



## DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

July 18, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on July 18, 2023. The agenda was posted July 14, 2023, at 3:43 p.m. and placed in the kiosk on the courthouse lawn well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. Commissioner Callihan was absent.

**AGENDA #1 -** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #2-**A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried. In addition to the Commissioners, County Clerk and Commissioners' Secretary Kathy Parker, Carolyn Boothe, Interim 911 Coordinator Rod Neal, Monkey Island Fire Chief Carl Tesreau, Mike Major, Human Resources Director Vicki Cossairt, District Attorney Doug Pewitt, Undersheriff Nick O'Neal, Case Hampton of Bank of Grand Lake, Dustin Bell of Harvest Bank, and Emergency Management Director Jeff Reeves introduced themselves.

**AGENDA #3-** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve the minutes for the regular meeting dated July 11, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #4 –** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve payment of claims submitted by the County Clerk. 2022-2023: CBRI ROAD MATERIALS 6670 PRYOR STONE INC. 3836.63; Emergency Mgmt FUEL 6589 FUELMAN OF OKLAHOMA 248.17; MISC 6591 LINDLY S INC. 101.97; TELEPHONE SERVICE 6590 VERIZON 40.01; General AIR CONDITIONER 6963 AMAZON CAPITAL SERVICES 429.88; COOLER 6644 HOMETOWN BOTTLED WATER SERVICE 8.00; ELECTRIC SERVICE 6845 REC/NE OKLA ELECTRIC COOP 130.00; ENVELOPES 6177 MID-WEST PRINTING CO. 5981.99; EXTERMINATION 6576 GRAND COUNTRY PEST CONTROL 325.00; JANITORIAL SUPPLIES 6977 THE PAPERCLIP OFFICE SUPPLIES 205.63; LEASE/PURCH 6645 OZARK LEASING A PROGRAM OF DE LAGE 97.82; MONTHLY SERVICE 6646 GRAND TELEPHONE CO. 224.60; OFFICE SUPPLIES 6882 MID-WEST PRINTING CO. 2319.74; PAINTING SERVICE 6465 BROOKSIDE CUSTOM CONSTRUCTION 52580.00; PLUMBING SERVICE/REPAIRS 6976 T-N-T PLUMBING 305.00; SUPPLIES 6457 CAPITAL ONE/WAL-MART BUSINESS 237.22; TRAVEL 6422 XIONG-PHA, CHEE 73.62; 6717 MOLINA, SHIRLEY J. 131.00; UTILITIES 6706 DEL CO RURAL WATER DIST #3 49.45; Health null 4012 MAYES COUNTY HEALTH DEPT. 278.07; ELECTRIC SERVICE 4883 AEP, PUBLIC SERVICE CO. OF OKLA. 1969.07; JANITORIAL SERVICE 5985 GOFF, DEBRAH 800.00; LAWN CARE 5980 EDWARDS LAWN SERVICE 430.00; LEASE 5986 LEAF 600.00; MONTHLY SERVICE 5983 VERIZON BUSINESS 73.78; UTILITIES 4874 JAY UTILITIES AUTHORITY 331.37; WIRELESS SERVICE 4877 VERIZON 42.87; Highway FIRST AID SUPPLIES 6477 CINTAS FIRST AID & SAFETY 120.90; INTERNET 6567 BOLT FIBER 229.78; INTERNET SERVICE 6370 GRAND LAKE TELECOMMUNICATIONS 60.00; LEASE PAYMENT 4637 CONFIDENCE FORD OF NORMAN 43891.00; MISC 6473 KATNER MILLS (NAPA) 194.85; 6475 LOWE S 102.38; 6476 SISCO TRUE-VALUE HARDWARE 11.60; 6555 J & J AUTO SUPPLY 1742.62; MONTHLY SERVICE 6659 GMSA 66.44; ROAD EQUIP RENTAL 6376 YELLOWHOUSE MACHINERY 3725.00; 6700 WT EQUIPMENT 3292.50; TELEPHONE SERVICE 6369 GRAND TELEPHONE CO. 166.85; TOLL FEES 6478 OTA PIKEPASS CUSTOMER SERVICE 1.10; UNIFORMS 6560 UNIFIRST CORP 602.22; UTILITIES 6368 JAY UTILITIES AUTHORITY 191.53; WATER/RENT 6562 HOMETOWN BOTTLED WATER SERVICE 20.00; Hwy-ST EQUIPMENT 6236 WARREN CAT 180000.00; ROAD MATERIAL 6723 KEMP STONE CO INC. 3427.63; ML Fee WATER/RENT 6132 HARVEST FIELDS VENDING 12.50; Mtg Cert RENT 4962 HARVEST FIELDS VENDING 12.49; Rural Fire-ST BLANKET 4774 KANSAS BUILDING SUPPLY INC. 88.80; 5378 CIRCLE N CONVENIENCE STORE 263.89; 5379 KANSAS BUILDING SUPPLY INC. 57.59; 6024 KANSAS BUILDING SUPPLY INC. 234.03; 6487 KATNER MILLS (NAPA) 17.98; 6494 KANSAS BUILDING SUPPLY INC. 131.38; 6499 O-REILLY AUTOMOTIVE INC. 70.59; 6517 PARTS CITY LANGLEY 301.46; 6520 SPEEDYS 66 266.57; 6534 LITTLEFIELD'S COUNTRY MARKET 151.79; ELECTRIC SERVICE 6067 REC/NE OKLA ELECTRIC COOP 200.00; INTERNET SERVICE 6076 AT&T MOBILITY 321.56; MONTHLY SERVICE 6080 J & J AUTO SUPPLY 324.06; SUPPLIES 5433 LINDLY S INC. 135.88; 6535 GRAND TRUE VALUE RENTAL 42.78; SH Commissary FOOD 6608 PRODIGY SOLUTIONS 3448.00; 6609 PRODIGY SOLUTIONS 1782.54; SH Svc Fee MISC 6606 PITNEY BOWES INC 117.00; NON-FOOD 6874 GRAVES MENU MAKER 233.12; PHYSICAL6852

