



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

January 17, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on January 17, 2023. The agenda was posted January 12, 2023 at 3:23 p.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the commissioners and county clerk, Commissioners' Secretary Kathy Parker, District Attorney Doug Pewitt, Carolyn Boothe, Election Board Secretary Crystal January, Tim McCrary, OSU Extension Agent Brooke Downing, Court Clerk Caroline Weaver, Treasurer Susan Duncan, Mike Major and Carl Tesreau of Monkey Island Fire Department introduced themselves.

Commissioner Callihan said Magnum Construction will begin removing the wood baseboards in the courthouse Friday and the flooring project will begin again on Saturday.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated January 10, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2022-2023: Emergency Mgmt FUEL3087FUELMANOFOKLAHOMA35.33;SUBSCRIPTION 3480 JOMOWX 1125.00; TELEPHONE SERVICE 3086 VERIZON 87.18; Escrow Account REFUND 3925 GEISERPLUMBING2000.00; General AIR COMPRESSER/PARTS 1121 B&B HEATING & AIR INC. 5808.00; AIR CONDITIONER 1019 B&B HEATING & AIR INC. 3527.60; ANNUAL CONTRACT 3479 MIDWEST CARD & ID SOLUTIONS 2010.00; COPY PAPER 3802 THE PAPERCLIP OFFICE SUPPLIES 293.94; DCSO VEHICLE EQUIPMENT 2141 SMITH TWO-WAY RADIO INC. 20827.15; ELECTION SUPPLIES 3845 INTAB LLC 549.88; ELECTRIC SERVICE 2848 REC/NE OKLA ELECTRIC COOP 67.00; HEATER/AC UNIT 1222 B&B HEATING & AIR INC. 12619.00; INTERNET 2157 BOLT FIBER OPTICS SERVICES 1450.00; LEASE/PURCH 3799 OZARK LEASING A PROGRAM OF DE LAGE 97.82; MAINTENANCE 3933 T-N-T PLUMBING 563.00; MILEAGE 3949 REECE, ANNA TAWN 58.95; 3950 SEYER, TARA JANE 13.10; OFFICE EQUIPMENT 3811 QUILL CORPORATION 763.99; OFFICE SUPPLIES 3805 AMAZON.COM / SYNCB 1479.89; 3810 QUILL CORPORATION 41.97; PLUMBING SERVICE/REPAIRS 3449 T-N-T PLUMBING 3312.70; 3457 T-N-T PLUMBING 150.00; PUBLICATIONS 3276 THE AMERICAN 330.05; 3277 THE AMERICAN 238.10; SERVICE CALL 921 B&B HEATING & AIR INC. 188.00; TESTING KITS 3923 OSU BURSARS OFFICE 400.50; TRAVEL 2908 MERIDITH, PENNY 1674.63; 3892 REECE, ANNA TAWN 22.93; UTILITIES 3826 GRAND TELEPHONE CO. 141.95; 3827 GRAND TELEPHONE CO. 50.00; WATER 3855 HOMETOWN BOTTLED WATER SERVICE 15.00; Health BOX RENT 3856 U.S. POSTMASTER 140.00; JANITORIAL SERVICE 3242 GOFF, DEBRAH 800.00; OFFICE SUPPLIES 2871 AMAZON.COM / SYNCB 695.00; PERSONAL SERVICES 2701 OKLAHOMA STATE DEPT. OF HEALTH 44802.78; TRAVEL 3247 O_HERIN, KRISTEN 52.88; Highway FUEL 3783 LAKELAND-CPP 5583.60; LEASE PAYMENT 3494 ODOT 3880.88; MISC 3064 O-REILLY AUTOMOTIVE INC. 595.48; OILS 3835 O-REILLY AUTOMOTIVE INC. 789.99; PARTS 1699 YELLOWHOUSE MACHINERY 3460.80; 3371 PREMIER TRUCK GROUP 183.02; PHYSICAL 459 INTEGRIS HEALTH MEDICAL GROUP 42.00; REPAIR 3824 WARREN CAT 2928.76; SERVICE CALL 3804 CLINE EQUIPMENT REPAIR 100.00; TB TEST 1778 DELAWARE COUNTY HEALTH DEPT. 15.00; TRAVEL 1760 ACCO 95.00; 3026 POINDEXTER, DAVID C. 106.75; UNIFORMS 3067 UNIFIRST CORP 594.59; UTILITIES 3033 JAY UTILITIES AUTHORITY 274.47; Law Library REMITTANCE 3959 LAW LIBRARY REVOLVING FUND 4510.45; Resale LEASE PAYMENT 2417 QUADIENT LEASING 165.89; Rural Fire-ST ADMINISTRATIVE

