



DELAWARE COUNTY E-911 TRUST AUTHORITY MINUTES

July 7, 2023

The Delaware County E-911 Trust Authority met in special session at 1 p.m. on July 7, 2023. The agenda was posted July 5, 2023, at 7:48 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. The E-911 Trust Authority is hereby authorized to act on the following items:

The meeting was called to order by Chairman Carl Tesreau. Members Carl Tesreau, Mark Morris, Kirsten Rowe, Brandon Alexander, James Beck and Case Barnwell were present. Member Vince Osburn was absent.

AGENDA #1- A motion was made by Morris and seconded by Rowe to approve the minutes of the June 19, 2023, meeting with changes. Some items have Morris in the roll call vote and he was absent. Roll call: Tesreau-yes; Morris-yes; Rowe-yes; Alexander-yes; Beck-yes; Barnwell-yes. Motion carried.

AGENDA #2- A motion was made by Beck and seconded by Morris to go into Executive session pursuant to Title 25 Oklahoma Statute 307.B.1 to discuss employment, hiring, appointment, promotion, disciplining or resignation of any individual or salaried officer or employee; Tracy Sixkiller. Roll call: Tesreau-yes; Morris-yes; Rowe-yes; Alexander-yes; Beck-yes; Barnwell-yes. Motion carried. Session began at 1:10 p.m.

AGENDA #3- A motion was made by Alexander and seconded by Morris to return to regular session at 1:25 p.m. A motion was made by Beck to extend Sixkiller a tentative offer as E-911 Coordinator pending an offer in writing outlining starting pay, benefits and probationary period. Morris seconded the motion. Tesreau-yes; Morris-yes; Rowe-yes; Alexander-yes; Beck-yes; Barnwell-yes. Motion carried.

AGENDA #4 - A motion was made by Alexander and seconded by Tesreau to discuss with possible action posting the position for Assistant E-911 Coordinator. Alexander said although the salary for this position has not been discussed, it might be best to wait until the offer to Sixkiller is accepted. Rowe suggested posting now to begin collecting applications. Sixkiller said he and Neal have discussed this position and both of them are learning the new system on the fly. He said eventually another person will be needed, but if Neal will stay on and help until it becomes too much for the two of them, it will allow Sixkiller to learn the new system before he teaches it to someone else. Neal said he and Sixkiller are handling all the work fine now. Morris asked Neal how long he is willing to keep the position, since he is retired and just took the job in an interim time frame. Neal said working three days a week, or about 18 hours, is fine for him. Beck said this is better than hiring another person because Neal doesn't get benefits and Sixkiller gets his knowledge and experience. Sixkiller said this arrangement will provide time to develop a correct job description for the assistant coordinator. "It's better for Rod and me to learn to do it before we train someone else," Sixkiller said. Tesreau suggested the board revisit the situation in three months. If Sixkiller and Neal get swamped with more work than they can handle, the situation can be revisited sooner. No action was taken on the agenda item.

AGENDA #5 - A motion was made by Alexander and seconded by Tesreau to discuss with possible action setting a date for the regular July meeting. After consulting calendars and vacation dates, a motion was made by Rowe and seconded by Tesreau to meet July 20th at noon. Roll call: Tesreau-yes; Morris-yes; Rowe-yes; Alexander-yes; Beck-yes; Barnwell-yes. Motion carried.

AGENDA #6-A motion was made by Rowe and seconded by Morris to adjourn at 2:40 p.m. Roll call: Tesreau-yes; Morris-yes; Rowe-yes; Alexander-yes; Beck-yes; Barnwell-yes. Motion carried.

DELAWARE COUNTY E-911 TRUST AUTHORITY MEMBERS

VINCE OSBURN


JAMES BECK

CARL TESREAU

MARK MORRIS

CASE BARNWELL


KIRSTEN ROWE


BRANDON ALEXANDER