



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

September 20, 2022

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on September 20, 2022. The agenda was posted September 19, 2022 at 8:45 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Beck-yes. Motion carried. In addition to the commissioners and county clerk, Sheriff James Beck, Undersheriff Nick O'Neal, Carolyn Boothe, Treasurer Susan Duncan, Human Resources Director Vicki Cossairt, Emergency Management Director Jeff Reeves, Charlie Smith, District Attorney Kenny Wright, Mike Major and Commissioner Secretary Kathy Parker introduced themselves. Poindexter opened the Delaware County Justice Authority meeting to run concurrently with the BOCC meeting. He said since the jail lawsuit bond has been paid in full, Attorney Jacob A. Bachelor will prepare the required rebate analysis. Commissioner Callihan said floor crews came to work on the weekend but their door badges would not work so they left. Crews will be back to begin work this weekend.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated September 13, 2022. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Beck-yes. Motion carried.

AGENDA #4-A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #5- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2021-2022 Reserve: General 3829, INTEGRIS HEALTH MEDICAL GROUP, 42.00, PHYSICAL 3830, DIAMOND DRUGS INC., 1118.08, MEDICAL 3831, DIAMOND DRUGS INC., 559.17, MEDICAL; Highway 2358, VICTOR L. PHILLIPS CO., 3500.00, PUMP 2359, HOLIDAY INN EXPRESS & SUITES, 384.00, LODGING 2360, VERIZON, 790.12, SERVICE CONTRACT; Rural Fire-ST 1311, EMERGENCY MEDICAL PRODUCTS, 3467.19, MEDICAL EQUIPMENT 1312, HAROLD S AUTO PARTS (NAPA), 302.14, BLANKET. 2022-2023: CBRI 12, LONGAN CONSTRUCTION, 1928.73, ROAD MATERIALS; Economic Development Sales Tax 3, DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY, 7003.16, DCEDA SALES TAX; General 780, XEROX CORPORATION, 318.08, MAINTENANCE 781, XEROX BUSINESS SERVICES LLC, 212.91, MAINTENANCE 782, LAKELAND OFFICE SYSTEMS, 202.70, COPIES 783, SECRETARY OF STATE, 25.00, NOTARY 784, SECRETARY OF STATE, 25.00, NOTARY 785, VERIZON, 80.02, MISC 786, REC/NE OKLA ELECTRIC COOP, 92.00, ELECTRIC SERVICE 787, THE AMERICAN, 597.85, PUBLICATIONS 788, THE AMERICAN, 563.45, PUBLICATIONS 789, JOHNSON CONTROLS FIRE PROTECTION, 8334.23, FIRE ALARM SYSTEM 790, AIR WISE HEATING AND AIR, 112.50, AIR CONDITIONER 791, QUADIANT, 500.00, POSTAGE 792, OZARK LEASING A PROGRAM OF DE LAGE, 97.82, LEASE/PURCH 793, THE PAPERCLIP OFFICESUPPLIES, 166.20, JANITORIAL SUPPLIES 794, LAKELAND OFFICE SYSTEMS, 83.04, SERVICE 795, OSU BURSARS OFFICE, 41.23, MONTHLY SERVICE; Health 40, BRIDGES, SEAN, 168.75, TRAVEL 41, VERIZON BUSINESS, 144.99, WIRELESS SERVICE 42, GOFF, DEBRAH, 800.00, JANITORIAL SERVICE 43, MCKESSON MEDICAL SURGICAL GOV'T SOLUTIONS LLC, 81.49, SUPPLIES 44, STATE PEST CONTROL, 45.00, EXTERMINATION 45, AMBLER ARCHITECTS, 2844.00, CONSTRUCTION; Highway 450, KEMP STONE CO INC., 1033.24, ROAD MATERIALS 451, APAC-CENTRAL INC., 9320.24, ROAD MATERIAL 452, VICTOR L. PHILLIPS CO., 499.93, PUMP 453, GMSA,

