



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

November 15, 2022

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on November 15, 2022. The agenda was posted November 10, 2022 at 7:33 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Beck-yes. Motion carried. In addition to the Commissioners and County Clerk, Commissioner Secretary Kathy Parker, Carolyn Boothe, Brandon Houston, Election Board Secretary Crystal January, Extension Agent Brooke Downing, Human Resources Director Vicki Cossairt, District Attorney Kenny Wright, and Will Harding of Cowskin Fire Department introduced themselves.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated November 8, 2022. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2022-2023: ARPA 2021 9, OTC, 9.11, TAG & TITLE; CBRI 31, LONGAN CONSTRUCTION, 7534.50, ROAD MATERIALS; Economic Development Sales Tax 5, DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY, 14180.99, DCEDA SALES TAX; General 1424, THOMSON REUTERS - WEST, 336.50, LAW LIBRARY 1425, QUILL CORPORATION, 717.74, MISC 1426, QUILL CORPORATION, 259.77, TONER 1427, ELLIS-COOK, LARENA, 316.85, TRAVEL 1428, EMBASSY SUITES HOTEL, 100.00, LODGING 1429, ELLIS-COOK, LARENA, 395.60, TRAVEL 1430, CDWG GOVERNMENT INC., 384.00, OFFICE SUPPLIES 1431, WEST TERMITE PEST & LAWN, 180.00, EXTERMINATION 1432, BOLT FIBER OPTICS SERVICES, 1450.00, INTERNET 1433, REC/NE OKLA ELECTRIC COOP, 70.00, ELECTRIC SERVICE 1434, T-N-T PLUMBING, 410.00, PLUMBING SERVICE/REPAIRS 1435, TIM S ELECTRIC INC., 2310.00, SERVICE CALL 1436, OZARK LEASING A PROGRAM OF DE LAGE, 97.82, LEASE/PURCH 1437, QUILL CORPORATION, 101.45, MISC 1438, UNIFIRST CORP, 196.62, UNIFORMS 1439, QUILL CORPORATION, 159.98, TONER 1440, QUILL CORPORATION, 455.56, TONER 1441, OKLAHOMA DEPT OF PUBLIC SAFETY, 800.00, SUBSCRIPTION 1442, OSU COOP. EXTENSION SERVICE, 5000.00, CONTRACT SERVICES 1443, OSU BURSARS OFFICE, 41.23, MONTHLY SERVICE 1444, GRAND TELEPHONE CO., 138.12, UTILITIES 1445, GRAND LAKE TELECOMMUNICATIONS, 50.00, UTILITIES 1446, STAPLES BUSINESS ADVANTAGE, 412.29, OFFICE SUPPLIES; Health 84, BRIDGES, SEAN, 132.50, TRAVEL 85, SHERATON OKC DOWNTOWN HOTEL, 312.00, LODGING 86, US CELLULAR, 43.49, WIRELESS SERVICE 87, GRAND TELEPHONE CO., 310.80, TELEPHONE SERVICE 88, GOFF, DEBRAH, 800.00, JANITORIAL SERVICE; Highway 797, APAC-CENTRAL INC., 2239.06, ROAD MATERIALS 798, KEMP STONE CO INC., 1342.17, ROAD MATERIALS 799, KEMP STONE CO INC., 645.22, ROAD MATERIALS 800, LONGAN CONSTRUCTION, 2390.01, ASPHALT 801, S&H FARM SUPPLY, 459.00, PARTS 802, T & W TIRES LLC, 2070.00, TIRES 803, WE LUV TREES, 4000.00, TREE REMOVAL 804, DAVIS AG WORKS, 8400.00, MISC 805, S&H FARM SUPPLY, 315.00, MISC 806, WILLIAMS TRACTOR, 5500.00, EQUIPMENT 807, HOTSY OF OKLA. INC., 15387.94, MAINTENANCE 808, ACCO, 55.00, REGISTRATION 809, KATNER MILLS (NAPA), 1123.78, MISC 810, O-REILLY AUTOMOTIVE INC., 843.71, MISC 811, LOWES BUSINESS ACCT/SYNCR, 82.65, MISC 812, SISCO TRUE-VALUE HARDWARE, 102.28, MISC 813, O-REILLY AUTOMOTIVE INC., 948.00, MOTOR OIL 814, APAC-CENTRAL INC., 21546.72, ROAD MATERIALS 815, JAY UTILITIES AUTHORITY, 193.66, UTILITIES 816, J & J AUTO SUPPLY, 1792.16, MISC 817, O-REILLY AUTOMOTIVE INC., 10.39, MISC 818, HOMETOWN BOTTLED WATER SERVICE, 129.50, COFFEE 819, LAKELAND-CPP, 5868.50, FUEL 820, LINDLY S INC., 369.18, MISC 821, UNIFIRST CORP, 574.38, UNIFORMS 822, ODOT, 2315.96, LEASE/PUR 823, DIAMOND MOWERS LLC, 3233.69, PART 824,

