



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

June 13, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on June 13, 2023. The agenda was posted June 8, 2023, at 2:50 p.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the Commissioners, County Clerk and Commissioners' Secretary Kathy Parker, Election Board Secretary Crystal January, Emergency Management Director Jeff Reeves, Treasurer Susan Duncan, Mike Major, Jail Administrator Katie Rothrock Carolyn Boothe, Kristin Tanner and Shanan Cox introduced themselves.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated June 6, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2022-2023: CBRI ROAD MATERIALS 6172 PRYOR STONE INC. 2307.74; 6350 LONGAN CONSTRUCTION 1712.44; Emergency Mgmt FUEL 5952 FUELMAN OF OKLAHOMA 182.24; TELEPHONE SERVICE 5953 VERIZON 40.01; General null 6137 GLOBAL INDUSTRIAL 1200.75; CONTRACT SERVICE 6692 THYSSENKRUPP ELEVATOR CORP. 1300.00; ELECTRIC SERVICE 4981 AEP, PUBLIC SERVICE CO. OF OKLA. 6831.09; EXTERMINATION 5939 GRAND COUNTRY PEST CONTROL 325.00; INSURANCE 6415 PATTERSON INSURANCE SERVICE INC. 30.00; LEASE/PUR 176 PITNEY BOWES GLOBAL FINANCIAL SERVICES 184.74; LEASE/PURCH 6233 OZARK LEASING A PROGRAM OF DE LAGE 97.82; MAINTENANCE 4957 XEROX CORPORATION 189.00; 4958 XEROX CORPORATION 192.83; MISC 1598 DELAWARE COUNTY FAIR BOARD 7070.20; MITIGATION 6698 MESHEK & ASSOCIATES 5474.25; MONTHLY SERVICE 6424 OSU BURSARS OFFICE 41.23; NOTARY 6412 SECRETARY OF STATE 10.00; OFFICE EQUIPMENT 6289 THE PAPERCLIP OFFICE SUPPLIES 8991.00; PLUMBING SERVICE 6696 AIR WISE HEATING AND AIR 281.75; POSTAGE 6708 U.S. POSTMASTER 3780.00; RENT 6109 HOMETOWN BOTTLED WATER SERVICE 8.00; REPAIRS 6637 AIR WISE HEATING AND AIR 137.50; TELEPHONE SERVICE 5945 GRAND TELEPHONE CO. 331.81; 6108 GRAND TELEPHONE CO. 235.25; TRAVEL 6241 XIONG-PHA, CHEE 92.56; UTILITIES 4559 DEL CO RURAL WATER DIST #3 48.50; 6423 GRAND TELEPHONE CO. 192.15; Health EXTERMINATION 6580 ALLSTATE TERMITE & PEST SOLUTIONS 45.00; JANITORIAL SERVICE 5611 GOFF, DEBRAH 800.00; TELEPHONE SERVICE 5610 GRAND TELEPHONE CO. 315.12; UTILITIES 4400 JAY UTILITIES AUTHORITY 326.34; Highway BRIDGE SUPPLIES 5787 GUY ENGINEERING 84.16; DOT PHYSICAL 5747 SMILEY CHIROPRACTIC CLINIC 100.00; ELECTRIC SERVICE 5798 AEP, PUBLIC SERVICE CO. OF OKLA. 242.89; 6178 AEP, PUBLIC SERVICE CO. OF OKLA. 287.59; EQUIPMENT 6146 G. W. VAN KEPPEL CO. 63304.16; 6642 GREAT WESTERN TRAILER 4194.14; FILTERS 6460 YELLOWHOUSE MACHINERY 1228.94; FIRST AID SUPPLIES 5913 CINTAS FIRST AID & SAFETY 127.92; 5916 CINTAS FIRST AID & SAFETY 181.75; FUEL 6688 LAKELAND-CPP 2160.62; INTERNET 5932 BOLT FIBER 225.97; INTERNET SERVICE 5801 GRAND LAKE TELECOMMUNICATIONS 60.00; 6180 BOLT FIBER 150.09; LEASE PAYMENT 6570 COMMUNITY NATIONAL BANK OF OKARCHE 6090.00; 6571 ARVEST BANK 2558.40; 6661 RCB BANK 4779.19; 6662 WELCH STATE BANK 2305.03; 6663 ARVEST EQUIPMENT FINANCE 1005.38; 6664 BANK OF GRAND LAKE 1916.41; LEASE/PUR 6569 SNB BANK 7581.10; LEASE/PURCH 6683 BANK OF GRAND LAKE 2566.24; LODGING 2816 HOLIDAY INN EXPRESS & SUITES 98.00; MISC 5908 KATNER MILLS (NAPA) 1019.51; 5910 O-REILLY AUTOMOTIVE INC. 530.17; 5911 LOWE S 132.85; 5912 SISCO TRUE-VALUE HARDWARE 89.05; 5918 LINDLY S INC. 213.23; 5919 TH ROGERS LUMBER CO. 161.91; 5920 J & J AUTO SUPPLY 1864.08; 5921 EUCHA TIRE & FEED 690.00; 5922 O-REILLY AUTOMOTIVE INC. 43.99; PART 6459 YELLOWHOUSE MACHINERY 148.73; PARTS 5207 HOLDEN INDUSTRIES INC. 1070.76; 6329 WARREN CAT 214.78; 6340 WARREN CAT 79.43; PHYSICAL 6450 MEASE MEDICAL