180.48, UTILITIES 454, GRAND SAVINGS BANK, 631.59, LEASE PAYMENT 455, RCB BANK, 4779.19, LEASE PAYMENT 456, WELCH STATE BANK, 2305.03, LEASE PAYMENT 457, ARVEST BANK, 1005.38, LEASE PAYMENT 458, BANK OF GRAND LAKE, 1916.41, LEASE PAYMENT 459, PRECISION SERVICE & SALE INC., 146.27, PARTS 460, EVANS HYDRAULIC REPAIR, 235.00, REPAIRS 461, J & J AUTO SUPPLY, 488.70, BATTERY 462, ODOT, 3880.88, LEASE PAYMENT 463, WT EQUIPMENT, 3292.50, ROAD EQUIP RENTAL 464, WT EQUIPMENT, 3292.50, ROAD EQUIP RENTAL 465, BOLT FIBER, 114.35, INTERNET 466, COMMUNITY NATIONAL BANK OF OKARCHE, 6090.00, LEASE PAYMENT 467, WILLIAMS TRACTOR INC, 3292.50, ROAD EQUIP RENTAL 468, SNB BANK, 5126.58, LEASE/PUR; Judgement-ST 3, DELAWARE COUNTY JUSTICE AUTHORITY, 262665.65, JUSTICE AUTHORITY SALES TAX; ML Fee 3, HARVEST FIELDS VENDING, 12.50, WATER/RENT; Mtg Cert 13, RAMADA INN, 139.99, LODGING; Resale 70, QUADIENT LEASING, 4617.21, LEASE; Rural Fire-ST 220, MONKEY ISLAND FIRE PROTECTION DISTRICT, 4500.00, ADMINISTRATIVE SERVICES 221, KATNER MILLS (NAPA), 69.98, BLANKET 222, THE AMERICAN, 34.50, PUBLICATIONS 223, VERIZON, 206.61, MONTHLY SERVICE 224, COUNTY CLERK, 1431.51, REIMBURSEMENT 225, REC/NE OKLA ELECTRIC COOP, 572.77, ELECTRIC SERVICE 226, SPEEDY S #4, 854.93, BLANKET 227, GRAND LAKE TELECOMMUNICATIONS, 50.00, INTERNET 228, GRAND TELEPHONE CO., 85.31, TELEPHONE SERVICE 229, BANK OF GRAND LAKE, 895.00, LEASE/PURCH 230, WELCH STATE BANK, 1747.10, LEASE/PURCH 231, RURAL WATER DIST. #10, 56.97, UTILITIES 232, COUNTY CLERK, 1431.51, REIMBURSEMENT 233, REC/NE OKLA ELECTRIC COOP, 210.00, ELECTRIC SERVICE 234, REC/NE OKLA ELECTRIC COOP, 239.08, ELECTRIC SERVICE 235, KENWOOD WATER DISTRICT, 21.74, UTILITIES 236, OMES-AGENCY BUSINESS SERVICES, 3688.10, INSURANCE 237, CHILDRESS OAKS 1 STOP, 325.29, BLANKET 238, BANK OF GRAND LAKE, 2078.45, LEASE/PURCH 239, LAKELAND-CPP, 260.03, PROPANE 240, HAROLD S AUTO PARTS (NAPA), 66.53, BLANKET 241, WALKER HARDWARE & LUMBER, 161.72, BLANKET 242, SPEEDYS 66, 293.33, BLANKET 243, LOCKE SUPPLY CO., 59.65, BLANKET 244, REC/NE OKLA ELECTRIC COOP, 77.00, ELECTRIC SERVICE 245, OMES-AGENCY BUSINESS SERVICES, 4078.84, INSURANCE; SH Commissary 19, PRODIGY SOLUTIONS, 1059.46, FOOD 20, PRODIGY SOLUTIONS, 4824.00, FOOD; SH Forf 15, GRAND TELEPHONE CO., 1168.27, TELEPHONE SERVICE 16, ALLIED OIL & TIRE, 1063.69, VEHICLE SUPPLIES 17, O-REILLY AUTOMOTIVE INC., 631.58, DCSO VEHICLE EQUIPMENT; SH Svc Fee 84, FUELMAN OF OKLAHOMA, 8000.00, FUEL85, GRANDLAKETELECOMMUNICATIONS, 60.00, INTERNET 86, OMNI III CABLE TV INC,, 2.50, CABLE TV 87, JAY UTILITIES AUTHORITY, 65.80, UTILITIES 88, T-MOBILE, 1001.80, TELEPHONE SERVICE 89, AEP(LEASE), 200.00, LEASE 90, FUELMAN OF OKLAHOMA, 6424.95, FUEL; SH Tng 2, O NEAL, NICHOLAS D., 202.50, PER DIEM 3, HICKS, ALLEN W., 202.50, PER DIEM; SW Mgmt 3, SOLID WASTE, 258774.99, SOLID WASTE SALES TAX. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Beck-yes. Motion carried.

