



## DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

March 21, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on March 21, 2023. The agenda was posted March 20, 2023 at 8:17 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

**AGENDA #1 -** A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #2-**A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the commissioners, county clerk and commissioners' secretary, Carolyn Boothe, Mike Major and Barbara Norton introduced themselves.

**AGENDA #3-** A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated March 14, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #4-** A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2022-2023: ARPA 2021 EMERGENCY EQUIPMENT 4600 STOLZ TELECOM 462195.79; RENOVATION 3504 BKL INC. 4265.00; Economic Development Sales Tax DCEDA SALES TAX 5045 DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY 4883.34; General COMPUTER 4103 ADT COMMERCIAL 665.00; COPIES 3487 LAKELAND OFFICE SYSTEMS 202.70; ELECTRIC SERVICE 3439 REC/NE OKLA ELECTRIC COOP 474.00; HRA 5105 AMERICAN FIDELITY HRA 52.99; INSPECTION 5035 OKLAHOMA DEPARTMENT OF LABOR 225.00; JUVENILE SERVICES 5096 CRAIG COUNTY DETENTION CENTER 50.00; LEASE 4001 AADVANTAGE LAUNDRY SYSTEMS 119.00; LOCKSMITH 5036 GRAND LAKE LOCK & SAFE 330.00; MITIGATION 5085 MESHEK & ASSOCIATES 34027.50; 5086 MESHEK & ASSOCIATES 28168.75; 5087 MESHEK & ASSOCIATES 13461.25; 5088 MESHEK & ASSOCIATES 7098.75; PLUMBING SERVICE/REPAIRS 5079 T-N-T PLUMBING 985.00; POSTAGE 5006 QUADIANT 1000.00; 5094 PITNEY BOWES 1000.00; PUBLICATIONS 4198 THE AMERICAN 435.65; 4609 THE AMERICAN 382.25; RENT 4630 BUTLER BAPTIST CHURCH 25.00; REVAL TRAVEL 4727 GOINS, VINCENT G. 363.53; SHIRTS 4661 OKIE ORIGINAL TEES AND DECALS 43.90; Health EXTERMINATION 4183 ALLSTATE TERMITE & PEST SOLUTIONS 45.00; LAWN CARE 3246 EDWARDS LAWN SERVICE 430.00; MONTHLY SERVICE 3760 VERIZON BUSINESS 188.88; OFFICE SUPPLIES 3561 AMAZON CAPITAL SERVICES 521.75; PERSONAL SERVICES 2703 OKLAHOMA STATE DEPT. OF HEALTH 49065.01; REIMBURSEMENT 4925 MAYES COUNTY HEALTH DEPT. 84.52; RENOVATION 4668 TH ROGERS LUMBER CO. 332.39; SUPPLIES 3765 PITNEY BOWES INC 182.58; TRAVEL 3770 O\_HERIN, KRISTEN 163.62; WATER 4926 HOMETOWN BOTTLED WATER SERVICE 54.00; WATER HEATER 4952 HUTCHISON PLUMBING INC. 1365.00; Highway DOORS 4334 GRAND LAKE GARAGE DOOR 1000.00; ELECTRIC SERVICE 4194 REC/NE OKLA ELECTRIC COOP 344.78; FIRST AID SUPPLIES 5090 CINTAS FIRST AID & SAFETY 339.54; FUEL 4438 LAKELAND-CPP 4186.33; 5000 LAKELAND-CPP 3709.73; 5001 LAKELAND-CPP 1613.48; 5077 LAKELAND-CPP 1009.65; LEASE/PUR 4733 ODOT 2315.96; MISC 4175 PARTS CITY LTE 1766.39; 5009 O-REILLY AUTOMOTIVE INC. 70.74; 5019 FLEET FUELS 1730.12; 5074 HYSPECO INC. 25.69; PARTS 4986 KIRBY SMITH MACHINERY INC. 335.04; PROFESSIONAL SERVICES 3252 ROSE & MCCRARY PC 500.00; UNIFORMS 4172 UNIFIRST CORP 1329.96; UTILITIES 4371 GMSA 187.18; Resale LEASE PAYMENT 4394 QUADIANT LEASING 165.89; Rural Fire-ST BLANKET 4216 KATNER MILLS (NAPA) 100.68; 4217 SISCO TRUE-VALUE HARDWARE 116.57; 4218 LAKELAND-CPP 1647.23; 4223 KANSAS BUILDING SUPPLY INC. 76.66; BOX RENT 5114 U.S. POSTAL SERVICE 188.00; DISPATCH SERVICE 5115 CITY OF GROVE 4800.00; ELECTRIC SERVICE 3690 REC/NE OKLA ELECTRIC COOP 94.43; 4260 REC/NE OKLA ELECTRIC COOP 109.92; 4281 REC/NE OKLA ELECTRIC COOP 108.65; INTERNET SERVICE 4828 BOLT FIBER 80.99; 4841 BOLT FIBER 193.10; LEASE/PURCH 5110 BANK OF GRAND LAKE 2494.78; 5112 WELCH STATE BANK 1422.90; 5113 WELCH STATE BANK 1203.23; MISC 5037 TRIPLE B GARAGE DOOR LLC 385.00; 5038 MAMMOTH VAC 700.00; MONTHLY SERVICE 4834 VERIZON 176.18; PEST CONTROL 4542 NEO PEST CONTROL 95.00; PROPANE

4310 LAKELAND-CPP 525.82; RENT 4806 SBA STEEL LLC 158.02; STAMPS 5116 U.S. POSTAL SERVICE 630.00; UTILITIES 4795 BERNICE PUBLIC WORKS AUTHORITY 23.75; WIRELESS SERVICE 4840 BOLT FIBER 163.22; SH Svc Fee null 4674 GROVE SMALL ANIMAL HOSPITAL 230.00; DCSO VEHICLES 4937 TINT N MORE 300.00; FIRE EXTINGUISHER & SERVICE 5021 A&C FIRE EXTINGUISHER INC. 1178.15; MISC 4865 LEAF 831.87; VENDOR SERVICES 4975 GRAVES MENU MAKER 1892.69; SW Mgmt SOLID WASTE SALES TAX 5044 SOLID WASTE 188673.75; Use-ST PARTS 4441 CURTISS TATE TIRES AND SERVICE 100.00. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 – Was not needed because no monthly reports were submitted by officers.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Barbara Norton asked if this is where she should speak about item #12. Poindexter told her there was nothing to talk about as the item has been forwarded to the District Attorney who will deal with the petition to vacate roadway.

AGENDA #7 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve report by Human Resources Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cossairt said the county had 137 employees Tuesday with 17 and a half openings. She provided a section of the handbook which addresses vacation and sick time. She said there was a question last week about paying vacation time and not following policy. She said an employee who leaves is paid straight time for vacation up to 200 hours. A copy of the policy is attached to these minutes. To address Mike Major's previous question about how the county looks at other county salaries to be competitive. Cossairt said because of anti-trust laws, the county cannot just call up another county and ask about their salaries because it looks like salary fixing. She said she looks at government statistics for the particular job group, which provide mean, median and mode for the specific job type. She said these numbers are revised every other year. Cossairt said since the question has been asked in a meeting, she was addressing how the county arrives at its salary amounts.

AGENDA #8-A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan said DCCSAN will hold a ground breaking at 2:30 today at the industrial park. Major asked what DCCSAN is. Callihan said it is the child advocacy group.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve blanket purchase orders for April 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve highway cash for April 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to discuss with possible action situation with Airco and HVAC unit, tabled from the March 14 meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Callihan reiterated the unit was a three phase and had to have a transformer to make it compatible with the single-phase wiring. The transformer burned up and almost caught fire. The D. A. is reviewing the situation. Airco wants to change the transformer, Callihan said, but the correct transformer would be almost as large as the unit and he doesn't want to put the extra weight on the roof along with damaging the roof. Callihan said he told Airco he would rather they replace the unit with the correct size. He said Airco claim they cannot get a single-phase unit, but the county's recently hired maintenance company can get one now. The warranty has been acquired and sent to the D. A. along with all the other paperwork having to do with the purchase. The commissioners are now waiting on the opinion. A motion was made by Callihan and seconded by Poindexter to table the item until the March 28 meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to receive and forward to the District Attorney petition to vacate roadway; Barbara Norton. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Beck said he and Barnes had been researching this. The road in question has never been a county road, Beck said, but Norton want to sell property and they must show the county has vacated the road. "It's Ross Timberlane," Barnes said the identify the subdivision where the road is located.

AGENDA #13-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action quote from Lennox Security Solutions for door locks, video doorbell and monitor for the Judges' office. Roll call: Commissioner Poindexter-

yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Since the amount is well under the \$25,000 bid limit, Poindexter made the motion, seconded by Callihan, to approve the job at \$1,961. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to surplus John Deere Motor Grader, inventory #D307-0118, on behalf of District #1. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to approve an intrafund transfer from Bernice Travel to Bernice Capital Outlay in the amount of \$3,097.58 per Carl Tesreau, Fire Chief. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action progress concerning the fairgrounds project. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Callihan said he provided a quote from Anderson Engineering for a feasibility study in the amount of \$18,000, excluding the soil sampling which will be \$3,000 to \$5,000 more. The previous quote from BKL was for \$44,000. Poindexter asked for the differences. "It's apples to apples," Callihan said. He said the steering committee already has Anderson involved.

Beck asked if there is a six-inch water line at the fairgrounds. Callihan said the City of Jay is getting one and the city will provide the materials if the district workers will put in the line. Beck said maybe the thing to do is get the soil testing first since that amount is not included in the quote and would be out of pocket anyway. Poindexter asked what the soil samples are. "This is what you asked for," Callihan said. Beck said he is concerned about the septic system. Callihan said there is a septic system there that has been used for 50 years. "That's what this is to determine," Callihan said, "whether it will work or not." Poindexter asked if this plan is basically the same as BKL. "Who would we get to do the soil test?" Poindexter said. "Don could get us a list. Probably DEQ," Callihan said. "If you want time to review this, it's on the agenda every week anyhow. The septic is not if it will work, it's how it's going to work," Callihan said.

"They will make sure what we've got in mind will work," Poindexter said. "Yes, it's a feasibility study," Callihan said.

Parker said she could call around and find out about getting the soil tests.

"If we do this (soil tests) what is the rest?" Poindexter said.

"Fire suppression, handling the number of people..." Callihan said.

Beck asked how the fairgrounds will be paid for. "Can we pay for the fairgrounds, even if we do this?"

Poindexter said the amount of money available for the fairgrounds hinges on a grant for construction at the E-911 Center. "If we don't get that, there won't be a lot of ARPA money left," Poindexter said. Poindexter said there are other grants available for the fairgrounds. He said making a project shovel ready is helpful. "\$18,000 is not terrible," Poindexter said, "plus say five is not too terrible. But to your point, there's not enough funds, no, but if we don't at least do this part of it, we will never get off high center."

Callihan said there is \$2 million in CARES money. He said the fairgrounds is a county property that has been neglected.


Poindexter said he would "rather do the perc test ourselves to stretch the ARPA funds."

"Read the study before you vote," Callihan said, "call and visit with them."

Poindexter said the commissioners are crunched for time with the ARPA funds.

No action was taken.

AGENDA #17-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:43 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST:   
BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA  
BOARD OF COMMISSIONERS

  
DAVID POINDEXTER, CHAIRMAN

  
JAKE CALLIHAN, MEMBER

  
DAVID BECK, MEMBER





**BOARD OF COMMISSIONERS  
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE  
JAKE CALLIHAN, DISTRICT TWO  
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED MARCH 21, 2023.

POINDEXTER Y CALLIHAN Y BECK Y

MOTION CARRIED.

WITNESS OUR HANDS THIS 28TH DAY OF MARCH, 2023.

BOARD OF COMMISSIONERS  
DELAWARE COUNTY, OKLAHOMA

David Poindexter

DAVID POINDEXTER, CHAIRMAN

Jake Callihan  
JAKE CALLIHAN, MEMBER

David Beck  
DAVID BECK, MEMBER

ATTEST: Barbara Barnes  
BARBARA BARNES- COUNTY CLERK