PRYOR STONE INC., 8511.16, ROAD MATERIAL 825, CINTAS FIRST AID & SAFETY, 402.93, FIRST AID SUPPLIES 826, WT EQUIPMENT, 612.13, PARTS 827, LAKELAND-CPP, 6526.60, FUEL 828, ODOT, 2315.96, LEASE/PUR 829, COMMUNITY NATIONAL BANK OF OKARCHE, 6090.00, LEASE PAYMENT 830, DAVIS AG WORKS, 8400.00, MISC 831, SNB BANK, 5126.58, LEASE/PUR; Judgement-ST 5, DELAWARE COUNTY JUSTICE AUTHORITY, 224054.60, JUSTICE AUTHORITY SALES TAX; Resale121, QUADIENT LEASING, 457.02, LEASE PAYMENT 122, QUADIENT LEASING, 2431.92, LEASE 123, QUADIENT LEASING, 1197.00, LEASE PAYMENT; Rural Fire-ST 433, SOUTHWINDS MARINA, 4704.00, BOAT/TRAILER/MOTOR 434, SMITH TWO-WAY RADIO INC., 820.00, RADIO & ACCESSORIES 435, KATNER MILLS (NAPA), 34.45, BLANKET 436, CAPITAL ONE/WAL-MART BUSINESS, 114.16, BLANKET 437, LAKELAND-CPP, 1238.70, FUEL 438, WELCH STATE BANK, 1422.90, LEASE/PUR 439, MYDER FIRE SUPPORT SERVICES, 7072.65, PUMP TESTING 440, GRAND TELEPHONE CO., 134.15, TELEPHONE SERVICE 441, STILL FIRE SERVICES LLC, 1282.50, HOSE TEST 442, STILL FIRE SERVICES LLC, 250.00, PUMP TESTING 443, VERIZON, 170.67, WIRELESS SERVICE 444, AT&T MOBILITY, 569.62, INTERNET SERVICE 445, AT&T MOBILITY, 320.32, INTERNET SERVICE 446, O-REILLY AUTOMOTIVE INC., 98.91, BLANKET 447, SBA STEEL LLC, 158.02, RENT 448, KENWOOD WATER DISTRICT, 18.00, UTILITIES 449, LAKELAND-CPP, 578.33, BLANKET 450, NEW-MAC ELECTRIC COOPERATIVE, 27.50, ELECTRIC SERVICE 451, WELCH STATE BANK, 2622.06, LEASE/PUR; SH Commissary 30, THE PAPERCLIP OFFICE SUPPLIES, 440.38, JAIL SUPPLIES 31, GRAVES MENU MAKER, 2126.21, FOOD 32, PRODIGY SOLUTIONS, 2803.00, FOOD; SH Forf 33, J & J AUTO SUPPLY, 437.88, PARTS; SH Svc Fee 164, BARTON, CANDACE, 3466.00, AUTO REPAIRS 165, MONITOR TECHNOLOGY LLC., 2483.00, MISC 166, AMAZON.COM / SYNCB, 234.89, OFFICE SUPPLIES 167, J & J AUTO SUPPLY, 1896.57, MISC 168, AEP(LEASE), 200.00, LEASE 169, RADIO SHACK, 114.99, COMPUTER EQUIP 170, SOUTHERN TIRE MART LLC, 417.64, TIRES 171, MONITOR TECHNOLOGY LLC., 2483.00, IT SERVICES; SW Mgmt 5, SOLID WASTE, 216176.22, SOLID WASTE SALES TAX. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Beck-yes. Motion carried.

AGENDA #5- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve all monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Beck-yes. Motion carried. A report was submitted by the Court Clerk.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There were none.