AGENDA #6 was not needed as no monthly reports were submitted by officers.

AGENDA #7 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve blanket purchase orders for October 2022. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #8 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve highway cash for October 2022. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for citizens' participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Boothe asked how much the final jail bond payment was, how much was paid, when the funds begin to be used for "the roads" and how much that will be each month. Poindexter said the whole point of hiring the bond attorney is to get the specific amounts on the jail settlement. He said since the money comes from a tax, there is no way to give a specific monthly amount, but the tax will amount to approximately \$50,000 per month for each district.

Mike Major asked if there is excess money in the tax fund from the bond pay off. He said ODOT has a meeting tomorrow to discuss the two-lane road improvement between Grove and Jay. He urged the commissioners to attend the meeting. Poindexter said Josh West set up the meeting and will be there on the county's behalf.

Sheriff Beck said a remote diagnostics "tech guy" has approached him about a pilot program which would live feed a patrolman's shift to dispatch. There are no dash cameras in the county cars at present. Beck said the office may receive some of these devices to try. Poindexter said he would like to see more information for a possible agenda item later.

Reeves said several fire chiefs have approached him about reinstating the county burn ban and he will possibly have that item on the agenda next week.

Wright said he is facing challenges until his term of office ends at the end of the year. "I can't hire anyone. I'm kinda stuck. I would be asking someone to take 80 percent of what they would make elsewhere only until Jan. 1. I am down to three ADAs for two counties." Wright said D.A. investigator Mike Eason is the only employee keeping his job. "The rest of the staff is looking for jobs and leaving. This attrition will continue, so I may not be able to respond the way I used to."

AGENDA #10 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve report by Human Resources Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cossairt said the county has 140 employees today. District #2 has an interview today and a person has accepted an offer from the Court Clerk's Office. She said CDL drivers are still needed. Cossairt said flu season is here and encouraged everyone to get vaccinated. "We've had one accident in the county," Cossairt said, "and we will be doing a root cause analysis to see if it was preventable." She said the state auditors have been working in the courthouse and one strong suggestion is that a separate agenda item be made to approve payroll and that each elected official or their designee should be at that meeting to sign the payroll affidavits. Cossairt said she has talked to every elected about this along with the election board secretary, who is concerned about what she would do if both she and her designee are working an election. Cossairt is looking for a solution to this eventuality. Another "strong suggestion" from the auditors, Cossairt said, is when the quarterly check list about county procedures is on the BOCC agenda, the elected officials should all attend.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve error correction interfund transfer in the amount of \$129,536.95 to account #1566-1-2000-2005 (ARPA) from account #1301-1-8020-2005 (Use Tax). Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve bid in the amount of \$20 for property not sold at re-sale submitted by Tommy True; account #16612 Lot 58, Block 4, Coves At Bird Island. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to approve an invoice from Craig County Detention Center for child care services for 22 days in the amount of \$550. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck open with possible acceptance sealed bids on a dump truck on behalf of District #3. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

One bid was received from Bruckner Truck Sales of Tulsa. Callihan read the bid for a 2020 Mack truck with no accessories. The bid was \$148,454. After reviewing the bid, Commissioner Beck said this truck is "not really what I'm looking for."

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open sealed bids with possible acceptance on a haul truck for the Highway Departments. County Bid #22-23/08. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. No bids were received.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action uplifting newly purchased vehicles for the Sheriff's Office. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Two bids were given to the chairman when the item was read. No other copies were distributed. One was from Dana Safety, a state bid contractor, and the other was from Metro Emergency Upfitters, using partial state bid items. The cost from Metro was \$22,412 per vehicle and the total cost was \$79,600. Six Dodge trucks will be upfitted. Sheriff Beck said these estimates do not include radios. Callihan asked where the money would come from for this upfit. O'Neal said ARPA attorney David Floyd told him \$100,000 was built into the ARPA budget for this upfit, but the line item on the most recent ARPA budget includes the price of the trucks only (which have already been paid for with ARPA funds) and there is no other budgeted amount for this purchase. Poindexter asked how much money the sheriff needs to upfit the trucks including radios. The sheriff said 110 to \$115,000 altogether. Commissioner Callihan said he would like to have another meeting with Floyd before committing more ARPA funds. Poindexter made a motion, seconded by Callihan, to table the item until the Sept. 27 meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. "We will either take it out of ARPA or Use Tax," Poindexter said.