CORPORATION 125.00; RENTAL 6166 YELLOWHOUSE MACHINERY 3725.00; ROAD EQUIP RENTAL 5793 APAC-CENTRAL INC. 9245.62; 5903 WT EQUIPMENT 3292.50; 6244 APAC-CENTRAL INC. 822.05; ROAD MATERIALS 5759 APAC-CENTRAL INC. 9211.32; SERVICE CONTRACT 6107 LAKELAND OFFICE SYSTEMS 3978.00; SHIRTS 6229 REFLECTIVE APPAREL FACTORY 127.16; SIGNS 5710 GUY ENGINEERING 84.16; SUPPLIES 6649 KATNER MILLS (NAPA) 334.99; TB TEST 5100 OTTAWA COUNTY HEALTH DEPT 15.00; TELEPHONE SERVICE 5800 GRAND TELEPHONE CO. 165.72; TOLL FEES 5914 OTA PIKEPASS CUSTOMER SERVICE 0.55; 5915 OTA PLATEPAY 14.40; TREE REMOVAL 6650 WE LUV TREES 2200.00; UNIFORMS 5907 UNIFIRST CORP 291.66; 5917 UNIFIRST CORP 278.10; 5925 UNIFIRST CORP 624.93; UTILITIES 5799 JAY UTILITIES AUTHORITY 193.37; 6179 GMSA 95.00; VEHICLE MAINTENANCE 4042 TULSA AUTO SPRING 9905.76; Hwy-ST ASPHALT 6544 PRYOR ASPHALT 5538.72; EQUIPMENT 6540 SPRINGDALE TRACTOR 16827.69; ROAD EQUIP RENTAL 6433 JOHN FABICK TRACTOR CO 512.50; TIRES 6377 SOUTHERN TIRE MART LLC 11668.96; ML Fee WATER/RENT 5682 HARVEST FIELDS VENDING 12.50; Mtg Cert COFFEE 6616 QUILL CORPORATION 53.58; Resale LEASE PAYMENT 4966 QUADIENT LEASING 457.02; PUBLICATIONS 5992 THE GRAND LAKER/DELAWARE COUNTY JOURNAL 5627.02; 6240 THE GRAND LAKER/DELAWARE COUNTY JOURNAL 161.92; Rural Fire-ST BATTERY 6284 O-REILLY AUTOMOTIVE INC. 190.99; BLANKET 6001 O-REILLY AUTOMOTIVE INC. 41.41; 6002 KATNER MILLS (NAPA) 142.97; 6013 KANSAS BUILDING SUPPLY INC. 74.90; 6016 CIRCLE N 118.31; 6026 O-REILLY AUTOMOTIVE INC. 245.98; 6027 EMERGENCY MEDICAL PRODUCTS 178.84; 6028 C&R OIL COMPANY 865.40; ELECTRIC SERVICE 5422 REC/NE OKLA ELECTRIC COOP 202.00; 6059 REC/NE OKLA ELECTRIC COOP 112.00; FIRE DEPT BUNKER GEAR 2956 CASCO INDUSTRIES INC. 883.00; 3968 MUNICIPAL EMERGENCY SERVICES INC 24997.02; FIRE DEPT GEAR 5284 JJ SUPPLY OF NC 14495.00; 6336 TRACTOR WORLD GROVE 528.98; LAWN CARE 6084 VILES LAWN CARE 420.00; MONTHLY SERVICE 5454 REC/NE OKLA ELECTRIC COOP 978.00; 6619 BOLT FIBER 154.23; 6620 SBA STEEL LLC 158.02; 6652 BERNICE PUBLIC WORKS AUTHORITY 33.75; 6656 GRAND TELEPHONE CO. 135.94; 6666 CARDS NEO, LLC 76.05; 6667 CARDS NEO, LLC 110.05; 6671 NEW-MAC ELECTRIC COOPERATIVE 27.50; PEST CONTROL 6221 NEO PEST CONTROL 95.00; PROPANE 6379 LINDLY S INC. 1492.73; SECURITY SYSTEM/REPAIR 6088 ADT SECURITY SERVICES INC 138.59; 6095 ADT SECURITY SERVICES INC 66.66; 6096 ADT SECURITY SERVICES INC 123.74; 6097 ADT SECURITY SERVICES INC 121.29; SIGNS 6363 TV LIQUIDATOR 5570.00; TRAINING 6672 ESO SOLUTIONS INC 3414.78; SH Commissary FOOD 5977 PRODIGY SOLUTIONS 1496.88; NICOTINE POUCHES 6431 PRECISION VAPOR 854.26; SH Svc Fee MISC 5956 BARTON, CANDACE 1862.00; 5958 CURTISS TATE TIRES AND SERVICE 50.00; 6615 LOWE S 180.80; TIRE REPAIRS 5959 EUCHA TIRE & FEED 80.00; UNIFORMS-DCSO 5563 SOUTHERN UNIFORM AND EQUIP 521.92; 6160 SOUTHERN UNIFORM AND EQUIP 341.94; UTILITIES 5965 JAY UTILITIES AUTHORITY 74.30; Use-ST HEATING & AIR COND. 6252 AIR WISE HEATING AND AIR 22831.00. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. A report was submitted by the court clerk.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Mike Major extended a public thanks to Treasurer Susan Duncan for 37 years as a public servant. She is retiring July 1.

AGENDA #7 was not needed because Human Resources Director Vicki Cossairt was absent.

AGENDA #8-A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to sign affidavits for the June 15 payroll. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to surplus and salvage a steam pressure washer on behalf of District #1. Commissioner Poindexter said the inventory number is D423-0101. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to sign renewals of lease purchase agreements for two District #3 motor graders; VIN#s 1DW770GXVNF713221 AND 1DW770GXKNF 713229 with the Community National Bank of Okarche. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve officers for the Delaware County Court Clerk's Office for Fiscal Year 2023-2024 as follows: Requisition Officers – Karma Sapp, Caroline M. Weaver, Natasha Isaac, Nayeli Emmons, Nikitia Smoke; Receiving Officers – Amber Moore, Jennifer Garcia, Ashlyn Andrews, Ashley Guitierrez; Inventory Officers – Caroline M. Weaver, Natasha Isaac. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to renew leases for Delaware County Court Clerk's Office including: building lease agreement, Lakeland Financial Services, Canon Financial Services, Hometown Bottled Water, Quadient Leasing USA, Inc. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck approve resale property fund financial statement. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve 308 monthly apportionments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to accept six-month road material bids for the highway departments. County bid #22-23/22. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve a resolution for depositing interest earned on county funds per Delaware County Treasurer. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to renew contracts for fiscal year 2023-2024 on behalf of the Treasurer's Office, including Xerox, Quadient, Harvest Fields and TM Consulting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #19- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to approve a resolution designating distribution of interest earned or accrued on investment of county funds. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #20- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to approve an intrafund transfer in the amount of \$9,000 from Maintenance and Operation #0001-1-1600-2005 to Assessor Personal Services #0001-1-1600-1110. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #21- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to approve annual paper and cleaning products bid #22-23/25. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. The commissioners accepted both submitted bids.

