

## DELAWARE COUNTY COMMISSIONER'S MEETING

June 17, 2019

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:00 a.m. on June 17, 2019. The Agenda was posted June 14, 2019 at 8:30 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Russell Martin -Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

**AGENDA #1-A** motion was made by Commissioner Kirk and seconded by Commissioner to Martin approve the minutes of the Regular Scheduled Meeting dated June 10, 2019, and revised minutes for May 28, 2019. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #2-A** motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

2018-2019

CBRI-105 ROADS & BRIDGES 67, HUTCHENS CONSTRUCTION, 769.08, ROAD MATERIALS; Community Center Cash 14, GRAND COUNTRY PEST CONTROL, 50.00, EXTERMINATION; County Health 267, OKLAHOMA STATE DEPT. OF HEALTH, 43123.55, PAYROLL; 268, OKLAHOMA STATE DEPT. OF HEALTH, 39100.78, PAYROLL; 269, MURRIETA, JACQUELINE, 54.00, TRAVEL; 270, NELSON, BRANDY, 42.00, TRAVEL; 271, PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC, 491.04, LEASE; 272, VERIZON BUSINESS, 149.01, WIRELESS SERVICE; ETR-SEWER POND RD 1, STATE OF OKLAHOMA, 171000.00, REIMBURSEMENT; Fire Department Sales Tax 1084, BERNICE SANITATION LLC, 29.00, SANITATION; 1085, O-REILLY AUTOMOTIVE INC., 46.98, BLANKET; 1086, NAPA AUTO PARTS, 242.28, BLANKET; 1087, LOWE S, 28.49, BLANKET; 1088, WAL-MART-EXCEPTION PROCESSING, 60.45, BLANKET; 1089, SISCO TRUE-VALUE HARDWARE, 46.43, BLANKET; 1090, CHIEF FIRE & SAFETY CO. INC., 4565.00, THERMAL IMAGER; 1091, AEP, PUBLIC SERVICE CO. OF OKLA., 152.81, ELECTRIC SERVICE; 1092, THE BURROWS AGENCY, 130.00, INSURANCE; 1093, CHIEF FIRE & SAFETY CO. INC., 636.00, FIRE HOSE; 1094, GRAND SAVINGS BANK, 1244.86, LEASE/PURCH; 1095, WELCH STATE BANK, 1823.06, LEASE/PURCH; 1096, REC/NE OKLA ELECTRIC COOP, 173.00, ELECTRIC SERVICE; 1097, SST, 113.34, TELEPHONE SERVICE; 1098, SST, 221.83, TELEPHONE SERVICE; 1099, EMERGENCY MEDICAL PRODUCTS, 116.49, BLANKET; 1100, KENWOOD WATER DISTRICT, 18.00, UTILITIES; 1101, EUCHA TIRE SHOP, 360.00, TIRES; 1102, THE BURROWS AGENCY, 126.00, INSURANCE; 1103, BANK OF GRAND LAKE, 2078.45, LEASE/PURCH; 1104, Y KNOT STOP, 235.17, BLANKET; 1105, BOUNDTREE MEDICAL LLC, 177.24, FIRE DEPARTMENT MEDICAL SUPPLIES; 1106, O-REILLY AUTOMOTIVE INC., 473.34, BLANKET; 1107, SPEEDYS 66, 160.37, BLANKET; 1108, Y KNOT STOP, 53.38, BLANKET; 1109, REC/NE OKLA ELECTRIC COOP, 76.00, ELECTRIC SERVICE; 1110, NEW-MAC ELECTRIC COOPERATIVE, 27.50, ELECTRIC SERVICE; 1111, U.S. POSTAL SERVICE, 56.00, BOX RENT; 1112, W S DARLEY & CO., 2982.90, ; 1113, LAKEWOOD ACE HARDWARE, 50.18, BLANKET; 1114, SPEEDYS 66, 156.50, BLANKET; 1115, LOCKE SUPPLY CO., 778.87, BLANKET; 1116, NORTHERN SAFETY COMPANY INC, 773.55, SCBA; 1117, GRAND TELEPHONE CO., 49.62, TELEPHONE SERVICE; 1118, GRAND LAKE TELECOMMUNICATIONS, 45.00, INTERNET; 1119, GROVE TIRE & AUTO, 1014.05, TIRES; General 3617, WAL-MART COMMUNITY/GECRB, 16.65, MISC; 3618, XEROX CORPORATION, 188.64, COPIES; 3619, LAKELAND OFFICE SYSTEMS, 112.88, COPIES; 3620, PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC, 200.55, LEASE/PUR; 3621, QUILL CORPORATION, 235.98, TONER; 3622, QUILL CORPORATION, 102.99, BATTERY; 3623, CLIFFORD POWER SYSTEMS INC., 675.00, MAINTENANCE; 3624, CLIFFORD POWER SYSTEMS INC., 463.00, MAINTENANCE; 3625, HILTON GARDEN INN, 94.00, LODGING; 3626, GRAND COUNTRY PEST CONTROL, 305.00, EXTERMINATION; 3627, THE AMERICAN, 419.05, PUBLICATIONS; 3628, THE AMERICAN, 336.50, PUBLICATIONS; 3629, REC/NE OKLA ELECTRIC COOP, 87.00, ELECTRIC SERVICE; 3630, CINTAS FIRST AID & SAFETY, 52.14, FIRST AID SUPPLIES; 3631, B&B HEATING & AIR INC., 530.63, HEATER/AC UNIT; 3632, THE AMERICAN, 35.15, PUBLICATIONS; 3633, NEOFUNDS BY NEOPOST, 200.00, POSTAGE; 3634, DEL CO RURAL WATER DIST #3, 44.00, UTILITIES; 3635, REC/NE OKLA ELECTRIC COOP, 207.00, ELECTRIC SERVICE; HIGHWAY 2157, REFLECTIVE APPAREL FACTORY, 711.58, CLOTHING; 2158, UNIFIRST, 314.65, UNIFORMS; 2159, KATNER MILLS (NAPA), 161.59, MISC; 2160, O-REILLY AUTOMOTIVE INC., 1202.77, MISC; 2161, LOWE S, 46.53, MISC; 2162, SISCO TRUE-VALUE HARDWARE, 66.91, MISC; 2163, CINTAS FIRST AID & SAFETY, 264.71, FIRST AID SUPPLIES; 2164, MUSKOGEE COMMUNICATIONS INC., 964.00, RADIO & ACCESSORIES; 2165, VANCE FORD LINCOLN, 1966.55, REPAIRS; 2166, REFLECTIVE APPAREL FACTORY, 165.75, SHIRTS; 2167, PIKE PASS, 0.90, TOLL FEES; 2168, LINDLY S INC., 231.82, MISC; 2169, PRYOR STONE INC., 5721.48, ROAD MATERIALS; 2170, TOMO, 141.00, RANDOM DRUG TESTING; 2171, JOPLIN FREIGHTLINER SALES INC., 2612.20, REPAIRS; 2172, CINTAS FIRST AID & SAFETY, 190.59, FIRST AID SUPPLIES; 2173, HAMILL METALS, 268.80, METAL; 2174, CINTAS FIRST AID & SAFETY, 121.48, FIRST AID SUPPLIES; 2175, PARTS CITY LTE, 359.79, SUPPLIES; 2176, KIRBY SMITH MACHINERY INC., 1271.20, EXCAVATING/PARTS; 2177, CINTAS FIRST AID & SAFETY, 145.48, FIRST AID SUPPLIES; 2178, LAKELAND-CPP, 4648.02, FUEL; 2179, BOLT FIBER OPTICS SERVICES, 149.97, INTERNET; 2180, VERIZON WIRELESS, 121.57, TELEPHONE SERVICE; 2181, ODOT, 4521.88, LEASE/PUR; 2182, ODOT, 4521.88, LEASE/PUR; Mortgage Tax Cert Fee 45, WAL-MART COMMUNITY/GECRB, 39.31, CLEANING SUPPLIES; SHERIFF COMMISSARY PROFIT FUND 130, PRECISION VAPOR, 604.20, VAPOR STICKS; 131, GRAVES MENU MAKER, 2019.93, COMMISSARY SERVICES; 132, GRAVES MENU MAKER, 39.08, NON-FOOD; 133, TIGER COMMISSARY SERVICES, 669.94, COMMISSARY SERVICES; 134, FLOWER S