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action estimate in the amount of \$2,125.90 for insulated glass to be installed in the Treasurer's Office per Commissioner Callihan. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Duncan said the problem is old glass that condensates between the panes and molds. She said some of the glass has been replaced, but the condensation causing the problem is on some windows installed at the courthouse's original construction. Barnes asked where money to pay for the glass should come from. Poindexter asked the other commissioners if they were ok with the money coming from the Use Tax account. Poindexter made a motion to accept the estimate and pay the bill from

the Use Tax account. Callihan seconded the motion. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #19-A motion was made by Commissioner Callihan and seconded Commissioner Beck to advertise for sealed bids on the 2023 resale title search specification and offer on behalf of the County Treasurer's Office for title searches on the property that will be going through the 2023 tax resale. Persons interested in submitting a bid are to contact Michaele Baker, P. A., located in the Delaware County Clerk's Office, Jay, OK. Bids will be opened and reviewed in the meeting dated October 18, 2022, at 9 a.m. Bids will be received no later than 3 p.m. in the County Clerk's Office, Jay, OK, on October 14, 2022. Board Reserves the right to accept/reject any and all bids and the right to re-advertise. County Bid #22-23/09. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #20- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action preventative maintenance contract proposal for courthouse heat and air systems submitted by Air Wise Heating and Air LLC. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Parker advised some clarification was needed on the contract and Air Wise is also providing an estimate to fix the condensation leak problem. She said when the paperwork is received she will put the items on the agenda.

AGENDA #21- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve resolution authorizing application for financial assistance from the Rural Economic Action Plan Fund (REAP) for the Cowskin Fire Department to improve public access to the fire department. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. No action was taken because the application has not been completed.

AGENDA #22- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action purchasing four shotguns from L & L Outdoors . Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Sheriff Beck said 14 shotguns were ordered from L & L Outdoors last fiscal year and were not purchased. O'Neal said L & L has six of the 12 gauge Mossberg's the office wants now. Sheriff Beck asked the commissioners to purchase all 14 from county funds and get approval ahead of time so the guns can be acquired as the store gets them. Beck said he bought 12 shotguns with the office's own money recently to prove he is willing to spend his own money on his own equipment. Beck said he wants more shotguns because he wants to transition the oldest ones to bean bags He said he wants his officers to have more weapons options from pepper balls up. Beck said of 28 shotguns the office now has, 25 are useable. Beck wants two shotguns to be housed at the courthouse. Beck said 26 people plus some reserves need shotguns. Callihan asked how many shotguns the sheriff wants. Beck said he wants 39 shotguns and no more should be needed unless something happens, but he said one here or there can be purchased with the department's own money instead of the county's. Commissioner Beck asked the total price on 14 guns. The sheriff replied the L & L price is \$549 each. Poindexter said the biggest thing is to get all the guns on the inventory. O'Neal gave Poindexter a new list of guns and where they are or who they are issued to, but Parker said the last 20 Glock pistols received have not been added to the inventory and that list is no proof they belong to the department. The state-approved form must be filled out with all the proper information, including each serial number in order for the guns to be added to the department inventory. O'Neal said the forms would be delivered to the Clerk's Office soon.

Wright suggested a blanket purchase order could be used to get the guns as they come in to the store. Barnes said the county cannot pay for anything in advance, and if a blanket purchase order is used, it must be specific. Again, Callihan asked where the money would come from. Callihan said he would like to see the sheriff's armory. Sheriff Beck said only two people have access to the armory. He invited the commissioners to come shoot any time because "we have ammo." A motion was made by Poindexter and seconded by Callihan to approve a blanket purchase order of \$7,686 to L & L Outdoors to be used for the purchase of shotguns only. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Poindexter returned to the Justice Authority meeting to make the motion to approve and ratify a contract with Jacob A. Bachelor, Attorney at Law, to prepare required rebate analysis on the final payment of the Justice Authority's Sales Tax Revenue Bonds Series 2012. Callihan seconded the motion. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #23-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn both meetings at 10:28 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS
David Poindexter
DAVID POINDEXTER, CHAIRMAN
Jake Callihan
JAKE CALLIHAN, MEMBER
David Beck
DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550
JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED SEPTEMBER 20, 2022

POINDEXTER Y CALLIHAN Y BECK Y
MOTION CARRIED.

WITNESS OUR HANDS THIS 27TH DAY OF SEPTEMBER, 2022.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST:

Barbara Barnes
BARBARA BARNES- COUNTY CLERK

