



## DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

March 28, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on March 28, 2023. The agenda was posted March 27, 2023 at 8:44 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

**AGENDA #1 -** A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #2-A** motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the commissioners, county clerk and Commissioners' Secretary Kathy Parker, Sheriff James Beck, Carolyn Boothe, Election Board Secretary Crystal January, Case Hampton, District Attorney Doug Pewitt, Interim E-911 Coordinator Rod Neal, Monkey Island Fire Chief Carl Tesreau, Emergency Management Director Jeff Reeves, Human Resources Director Vicki Cossairt, Mike Major and Treasurer Susan Duncan introduced themselves.

Commissioner Beck announced Road 487 will be closed beginning April 3, two and a half miles east of Kenwood, to build a bridge. The job will last three to four weeks. More information can be found on the county's website, including a detour map, at [www.okcounties.org](http://www.okcounties.org).

**AGENDA #3-** A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated March 21, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #4-** A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2022-2023: Assr Rev Fee REIMBURSEMENT 5151 ELLIS-COOK, LARENA 49.95; CBRI ASPHALT 5080 LONGAN CONSTRUCTION 18868.34; General BATTERY 5227 CLIFFORD POWER SYSTEMS INC. 872.84; EXTERMINATION 4984 GRAND COUNTRY PEST CONTROL 325.00; FUEL 5147 LAKELAND-CPP 1003.95; JANITORIAL SUPPLIES 5107 THE PAPERCLIP OFFICE SUPPLIES 251.71; LEASE 5199 QUADIENT LEASING 469.23; LONG DISTANCE SERVICE 4002 MCI 61.47; MEDICAL SERVICES 4744 TURN KEY HEALTH CLINICS 8221.20; MISC 4731 VERIZON 80.02; OFFICE EQUIPMENT 5003 MONROE SYSTEMS FOR BUSINESS 139.14; PLUMBING SERVICE/REPAIRS 4180 T-N-T PLUMBING 191.00; REGISTRATION 5168 COUNTY CLERKS & DEPUTIES ASSOC OF OK 364.34; REVAL TRAVEL 4728 PRICE, JAY J. 353.70; SERVICE CALL 5204 AIR WISE HEATING AND AIR 540.00; WATER 5145 HOMETOWN BOTTLED WATER SERVICE 7.50; Health HEATING & AIR COND. 4951 AIR WISE HEATING AND AIR 1621.73; PLUMBING SERVICES 5133 HUTCHISON PLUMBING INC. 305.00; Highway null 5091 PARTS CITY LTE 830.81; 5129 SCOTT EQUIPMENT 595.15; COPIES 5075 VAN S PRINTING 250.00; CRIMINAL HISTORY CHECK 3344 OSBI, OKLA STATE BUREAU OF INVESTIGATION 19.00; DRUG TESTING 5099 AAVCOR 78.00; FUEL 5076 LAKELAND-CPP 4265.00; INTERNET 4734 BOLT FIBER 154.40; PARTS 5024 YELLOWHOUSE MACHINERY 330.74; PIPE 4995 CORE & MAIN 583.70; RANDOM DRUG TESTING 4679 AAVCOR 80.00; REPAIR 5029 HYSPECO INC. 178.94; 5095 TNT RADIATOR REPAIR 125.00; REPAIRS 4670 STRIBLING EQUIPMENT LLC 13795.07; ROAD EQUIP RENTAL 4649 YELLOWHOUSE MACHINERY 3725.00; TAG & TITLE 5028 OTC 254.50; TOLL FEES 5109 OTA PIKEPASS CUSTOMER SERVICE 8.50; WEED KILLER 5010 ESSENCE CHEMICAL 7367.84; Resale PUBLICATIONS 4525 REID NEWSPAPERS 89.98; 4526 REID NEWSPAPERS 89.98; RM&P COMPUTER HARDWARE 4383 KELLPRO INC. 433.00; OFFICE EQUIPMENT 4051 KELLPRO INC. 1375.00; Rural Fire-ST DISPATCH SERVICE 5143 CITY OF GROVE 4800.00; ELECTRIC SERVICE 4256 REC/NE OKLA ELECTRIC COOP 109.00; 4259 AEP, PUBLIC SERVICE CO. OF OKLA. 252.45; 4268 REC/NE OKLA ELECTRIC COOP 598.66; FIRE DEPARTMENT MEDICAL SUPPLIES 4485 BOUNDTREE MEDICAL LLC 274.22; FIRE DEPT EQUIP 5108 DOGWOOD RIDGE CONSTRUCTION 64.56; FIRE TRUCK REPAIRS 4590 MYDER, LLC 11893.53; INTERNET SERVICE 4289 BOLT FIBER 80.99; LIGHTING SUPPLIES 3915 VISUAL FORCE INC 4795.35; MEDICAL SUPPLIES 2754 BOUNDTREE MEDICAL LLC 1074.04; MONTHLY SERVICE 4844 AT&T MOBILITY 315.84; 5183 ALERT360 27.81; PEST CONTROL 5043 NEO PEST CONTROL 95.00; REPAIRS 3452 B&B HEATING & AIR INC.