SERVICES 3725 MONKEY ISLAND FIRE PROTECTION DISTRICT 4500.00; BLANKET 3122 LAKELAND-CPP 437.00; 3123 KATNER MILLS (NAPA) 43.54; 3124 O-REILLY AUTOMOTIVE INC. 213.11; 3125 KATNER MILLS (NAPA) 44.48; 3156 KANSAS BUILDING SUPPLY INC. 16.97; 3158 PARTS CITY LTE 143.63; 3161 WALKER HARDWARE & LUMBER 60.94; 3162 SPEEDYS 66 566.74; 3215 LITTLEFIELD'S COUNTRY MARKET 185.10; ELECTRIC SERVICE 2053 REC/NE OKLA ELECTRIC COOP 713.02; 2619 REC/NE OKLA ELECTRIC COOP 156.86; 2626 REC/NE OKLA ELECTRIC COOP 224.62; 3189 REC/NE OKLA ELECTRIC COOP 166.85; 3709 NEW-MAC ELECTRIC COOPERATIVE 27.50; FIRE DEPT EQUIP 445 MUNICIPAL EMERGENCY SERVICES INC 8941.66; 2314 FIRE MASTER FIRE EQUIPMENT INC. 39470.10; 3913 COUNTRY BOY'S TIRE & AUTO REPAIR 1050.00; FUEL 3231 CIRCLE N CONVENIENCE STORE 341.93; LEASE/PUR 3848 WELCH STATE BANK 2622.06; 3942 BANK OF GRAND LAKE 2494.78; 3943 WELCH STATE BANK 1747.10; 3944 BANK OF GRAND LAKE 895.00; MEMBERSHIP 1603 NFPA 450.94; MONTHLY SERVICE 3722 VERIZON 211.61; PROMOTIONAL PRODUCTS 1602 FOREMOST PROMOTIONS 2786.93; PROPANE 3559 STEVESON L.P. GAS 1531.35; REPAIRS 3550 JESSIE JAMES TIRE INC. 95.00; 3560 GARLAND, AUSTIN DWAYNE 1818.00; SCBA 446 MUNICIPAL EMERGENCY SERVICES INC 565.51; 2843 NORTHERN SAFETY COMPANY INC 8156.30; SUBSCRIPTION 372 FLUENT INFORMATION MANAGEMENT SYSTEMS INC 1000.00; 2827 SHERIFF DEPT. 390.00; SUPPLIES 1095 BRANHAM OVERHEAD DOOR 447.00; 3232 PARTS CITY LTE 6.60; TELEPHONE SERVICE 3703 GRAND TELEPHONE CO. 121.02; 3707 GRAND TELEPHONE CO. 107.03; UTILITIES 3682 BERNICE PUBLIC WORKS AUTHORITY 23.75; 3700 KENWOOD WATER DISTRICT 18.00; 3711 DEL CO RURAL WATER DIST #3 97.00; VEHICLE 3897 SUPERIOR MAZDA 21000.00; SH Commissary FOOD 3092 PRODIGY SOLUTIONS 1283.64; SH Svc Fee DRUG TESTING 3463 AAVCOR 38.00; 3471 AAVCOR 38.00; JAIL SUPPLIES 3251 BOB BARKER CO. 3120.00; LEASE 3469 LEAF 750.00; TB TEST 2302 DELAWARE COUNTY HEALTH DEPT. 15.00; 2328 DELAWARE COUNTY HEALTH DEPT. 15.00; 2330 DELAWARE COUNTY HEALTH DEPT. 15.00; 2395 OKLAHOMA STATE DEPT. OF HEALTH 15.00; 2768 DELAWARE COUNTY HEALTH DEPT. 15.00; 2926 DELAWARE COUNTY HEALTH DEPT. 15.00; 3039 DELAWARE COUNTY HEALTH DEPT. 15.00; 3048 DELAWARE COUNTY HEALTH DEPT. 15.00; 3261 DELAWARE COUNTY HEALTH DEPT. 15.00; 3465 DELAWARE COUNTY HEALTH DEPT. 15.00; 3473 DELAWARE COUNTY HEALTH DEPT. 15.00; VENDOR SERVICES 3553 GRAVES MENU MAKER 2367.29; Use-ST BOCC 3746 L & L OUTDOORS 549.00. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve all monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. A report was submitted by the Court Clerk.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Mike Major referred to item 18 on the agenda. He asked the percentage increase which would be needed to cover elected officials' raises and the total impact on the county budget. Commissioner Poindexter said he would "have to run the numbers," but he would do so and get a figure.

AGENDA #7 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve report by Human Resources Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cossairt said the county had 135 employees Tuesday with no exits and no new hires since her last report. She said there are currently seven positions open for county employment.

Cossairt said during COVID, benefits for paid time off piled up on the employee books because the time was not being used, especially for vacation. Employees may carry 240 hours vacation on the books. Cossairt asked the commissioners to set a deadline for employees to get the time off carried on their books back to 240 vacation hours or below.

AGENDA #8-A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve blanket purchase orders for February 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve highway cash for February 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve purchase of a new Kubota compact excavator for District #3 in the amount of \$94,674.62. Commissioner Beck said he has an excavator leased, but with the sale of some used equipment through Purple Wave auctions, there is enough money to buy the excavator out right. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to approve an operational transfer in the amount of \$450,000 from the General Fund to Resale Fund per request of the County Treasurer in accordance with Title 68, SS 3021.4. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve contract between OSU Extension Service and Delaware County Commissioners. OSU Extension Agent Brooke Downing told the commissioners nothing has changed in the contract from last year. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the third replat of Tera Miranda Shores Phase I at the request of Tim McCrary. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve intrafund transfer from Cowskin Fire Department Lease/Purchase account to Cowskin Fire Department M & O in the amount of \$12,000 per Board Chairman Chris Wilkens. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action the estimate for parking lot striping from J-K Services per Commissioner Callihan. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Parker said she made calls to two local companies, Smith Paving and Superior Striping. Two messages left on different days were not returned from Smith Paving. Superior Striping returned the call and Bob said that company does not do parking lot striping any more. Callihan said another bidder looked at the job Friday and will provide an estimate. Pewitt said due diligence has been achieved if the commissioners wanted to take the quote from J-K. Callihan said he would like to see the estimate from the Friday appraisal. A motion was made by Callihan and seconded by Beck to table the item until Jan. 24. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action the county's extermination contract. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Poindexter said this company has been "hit and miss." Barnes said the company does not come to her office regularly. Weaver said there are roaches in Court Clerk's Office. January said the company has visited the Election Board building every month. The sheriff said coverage has been sporadic. All the elected officials agreed Grand Country Pest did a fine job. While not the cheapest bid, theirs has proven to be the best bid. "We've had this before," Barnes said, referring to the fact that a cheaper company did not do the job. January said all of her electronics have been sprayed with insecticide. Duncan said she hasn't seen anyone from pest control in her office. Callihan said the bottom line is how to return to the good exterminator. Barnes said the contract has not been fulfilled. Poindexter said the contract will be produced for Pewitt to review.

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the resolution to raise the base salary of all elected officials to \$49,500 per year effective July 1, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan. Commissioner Beck said under legal advice, he would abstain. Motion carried.

AGENDA #20-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:40 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Agenda
item 19
?

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK

DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS
David Poindexter
DAVID POINDEXTER, CHAIRMAN



JAKE CALLIHAN, MEMBER

David Beck

DAVID BECK, MEMBER

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BOARD OF COMMISSIONERS DELAWARE COUNTY

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Beck SECONDED BY Poindexter

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED JANUARY 17, 2023.

POINDEXTER Y CALLIHAN _____ BECK Y

MOTION CARRIED.

WITNESS OUR HANDS THIS 24TH DAY OF JANUARY, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK

