



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

March 7, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on March 7, 2023. The agenda was posted March 6, 2023 at 8:42 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the commissioners, county clerk and commissioners' secretary, Carolyn Boothe, Treasurer Susan Duncan, Deputy Tammi White, Carl Tesreau, Brandon Alexander, Tina Guy, Mike Major, Frank Close and Human Resources Director Vicki Cossairt introduced themselves.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated February 28, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2022-2023: ARPA 2021 PROFESSIONAL SERVICES 4890 FLOYD & DRIVER 7594.54; General ENVELOPES 3976 QUILL CORPORATION 1119.70; INTERNET 3292 BOLT FIBER OPTICS SERVICES 1450.00; 3302 GRAND TELEPHONE CO. 35.00; 3778 GRAND TELEPHONE CO. 50.00; 4353 GRAND TELEPHONE CO. 75.00; JANITORIAL SERVICE 4359 MCCORD, ROBERT D. 3850.00; JANITORIAL SUPPLIES 4655 THE PAPERCLIP OFFICE SUPPLIES 224.05; LIGHTING SUPPLIES 4010 GROVE ELECTRIC & LIGHTING 2366.64; OFFICE SUPPLIES 4379 QUILL CORPORATION 87.56; PLUMBING SERVICE 1861 AIR WISE HEATING AND AIR 976.00; 1862 AIR WISE HEATING AND AIR 1268.00; 4905 AIR WISE HEATING AND AIR 845.25; PUBLICATIONS 4608 THE AMERICAN 366.95; REVAL TRAVEL 4186 GOINS, VINCENT G. 273.79; 4191 WILLIAMS, FEDELL J. 70.09; SERVICE CALL 4681 AIR WISE HEATING AND AIR 710.00; SUBSCRIPTION 4432 TM CONSULTING INC. 800.00; TELEPHONE SERVICE 3297 GRAND TELEPHONE CO. 286.70; 3773 GRAND TELEPHONE CO. 44.85; 3774 GRAND TELEPHONE CO. 122.60; 4332 GRAND TELEPHONE CO. 237.53; TRAVEL 4617 SCOTT, SAMMI B. 53.71; UTILITIES 3264 JAY UTILITIES AUTHORITY 6854.98; WATER 4660 HOMETOWN BOTTLED WATER SERVICE 15.00; Health ELECTRIC SERVICE 3328 AEP, PUBLIC SERVICE CO. OF OKLA. 327.16; 3338 AEP, PUBLIC SERVICE CO. OF OKLA. 847.46; LEASE 3766 LEAF 530.65; MEDICAL SUPPLIES 4627 SANOFI PASTEUR INC. 1292.24; MISC 4182 CAPITAL ONE/WAL-MART BUSINESS 101.84; PLUMBING SERVICE 4606 HUTCHISON PLUMBING INC. 600.00; RENOVATION 4467 TH ROGERS LUMBER CO. 263.16; TELEPHONE SERVICE 3333 GRAND TELEPHONE CO. 313.50; TRAVEL 2103 BRINGARDNER, LANA 58.75; WATER/RENT 4184 HOMETOWN BOTTLED WATER SERVICE 27.95; Highway null 4320 MUSKOGEE SAND CO. 4281.74; CHAINSAW 4646 LINDLY S INC. 1467.51; CLEANING/PAPER SUPPLIES 4555 THE PAPERCLIP OFFICE SUPPLIES 180.35; DECALS/GRAPHICS 4096 ADVANCED WORKZONE SERVICES 359.80; DRUG TESTING 4481 AAVCOR 38.00; 4620 AAVCOR 38.00; ELECTRIC SERVICE 4123 AEP, PUBLIC SERVICE CO. OF OKLA. 413.56; FENCE SUPPLIES & REPAIR 4628 WILLIAMS WELDING & CONSTRUCTION 6500.00; FILTER 4533 MHC KENWORTH 250.00; FILTERS 4450 MHC KENWORTH 248.77; FIRE EXTINGUISHER & SERVICE 4589 A&C FIRE EXTINGUISHER INC. 915.45; 4602 A&C FIRE EXTINGUISHER INC. 1592.30; FIRST AID SUPPLIES 4163 CINTAS FIRST AID & SAFETY 221.09; FUEL 4634 LAKELAND-CPP 1116.72; 4635 LAKELAND-CPP 2859.00; 4636 LAKELAND-CPP 3376.80; GRADER BLADES 4475 WARREN CAT 1717.70; GRADER PARTS 4153 YELLOWHOUSE MACHINERY 215.49; INTERNET SERVICE 4372 BOLT FIBER 154.09; KEYS 4676 P & K EQUIPMENT INC. 48.16; LEASE PAYMENT 4643 GRAND SAVINGS BANK 1682.86; 4657 GRAND SAVINGS BANK 611.58; 4693 ARVEST BANK 2558.40; LIGHTS 3941 CUSTOM PRODUCTS CORP. 1442.60; 4552 J & J AUTO SUPPLY 2607.15; MISC 3583 KANSAS BUILDING SUPPLY INC. 156.55; 4165 LINDLY S INC. 710.47; 4166 TH ROGERS LUMBER CO. 212.88; 4167 J & J AUTO SUPPLY 896.97; 4168 EUCHA TIRE SHOP 285.00; OFFICE SUPPLIES 4429 QUILL CORPORATION 771.67; 4653 QUILL CORPORATION 112.51; PART

4873 JOHNSON TRUCK & TRAILER 400.00; PARTS 4527 WARREN CAT 165.17; 4632 A & A EQUIPMENT CO. 309.89; 4659 J & J AUTO SUPPLY 614.48; 4673 PARTS CITY LTE 974.97; 4697 UTILITY TRI-STATE 68.57; RENT OF EQUIPMENT 4658 G. W. VAN KEPPEL CO. 2900.00; REPAIR 4599 A & A EQUIPMENT CO. 475.23; REPAIRS 4647 WARREN CAT 1641.81; ROAD EQUIP RENTAL 3118 G. W. VAN KEPPEL CO. 2200.00; SERVICE CALL 3833 SOUTHERN TIRE MART LLC 239.95; TIRES 4683 SOUTHERN TIRE MART LLC 4963.48; TRAVEL 4650 POINDEXTER, DAVID C. 150.65; 4689 PARKER, KATHY L. 117.01; VEHICLE REPAIRS 3324 JASPER ENGINES & TRANSMISSIONS 5126.00; WATER 4645 TRACTOR SUPPLY 359.28; Rural Fire-ST BLANKET 3678 NAPA AUTO PARTS 568.68; 3679 KATNER MILLS (NAPA) 145.33; 3680 LAKELAND-CPP 275.67; 4210 KATNER MILLS (NAPA) 668.77; 4214 CAPITAL ONE/WAL-MART BUSINESS 242.98; 4240 O'REILLY AUTOMOTIVE INC. 936.22; 4242 SPEEDYS 66 60.00; DOORS 4136 WC MAINTENANCE 1802.49; ELECTRIC SERVICE 3695 REC/NE OKLA ELECTRIC COOP 655.01; 3712 REC/NE OKLA ELECTRIC COOP 211.04; FIRE DEPT BUNKER GEAR 4629 DOGWOOD RIDGE CONSTRUCTION 370.40; FIRE TRUCK PARTS 4605 BANNER FIRE EQUIPMENT 5693.98; FIRE TRUCK REPAIRS 1601 EMERGENCY APPARATUS MAINTENANCE 11769.93; FUEL 4293 SPEEDY S #4 127.00; INSURANCE 4675 THE BURROWS AGENCY 1548.00; 4906 THE BURROWS AGENCY 8473.00; 4923 CNA SURETY DIRECT BILL 174.35; MONTHLY SERVICE 4843 BOLT FIBER 75.99; OVERHEAD DOORS 2751 WC MAINTENANCE 9106.95; PUMP TESTING 4654 TESREAU, CARL 5430.00; RENT 4809 SBA STEEL LLC 158.02; REPAIRS 3351 CLIMATECH HEATING & AIR CONDITIONING 915.00; SANITATION 4805 CARDS NEO, LLC 100.00; 4807 CARDS NEO, LLC 113.50; SECURITY SYSTEM/REPAIR 4300 ADT SECURITY SERVICES INC 138.59; 4307 ADT SECURITY SERVICES INC 66.66; 4308 ADT SECURITY SERVICES INC 123.74; 4309 ADT SECURITY SERVICES INC 121.29; TELEPHONE SERVICE 4801 SST 165.00; 4811 SST 124.42; 4813 SST 170.55; TRAINING 4919 OSU FIRE SERVICE TRAINING 5450.00; UTILITIES 3681 AEP, PUBLIC SERVICE CO. OF OKLA. 415.29; SH Commissary FOOD 4208 PRODIGY SOLUTIONS 2431.00; NICOTINE POUCHES 4631 SMART VENDING SERVICES 2150.03; SH Svc Fee DRUG TESTING 4520 AAVCOR 38.00; MISC 4347 BARTON, CANDACE 1895.00; 4860 MONITOR TECHNOLOGY LLC. 2483.00; OFFICE SUPPLIES 4663 LOWES BUSINESS ACCT/SYNCRB 84.14; PARTS 4892 J & J AUTO SUPPLY 801.40; UNIFORMS-DCSO 4916 SOUTHERN UNIFORM AND EQUIP 81.99; VENDOR SERVICES 4612 GRAVES MENU MAKER 3080.30; Use-ST PARTS 4421 J & J AUTO SUPPLY 316.88. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve all monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Reports were submitted by the Health Department and the Election Board.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Sheriff Beck said he is holding community meetings as he has done before. He said Leach and Oaks are scheduled this week. The sheriff said these meetings are to let people know what the office is doing and talk. Sheriff Beck said the meeting times will be posted on the Sheriff's Office Facebook page.

