



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

October 4, 2022

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on October 4, 2022. The agenda was posted October 3, 2022, at 9:00 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. Commissioner The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Commissioner Callihan, followed by the flag salute and roll call. Commissioner David Poindexter was absent.

AGENDA #1 - A motion was made by Commissioner Beck and seconded by Commissioner Callihan to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Callihan-yes; and Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve introductions and announcements. Roll call: Commissioner Callihan-yes; and Beck-yes. Motion carried. In addition to the Commissioners and County Clerk, Mike Major, Carolyn Boothe, Treasurer Susan Duncan, Human Resources Director Vicki Cossairt, Emergency Management Director Jeff Reeves, District Attorney Kenny Wright, Undersheriff Nick O'Neal, Cowskin Firefighters Chris Wilkins and Will Harding, Dustin Dale of Arvest Bank, Shelly Book and Brenda Newman from the library system and Commissioners' Secretary Kathy Parker introduced themselves.

AGENDA #3- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve the minutes for the regular meeting dated September 27, 2022. Roll call: Commissioner Callihan-yes; and Beck-yes. Motion carried.

AGENDA #4-A motion was made by Commissioner Beck and seconded Commissioner Callihan to open the floor for new business. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #5- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve payment of claims submitted by the County Clerk. 2021-2022 Reserve: CAPITAL ONE/WAL-MART BUSINESS, 235.78, MISC; ~~2022-2023~~ ARPA 2021 8, FLOYD & DRIVER, 15189.08, PROFESSIONAL SERVICES; CBRI 16, LONGAN CONSTRUCTION, 1178.10, ROAD MATERIALS; Donations 2, PRYOR STONE INC., 52157.07, ROAD MATERIALS; Drug Court 1, HOUSE OF HOPE, 125.00, SUPPLIES 2, MIAMI TROPHY & SCREEN PRINTING, 44.00, GRADUATION SUPPLIES; General 938, CAPITAL ONE/WAL-MART BUSINESS, 105.89, MISC 939, MID-WEST PRINTING CO., 117.14, ENVELOPES 940, THE PAPERCLIP OFFICE SUPPLIES, 400.93, COPY PAPER 941, CODA, 123.00, DUES 942, CODA, 123.00, DUES 943, THE AMERICAN, 286.55, PUBLICATIONS 944, MATCHELL LAWN CARE LLC, 130.00, LAWN MAINT 945, THE AMERICAN, 519.50, PUBLICATIONS 946, CINTAS FIRST AID & SAFETY, 98.30, FIRST AID SUPPLIES 947, UNIFIRST CORP, 244.63, UNIFORMS; Health 46, KILLION, DEIDRA, 46.25, TRAVEL 47, XEROX CORPORATION, 452.17, LEASE 48, AEP, PUBLIC SERVICE CO. OF OKLA., 668.78, ELECTRIC SERVICE 49, AEP, PUBLIC SERVICE CO. OF OKLA., 1323.96, ELECTRIC SERVICE 50, AMAZON.COM / SYNCB, 793.66, OFFICE SUPPLIES; Highway 526, QUILL CORPORATION, 199.97, OFFICE SUPPLIES 527, WE LUV TREES, 4000.00, TREE REMOVAL 528, GREEN COUNTRY FARM & HOME, 37.70, SUPPLIES 529, BOLT FIBER, 152.70, INTERNET SERVICE 530, CODA, 123.00, MEMBERSHIP 531, ROSE & MCCRARY PC, 500.00, PROFESSIONAL SERVICES 532, THE PAPERCLIP OFFICE SUPPLIES, 236.68, OFFICE SUPPLIES 533, LAKELAND-CPP, 5084.60, FUEL 534, CODA, 123.00, MEMBERSHIP 535, INTERSTATE BILLING SERVICE, 1155.00, PARTS 536, KANSAS BUILDING SUPPLY INC., 117.40, MISC 537, LINDLY S INC., 165.98, MISC 538, HOMETOWN BOTTLED WATER SERVICE, 20.00, WATER/RENT 539, LAKELAND-CPP, 7171.20, FUEL 540, CODA, 123.00, MEMBERSHIP; Mtg Cert 18, MCCORD, ROBERT D., 250.00, MISC 19, EARP, TREASA L., 337.75, TRAVEL 20, CODA, 123.00, DUES; Resale 82, THE GRAND LAKER/DELAWARE COUNTY JOURNAL, 18016.04, PUBLICATIONS; Rural Fire-ST 283, ALERT360, 27.81, MONTHLY SERVICE 284, SHERIFF DEPT., 260.00, SUBSCRIPTION 285, EMERGENCY MEDICAL PRODUCTS, 231.87, BLANKET 286, THE AMERICAN, 33.70, PUBLICATIONS 287, MUNICIPAL EMERGENCY SERVICES INC, 28791.54, FIRE DEPT EQUIP 288, O-REILLY AUTOMOTIVE INC., 297.18, BLANKET 289, REC/NE OKLA ELECTRIC COOP, 295.67, ELECTRIC SERVICE 290, ADT SECURITY SERVICES INC, 122.29, SECURITY SYSTEM/REPAIR;