AGENDA #22- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss annual uniform service bid. County bid #22-23/24. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. No bids were received for uniform service, but since the total spent on uniform service does not reach the amount needed to solicit bids, each barn can choose the uniform service it wishes to use.

AGENDA #23- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve contracts for 2023-2024 fiscal year on behalf of Delaware County Health Department as follows: Debra Goff – Janitorial Services; Jay Family Medicine – Sterilization; Dr. Tidwell – Medical Director; Verizon; Pitney Bowes; All State Pest; Hometown Bottled Water; Leaf. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #24- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve County Road Machinery and Equipment Revolving Fund lease renewal and insurance verification for fiscal year 2023-2024. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #25- A motion was made by Commissioner Beck and seconded by Commissioner Beck to discuss benefits of a county-wide implementation of ODMAP; a goal of the county-wide COSSUP grant for public safety and public health. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Kristin Tanner and Shanah Cox said an OPIOID grant is in place which is providing overdose protection maps. Tanner said anyone involved with overdose situations, mostly emergency services and police, already submits information on overdoses to a data base. This nation-wide map shows where overdoses are most likely to happen, providing a target for prevention. The grant is \$600,000 over three years. She said several county entities, including Monkey Island Fire, the City of Jay and the Sheriff have already expressed their desire to participate in making the map.

The sheriff said "this is just data mapping. Most of our information will come from dispatch. There are not a lot of overdoses here, but one is too many in my opinion."

AGENDA #26- A motion was made by Commissioner Beck and seconded by Commissioner Beck to discuss with possible action the footprint map for the Delaware County E-911 Center. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Poindexter said the size of the break room on the end of the building has been trimmed and a sink will not be included in that room. He said some other small changes such as trimming the size of the lobby to make more counter space and possibly making the emergency management offices into one room instead of two have been made.

Callihan asked if BKL handles the bidding. Poindexter said BKL develops the bid packages and will be present when the bids are opened to help select the best bid.

Poindexter made a motion to approve the floor plan, seconded by Callihan. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #27- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to discuss with possible action contract amendments for medical staffing and administration provided by Turn Key Health Clinics on behalf of the Sheriff's Office. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Rothrock said the amendments are to either continue the 20-hour per week nursing contract, or to upgrade to a 40-hour on site nurse. The contract is for 65 inmates. It is based on the capacity of the jail. Sheriff Beck said the jail generally has 90 inmates most of the time now. "The jail is just too small," Beck said. Beck said the jail has been operating at felony status only inmates for the last seven or eight months and Rothrock is working to get more inmates released on O. R. Beck said this contract does not include medicine, which he estimated at \$27,600. The 20-hour contract is \$101,416.68 per year and the 40-hour contract is \$158,616.72 per year, a difference of over \$57,000. The sheriff wants the extended contract, plus the cost of medicine, to be paid out of the county's funds. The item was tabled to the June 20 meeting.

AGENDA #28- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to discuss with possible action progress concerning fairgrounds project. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Callihan said a meeting is set with the steering committee and the architect June 21 to get ballpark figures for the building cost.


AGENDA #29- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to adjourn at 9:54 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST:



BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS


DAVID POINDEXTER, CHAIRMAN

JAKE CALLIHAN, MEMBER


DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550
JAY, OK 74346

#3

MOTION MADE BY Beck SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED JUNE 13, 2023.

POINDEXTER Y CALLIHAN _____ BECK Y
MOTION CARRIED.

WITNESS OUR HANDS THIS 20TH DAY OF JUNE, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST:

Barbara Barnes
BARBARA BARNES- COUNTY CLERK

