



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

May 2, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on May 2, 2023. The agenda was posted April 28, 2023 at 8:10 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the Commissioners, County Clerk and Commissioners' Secretary Kathy Parker, Carolyn Boothe, Election Board Secretary Crystal January, Human Resources Director Vicki Cossairt, Treasurer Susan Duncan, OSU Extension Agent Brooke Downing, Monkey Island Fire Chief Carl Tesreau and Mike Major introduced themselves.

Commissioner Beck announced the actual bridge structure is now going in on County Road 487.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated April 25, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2022-2023: ARPA 2021 PROFESSIONAL SERVICES 5863 FLOYD & DRIVER 15189.08; Assr Rev Fee COMPUTER EQUIP 5741 AMAZON CAPITAL SERVICES 1403.82; CBRI CONCRETE BLOCKS 5788 LONGAN CONSTRUCTION 1200.00; MISC 5786 WALKER HARDWARE & LUMBER 1304.10; ROAD MATERIALS 5141 PRYOR STONE INC. 2328.63; General COMPUTER 4669 DELL MARKETING LP 2309.32; COMPUTER SOFTWARE 5676 ESRI INC. 440.00; CRIMINAL HISTORY CHECK 5175 OSBI, OKLA STATE BUREAU OF INVESTIGATION 19.00; EXTERMINATION 5500 GRAND COUNTRY PEST CONTROL 325.00; LANDSCAPE 5873 GROSS, TERESA A. 64.82; LODGING 5118 HILTON GARDEN INN 294.00; MISC 5743 AMAZON CAPITAL SERVICES 1290.04; OFFICE SUPPLIES 5742 AMAZON CAPITAL SERVICES 314.15; 5887 CAPITAL ONE/WAL-MART BUSINESS 69.60; PER DIEM 5123 FACIO, ANTHONY 256.66; POSTAGE 5766 COUNTY TREASURER 7542.36; PUBLICATIONS 5289 THE AMERICAN 33.40; 5290 THE AMERICAN 33.55; 5556 THE AMERICAN 319.25; 5557 THE AMERICAN 467.15; 5679 THE GRAND LAKER/DELAWARE COUNTY JOURNAL 22.60; REGISTRATION 5891 MAYES CO ASSESSOR 50.00; 5892 MAYES CO ASSESSOR 200.00; REIMBURSEMENT 5875 BAKER, MICHAEL D. 19.99; SERVICE 612 LAKELAND OFFICE SYSTEMS 95.75; TRAVEL 4899 MERIDITH, PENNY 844.52; UNIFORMS 5498 UNIFIRST CORP 207.42; Health LEASE 4881 LEAF 557.77; OFFICE SUPPLIES 5272 AMAZON CAPITAL SERVICES 795.61; PERSONAL SERVICES 5031 OKLAHOMA STATE DEPT. OF HEALTH 36256.54; Highway COMPUTER HARDWARE 4065 BOLT FIBER OPTICS SERVICES 285.23; CRIMINAL HISTORY CHECK 5102 OSBI, OKLA STATE BUREAU OF INVESTIGATION 19.00; FUEL 5777 LAKELAND-CPP 3366.60; LEASE PAYMENT 5274 WELCH STATE BANK 2197.49; LEASE/PURCH 5795 WELCH STATE BANK 2197.49; 5796 GRAND SAVINGS BANK 1682.86; MISC 4717 PARTS CITY LTE 2005.19; OXYGEN 5163 AIRGAS USA, LLC 331.20; PIPE 5302 CORE & MAIN 7285.00; REGISTRATION 4380 ACCO 150.00; REPAIR 5568 PREMIER TRUCK GROUP 4415.88; REPAIRS 5078 KIRBY SMITH MACHINERY INC. 7898.31; SHIRTS 5770 REFLECTIVE APPAREL FACTORY 113.87; Mtg Cert CLEANING SUPPLIES 5886 CAPITAL ONE/WAL-MART BUSINESS 47.72; RM&P POSTAGE 5901 POSTAGE BY PHONE RESERVE ACCT 1000.00; Rural Fire-ST BLANKET 4776 O-REILLY AUTOMOTIVE INC. 25.13; 4789 SPEEDYS 66 321.44; 5386 WALKER HARDWARE & LUMBER 639.83; ELECTRIC SERVICE 4796 REC/NE OKLA ELECTRIC COOP 135.00; 4803 REC/NE OKLA ELECTRIC COOP 86.22; 4824 REC/NE OKLA ELECTRIC COOP 240.48; EQUIPMENT INSTALLATION 5694 LARMON, PHILLIP 1300.00; INSURANCE 5884 OLD REPUBLIC SURETY COMPANY 100.00; LABOR 5794 COUNTRY BOY'S TIRE & AUTO REPAIR 600.00; MONTHLY SERVICE 5805 ALERT360 27.81; OIL 5751 O-REILLY AUTOMOTIVE INC. 1388.69; PARTS 5688 O-REILLY AUTOMOTIVE INC. 2151.41; PROPANE 4548 MAYES COUNTY PROPANE 1785.00; PUBLICATIONS 5768 THE AMERICAN 33.40; SECURITY SYSTEM/REPAIR 5443 ADT SECURITY SERVICES INC 138.59; 5450 ADT

