



## DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

DECEMBER 20, 2022

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on December 20, 2022. The agenda was posted December 19, 2022 at 8:52 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner Jake Callihan-Member, Commissioner David Beck-member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Commissioner Callihan followed by the flag salute and roll call. Commissioner Poindexter was absent.

**AGENDA #1 - A motion was made by Commissioner Beck and seconded by Commissioner Callihan to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.**

**AGENDA #2-A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve introductions and announcements. Roll call: Commissioner Callihan-yes; and Beck-yes. Motion carried. In addition to the commissioners and county clerk, Commissioner Secretary Kathy Parker, Attorney David Floyd, Carolyn Boothe, Treasurer First Deputy Treasa Earp, Mike Major, Human Resources Director Vicki Cossairt, Election Board Secretary Crystal January and Sheriff James Beck introduced themselves.**

**AGENDA #3- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve the minutes for the regular meeting dated December 13, 2022. Roll call: Commissioner Callihan-yes; and Beck-yes. Motion carried.**

**AGENDA #4- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve payment of claims submitted by the County Clerk. 2022-2023: ARPA 2021 PROFESSIONAL SERVICES 3434 FLOYD & DRIVER 7594.54; CBRI ASPHALT 1329 PRYOR ASPHALT 15000.41; 2332 PRYOR ASPHALT 1586.65; ROAD MATERIAL 3313 LONGAN CONSTRUCTION 1923.95; Economic Development Sales Tax DCEDA SALES TAX 3421 DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY 7151.41; General ELECTRICAL LIGHTING & SUPPLIES 2672 TIM S ELECTRIC INC. 1890.00; ELECTRIC SERVICE 2277 REC/NE OKLA ELECTRIC COOP 282.00; EXTERMINATION 1933 WEST TERMITE PEST & LAWN 180.00; JANITORIAL SUPPLIES 3447 THE PAPERCLIP OFFICE SUPPLIES 201.56; JUVENILE SERVICES 3435 CRAIG COUNTY DETENTION CENTER 850.00; LAW LIBRARY 2813 THOMSON REUTERS - WEST 336.50; MEDICAL 1967 DIAMOND DRUGS INC. 252.71; MEDICAL SERVICES 3090 TURN KEY HEALTH CLINICS 8221.20; OFFICE SUPPLIES 3272 AMAZON.COM / SYNCB 403.34; 3443 STAPLES 171.08; PEST CONTROL 3444 GRAND COUNTRY PEST CONTROL 65.00; PLUMBING SERVICE/REPAIRS 3074 T-N-T PLUMBING 866.00; POSTAGE 2882 QUADIENT 1000.00; REGISTRATION 3363 CODA 125.00; REVAL TRAVEL 3080 GOINS, VINCENT G. 291.25; TESTING 3442 OSUBURSARSOFFICE 180.50; UTILITIES 2901 GRAND TELEPHONE CO. 142.25; 2902 GRAND LAKETELECOMMUNICATIONS 50.00; WATER 3370 HOMETOWN BOTTLED WATER SERVICE 15.00; Health null 1805 MAYES COUNTY HEALTH DEPT. 893.23; EXTERMINATION 3077 STATE PEST CONTROL 45.00; MEDICAL SUPPLIES 3372 MCKESSON MEDICAL SURGICAL GOV'T SOLUTIONS LLC 282.49; MONTHLY SERVICE 2108 VERIZON BUSINESS 194.17; TRAINING 2493 SAFE KIDS WOLRDWIDE 95.00; TRAVEL 2696 O\_HERIN, KRISTEN 52.88; 3304 BRADY, ERICA 139.13; 3373 GOINS, STEPHANIE 46.38; WIRELESS SERVICE 2106 US CELLULAR 43.49; Highway null 3341 TRACTOR SUPPLY 37.99; ASPHALT 3288 LONGAN CONSTRUCTION 7884.76; 3368 LONGAN CONSTRUCTION 2329.06; DRUG TESTING 2717 AAVCOR 38.00; ELECTRIC SERVICE 1958 REC/NE OKLA ELECTRIC COOP 515.09; 2888 AEP, PUBLIC SERVICE CO. OF OKLA. 610.06; FUEL 3305 LAKELAND-CPP 4493.42; 3306 LAKELAND-CPP 3292.00; 3307 LAKELAND-CPP 3752.01; LEASE PAYMENT 3379 GRAND SAVINGS BANK 631.59; 3380 RCB BANK 4779.19; 3381 WELCH STATE BANK 2305.03; 3382 ARVEST BANK 1005.38; 3383 BANK OF GRAND LAKE 1916.41; LEASE/PUR 3111 ODOT 2315.96; LODGING 2886 HAMPTON INN 267.00; 2939 HAMPTON INN & SUITES 196.00; MISC 2516 J & J AUTO SUPPLY 522.30; 2517 KANSAS BUILDING SUPPLY INC. 215.10; OFFICE SUPPLIES 2847 QUILL CORPORATION 495.98; 3020 QUILL CORPORATION 113.36; PART 3430 PARTS CITY LTE 1063.72; PARTS 2377 WT EQUIPMENT 945.69; 3416 SCOTT EVANS HYDRAULIC SERVICE 315.00; PROFESSIONAL SERVICES 2922 ROSE & MCCRARY PC 500.00; RENTAL 2379 MHC KENWORTH 3117.05; RENT OF EQUIPMENT 2146 VAN KEPPEL CO. 2200.00; REPAIR 2877 KIRBY SMITH MACHINERY INC. 1150.86; REPAIRS 2850 KANSAS**

BUILDING SUPPLY INC. 483.52; ROAD EQUIP RENTAL 2660 G. W. VAN KEPPEL CO. 2200.00; SIGNS 2865 ADVANCED WORKZONE SERVICES 3075.00; TIRE REPAIR 2913 EUCHA TIRE SHOP 355.00; TIRES 2272 SOUTHERN TIRE MART LLC 8940.50; 2452 SOUTHERN TIRE MART LLC 8349.44; TRAVEL 2887 BECK, DAVID E. 335.00; VEHICLE 3441 PURPLE WAVE AUCTION 22000.00; WATER 2269 HOMETOWN BOTTLED WATER SERVICE 187.00; WATER/RENT 1929 HOMETOWN BOTTLED WATER SERVICE 20.00; 2520 HOMETOWN BOTTLED WATER SERVICE 20.00; Mtg Cert COFFEE 3347 QUILL CORPORATION 202.71; LODGING 2178 RENAISSANCE WATERFORD HOTEL 208.00; Resale LEASE PAYMENT 1873 QUADIENT LEASING 165.89; Rural Fire-ST BLANKET 2005 O-REILLY AUTOMOTIVE INC. 298.96; 2010 EMERGENCY MEDICAL PRODUCTS 553.98; 2580 SPEEDYS 66 121.00; 2582 CHILDRESS OAKS 1 STOP 504.56; ELECTRIC SERVICE 2614 REC/NE OKLA ELECTRIC COOP 133.60; FUEL 2634 SPEEDY S #4 141.00; 2656 CIRCLE N CONVENIENCE STORE 41.33; INTERNET SERVICE 3221 BOLT FIBER 166.23; LEASE/PUR 3446 BANK OF GRAND LAKE 2494.78; LEASE/PURCH 3375 BANK OF GRAND LAKE 2396.63; MONTHLY SERVICE 3211 VERIZON 206.61; PRESSURE WASHER 3349 HY-FLO 5575.00; TELEPHONE SERVICE 3192 SST 137.48; SH Commissary INMATE HOUSING 3278 GRAVES MENU MAKER 2924.18; SH Forf INMATE HOUSING 3355 HOMELAND STORES INC. 125.80; VEHICLE REPAIRS 2811 SUPERIOR FORD MERCURY INC. 1493.25; SH Svc Fee KEYS 3423 LINDLY S INC. 10.39; MISC 2683 CURTISS TATE TIRES AND SERVICE 281.60; PER DIEM 2472 HICKS, ALLEN W. 67.50; TELEPHONE SERVICE 2681 T-MOBILE 1001.80; SW Mgmt SOLID WASTE SALES TAX 3420 SOLID WASTE 212653.80; Tax Refunds REFUND 3478 COUNTY TREASURER 79.00; 3479 COUNTY TREASURER 78.00; 3480 COUNTY TREASURER 62.00. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

AGENDA #5- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve all monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Beck-yes. Motion carried. None were submitted.

AGENDA #6 - A motion was made by Commissioner Beck and seconded by Commissioner Callihan for approval of citizen's participation or comments. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Mike Major wished everyone a Merry Christmas and acknowledged all the elected officials for providing him with information when he asked, thereby providing transparency of county government.

AGENDA #7 - A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve report by Human Resources Director Vicki Cossairt. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried. Cossairt said the county has 133 employees today and since her last report there have been three exits and two new hires. She said American Fidelity will be at the courthouse Jan. 10 to offers insurance products employees might want to add to their coverage. Cossairt said five positions are open in the Sheriff's Office. She encouraged everyone to practice distancing, handwashing and sanitizing to prevent the spread of flu and Covid over the holiday. She thanked the commissioners again for approving the employee longevity plan.

AGENDA #8-A motion was made by Commissioner Beck and seconded Commissioner Callihan to open the floor for new business. Roll call: Commissioner Callihan-yes; Commisioner Beck-yes. Motion carried. There was no new business.

AGENDA #9-A motion was made by Commissioner Beck and seconded by Commissioner Callihan to discuss with possible approval proposal to remove the wood baseboard and replace it with rubber baseboard in the courthouse. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried. Callihan said after the last meeting when the proposal was presented, he emailed Magnum Construction with questions from the other commissioners. He read an email from Magnum answering the questions including material and installation of 6" rubber base, work done on Saturday and Sunday and the county may keep the wood baseboard being removed. Callihan said the baseboard work will be done only on Friday and Saturday because the workers will come directly from Magnum. The continuing floor project will include work on Sundays. Barnes asked if the floor already put down which is coming up will be fixed. Callihan said yes. Cossarit asked if the commissioners would keep the wood baseboard. Callihan said yes. Callihan made a motion to accept the quote from Magnum for \$19,075, which was seconded by Beck. Roll call: Commissioner Callihan-yes; Commisioner Beck-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve blanket purchase orders for January 2023. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve highway cash for January 2023. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #12-A** motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve per District #3 to accept/reject lowest/best bid for bridge rehabilitation located one mile west of Kenwood. Sealed bids were opened December 13, 2022. Co. Bid #22-23/15. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried. Beck made a motion to accept the bid from ConTech for the bridge replacement. Callihan seconded the motion. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried

**AGENDA #13-A** motion was made by Commissioner Beck and seconded by Commissioner Callihan to accept/reject lowest/best bid to purchase one used motor grader. Sealed bids were opened December 13, 2022. County bid #22-23/16. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried. A motion was made by Callihan and seconded by Beck to table the item until the Dec. 28 meeting. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #14-A** motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve rental agreements for three motor graders between Yellowhouse and District #2. Rental fee will be the same price as the payments have been. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried. Callihan said he will continue to rent these graders until new ones are available. Parker said she took care of switching the insurance to rental graders.

**AGENDA #15-A** motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve resolution to assign 2023 holidays. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #16-A** motion was made by Commissioner Beck and seconded by Commissioner Callihan to surplus 1989 Spartan Wolverine pumper/tanker for Flint Ridge Fire Department. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #17-A** motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve intrafund transfer from Highway CIRB M-V to Highway M & O in the amount of \$100,000 per District #2 Commissioner Jake Callihan. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #18-A** motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve purchase agreement and chose financing option for a Western Star haul truck for District #3. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried. A motion was made by Beck and seconded by Callihan to choose Arvest Bank on the 72-month plan. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried. The total price is \$162,708 at 3.99% interest.

**AGENDA #19-A** motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve donation in the amount of \$5,000 from Cherokee Nation to Delaware County Sheriff's Office. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #20-A** motion was made by Commissioner Beck and seconded by Commissioner Callihan to accept proposal from BKL, Inc. for design services for renovation of the Health Department Building to be used as the county's 911 Center at a cost of \$149,450. ARPA funds have been set aside for this project. Floyd said this amount can be paid without a bid process because it is for design and not an actual contractor. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried. Emergency Manager Jeff Reeves asked if the equipment can be paid for without the bid process since both estimates are from state contract companies. Floyd said yes. He said the criteria for bidding is to follow the strictest laws between state and federal. Floyd said Oklahoma bid laws are generally more strict than federal ones.

**AGENDA #21-A** motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve Kofile proposal for digitization, preservation and indexing of required instruments, rural school records and military discharge records including a no bid procurement vehicle. "Wait," Floyd said. "I have no problem with the expenditure or Kofile, but concerning the no bid vehicle, I can't determine if this company fits the guidelines." Floyd said he would rather go out for bids to make sure the purchase is completed correctly. "It will end up the same, we should just go through the steps," Floyd said. Barnes said she believes Kofile is the only company that does all the preservation work without farming any part of the process out. Barnes said she thinks going out for bids is wise. Callihan made a motion, signed by Beck, to go out for bids for the records preservation project. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #22-A** motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:46 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.



ATTEST: Barbara Barnes  
BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA  
BOARD OF COMMISSIONERS

David Poindexter  
DAVID POINDEXTER, CHAIRMAN

Jake Callihan  
JAKE CALLIHAN, MEMBER

David Beck  
DAVID BECK, MEMBER