SH Svc Fee 115, LAKELAND FINANCIAL SRVS, 265.75, LEASE 116, CURTISS TATE TIRES AND SERVICE, 146.35, MISC 117, CODA, 123.00, DUES. Roll call: Commissioner Callihan-yes; and Beck-yes. Motion carried.

AGENDA #6 - A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve all monthly reports submitted by officers. Roll call: Commissioner Callihan-yes; and Beck-yes. Motion carried. Reports were submitted by County Clerk, Health Department, Assessor and Sheriff.

AGENDA #7- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to open the floor for citizens' participation or comments. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Dustin Dale of Arvest Bank asked what action he needed to take to bid on financing equipment. Barnes told him to see Purchasing Agent Michaele Baker and she will add Arvest to the bid list.

AGENDA #8 - A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve report by Human Resources Vicki Cossairt. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt said the county has 138 employees today. Since the last meeting, there have been two employee exits, one a detention officer and one a patrol deputy. She said flu season has begun and urged everyone to get a flu shot and Covid shots or boosters. She said the county employee option period for benefits will open soon for the 2023-2024 fiscal year and each employee will have a chance to talk about their benefits individually. Cossairt said the investigation is continuing concerning a recent wreck involving a patrol deputy.

AGENDA #9- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve intrafund transfer from Cowskin Fire Dept. Lease/Purchase to Cowskin Fire Department M&O in the amount of \$15,000 per Chris Wilkens, Chairman of the Board. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Beck and seconded by Commissioner Callihan to accept donation check from Dogwood Hills Neighbors in the amount of \$11,200 to pave a portion of 317 Road to the mailboxes at 604 Road in District #2. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to advertise for sealed bids for the purchase of an extrication tool for the Grove Volunteer Fire Department. Persons interested in submitting a bid are to contact Michaele Baker, P. A., located in the County Clerk's Office, Jay, Okla. Bids will be received no later than 10/14/22 at 4 p.m. in the County Clerk's Office, Jay, Okla. Bids will be opened and reviewed in regular meeting dated 10/18/22 at 9 a.m. Board reserves the right to accept/reject any or all bids and the right to re-advertise. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12 - A motion was made by Commissioner Beck and seconded by Commissioner Callihan to receive and file the appointment of the following individuals as officers for the Court Clerk's Office as follows: Requisitioning – Karma Sapp, Amber Hall, Caroline M. Weaver, Natasha Isaac and Veronica Stanley; Receiving – Amber Moore, Jennifer Garcia, Ashlyn Andrews and Chelsea Hicks; Inventory – Caroline M. Weaver and Natasha Isaac. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to receive designation of record submitted by the Court Clerk identifying Karma Sapp as first designee and, in the event Karma Sapp is unavailable, Chelsea Hicks will be chargeable with all duties of the Court Clerk's Office. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve discussion of purchase order in the amount of \$20,827.15, originally issued March 8, 2022, to pay Smith Two-Way Radio Inc. for Sheriff's Office Department Vehicles with possible action. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Barnes said the problem with this purchase order is that it was made in the last fiscal year. She asked Wright if that P.O. should still be used. Wright said the proper procedure is to cancel this purchase order and issue another. Callihan made a motion to issue another purchase order in the same amount to Smith Two-Way Radio Inc. Beck seconded the motion. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to receive designation of record submitted by the Assessor identifying Wayne Tuder, First Deputy, as first designee to perform all necessary duties,

including payroll affidavits, and in the event Wayne Tudor is unavailable, Chandra Jeffries and Sonya Dozier are appointed to execute payroll affidavits. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

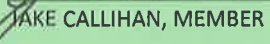
AGENDA #16-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:23 a.m. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.


ATTEST: 
BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS


DAVID POINDEXTER, CHAIRMAN


JAKE CALLIHAN, MEMBER


DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550
JAY, OK 74346

#3

MOTION MADE BY Beck SECONDED BY Callihan

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED OCTOBER 4, 2022

POINDEXTER _____ CALLIHAN Y BECK Y

MOTION CARRIED.

WITNESS OUR HANDS THIS 11TH DAY OF OCTOBER, 2022.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

Barbara Barnes
BARBARA BARNES- COUNTY CLERK



ATTEST: