



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

March 14, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on March 14, 2023. The agenda was posted March 13, 2023 at 8:48 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the commissioners, county clerk and commissioners' secretary, Election Board Secretary Crystal January, Brandon Alexander, Carl Tesreau, Carolyn Boothe, Mike Major, Human Resources Director Vicki Cossairt, Undersheriff Nick O'Neal and Sheriff James Beck introduced themselves.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated March 7, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2022-2023: CBRI ASPHALT 4672 LONGAN CONSTRUCTION 21989.77; 4970 LONGAN CONSTRUCTION 22359.52; ROAD MATERIALS 3984 EXCAVATION UNLIMITED 5000.00; 4449 APAC-CENTRAL INC. 4635.95; 4967 CRANK, CHAD 1425.00; Emergency Mgmt FUEL 4203 FUELMAN OF OKLAHOMA 287.32; TELEPHONE SERVICE 4202 VERIZON 87.91; General null 4417 LINDLY S INC. 119.99; COOLER 4333 HOMETOWN BOTTLED WATER SERVICE 8.00; ELECTRIC SERVICE 3294 AEP, PUBLIC SERVICE CO. OF OKLA. 4298.88; 3354 REC/NE OKLA ELECTRIC COOP 67.00; LABOR 4988 TIM S ELECTRIC INC. 1100.00; LEASE 4895 LAKELAND OFFICE SYSTEMS 146.04; LEASE/PUR 175 PITNEY BOWES GLOBAL FINANCIAL SERVICES 200.55; LEASE/PURCH 4853 OZARK LEASING A PROGRAM OF DE LAGE 97.82; LODGING 4425 HILTON GARDEN INN 392.00; MAINTENANCE 4386 XEROXCORPORATION183.13;4389XEROXCORPORATION 202.49; MILEAGE 4938 MOLINA, SHIRLEY J. 33.01; 4939 DOZIER, SONYA S. 16.64; 5013 REECE, ANNA TAWN 66.81; MISC 4366 STERICYCLE INC 687.23; MONTHLY SERVICE 2905 OSU BURSARS OFFICE 41.23; 3829 OSU BURSARS OFFICE 41.25; OFFICE EQUIPMENT 4692 QUILL CORPORATION 1644.79; REVAL TRAVEL 4187 PRICE, JAY J. 162.44; SECURITY SYSTEM/REPAIR 4556 JOHNSON CONTROLS FIRE PROTECTION 226.10; SERVICE 4039 LAKELAND OFFICE SYSTEMS 65.01; TELEPHONE 4387 GRAND TELEPHONE CO. 284.14; TELEPHONE SERVICE 4189 GRAND TELEPHONE CO. 242.68; UTILITIES 3790 DEL CO RURAL WATER DIST #3 48.50; 4893 GRAND TELEPHONE CO. 144.57; 4894 GRAND TELEPHONE CO. 50.00; VEHICLE MAINTENANCE 4110 VANCE CHRYSLER DODGE JEEP RAM 976.12; WATER 4971 HOMETOWN BOTTLED WATER SERVICE 15.00; WATER/RENT 4188 HOMETOWN BOTTLED WATER SERVICE 55.50; Health JANITORIAL SERVICE 3763 GOFF, DEBRAH 800.00; LAWN CARE 3769 EDWARDS LAWN SERVICE 430.00; LEASE 3234 PITNEY BOWES GLOBAL FINANCIAL SERVICES 296.43; TRAVEL 2698 BRIDGES, SEAN 170.96; UTILITIES 3756 JAY UTILITIES AUTHORITY 346.89; 3767 JAY UTILITIES AUTHORITY 170.49; WIRELESS SERVICE 3238 VERIZON 42.90; 3329 USCELLULAR43.49;Highwaynull4155SPRINGDALE TRACTOR INC. 94674.62; 4652 BECK, DAVID E. 104.34; 4914 LOWE S 920.84; 4977 KATNER MILLS (NAPA) 239.99; ASPHALT 4540 LONGAN CONSTRUCTION 3585.01; CHAINSAW 4682 GRAND TRUE VALUE RENTAL 1799.98; ELECTRIC SERVICE 4370 AEP, PUBLIC SERVICE CO. OF OKLA. 421.29; FILTERS 4994 WHITE STAR MACH & SUPPLY, INC. 624.70; FIRST AID SUPPLIES 4161 CINTAS FIRST AID & SAFETY 473.86; FUEL 3858 AGRILAND FS 1775.20; 4888 LAKELAND-CPP 2951.77; 4889 LAKELAND-CPP 2332.73; GRADER PARTS 4671 WARREN CAT 1962.03; INTERNET SERVICE 4126 GRAND LAKE TELECOMMUNICATIONS 60.00; LEASE 4696 SNB BANK 2454.52; LEASE PAYMENT 4644 ODOT 3880.88; 4737 COMMUNITY NATIONAL BANK OF OKARCHE 6090.00; 4922 SNB BANK 2454.52; LEASE/PUR 4736 SNB BANK 5126.58; LEASE/PURCH 4931 RCB BANK 4779.19; 4932 WELCH STATE BANK 2305.03; 4933 ARVEST BANK 1005.38; 4934 BANK OF GRAND LAKE 1916.41; MISC 3486 ADVANCED WORKZONE SERVICES 2396.00; 4157 KATNER MILLS (NAPA) 707.89; 4158 O-

REILLY AUTOMOTIVE INC. 333.40; 4159 LOWE S 316.24; 4160 SISCO TRUE-VALUE HARDWARE 167.40; 4169 O-REILLY AUTOMOTIVE INC. 933.56; 4170 J & J AUTO SUPPLY 1315.94; 4173 LINDLY S INC. 99.86; 4459 SPRINGDALE TRACTOR INC. 5012.00; PART 4623 PARTS CITY LTE 2161.00; PARTS 4979 PREMIER TRUCK GROUP 388.39; ROAD EQUIP RENTAL 3117 MHC KENWORTH 27.74; ROAD MATERIALS 4913 WALTER SPECIALTY SERVICE 194.88; 4993 LONGAN CONSTRUCTION 2018.36; SIGNS 4680 CUSTOM PRODUCTS CORP. 730.21; SUPPLIES 4667 LOWE S 131.04; TELEPHONE SERVICE 4125 GRAND TELEPHONE CO. 182.23; TIRES 4694 EUCHA TIRE SHOP 800.00; TOLL FEES 4162 OTA PIKEPASS CUSTOMER SERVICE 7.30; UNIFORMS 4156 UNIFIRST CORP 286.56; 4164 UNIFIRST CORP 400.75; UTILITIES 4124 JAY UTILITIES AUTHORITY 443.71; WATER/RENT 4174 HOMETOWN BOTTLED WATER SERVICE 20.00; WELDING SUPPLIES 4915 LINDLY S INC. 251.72; 4920 WHEELER METALS INC. 542.84; Resale LEASE 5022 QUADIENT LEASING 4617.21; LEASE PAYMENT 4395 QUADIENT LEASING 457.02; TITLE SEARCHES 4098 GRAND RIVER ABSTRACT & TITLE CO. 22725.00; Rural Fire-ST ADMINISTRATIVE SERVICES 4836 MONKEY ISLAND FIRE PROTECTION DISTRICT 4500.00; BLANKET 3636 LAKELAND-CPP 1245.00; 4211 O-REILLY AUTOMOTIVE INC. 159.26; 4215 SISCO TRUE-VALUE HARDWARE 23.98; 4219 SPEEDY S #4 691.30; 4222 O-REILLY AUTOMOTIVE INC. 237.28; 4248 WALKER HARDWARE & LUMBER 486.00; 4298 LITTLEFIELD'S COUNTRY MARKET 180.43; ELECTRIC SERVICE 2622 REC/NE OKLA ELECTRIC COOP 110.00; 3706 REC/NE OKLA ELECTRIC COOP 165.06; 3708 REC/NE OKLA ELECTRIC COOP 111.65; 4271 REC/NE OKLA ELECTRIC COOP 212.91; 4275 REC/NE OKLA ELECTRIC COOP 114.23; 4821 NEW-MAC ELECTRIC COOPERATIVE 27.50; FIRE TRUCK REPAIRS 5005 BROWN'S AUTO & DIESEL REPAIR 2656.00; FUEL 4312 CIRCLE N CONVENIENCE STORE 261.44; INTERNET SERVICE 3715 AT&T MOBILITY 320.32; 4288 AT&T MOBILITY 320.32; LEASE/PURCH 4973 WELCH STATE BANK 2622.06; LODGING 4530 BEST WESTERN INN 392.00; LONG DISTANCE SERVICE 4797 AT&T 116.64; MONTHLY SERVICE 3741 REC/NE OKLA ELECTRIC COOP 1328.00; PROPANE 4457 LINDLY S INC. 1657.48; REPAIRS 4549 WINCHES 872.15; SUPPLIES 4990 KANSAS BUILDING SUPPLY INC. 353.01; TELEPHONE SERVICE 4815 GRAND TELEPHONE CO. 121.02; 4816 SST 137.52; 4819 GRAND TELEPHONE CO. 110.07; UTILITIES 4812 KENWOOD WATER DISTRICT 25.00; 4823 DEL CO RURAL WATER DIST #3 97.00; SH Commissary FOOD 4207 PRODIGY SOLUTIONS 1314.63; SH Svc Fee DRUG TESTING 4132 AAVCOR 38.00; FUEL 4336 FUELMAN OF OKLAHOMA 6588.13; HYGIENE PRODUCTS 4972 THE PAPERCLIP OFFICE SUPPLIES 399.36; LEASE 4351 HOMETOWN BOTTLED WATER SERVICE 32.00; MISC 4348 J & J AUTO SUPPLY 860.46; RANDOM DRUG TESTING 4484 AAVCOR 114.00; TELEPHONE SERVICE 4338 GRAND TELEPHONE CO. 1182.44; UTILITIES 4859 JAY UTILITIES AUTHORITY 73.30. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve all monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Reports were submitted by the Sheriff's Office and Court Clerk.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Mike Major said regarding the Internal Controls item later on the agenda, he would like to know the commissioners' responses concerning items about routine meetings, assets, inventories and the monitoring and reviewing of the budget. Poindexter said ACCO has appraised assets for the county in order to make sure the correct buildings and amounts are insured. He said property and casualty insurance is going up from 20 to 40 percent, so more money will have to be budgeted for that expense. Poindexter said ACCO is still solvent but all the premiums are going up. Major asked about fire departments, but fire departments are responsible for their own insurance coverage and budget.