AGENDA #7 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve report by Human Resources Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt said the county had 133 employees as of Tuesday morning, one person has voluntarily exited. There are nine county job postings, all except one of which are the Sheriff's Office. There are no new hires in progress. Cossairt urged everyone to get their shots up to date and noted there is an RSV outbreak in progress. She said all the DOT physicals for CDL drivers have been completed by the provider she found in Siloam Springs. Cossairt said as per county policy, an employee may hold up to 200 vacation hours and 1040 sick hours on their books. She said during Covid the vacation maximum was slid to 240 as a buffer zone. She said now that everyone is back to a regular work schedule, vacation hours should be brought down to 200 by giving days off or paying employees for them. "People still think they can go over," Cossairt said. "Taking a sick day off when you go over is not the way to go," Cossairt said. She said elected officials who allow all their employees to take sick time off when they are not sick could be liable to pay for those hours. Cossairt said some time ago, money from the CARES Act was set aside for one-time pay increases for employees who worked during Covid. This money would be distributed in a special payroll. She said bonuses are not allowed but a one-time reward is allowed. She asked if the commissioners would entertain paying \$1,000 per employee as a one-time pay increase for those employees who worked during Covid. All the commissioners agreed. Cossairt confirmed with the District Attorney that elected officials are not eligible for this money under the CARES Act.

AGENDA #8- A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve detention transportation claims for the county to receive payment. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to surplus the following items: COUNTY CLERK: KELLPRO 8200 COMPUTER TOWER F-224.28, HP COMPUTER MONITOR F-224.39, ENVELOPE FEEDER F-225.12; TREASURER: HP PC MICROTOWER C-216.31, ELECTRIC TYPEWRITER H-201.7; ASSESSOR: HP MONITORS 224.114, 224.117, 224.119, HP DESKTOP WORK STATION 224.123, HP WORKSTATIONS 224.103, 224.104, 224.106, 224.107, 224.108, TYPEWRITER H-201.70, BLUE LINE COPIER, H-224.30, MONITOR H-224.73, HP 800 PRINTER H-224.89, HP DESKTOP WORKSTATIONS H-224.98, H-224.99, COMPAC DESKTOP WORKSTATION 224.128, HP LASER PRINTER 225.18, CANON COPIER & CABINET 226.20, KONICA COPIER 226.3, ONE MAIL SORTER 231.20, DELL POWEREDGE T610, GATEWAY 200 LAPTOP 669.19, HP LAPTOP 669.20, HP WORKSTATION 224.101. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to salvage (junk) the following items: COUNTY CLERK: KELLPRO 8200 COMPUTER TOWER F-224.28, HP COMPUTER MONITOR F-224.39, ENVELOPE FEEDER F-225.12; TREASURER: HP PC MICROTOWER C-216.31, ELECTRIC TYPEWRITER H-201.7; ASSESSOR: HP MONITORS 224.114, 224.117, 224.119, HP DESKTOP WORK STATION 224.123, HP WORKSTATIONS 224.103, 224.104, 224.106, 224.107, 224.108, TYPEWRITER H-201.70, BLUE LINE COPIER, H-224.30, MONITOR H-224.73, HP 800 PRINTER H-224.89, HP DESKTOP WORKSTATIONS H-224.98, H-224.99, COMPAC DESKTOP WORKSTATION 224.128, HP LASER PRINTER 225.18, CANON COPIER & CABINET 226.20, KONICA COPIER 226.3, ONE MAIL SORTER 231.20, DELL POWEREDGE T610, GATEWAY 200 LAPTOP 669.19, HP LAPTOP 669.20, HP WORKSTATION 224.101. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to approve payment of National Association of Counties membership dues in the amount of \$812. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with Election Board Secretary Crystal January the possibility of expanding the Election Board Office space. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. The Election Board is now located in half a building owned by the Town of Jay. Election Board Secretary Crystal January said Wanda Barnwell, the owner of the half building where January is located, wants to sell her half. She wants \$200,000 for half of the building and told January she will wait for the county to decide if they want it before it is listed with a realtor. January said the realtor told her commercial buildings are selling for \$100 a square foot. January had information from the assessor with her, but said she doesn't know what it means because other buildings and square footage are included on the property. Callihan said he had no idea the county did not own the building where the Election Board is housed. He said he spoke to Becky Farley who owns the other half of the building and she said the land assesses for \$7,000 and she would sell her half for that amount. "I think we should own the whole building if we do this," Callihan said. Poindexter asked Barnes if she knew how old the building is. Barnes said 80 or 90 years old. Callihan said it would take a lot of work to get the old building ready for January to use. January said she wants the whole building but she is fine where she is, but she said her idea is to take out a back-office wall on her side and use the other half for storage. Callihan said he does not believe the building is practical for the price. Poindexter said it is important to him to know how old the building is if he is going to buy it, and January said no one knows. The building is zoned commercial, but January said she is "afraid what will move in," to the other side of the building if the county doesn't buy it. Poindexter said the building is not ADA compliant. Callihan said the county should purchase both side or none, but he wants to see an appraisal. One half is a residence now, it was grandfathered in to continue as a home for that person but the next tenant must be commercial, Poindexter said. Beck asked about security at the Election Board. January said "we do not have to have security." She said she knows a Homeland Security officer who visited her office used it at a training program as the least secure Election Office in the state, but "he said it was ok, but could be better. He didn't say we had to have full-time security." Besides, she said since the state has provided the staff with panic button apps on their phone, security is covered. She said the commissioners must let her know in a week or the owner will list the property (half of the building).