Sheriff Beck said a First Amendment Auditor was filming in the courthouse last week and he did not see him, but Undersheriff O'Neal handled the situation. A First Amendment Auditor, usually an attorney, is a person trying to determine if any constitutional rights are being violated, the sheriff said. O'Neal said the auditor asked if he could film inside the courthouse. O'Neal said he told the auditor all public and common areas could be filmed, but not inside the offices because there might be private business and documents which are not public. "He said those were the right answers," O'Neal said.

Carolyn Boothe told the commissioners about Grove Rotary's Imagination Library Program. Any child age five and under who signs up will receive a hardback book each month until they are six years old. She gave the commissioners registration forms and said the form is also available at groverotary.org. The sheriff asked for forms to distribute at this community meetings.

AGENDA #7 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve report by Human Resources Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cossairt said the county had 132 employees Tuesday morning. 12 full-time positions and one part-time are being advertised. Five new employees have been hired. Three offers have been made by the Sheriff's Office. One was declined and two are being processed. She gave the monthly turnover percentage. The only office with any turnover was the sheriff, 8.79 percent in the sheriff's office, 10 percent in detention and 16.21 percent among deputies. Cossairt said any number under 15 is considered good.

Cossairt said the Solid Waste Trust Authority works with her to monitor county benefits for employees and keep theirs the same.

Cossairt said the new E-911 Trust employees should also have benefits equal to other county employees.

Cossairt said payroll drafts do not tell what employees will be paid on the next check, but rather what they were paid on the last one. This is the place where changes should be made before the drafts are signed and returned to the payroll clerk. Cossairt said she gets calls saying "they paid." She said the payroll clerk does not pay anyone anything. "Your office is responsible for the payroll being right," Cossairt said.

AGENDA #8-A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Commissioner Callihan said the HVAC unit which services the D.A.'s Office caught on fire Monday afternoon. Callihan said this is a brand new unit, installed only a few months ago. The unit is a three-phase, which is the wrong type, but Airco assured the county that a step-down unit would make it work just fine. The step-down unit burned up, Callihan said. The Commissioner Secretary said she got an email Tuesday morning saying an Airco representative would be at the courthouse today.

Callihan said he gets a lot of calls about trash on the county roads. He agrees it is a mess and said he is at a loss as to how to prevent the trash. Sheriff Beck said since the Kansas dumpsters were taken out, people must keep their trash for several days before disposal. Commissioner Poindexter said there are other dumpsters all over the county and "they throw trash out anyway." He said people must take some responsibility. "You have to decide this is what I want to live in," Poindexter said, which may mean cleaning up some trash which is not your own. The sheriff said when the "trash cop" starts work with the ability to write tickets, the trash should decrease some.

Boothe asked if there is no "adopt a street" program. Poindexter said he will provide vests and bags that will be collected when full, but groups have become discouraged because the trash reappears as soon as it gets picked up. The sheriff said inmates cannot clean state highways, but they can clean county roads.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to accept annual extermination service bid, Co. Bid #22-23/23. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Three bids were opened: NEO Pest Control bid \$620 to treat the courthouse, annex, election board and sheriff's administration building; Pest Off bid \$270 and Grand County Pest Control bid \$325. Based on past performance and bad experience with another company, Callihan made a motion to accept the bid from Grand Country Pest Control. The motion was seconded by Commissioner Poindexter. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to sign and forward to ODOT 324A Form for acquisition of appraised parcels for Drowning Creek Bridge project in District #2. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to discuss with possible action estimate from Oklahoma Glass & Mirror to repair leaking windows in the Treasurer's Office in the amount of \$1,570. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Commissioner Poindexter stipulated to take the funds from the Use Tax account.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible selection of bid for replacement of duct work on the courthouse roof. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Bids were received from Air Wise at \$20,520 and Airco Service at \$17,566.29. Commissioner Callihan said in view of the recent problem with Airco on the HVAC unit, he moved to accept the bid from Air Wise. The motion was seconded by Commissioner Beck. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to acknowledge deposit of small donation checks to Child Safety Council in the amount of \$4,005. The funds will be on account to buy items for promoting child safety. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve replacement of board members Ron Cate, Dave Kendrick, Johnnie Earp, Tad Dunham, Greg Butcher, Jim Burgess, and Sheriff James Beck for the E-911 Trust Authority. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to approve new slate of board members for the E-911 Trust Authority including: Carl Tesreau and Mark Morris for District One; Case Barnwell and Kirsten Rowe for District Two; Brandon Alexander and Vince Osburn for District Three; Sheriff James Beck, member at large. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.


AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve members who ran unopposed for the Delaware County Free Fair Board as follows: District One: Steve Dozier; District Two: Amber Whitlock and Jana Haynes; District Three: Charlotte Carnes. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss progress of fairgrounds upgrade per Commissioner Callihan. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan said BKL engineers gave the steering committee a ballpark price of \$4,000 to do a feasibility study. He asked an item to that effect be placed on next week's agenda.

D.P. \$40,000 JC D.B.

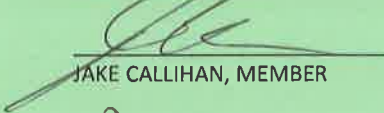
AGENDA #21-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:37 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.


ATTEST:


BARBARA BARNES- COUNTY CLERK

DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS


DAVID POINDEXTER, CHAIRMAN


JAKE CALLIHAN, MEMBER


DAVID BECK, MEMBER





**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550
JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED MARCH 7, 2023.

POINDEXTER Y CALLIHAN Y BECK Y
MOTION CARRIED.

WITNESS OUR HANDS THIS 14th DAY OF MARCH, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST:

Barbara Barnes
BARBARA BARNES- COUNTY CLERK