AGENDA #7 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve report by Human Resources Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cossairt said the county had 131 employees with exits since the last meeting in detention, dispatch and two from the court clerk's office. She said one of the postings is for the E-911 Coordinator. This is the last day for the current coordinator, Don Youngblood. Cossairt said it is difficult to find people who want to work, and even more difficult to find applicants with the proper qualifications.

AGENDA #8-A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to sign affidavits for the March 15 payroll. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to pay invoice to Craig County Detention Center in the amount of \$50 for the month of February. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to advertise for sealed bids on painting the lettering above the two main entrances on behalf of Delaware County, located outside of the Delaware County

Courthouse. Persons interested in submitting a bid are to contact Michael Baker, P. A., located in the Delaware County Clerk's Office, Jay, OK. Bids will be opened and reviewed in meeting dated April 4, 2023, at 9 a.m. Bids will be received no later than 3 p.m. in the County Clerk's Office; Jay, OK, on March 31, 2023. Board reserves the right to accept/reject any or all bids and the right to re-advertise. Co. bid #22-23/26. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to advertise for sealed bids on painting the interior walls on the ground, second and third floors on behalf of Delaware County, located inside of the Delaware County Courthouse. Persons interested in submitting a bid are to contact Michael Baker, P. A., located in the Delaware County Clerk's Office, Jay, OK. Bids will be opened and reviewed in meeting dated April 11, 2023, at 9 a.m. Bids will be received no later than 3 p.m. in the County Clerk's Office; Jay, OK, on March 31, 2023. Board reserves the right to accept/reject any and all bids and the right to re-advertise. Co. bid #22-23/27. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan said there is lettering on other places outside the courthouse and he thinks all of it should be included. The other commissioners agreed. Callihan made a motion to accept the advertisement for bid with the amendment to include all lettering on the outside of the courthouse. Poindexter seconded the motion.

AGENDA #13-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action quote from Lennox Security Solutions for door locks, video doorbell and monitor for the Judges' office. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Poindexter said an attempt should be made to get more phone quotes, so he made a motion to table the item one week. Beck seconded the motion. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve 308 monthly apportionments.

HIGHWAY

| | | | | |
|----------------------------|---------------------|----|-----------|------------|
| 1102-6-4100-4200-4300-1110 | Hwy Salaries | \$ | 133,000 | |
| 1102-6-4100-4200-4300-2005 | Hwy Travel | \$ | 1,000 | |
| 1102-6-4100-4200-4300-2005 | Hwy M&O | \$ | 61,250.94 | |
| 1102-6-4100-4200-4300-4130 | Hwy Lease Purchase | \$ | 38,000 | |
| 1102-6-4100-4200-4300-2065 | Hwy Insurance | \$ | 1,000 | |
| 1102-6-4100-4200-4300-2005 | Hwy GSB Interest | \$ | 1,842.70 | |
| 1102-6-4100-4200-4300-2005 | Hwy Misc Forfeiture | \$ | 168.34 | |
| 1102-2-6510-6520-6530-2005 | CIRB Cares Act | \$ | 44,576.62 | |
| 1102-6-4100-2005 | D1 O'Reilly | \$ | 19.97 | |
| 1102-6-4300-2005 | D3 Equipment Sales | \$ | 8,635.00 | |
| | TOTAL | \$ | | 289,493.57 |
| | | | | |
| 1103-6-4100-4200-4300-2005 | Bridge/M&O | \$ | 42,504.21 | |
| | TOTAL | \$ | | 42,504.21 |

FIRE DEPARTMENTS

| | | | | |
|------------------|------------------------------|----|----------|----------|
| 1321-2-8200-2005 | Bernice M&O | \$ | 6,413.65 | |
| 1321-2-8200-2005 | Interest | \$ | 30.96 | |
| 1321-2-8200-1310 | Bernice Travel Interest | \$ | 4.03 | |
| 1321-2-8200-4110 | Bernice Cap. Outlay | \$ | 2,137.88 | |
| 1321-2-8200-4110 | Bernice Cap. Outlay Interest | \$ | 217.97 | 8,804.49 |
| 1321-2-8201-1310 | Butler Travel Interest | \$ | .91 | |
| 1321-2-8201-2005 | Butler M&O | \$ | 2,993.04 | |
| 1321-2-8201-2005 | Butler Interest | \$ | 59.36 | |
| 1321-2-8201-4110 | Butler Cap. Outlay | \$ | 5,558.49 | |
| 1321-2-8201-4110 | Butler Interest | \$ | 175.51 | 8,787.31 |