MEASE MEDICAL CORPORATION 125.00; 6892 MEASE MEDICAL CORPORATION 125.00; 6972 MEASE MEDICAL CORPORATION 125.00; TELEPHONE SERVICE 6605 T-MOBILE 983.52; UTILITIES 6601 JAY UTILITIES AUTHORITY 73.30; VENDOR SERVICES 6873 GRAVES MENU MAKER 2475.86; 6946 GRAVES MENU MAKER 2953.96. 2023-2024: ARPA 2021 EMERGENCY EQUIPMENT 454 STOLZ TELECOM 449112.35; Court Clerk Special TAXES 398 OESC 337.54; Economic Development Sales Tax DCEDA SALES TAX 480 DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY 22719.04; General ANNUAL DUES 67 COUNTY ASSESSOR ASSC OF OK 250.00; 68 COUNTY ASSESSOR ASSC OF OK 212.50; BOX RENT 411 U.S. POSTMASTER 289.00; ELECTRIC SERVICE 430 REC/NE OKLA ELECTRIC COOP 1.00; FIRST AID SUPPLIES 446 CINTAS FIRST AID & SAFETY 112.52; HEATING & AIR COND. 440 AIR WISE HEATING AND AIR 1087.80; INMATE MEDICATION 317 V&V DRUG 39.32; INTERNET 314 OSU BURSARS OFFICE 36.73; MAINTENANCE 55 XEROX CORPORATION 198.39; 56 XEROX CORPORATION 215.57; 431 THYSENKRUPP ELEVATOR CORP. 1690.13; MEDICAL SERVICES 331 TURN KEY HEALTH CLINICS 8221.20; OFFICE SUPPLIES 388 QUILL CORPORATION 214.93; PER DIEM 436 MOLINA, SHIRLEY J. 86.63; RENTAL 156 JAY FEED STORE 70.00; REVAL TRAVEL 23 GOINS, VINCENT G. 420.51; 25 PRICE, JAY J. 324.23; SERVICE CONTRACT 311 LAKELAND OFFICE SYSTEMS 62.13; STAMPS 264 AMERICAN STAMP & MKT PRODUCTS 943.50; 268 AMERICAN STAMP & MKT PRODUCTS 159.57; STORAGE 417 UNDERGROUND VAULTS & STORAGE INC. 2206.14; SYSTEM SUPPORT 69 LANDMARK GSI. 9400.00; 70 LAKELAND OFFICE SYSTEMS 800.00; TAXES 392 OESC 7157.57; TELEPHONE 53 GRAND TELEPHONE CO. 327.07; 309 GRAND TELEPHONE CO. 196.79; WATER 384 HOMETOWN BOTTLED WATER SERVICE 15.00; WORKERS COMP 147 ACCO-SIF 146467.00; Health LEASE 113 LEAF 12.97; Highway CONCRETE 285 LINDLY S INC. 301.79; EQUIPMENT 281 PURPLE WAVE AUCTION 10670.00; FIRST AID SUPPLIES 449 CINTAS FIRST AID & SAFETY 493.09; FUEL 304 LAKELAND-CPP 2551.02; 305 LAKELAND-CPP 4562.77; LEASE PAYMENT 50 COMMUNITY NATIONAL BANK OF OKARCHE 6090.00; 296 RCB BANK 4779.19; 297 WELCH STATE BANK 2305.03; 298 ARVEST BANK 1005.38; 299 BANK OF GRAND LAKE 1916.41; 300 BANK OF GRAND LAKE 2566.24; LEASE/PUR 49 SNB BANK 7581.10; MISC 410 LOWE S 111.14; PARTS 283 UTILITY TRI-STATE 343.90; 336 CLINE EQUIPMENT REPAIR 390.00; 443 J & J AUTO SUPPLY 918.40; SUPPLIES 286 J & J AUTO SUPPLY 1823.86; 287 GREEN COUNTRY FARM & HOME 970.00; 324 TRACTOR SUPPLY 787.26; TAG & TITLE 408 OTC 49.00; TAXES 393 OESC 807.30; 394 OESC 9.78; 395 OESC 1274.46; 396 OESC 987.71; VEHICLE 291 JOE COOPER CHEVROLET CADILLAC OF SHAWNEE 44013.00; 334 PURPLE WAVE AUCTION 8580.00; Mtg Cert CLEANING SUPPLIES 350 QUILL CORPORATION 164.47; Resale LEASE PAYMENT 59 QUADIANT LEASING 748.14; TAXES 399 OESC 484.16; RM&P TAXES 397 OESC 112.08; Rural Fire-ST ELECTRIC SERVICE 230 NEW-MAC ELECTRICCOOPERATIVE 27.50; LEASE/PURCH 462 WELCH STATE BANK 1203.23; 463 WELCH STATE BANK 1422.90; 464 BANK OF GRAND LAKE 2327.52; 483 BANK OF GRAND LAKE 2494.78; 484 BANK OF GRAND LAKE 2494.78; MONTHLY SERVICE 242 VERIZON 171.18; 250 BOLT FIBER 75.99; 261 BOLT FIBER 159.88; 383 REC/NE OKLA ELECTRIC COOP 159.89; 409 BOLT FIBER 75.99; SANITATION 216 CARDS NEO, LLC 72.12; TELEPHONE SERVICE 224 GRAND TELEPHONE CO. 121.69; 228 GRAND TELEPHONE CO. 115.13; UTILITIES 221 KENWOOD WATER DISTRICT 25.00; SH Commissary TAXES 400 OESC 27.15; SH Svc Fee AUTO REPAIRS 320 VANCE CHRYSLER DODGE JEEP RAM 468.00; LOCK 382 LINDLY S INC. 20.69; OLETS 332 DEPARTMENT OF PUBLIC SAFETY 800.00; TAXES 401 OESC 308.67; 402 OESC 47.86; SW Mgmt SOLID WASTE SALES TAX 477 SOLID WASTE 260163.10. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

AGENDA #5- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve all monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. A report was submitted by the Court Clerk.

AGENDA #6 - A motion was made by Commissioner Beck and seconded by Commissioner Poindexter for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried. Mike Major asked why no Board of Directors was listed for the Kansas Fire Department item. Poindexter said he did not know but would get clarification.

AGENDA #7- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to hear report by Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried. Cossairt said the county had 131 full-time employees Tuesday with 12 positions open. There are 15 positions posted. Cossairt said the extra postings are open all the time. Two equipment drivers and one mechanic are needed for the commissioners. Four employment offers made have been declined, Cossairt said. "It is difficult hiring right now," she said. Cossairt said the I-9 form for employment had some flexibility during Covid. The I-9 form is the employment eligibility verification which by law must be completed no later than the first day of employment. She said there is no more flexibility with this form. It must be completed before an employee can work. Cossairt reminded the commissioners that drug clearing tests for their CDL drivers can be completed by AVCOR, the company who does drug testing for new hires.

AGENDA #8-A motion was made by Commissioner Beck and seconded Commissioner Poindexter to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve highway cash for August 2023. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #10-** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve blanket purchase orders for August 2023. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #11-** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to discuss with possible action fee for Grand Gateway annual membership for fiscal year 2024 at \$8,000. The last grant written for the county by Grand Gateway was in 2019. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

Poindexter said although the county has not benefited from the grant writing in a long time, there are other services provided by Grand Gateway including Pelivan transportation and money given to fire departments. "We don't always see what they do, but Grand Gateway is very involved in this area," Poindexter said. He encouraged everyone to attend a Grand Gateway board meeting.

A motion was made by Poindexter and seconded by Beck to pay the \$8,000 membership fee to Grand Gateway Economic Development Authority. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #12-**A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to surplus computer tray, inventory #F-225.20; computer tray #F-225.14; computer #f224.85, computer monitor #F-224.39; printer #F225.47; monitor #F224.66; computer #F-224.78; computer #F-224.81; computer #F-224.54; hp printer #F-225.21; monitor #F-224.61; monitor #F-224.66; computer #F224.82; monitor #F-224.67; computer #F-224.55; printer #F-225.18; printer tray #F-225.19; computer #F-224.85 on behalf of County Clerk's Office. Poindexter stopped in the middle of reading the list to ask the District Attorney if he had to read the entire list. He said other boards he sits on do not have to break down each item. Pewitt said there is no legal requirement saying Poindexter has to read the entire list. "It's a matter of an inventory sheet," Pewitt said. "You have to inventory items that cost \$500 or more."

"We are always looking for things for the auditors," Barnes said, "in fact they are here right now." Poindexter continued reading the list. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #13-** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to surplus a 2008 Ford Expedition #FD-FR-701.9l 2006 American LaFrance ladder truck #FD-FR-701.10 on behalf of Flint Ridge Fire Department. Beck said the department has never used the ladder truck except for training and they need to buy a brush rig. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #14-** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve an error correction transfer from Treasurer's Travel to Treasurer's Part-Time in the amount of \$400, per Treasurer Treasa Earp. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #15-** No action was taken to file copy of certificate of liability insurance and current list of Board of Directors and Officers for the Kanas Volunteer Fire Department.

**AGENDA #16-** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to receive and file copy of Certificate of Liability insurance and current list of Board of Directors and Officers for the Cowskin Volunteer Fire Department as follows: Chris Wilkins – Chairman; Jon Cramer – Vice Chairman; Sandy Coaly – Sec./Treas.; Frank Close, T. J. Stevens, Rick Bronson, Steve West, Vince Gonzalez, Donna Armstrong – members; Fire Chief – Will Harding; Asst. Chief – Kreg Butler; Requisitioning Officers – Will Harding, Vince Gonzalez, Barbara Barnes; Receiving Officers – Sandy Coaly, Jon Cramer; Inventory Officers – Rick Bronson, Michael Pellegrino. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #17-** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve an intrafund transfer from District 3 Part-Time to District 3 Personal Services in the amount of \$10,000 per District 3 Commissioner David Beck. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #18-** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to accept retirement letter from Court Clerk Caroline Weaver. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #19 -** A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to discuss with possible action replacing phone system for the courthouse and annex. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

O'Neal asked if this system would include the Sheriff's Office. Poindexter said he did not see why not.

Neal said the City of Miami's technician said they used BOLT for the new phones six months ago and there have been no issues. The city plans to use BOLT for phone service in their new 911 Center.

Poindexter said possible vendors need to do a walk through to see the layout before bidding so each price will be on the same equipment to compare "apples to apples." Poindexter said, "sounds like since we have BOLT here, they are the one to look at, but I will be at the ACCO convention next week and talk to some vendors."

AGENDA #20 - A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to discuss with possible action hiring an electrician to place light poles donated by Jay Chamber of Commerce. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

Poindexter said there has been no discussion with the Chamber of Commerce about this project and he thinks there should be one before anything is done. Pewitt asked if the Chamber has ever made a presentation to the board. Poindexter said no one from the Chamber has ever spoken at a BOCC meeting. He said when Barnes brought up painting the light poles there was some mention of the Chamber buying lights, but that was all.

Pewitt said the item should be put on the agenda for a presentation and discussion. "Accepting them is fine," Pewitt said, "as long as they are code compliant and come with no strings attached."

Beck said he has looked at the existing poles and there are arms broken and globes missing. He asked if anyone has tried to find out how much it would cost to fix the existing lights and poles. He said the estimate from the electrician to replace the poles at \$12,500 is nearly \$1,000 each for the 13 lights.

"Maybe check on the cost of repair and put an item on the agenda to get the Chamber here to get everybody on the same page," Poindexter said.

AGENDA #21- was not needed because there was no new information on the fairgrounds construction project.

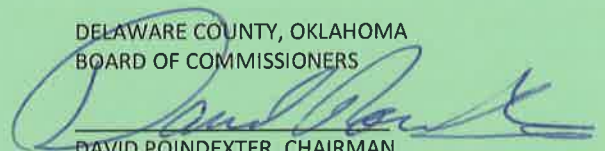
AGENDA #22- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to adjourn at 9:31 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried.

ATTEST:

  
BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA  
BOARD OF COMMISSIONERS

  
DAVID POINDEXTER, CHAIRMAN

JAKE CALLIHAN, MEMBER

  
DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS  
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE  
JAKE CALLIHAN, DISTRICT TWO  
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED JULY 18, 2023.

POINDEXTER Y CALLIHAN Y BECK Y

MOTION CARRIED.

WITNESS OUR HANDS THIS 25TH DAY OF JULY, 2023.

BOARD OF COMMISSIONERS  
DELAWARE COUNTY, OKLAHOMA

David Poindexter  
DAVID POINDEXTER, CHAIRMAN

Jake Callihan  
JAKE CALLIHAN, MEMBER

David Beck  
DAVID BECK, MEMBER

Barbara Barnes  
ATTEST: BARBARA BARNES- COUNTY CLERK

