO ASSESSOR TRAVEL IN THE AMOUNT OF \$2,000 PER LARENA ELLIS COOK, COUNTY ASSESSOR.
20. APPROVAL TO RECEIVE AND FILE CURRENT LIST OF OFFICERS FOR THE DELAWARE COUNTY SHERIFF'S DEPARTMENT AS FOLLOWS: REQUISITION OFFICERS – JAMES BECK AND GENIA YEAGER; RECEIVING OFFICERS – NICK O'NEAL AND SHANNON ANDERSON.
21. APPROVE YEARLY UPDATE OF DISASTER RECOVERY PLANNING FOR STATE AUDITOR PER TREASURER SUSAN DUNCAN.
22. APPROVE RESOLUTION ESTABLISHING AND DESIGNATING COUNTY DEPOSITORIES FOR COUNTY TREASURER.
23. APPROVE RESOLUTION FOR CARE AND HANDLING OF ALL DELAWARE COUNTY FUNDS BY THE TREASURER.
24. APPROVE RENEWING CONTRACTS FOR FISCAL YEAR 2022-2023 FOR THE TREASURER'S OFFICE.
25. APPROVE CONTRACT WITH ANIMAL AND PLANT HEALTH INSPECTION SERVICE FOR PREDATOR AND RODENT SERVICES FOR FISCAL YEAR 2022-2023 IN THE AMOUNT OF \$2,400.
26. APPROVAL TO RECEIVE AND FILE OFFICERS FOR DELAWARE COUNTY TREASURER'S OFFICE FOR FISCAL YEAR 2022-2023 AS FOLLOWS: REQUISITIONING OFFICERS – SUSAN DUNCAN, TREASA EARP, MEAGAN HAMBY; RECEIVING OFFICERS – JACKIE WYATT, MELANIE SIXKILLER, CARLEE BENGE; INVENTORY OFFICERS – MERIKKI TRUJILLO, PAM HALE, LESLEY SIMPSON.
27. APPROVAL TO DISCUSS WITH POSSIBLE ACTION USING CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT TO PURCHASE LAPTOPS FOR THE SHERIFF'S OFFICE.
28. APPROVAL TO DISCUSS WITH POSSIBLE ACTION FOR PURCHASE OF VEHICLES FOR THE SHERIFF'S OFFICE.
29. APPROVAL TO RECEIVE AND FILE CASH ON HAND STATEMENTS SUBMITTED BY THE COUNTY TREASURER'S OFFICE.
30. APPROVAL TO REVIEW WITH POSSIBLE ACTION DETENTION SERVICES AGREEMENT BY AND BETWEEN ROCMND AREA YOUTH SERVICES, INC. AND DELAWARE COUNTY BOCC.
31. APPROVAL TO MEET WITH NYLES BUCKINGHAM OF MAGNUM CONSTRUCTION ABOUT COURTHOUSE FLOORING PROJECT.

32. APPROVE COMPLETING COUNTY-WIDE CHECKLIST FOR QUARTERLY OFFICERS' MEETINGS FOR FISCAL YEAR ENDING JUNE 30, 2022. THIS IS A STATE AUDITOR'S OFFICE REQUIREMENT FOR ALL ELECTED OFFICERS TO COMPLETE EACH QUARTER.
33. APPROVAL TO OPEN THE FLOOR FOR NEW BUSINESS.
34. MOTION TO ADJOURN MEETING.

THE BOARD OF COUNTY COMMISSIONERS RESPECTFULLY REQUESTS THAT ALL CELLULAR PHONES BE SILENCED DURING THE MEETING

Barbara Barnes COUNTY CLERK
BARBARA BARNES

by Kathy Parker