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|------------------|---------------------------------|----|----------|----------|
| 1321-2-8203-2005 | Colcord M&O | \$ | 427.58 | |
| 1321-2-8203-2005 | Colcord Interest | \$ | 7.10 | |
| 1321-2-8203-1310 | Colcord Travel | \$ | 85.52 | |
| 1321-2-8203-1310 | Colcord Travel Interest | \$ | 16.78 | |
| 1321-2-8203-4110 | Colcord Cap. Outlay | \$ | 8,038.44 | |
| 1321-2-8203-4110 | Interest | \$ | 494.71 | 9,070.13 |
| 1321-2-8202-2005 | Cleora M&O Interest | \$ | .90 | |
| 1321-2-8202-4110 | Cleora Cap. Outlay | \$ | 8,551.53 | |
| 1321-2-8202-4110 | Cleora Interest | \$ | 325.83 | 8,878.26 |
| 1321-2-8204-2005 | Cowskin M&O | \$ | 4,444.05 | |
| 1321-2-8204-2005 | Interest | \$ | 19.88 | |
| 1321-2-8204-4110 | Cowskin Cap Outlay | \$ | 1,481.35 | |
| 1321-2-8204-4110 | Cowskin Cap Outlay Interest | \$ | 8.34 | |
| 1321-2-8204-2040 | Cowskin Rentals/Leases | \$ | 2,626.13 | |
| 1321-2-8204-2040 | Cowskin Rent/Lease Interest | \$ | 4.25 | 8,584.00 |
| 1321-2-8205-1310 | Eucha Travel | \$ | 295.47 | |
| 1321-2-8205-1310 | Eucah Travel Interest | \$ | 2.61 | |
| 1321-2-8205-2005 | Eucha M&O | \$ | 3,545.66 | |
| 1321-2-8205-2005 | Interest | \$ | 11.95 | |
| 1321-2-8205-4110 | Eucha Cap. Outlay | \$ | 2,068.30 | |
| 1321-2-8205-4110 | Interest | \$ | 10.53 | 8576.62 |
| 1321-2-8205-2040 | Eucha Rentals/Leases | \$ | 2642.10 | |
| 1321-2-8206-1310 | Flintridge Travel Interest | \$ | 11.71 | |
| 1321-2-8206-2005 | Flintridge M&O | \$ | 8,551.53 | |
| 1321-2-8206-2005 | Interest | \$ | 114.61 | |
| 1321-2-8206-4110 | Flintridge Cap. Outlay Interest | \$ | 47.86 | 8,725.71 |
| 1321-2-8207-1310 | Grove Travel Interest | \$ | 1.42 | |
| 1321-2-8207-2005 | Grove M&O | \$ | 1,845.76 | |
| 1321-2-8207-2005 | Interest | \$ | 148.96 | |
| 1321-2-8207-4110 | Grove Cap. Outlay | \$ | 1,845.76 | |
| 1321-2-8207-4110 | Interest | \$ | 13.50 | |
| 1321-2-8207-2040 | Grove Rentals & Leases | \$ | 4,860.00 | |
| 1321-2-8207-2040 | Grove Rentals & Leases Interest | \$ | 19.00 | 8,734.40 |
| 1321-2-8208-2005 | Hickory Grove M&O | \$ | 4,275.76 | |
| 1321-2-8208-2005 | Interest | \$ | 65.94 | |
| 1321-2-8208-4110 | Hickory Grove Cap. Outlay | \$ | 4,275.76 | |
| 1321-2-8208-4110 | Interest | \$ | 194.26 | 8,811.72 |
| 1321-2-8209-2005 | Jay M&O | \$ | 1,817.02 | |
| 1321-2-8209-2005 | Interest | \$ | 6.90 | |
| 1321-2-8209-4110 | Jay Cap. Outlay | \$ | 4,239.72 | |
| 1321-2-8209-4110 | Interest | \$ | 45.12 | |
| 1321-2-8209-2040 | Jay Rentals & Leases | \$ | 2,494.78 | 8,603.54 |
| 1321-2-8210-1310 | Kansas Travel Interest | \$ | .75 | |
| 1321-2-8210-2005 | Kansas M&O | \$ | 4,275.77 | |
| 1321-2-8210-2005 | Interest | \$ | 170.32 | |
| 1321-2-8210-4110 | Kansas Cap. Outlay | \$ | 4,275.76 | |
| 1321-2-8210-4110 | Interest | \$ | 143.87 | 8,866.47 |
| 1321-2-8211-1310 | Kenwood Travel Interest | \$ | 1.77 | |
| 1321-2-8211-2005 | Kenwood M&O | \$ | 2,565.47 | |
| 1321-2-8211-2005 | Interest | \$ | 41.97 | |