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve purchase of a new 2022 Ford Super Duty F-350 truck through Vance Country Ford State Bid Contract #SW035 with approval of financing through Welch State Bank per Cowskin Fire Department Board Chairman Chris Wilkins. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Will Harding said the truck was ordered last year and the price was locked in. The cost of the truck is \$33,316 with a cost of \$18,683 to outfit it with a used brush rig bed. The loan is for 48 months.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve designation of requisitioning and receiving officers for Drug Court for fiscal year 2022-2023. M. Bryce Lair is designated as Requisitioning Officer and Mike Eason is designated as Receiving and Inventory Officer. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action to surplus Unit #851 that has been totaled by the insurance company per request of the Sheriff's Office (tabled from Nov. 8 meeting). Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action purchasing of a motor and installation from KDR Repair for 2016 Chevy Tahoe 5.3L flex fuel (engine code Z) VIN #1GNLCDEC6GR359428, current mileage 148,575 for a total cost of \$6,586.43 with 18-month warranty, one-time no-fault replacement per request of the Sheriff's Office. Callihan said he assumes this means the vehicle has 148,572 miles and not the new motor. Poindexter pointed out this vehicle was purchased from the D.A.'s office when it was no longer needed and going into a sale. Callihan asked where KDR is located. Brandon Houston who was representing the Sheriff's Office said in Arkansas. Houston said he has been trying to find a motor to put in this vehicle ever since it was purchased, even contacting OHP about vehicles they have wrecked. Callihan asked how the sheriff intended to pay for the installation. Houston called the sheriff to ask. The sheriff thought the money should come from the Use Tax account. Another car wrecked by the Sheriff's Office, which was bought from Use Tax funds, got an insurance payment which was returned to Use Tax. The Use Tax account is county money not included in the Sheriff's budget. Callihan told Poindexter to pay from wherever he wanted to, so Poindexter made a motion to pay for the installation from the Use Tax account.

Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

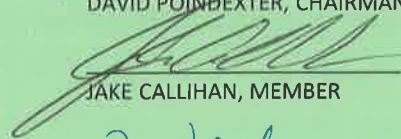
AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve resolution confirming deadlines for submissions of items for County Board of Commission meeting agendas. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt said she was responsible for this agenda item because there have been "issues for a while," about deadlines for the agenda items. She said the personnel who produce the agenda work four ten-hour days the same as the commissioners' employees do, so they try to have the agenda mostly complete by the end of the day Thursday. "They are constantly bombarded with last-minute items," Cossairt said, without proper time to review the items and assemble related documents. Cossairt said all documents related to an item must be presented and properly documented before the item can be placed on the agenda. She said although sometimes items are walked in, email would be better because a time will be recorded when the item is received to eliminate confusion. She said while there are rarely real emergencies, any emergency can be considered on its own merits.


AGENDA #19- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 10:08 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST: 
BARBARA BARNES- COUNTY CLERK

DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS


DAVID POINDEXTER, CHAIRMAN


JAKE CALLIHAN, MEMBER


DAVID BECK, MEMBER





BOARD OF COMMISSIONERS DELAWARE COUNTY

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED NOVEMBER 15, 2022

POINDEXTER Y CALLIHAN Y BECK Y
MOTION CARRIED.

WITNESS OUR HANDS THIS 22ND DAY OF NOVEMBER, 2022.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK

