



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

May 23, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on May 23, 2023. The agenda was posted May 18, 2023, at 2:38 p.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the Commissioners, County Clerk and Commissioners' Secretary Kathy Parker, Case Hampton from Bank of Grand Lake, Jail Administrator Katie Rothrock, Mike Major, Monkey Island Fire Chief Carl Tesreau, Steve Donohue, Treasurer Susan Duncan, Treasurer First Deputy Treasa Earp, Carolyn Boothe, District Attorney Doug Pewitt, Tim Trease from BOLT, and Flint Ridge Fire Department Chief Mike Hope introduced themselves.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated May 16, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2022-2023: Economic Development Sales Tax DCEDA SALES TAX 6288 DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY 14305.71; General COPIES 3929 LAKELAND OFFICE SYSTEMS 202.70; ENVELOPES 6158 MID-WEST PRINTING CO. 239.58; LEASE 5136 AADVANTAGE LAUNDRY SYSTEMS 119.00; 5868 LAKELAND OFFICE SYSTEMS 146.04; LONG DISTANCE SERVICE 5156 MCI 61.85; MAINTENANCE 4959 XEROX CORPORATION 269.91; 4960 XEROX CORPORATION 198.49; MEDICAL 4743 DIAMOND DRUGS INC. 498.80; MILEAGE 6175 REEVES, JEFFREY NEIL 282.72; MITIGATION 6291 MESHEK & ASSOCIATES 15233.65; POSTAGE 6293 PITNEY BOWES 1000.00; RENTAL 6141 JAY FEED STORE 70.00; TONER 6164 QUILL CORPORATION 159.98; WATER 6276 HOMETOWN BOTTLED WATER SERVICE 15.00; WELDING SERVICE 6261 LILlich WELDING & FENCING LLC 250.00; Health EXTERMINATION 5943 ALLSTATE TERMITE & PEST SOLUTIONS 45.00; JANITORIAL SERVICE 4880 GOFF, DEBRAH 800.00; MONTHLY SERVICE 4878 VERIZON BUSINESS 77.42; TRAVEL 4415 BRIDGES, SEAN 234.49; 4887 BRIDGES, SEAN 193.88; 6115 KERNS, JENNIFER 68.51; 6116 GOAD, JENNIFER 203.84; Highway GRADER PARTS 6111 JOHN FABICK TRACTOR CO 2946.00; MISC 5850 FLEET FUELS 1190.86; 6253 SPRINGDALE TRACTOR 5150.00; 6256 UTILITY TRI-STATE 278.55; 6258 TRACTOR SUPPLY 2004.83; OFFICE SUPPLIES 5860 QUILL CORPORATION 139.16; ROAD MATERIAL 5870 KEMP STONE CO INC. 4196.65; SIGNS 5722 ECONO SIGNS 2019.90; SUPPLIES 5789 QUILL CORPORATION 312.39; TRAVEL 5763 POINDEXTER, DAVID C. 70.74; UNIFORMS 6230 ATWOODS DISTRIBUTING L.P. 245.86; UTILITIES 5595 GMSA 71.19; Mtg Cert COFFEE 6271 QUILL CORPORATION 81.44; Resale PUBLICATIONS 5804 THE GRAND LAKER/DELAWARE COUNTY JOURNAL 451.20; Rural Fire-ST BATTERY 5803 EMERGENCY MEDICAL PRODUCTS 773.98; BLANKET 4769 SISCO TRUE-VALUE HARDWARE 11.99; 5358 LOWE S 20.89; 5396 NAPA AUTO PARTS 39.25; 5398 LAKELAND-CPP 316.30; CPA SERVICES 388 RAGSDALE CPA, JOHNNY R. 850.00; ELECTRIC SERVICE 5404 AEP, PUBLIC SERVICE CO. OF OKLA. 206.65; 5405 REC/NE OKLA ELECTRIC COOP 77.56; 5407 REC/NE OKLA ELECTRIC COOP 109.28; 5412 REC/NE OKLA ELECTRIC COOP 349.00; 5424 REC/NE OKLA ELECTRIC COOP 114.00; 5426 REC/NE OKLA ELECTRIC COOP 400.00; FIRE DEPARTMENT MEDICAL SUPPLIES 5802 EMERGENCY MEDICAL PRODUCTS 1306.50; FIRE TRUCK 3256 BANNER FIRE EQUIPMENT 30000.00; FIRE TRUCK REPAIRS 5005 BROWN'S AUTO & DIESEL REPAIR 2656.00; FUEL 3859 AGRILAND FS 722.79; INTERNET SERVICE 6077 BOLT FIBER 75.99; 6090 BOLT FIBER 192.95; LEASE/PURCH 6299 BANK OF GRAND LAKE 895.00; 6300 WELCH STATE BANK 1747.10; MONTHLY SERVICE 6083 VERIZON 171.18; PUMP TESTING 5712 STILL FIRE SERVICES LLC 750.00; REPAIRS 6190 JESSIE JAMES TIRE 312.50; SOFTWARE LICENSING & SUPPORT 3286 FLUENT

INFORMATION MANAGEMENT SYSTEMS INC 1000.00; SUBSCRIPTION 5749 EMERGENCY NETWORKING 6530.00; TIRES 6270 AFFORDABLE MOBILE SERVICE 6238.13; UTILITIES 4264 RURAL WATER DIST. #10 912.45; 5408 RURAL WATER DIST. #10 128.17; SH Svc Fee DRUG TESTING 6168 AAVCOR 38.00; 6186 AAVCOR 38.00; 6226 AAVCOR 38.00; LONG DISTANCE SERVICE 3613 CENTURLINK 40.20; MISC 6274 LINDLY S INC. 38.98; OFFICE SUPPLIES 6246 LOWE S 184.97; PART 6272 KDR REPAIR 202.50; PHYSICAL 6169 MEASE MEDICAL CORPORATION 125.00; 6187 MEASE MEDICAL CORPORATION 125.00; 6227 MEASE MEDICAL CORPORATION 125.00; REPAIR 6269 LOWE S 1067.73; VENDOR SERVICES 6225 GRAVES MENU MAKER 3247.67; SW Mgmt SOLID WASTE SALES TAX 6287 SOLID WASTE 230347.03. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 – Not needed because no monthly reports from officers were received.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Mike Major said item #16 sounds good, but he encouraged the commissioners to add an automated complaint system to gather information for county-wide controls topics. He asked what #17 was for and asked for help understanding what the temporary appropriations is about. Steve Donohue said concerning item #18, the floor plan to make the 911 Center exclusive is the right plan to get off on the right foot with room for future growth.

AGENDA #7 – Not needed because Human Resources Director Vicki Cossairt was absent.

AGENDA #8-A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to pay invoice to Floyd & Driver for American Rescue Plan Act professional services for April in the amount of \$7,594.54. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to receive and file copy of Certificate of Liability Insurance and current list of Board of Directors and Officers for the Eucha Volunteer Fire Department as follows: Leanna Buske – Chairman; Hanna Ball – Vice Chairman; Kelly Tanner – Secretary; Jacob Whitlock, Mark Chewey – Members; Fire Chief – Toby Buzzard; Asst. Chief – Coty Fisher; Requisitioning Officers – Toby Buzzard, Barbara Barnes; Receiving Officers – Comelia Buzzard, Coty Fisher; Inventory Officers – Coty Fisher, Comelia Buzzard. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to discuss with possible action contract for detention services with Creek County Juvenile Justice Center. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. The sheriff said he did not know the item was on the agenda and he needed to see the contract. D. A. Pewitt said he reviewed the contract and it is standard and like many others approved by the commissioners. Poindexter said the sheriff needs to see the contract as he will be the one to deal with it. Poindexter said the item can be placed on next week's agenda.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to receive and file copy of Certificate of Liability Insurance and current list of Board of Directors and Officers for the Tiff City Volunteer Fire Department as follows: David Hardesty – Chairman; Mike Roark – Secretary/Treasurer; Joseph Ferren – Member; Jacob Hardesty – Vice Chairman; Ben Hauser – Member; Fire Chief – Nate Walter; Asst. Chief – Stan Mersman; Requisitioning Officers – Ben Hauser, Barbara Barnes; Receiving Officers – Jacob Hardesty, Nate Walter; Inventory Officers – Kevin Sherman, Stan Mersman. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of invoice from BKL, Inc., for construction documents for E-911 Center. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter said the amount of the invoice is \$2,307.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve possible acceptance of sealed bid opened May 16 for replacement of fire alarm control panel for the Delaware County Courthouse and Jail. Bix #22-23/30. Tabled from the May 16 meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Poindexter pointed out only one bid was received from APS FireCo. Rothrock said she made several calls and this is the only company that will provide this system. She heard good reviews from everyone she called. Rothrock said the company did the panel at Oklahoma County Jail. She said this bid addresses all the jail's needs. A motion was made by Poindexter and seconded by Callihan to accept the APS FireCo bid in the amount of \$90,530 to be paid for out of the Use Tax account. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve Bank of Grand Lake lease/purchase documents on the purchase of a new pumper truck for Flint Ridge Fire Department. County bid #21-22/07. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action new phone service for the courthouse, including auto attendant to streamline call flow and help people find the right department and person they wish to reach. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

The County Clerk said Grand Telephone came to her office to work on the phones and they told her the company who made the phones in the courthouse are out of business, so there are no parts available and therefore no way to repair the phones. Grand Telephone no longer sells phone systems, but suggested Bolt. Barnes contacted Bolt, and they can work with Grand Telephone, who owns the courthouse phone lines. Tim Trease said the courthouse system should be one network. He said other internet lines might be an issue, but other buildings which have land line connections, such as the annex, will not be a problem.

The sheriff said his office has a different phone system from the courthouse. He said the dispatch phone system is very old and needs upgrading.

Callihan asked about merging Bolt and Grand Telephone. Trease said Bolt did a PBX conversion at the school. He said the 911 lines will still rely on analog lines, so internet must be all one network for best results.

Pewitt said long-term, in addition to phones, high speed internet is needed. "The stuff that we've got now is not functional," he said.

Poindexter asked about down time to switch systems. Trease said possibly one day down time, but PBX systems are stand alone, so maybe no down time. Trease recommended Grand Stream system phones which a middle of the road cost and universal for parts. The auto attendant answering system can be changed any time. Bolt will completely manage the system or train others to do as much of the system management as desired, from total management on down to no management.

Callihan asked about going out for bids. Poindexter said Bolt might be the sole source provider in this case. Pewitt said in general it is good to stay away from a sole source situation even if there is only one.

Barnes asked Trease to explain the auto attendant, and the fact that when the main line is called, options are given. Having voice mail is not necessary. Poindexter said some specs need to be put together and "we will go from there."

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve application for temporary appropriations. This is to fund government until the budget is approved. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

"This is kinda like how we always do," Poindexter said. "It's the end of the fiscal year, and it takes time to get the budget done. We used to just tighten up and scrape by, but there is money in use tax."

"The system shows minus until the budget is approved," the Treasurer said. "It's for bookkeeping on the ledger in case we need it."

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to discuss with possible action E-911 Center Floor Plan Renovation design. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cole Henson from BKL gave copies of the floor plan, time line, schedule, ceiling, and roof plans to the commissioners. He said the roof top units would be inspected after the BOCC meeting. Henson said he needs to know what temperature will be maintained inside the 911 Center so he will know if the roof top units can do the job. He asked if a cooking stove is required in the break room as an exhaust will have to be built in for the stove. Everyone agreed a microwave will be sufficient and a stove is not needed.

Henson said he needs to know if the main lobby will be secured and which doors will have card access. He said the current drawing has secure access on the outside only. Callihan said he thinks the dispatchers should be secure. Tesreau said the exit door for the dispatchers much have a push bar for fire safety.

Henson said the building's exterior lights will be replaced with LEDs. As far as the future work station area, Henson said electrical and data lines will be run, but for now that space can be used for storage or offices. Henson said the plans have the backup generator running on natural gas, but some of the engineers asked what would happen if the natural gas line was not working. He suggested diesel might be better. Poindexter said there is less danger of losing the gas line than not being able to get diesel to the generator. Callihan said with his recent experience with the diesel courthouse backup generator, he would rather use natural gas. Poindexter agreed. Poindexter asked Beck what he thinks. "You don't want to know what I think," Beck said.

Beck said he did have a question though, because he has "had phone calls." He said originally the sheriff wanted to move into the 911 Center, and that is no longer in the plan. He asked if there was any plan to move the sheriff's office. Poindexter said there is no plan

for the sheriff right now. He said the E-911 Center building and parking lot are not large enough to accommodate both the sheriff's office and the 911 Center. Poindexter said the sheriff is not the only one in a cramped space. "The county has outgrown its facilities," Poindexter said.

Henson said the building is 5,500 square feet. The preliminary cost of the remodel is estimated at \$250 to \$280 per square foot. Commissioner Beck said he did not realize the building was that small. He asked if the sheriff would have access to the training room at the 911 Center and have a key. Poindexter said the sheriff should have access everywhere because of security.

AGENDA #19- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action progress concerning the fairgrounds project.

Callihan said the steering committee has given its preliminary drawings to Meyer Cherry for an estimate. He said the city is getting the engineering for feasibility of the water line that will serve the fairgrounds.

AGENDA #20- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 10:00 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550
JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED MAY 23, 2023.

POINDEXTER Y CALLIHAN Y BECK Y

MOTION CARRIED.

WITNESS OUR HANDS THIS 30TH DAY OF MAY, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK