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|-----------------------|---------------------------------|----|----------|------------|
| 1321-2-8211-4110 | Kenwood Cap. Outlay | \$ | 5,986.07 | |
| 1321-2-8211-4110 | Interest | \$ | 492.64 | 9,087.92 |
| 1321-2-8213-1310 | Leach Travel Int | \$ | 5.88 | |
| 1321-2-8213-2005 | Leach M&O | \$ | 3,420.62 | |
| 1321-2-8213-2005 | Interest | \$ | 88.39 | |
| 1321-2-8213-4110 | Leach Cap. Outlay | \$ | 5,130.92 | |
| 1321-2-8213-4110 | Interest | \$ | 236.11 | |
| 1321-2-8213-2040 | Leach Rentals Interest | \$ | 10.47 | 8,892.39 |
| 1321-2-8212-1310 | Lakemont Travel Interest | \$ | 1.67 | |
| 1321-2-8212-2005 | Lakemont Shores M&O | \$ | 4,275.77 | |
| 1321-2-8212-2005 | Lakemont Shores Interest | \$ | 11.80 | |
| 1321-2-8212-4110 | Lakemont Shore Cap. Outlay | \$ | 4,275.76 | |
| 1321-2-8212-4110 | Lakemont Shore CO Interest | \$ | 174.42 | 8,739.42 |
| 1321-2-8214-2005 | Monkey Isl. M&O | \$ | 2,000.00 | |
| 1321-2-8214-2005 | Monkey Isl. M&O Interest | \$ | 9.42 | |
| 1321-2-8214-2005 | Monkey Isl. CO Interest | \$ | 6.31 | |
| 1321-2-8214-2040 | Monkey Island Rentals/Leases | \$ | 6,551.54 | |
| 1321-2-8214-2040 | Monkey Isl. Rent/Lease Interest | \$ | 68.81 | 8,636.08 |
| 1321-2-8215-1310 | Oaks Travel | \$ | 250.00 | |
| 1321-2-8215-1310 | Oaks Travel Interest | \$ | 5.56 | |
| 1321-2-8215-2005 | Oaks M&O | \$ | 3,000.00 | |
| 1321-2-8215-2005 | Oaks M&O Interest | \$ | 9.26 | |
| 1321-2-8215-4110 | Oaks Cap Outlay | \$ | 5,301.54 | |
| 1321-2-8215-4110 | Oaks Cap Outlay Interest | \$ | 160.17 | 8,726.53 |
| 1321-2-8216-1310 | Tiff City Travel Interest | \$ | 8.80 | |
| 1321-2-8216-2005 | Tiff City M&O | \$ | 4,275.76 | |
| 1321-2-8216-2005 | Interest | \$ | 229.61 | |
| 1321-2-8216-4110 | Tiff City Cap. Outlay | \$ | 4,275.76 | |
| 1321-2-8216-4110 | Tiff City CO Interest | \$ | 93.64 | 8,883.57 |
| 1321-2-8217-2005 | TiaJuana M&O | \$ | 4,275.76 | |
| 1321-2-8217-2005 | Interest | \$ | 62.19 | |
| 1321-2-8217-4110 | TiaJuana Cap. Outlay | \$ | 4,275.76 | |
| 1321-2-8217-4110 | Interest | \$ | 95.25 | 8,708.96 |
| 1321-2-8218-1310 | West Siloam Springs Travel | \$ | 500.00 | |
| 1321-2-8218-1310 | Interest | \$ | 64.40 | |
| 1321-2-8218-2005 | West Siloam Springs M&O | \$ | 4,025.76 | |
| 1321-2-8218-2005 | Interest | \$ | 300.89 | |
| 1321-2-8218-4110 | West Siloam Springs Cap. Outlay | \$ | 4,025.76 | |
| 1321-2-8218-4110 | Interest | \$ | 195.53 | 9,112.34 |
| 1321-2-8219-1310 | Zena Travel Interest | \$ | 1.21 | |
| 1321-2-8219-2005 | Zena M&O | \$ | 4,275.76 | |
| 1321-2-8219-2005 | Interest | \$ | 76.10 | |
| 1321-2-8219-4110 | Zena CO Interest | \$ | 6.29 | |
| 1321-2-8219-2040 | Zena Rentals/Leases | \$ | 4,275.76 | |
| 1321-2-8219-2040 | Zena Rentals/Leases Interest | \$ | 79.48 | 8,714.60 |
| | Grand Total | \$ | | 175,944.46 |
| SPECIALS | | | | |
| 1102 Hwy Unrestricted | Highway Special | \$ | 2,600.00 | |
| Education | Educational Facilities | \$ | | |

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|----------------------------|--------------------|----|------------|
| DCEDA | DCEDA Sales Tax | \$ | 5,876.41 |
| SW | ½ Cent Solid Waste | \$ | 213,788.21 |
| 1313-6-4100-4200-4300-2005 | Highway Sales Tax | \$ | 217,052.95 |
| | Grand Total | \$ | |

| | | | |
|------------------|----------------------------------|----|------------|
| 1204-1-1600-4110 | Assessor Revolving Cap Outlay | \$ | 123.00 |
| 1209-1-1000-1110 | County Clerk RMP Personal | \$ | 14,080.00 |
| 7210-1-1400-2005 | Court Clerk RMP M&O | \$ | 1,924.25 |
| 1208-1-1000-1310 | County Clerk Travel | \$ | 2,604.28 |
| 1301-1-8020-2005 | Use Tax M&O | \$ | 151,317.60 |
| 1306-1-8020-2005 | ½ Cent Courthouse Mgmt. Interest | \$ | 42.43 |
| 1226-2-0400-2005 | SSF M&O | \$ | 15,693.01 |
| 1233-1-1900-2005 | Drug Court User Fee | \$ | 40.00 |
| 1216-3-5000-2005 | County Health M&O | \$ | 1,745.43 |
| 7205-1-1900-2005 | Law Library | \$ | 1,468.46 |
| 1230-1-0600-2005 | Mtg. Tax Cert Fee | \$ | 620.00 |
| 1225-2-0400-2005 | Emerg. Mgmt. Progress Grant | \$ | 2,500.00 |
| 1226-2-3500-1110 | Sheriff Ct. Hse. Security | \$ | 2,181.12 |
| 1226-2-1100-2005 | Sheriff Boarding of Prisoners | \$ | 55,117.58 |
| 1566-1-2000-2005 | ARPA Federal Funding | \$ | 7,370.82 |
| 1213-2-6300-2005 | Flood Planning Comm. | \$ | 1,000.00 |

Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to approve agreement for work on private property in District 3 with Karen Rice. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment to Stolz Telecom in increments as equipment is delivered and work is completed. The total contract amount was approved February 7. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to execute Form 969 for claim against the ad valorem reimbursement fund for loss of revenue to Delaware County and the school districts therein due to exemption of new or expanded manufacturing facilities for 2021 tax year. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #18-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve error correction transfer from Health Department M&O in the amount of \$106.37 for a double posting on monthly appropriations. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #19-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action situation with Airco and HVAC unit. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan said the unit installed only a few months ago for the D.A.'s office by Airco is a three-phase unit. A step-down transformer had to be installed because the building is not wired for three-phase. The transformer was not big enough, so it burned up and almost caught the roof on fire. Paul Turner, who had been hired for HVAC maintenance, said the transformer to run the unit will be almost as large as the unit. Airco says they will fix the problem, but Callihan said he would rather have that unit taken down and the correct size unit installed. The D. A. has the contract with Airco to see what options are available, but he has not had a chance to look at it yet. The D. A. advised Callihan to table the item until the next meeting. A motion was made by Callihan and seconded by Beck to table the item until the next meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #20-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action feasibility study for fairgrounds project. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan said one quote has been received at over \$40,000 and he is waiting on another one he expected to have before the meeting. No action was taken.

AGENDA #21-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve transfer of funds from personal services to travel in the amount of \$2,000 per Assessor. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #22-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve discussion of County-Wide Internal Controls Checklist for quarterly officers meeting; fiscal year 2022-2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Callihan suggested the commissioners take turns doing these meetings with the elected officials and each one take a particular part of the checklist. Poindexter said that might be done as a preliminary step, but the actual meeting has to be conducted in a public setting. Poindexter directed the elected officials to page 5 of the checklist. He said insurance is going up up 20 to 40 percent next time, according to ACCO, the self-insured provider. He said that could mean the premium increasing from \$435,000 to \$600,000. He said a 10 percent cushion needs to be built into the budget, so changes would need to be made to pay the insurance bill.

Under item #2 of Monitoring, Barnes said although Bill Tuner has always prepared the county's financial statement, this year it was prepared in the County Clerk's Office. "We did our SEFA report this year," Barnes said. "The auditors said they would be more lenient if we do it and get it in on time." Turner was often late getting the statement complete.

Item #1 under monitoring has to do with handbooks and keeping up with current laws. Cossairt said the handbook was last updated in 2019 and she has been updating the BOCC on new laws. She said accidents drive up insurance costs and when they happen, Emergency Management Director Jeff Reeves and she do a root cause evaluation to try to prevent the accident from happening again. Callihan called attention to page three number 9, which asks if employees are made aware assets of the county are not for public use. Cossairt said everyone is trained in county policy, the handbook includes a policy about using county assets and every new hire signs a pledge stating they will not use county assets for personal reasons.

Poindexter said maybe a week before Internal Controls are put on the agenda, a commissioner could visit all the elected officials and "see what's on their radar."

AGENDA #24-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve Emergency Management Director Jeff Reeves to serve as interim E-911 Coordinator. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

E-911 Trust Authority Chairman Carl Tesreau said he is not sure if this will be necessary. The retired Ottawa County 911 director has agreed to help and can really "help catch us up." He is coming to look at the operation Thursday to see if he might serve as interim coordinator. The board would like Reeves to be available as an option.

AGENDA #24-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:53 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST:



BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS


DAVID POINDEXTER, CHAIRMAN


JAKE CALLIHAN, MEMBER


DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550
JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED MARCH 14, 2023.

POINDEXTER Y CALLIHAN Y BECK Y

MOTION CARRIED.

WITNESS OUR HANDS THIS 21ST DAY OF MARCH, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

DAVID POINDEXTER, CHAIRMAN

JAKE CALLIHAN, MEMBER
DAVID BECK, MEMBER

ATTEST:
BARBARA BARNES- COUNTY CLERK