SECURITY SERVICES INC 66.66; 5451 ADT SECURITY SERVICES INC 123.74; 5452 ADT SECURITY SERVICES INC 121.29; STAMPS 5855 U.S. POSTAL SERVICE 315.00; TELEPHONE SERVICE 5419 GRAND TELEPHONE CO. 120.24; UTILITIES 4794 AEP, PUBLIC SERVICE CO. OF OKLA. 185.52; SH Svc Fee DRUG TESTING 5664 AAVCOR 38.00; 5667 AAVCOR 38.00; 5844 AAVCOR 38.00; FOOD 5717 HOMELAND STORES INC. 92.02; K-9 SUPPLIES 5840 LOWE S 2921.10; LAW ENFORCEMENT EQUIPMENT 4364 HANDCUFF WAREHOUSE 7723.20; MISC 5740 LOWE S 790.71; PHYSICAL 5665 MEASE MEDICAL CORPORATION 125.00; TIRES 5874 SOUTHERN TIRE MART LLC 1742.44; VENDOR SERVICES 5670 GRAVES MENU MAKER 2725.32. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve all monthly reports from officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Reports were submitted by the County Clerk, Sheriff's Office, Health Department and Assessor.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Mike Major said regarding item 16, he was not sure what will be discussed, but he asked public comments be moved to the bottom of the agenda or to "add more meat to the discussion items," so the public could understand what will be discussed.

AGENDA #7 - A motion was made by Commissioner Callihan and seconded Commissioner Beck to hear a report by Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cossairt said the county had 132 employees Tuesday, with three in the hire process and two offers which have apparently been rejected. Cossairt said there are nine full-time and six part-time summer positions open. She said phone interviews and in person interviews are in progress. Cossairt said last Friday the first round of interviews were conducted for the E-911 Coordinator position.

AGENDA #8-A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to advertise for sealed bids on annual election ballots. Persons submitting a bid are to contact Michael Baker, P.A., located in the County Clerk's Office, Jay, Okla. Bids will be opened and reviewed May 16, 2023, at 9 a.m. with possible acceptance. Bids will be received no later than 3 p.m. in the County Clerk's Office on May 12, 2023. Board reserves the right to accept/reject and all bids and the right to re-advertise. County Bid #22-23/31. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to approve proclamation declaring May 7 to May 13 as "Oklahoma Home and Community Education Week," per OSU Extension Office. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to open and review all bids received for the purchase of a used pumper truck for the Bernice Fire Department with possible acceptance at a later date. County Bid #22-23/29. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. One bid was received and opened by Commissioner Poindexter. The bid from Fire and Public Safety was for a 2004 American LaFrance truck at a cost of \$77,453.00. Carl Tesreau said the Bernice City Council has authorized him to approve the bid.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to accept/reject bid for the annual janitorial service for the Delaware County Courthouse, County Bid #22-23/21. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan said he has been happy with David McCord's work because the courthouse is clean. A motion was made by Callihan and seconded by Beck to accept the only bid received for cleaning the courthouse. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve a Memorandum of Agreement between the Seneca-Cayuga Nation and Delaware County for E 250 Road, Project Number G04923-0719(2). Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve discussion with possible action on a resolution for Delaware County Road Standards. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter said this document is something the commissioners have never had before. He said subdivisions often ask the commissioners to take on the responsibility of their roads. This resolution spells out how the roads

must be built if they are to be considered by the commissioners. A motion was made by Poindexter and seconded by Callihan to table the item until the May 9 meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve discussion with possible action on a resolution concerning rules for utility and cable companies working on public roads, rights-of-way and easements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Poindexter said there have never been any binding rules and now with a lot of new people moving into the county, they want to put all kinds of lines in the easements. "This puts teeth into the county policy," Poindexter said. Callihan said there is a deposit for road bores now, and he would like to know if a bond must be put up for running other lines. Poindexter said the bond is only for road bores. The commissioners all agreed some lines are now laid on top of rock, or very shallow. Beck said this written set of guidelines will be very beneficial in his district as a lot of rural water line is going in soon. A motion was made by Callihan and seconded by Beck to table the item until the May 9th meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve discussion with possible action on a resolution for guidelines for public comments during commissioners' meetings. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Poindexter said this resolution basically states the guidelines to be put on file. A motion was made by Callihan and seconded by Poindexter to accept the resolution concerning public comments at commissioners' meetings. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve signing of Memorandum of Understanding between Delaware County agencies and Delaware County E-911 Trust Authority. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter said this is dispatching for the county barns.