947.00; 4992 FIRE MASTER FIRE EQUIPMENT INC. 782.95; SUPPLIES 4306 GRAND TRUE VALUE RENTAL 362.72; TELEPHONE SERVICE 4798 GRAND TELEPHONE CO. 135.37; SH Svc Fee CLEANING SUPPLIES 5189 LOWE S 773.03; DCSO VEHICLE EQUIPMENT 5018 INUENDOS 4509.56; DRUG TESTING 4941 AAVCOR 38.00; LEASE 4856 AEP(LEASE) 200.00; LONG DISTANCE SERVICE 4869 CENTURYLINK 45.72; MISC 3108 CURTISS TATE TIRES AND SERVICE 361.00; 3612 PITNEY BOWES INC 126.50; 4473 DANA SAFETY SUPPLY 1644.48; RANDOM DRUG TESTING 4677 AAVCOR 152.00; TIRES 4924 SOUTHERN TIRE MART LLC 2667.80. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #5 – Was not needed as no monthly reports were submitted by officers.**

**AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. January reminded everyone that next Tuesday, April 4, is election day. Early voting will be Thursday and Friday. Mike Major asked for a copy of the CIRB five-year plan mentioned in item 14. Parker said she would get him one, which was given to him after the meeting.**

**AGENDA #7 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve report by Human Resources Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.**

Cossairt said nine new hires were made last week, three internal. She said there are 11 postings for jobs, but three of those are perpetual for the sheriff's office positions. She is working on updating the county travel policy, which is behind the state mandate of 59 cents per mile. She said she is polling all the elected officials for ideas. Cossairt said one suggestion is to raise the amount to 60, since that would make bookkeeping much easier. Cossairt said she is assisting the E-911 Trust Authority in hiring an E-911 Coordinator.

**AGENDA #8-A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.**

**AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to sign affidavits for March 31 payroll. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.**

**AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to advertise for sealed bids for the purchase of a used pumper truck for the Bernice Volunteer Fire Department. Persons interested in submitting a bid should contact Michael Baker, P. A., located in the County Clerk's Office, Jay, Okla. Bids will be received not later than 4/6/23 at 4 p.m. in the County Clerk's Office, Jay, Okla. Bids will be opened and reviewed in regular meeting dated 4/11/23 at 9 a.m. Board reserves the right to accept/reject any or all bids and the right to re-advertise. Bid #22-23/28. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.**

**AGENDA #11- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to approve intrafund transfer from General Government Capital Outlay to General Government M & O in the amount of \$342,825, per Chairman David Poindexter. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter said the maintenance fund for the courthouse is getting low and these funds are being transferred to cover the cost of operation. "It's bleeding us out pretty quick," Poindexter said.**

**AGENDA #12 was not needed since the opioid retailer settlement proposal and agreement from Walmart, Walgreens and CVS has not yet been received. Parker explained a letter from the attorneys representing the state asking the item be put on every agenda until the papers arrive for signature as the signed approval of the settlement much be completed before April 18.**

**AGENDA #13-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action situation with Airco and HVAC Unit, tabled from March 21<sup>st</sup> meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Pewitt said he has just received the warranty and has a letter written, but, "It's theirs to fix, but that may not include replacement. It's not our choice. It will be theirs." Callihan said the stepdown transformer is too big and heavy and he wants the three-phase unit replaced with the correct single-phase unit. "It's up to them to make it right," Pewitt said, "but we can't tell them how to do it. We have other remedies, but they do not include telling them how to do it."**

**AGENDA #14-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve setting priorities for incorporation into the County Improvements for Roads and Bridges (CIRB) transportation plan. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.**

AGENDA #15-A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to discuss with possible action whether to repair or replace the HVAC Unit for the County Jail. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Poindexter said repairs to the unit are high because the unit is worn out. Barnes said the calls for repairs are often; last week there was one for \$500 and then one for \$1,000. She said the unit seems to need Freon all the time. Paul Turner from Airwise, who is the county's HVAC maintenance company, said the unit is too small for the space. The sheriff said he discovered the thermostat was wired wrong so the temperature in the two pods could not be regulated. Poindexter said, "we can get some quotes. If it's over \$50,000 it has to go out for bids."

AGENDA #16-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to announce the Health Department will officially vacate the County's building and turn it over to the County as of April 4, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action progress concerning the fairgrounds project. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan said a new packet of information was just received from Anderson Engineers yesterday. It will be forwarded to all commissioners for their inspection.

AGENDA #18-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:22 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST:

  
BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA  
BOARD OF COMMISSIONERS

  
DAVID POINDEXTER, CHAIRMAN

  
JAKE CALLIHAN, MEMBER

  
DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS  
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE  
JAKE CALLIHAN, DISTRICT TWO  
DAVID BECK, DISTRICT THREE

DRAWER 550  
JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED MARCH 28, 2023.

POINDEXTER Y CALLIHAN Y BECK Y

MOTION CARRIED.

WITNESS OUR HANDS THIS 4TH DAY OF APRIL, 2023.

BOARD OF COMMISSIONERS  
DELAWARE COUNTY, OKLAHOMA

David Poindexter

DAVID POINDEXTER, CHAIRMAN

Jake Callihan

JAKE CALLIHAN, MEMBER

David Beck

DAVID BECK, MEMBER

Barbara Barnes

ATTEST: BARBARA BARNES- COUNTY CLERK