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss courthouse security entrance and exits. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter said the courthouse doors are locked outside and only open from the inside, but there might need to be a plan for emergencies. Callihan said alarms are needed on all the doors not used. He said he had a company look at the situation before, but nothing ever came of it. He said some offices on the first floor have no emergency exits and that is a huge problem. "There are window exits upstairs, but none downstairs," Callihan said. "Maybe if we get alarms on these doors, everyone will finally understand not to use doors which are not to be used as exits." Deputy Brandon Houston and Sheriff Beck said both the public and employees use the wrong doors.

Sheriff Beck said State Statute Title 19 Section 516 says the sheriff is responsible for courthouse security. He said he agrees something should be done about the doors. The sheriff said he needs control of the card system for opening doors, because he should know everyone who has an access card. Sheriff Beck said people, including most lawyers, walk around the metal detector at the door. However, he said elected officials may be armed in the courthouse. The sheriff wants a turn style or one way bar so no one can walk in the door without going through the metal detector. Sheriff Beck suggested changing the employee entrance to the door near the treasurer's office because the current employee door is hidden. The sheriff wants a gun safe installed in the courthouse. He said although he told the commissioners he would never ask for any money if the sales tax for his office passed, he wants them to pay for a second deputy so there will be two at the courthouse door. Sheriff Beck said he has trouble recruiting people for that position, but if there were two of them it would be easier.

Callihan said it is not a question of if something happens, but when and he wants to keep everyone safe. Poindexter said he doesn't know why no one wants the job, because if anything happens that door guard will be the first one to respond. Cossairt said employees do not see the door position as an important job. "They just think it's a security guard," she said. "They don't see the importance of protecting everyone in the courthouse."

Sheriff Beck said two people on the door would make the job more appealing. He said panic buttons to dispatch should be installed in the offices.

January said the free state program which puts a panic button on your phone has not been used. She has signed up less than 10 people. This program puts a panic button on phones free. The service is paid for by the state and administered through the Election Board Office. Beck said he cannot make anyone put the app on their phone but panic buttons can be installed.

Cossairt asked why court bailiffs are not CLEET certified. Currently the bailiffs are not law enforcement officers and do not carry a weapon.

Callihan agreed two officers are needed at the door. He said this matter is urgent and doesn't need to drag on with no action like so many county issues do. He asked the sheriff to write up bid specs for alarms. Beck asked if the panic button app available for phones can be downloaded onto work station computers. Callihan asked the sheriff to check into exit door alarms, moving the employee entrance, installing exits in offices on the first floor, a turn style for the entrance and panic buttons. Once more the sheriff asked the

commissioners to give him the money to hire another deputy. He said he "may have enough sales tax," but he must hire school resource officers first because that is what he said he would do when he asked people to vote for the sales tax. Callihan said anyone can call 911 at any time if there is a problem.

AGENDA #19- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve an intrafund transfer from CIRB M-V Dist. #2 to Highway Dist. #2 M&O per Commissioner Callihan in the amount of \$60,000. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #20- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve purchase and financing for 2022 BOMAG BW138AD-5 roller on state bid contract #SW195 for District 3. Commissioner Beck said there will be no financing as he is buying the roller outright. The purchase price is \$63,304.16. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #21- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve intrafund transfer from County Clerk Personal Services to County Clerk Capital Outlay in the amount of \$35,000 per County Clerk Barbara Barnes. Motion carried.

AGENDA #22- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action progress concerning the fairgrounds project was not needed as there was nothing new to report. Poindexter said the status of the grant for the 911 center will be confirmed Thursday.

AGENDA #23- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 10:19 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

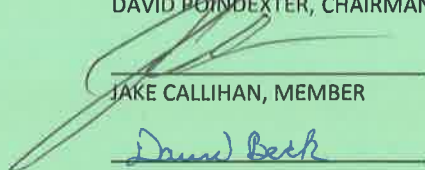
ATTEST:



BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS


DAVID POINDEXTER, CHAIRMAN


JAKE CALLIHAN, MEMBER


DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550
JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED MAY 2, 2023.

POINDEXTER y CALLIHAN y BECK y
MOTION CARRIED.

WITNESS OUR HANDS THIS 9TH DAY OF MAY, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER



ATTEST:

Barbara Barnes
BARBARA BARNES- COUNTY CLERK