BAKING CO., 120.75, BREAD; Sheriff Training 28, ROTHROCK, KATIE J., 259.84, TRAVEL; Solid Waste Cash Fund 12, SOLID WASTE, 162300.24, SOLID WASTE SALES TAX; SSF 870, SMITHS DETECTION, 1100.00, X-RAY DCSO; 871, SHAW, TRACY A., 2112.31, REIMBURSEMENT; 872, LAKELAND OFFICE SYSTEMS, 225.15, COPIES; 873, FUELMAN OF OKLAHOMA, 6238.32, FUEL; 874, ALLENS TIRE & AUTO, 589.27, MISC; 875, AEP, AMERICAN ELECTRIC POWER, 200.00, LEASE; 876, CENTURYLINK, 34.67, LONG DISTANCE SERVICE; 877, J & J AUTO SUPPLY, 382.23, VEHICLE MAINTENANCE; 878, BAR BROKEN HEART SADDLERY, 672.75, UNIFORMS-DCSO.

Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #3-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve and file all monthly reports from officers. Reports were presented from the Sheriff, Court Clerk and Election Board. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #4-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to accept six-month road material bids for Delaware County Highway Departments. All submitted bids were accepted. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #5-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open sealed bids on annual election ballots with possible acceptance. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

Bids were opened from Mid-West Printing and Royal Printing.

“Who do we use now?” Poindexter said.

Martin said Mid-West is the current supplier. Reading the bid, Martin said Royal is the same price on some items and higher on some items.

Kirk said the Mid-West bid is “14 straight across the board.”

Poindexter asked what size ballots are used. Election Board Secretary Crystal January said 8 ½” ballots are used on small elections and 17” ballots are used on larger elections.

“We’ve always used Mid-West,” January said, because of reliability and proximity. She said Mid-West was her preferred bid.

Martin made a motion to accept the Mid-West bid that was seconded by Poindexter. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #6-** A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve and sign the contract for secure detention services with Texas County Juvenile Detention Center for fiscal year 2019-2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #7-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve an annual maintenance and lease agreement between the Delaware County Sheriff’s Office and Lakeland Office Systems. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #8-** A motion was made by Commissioner Martin and seconded by Commissioner Poindexter to approve discussion of on-site service agreement with Smith’s Detection and Delaware County Sheriff’s office for the x-ray scanner at the courthouse entrance in the amount of \$4,260. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

“This is for service and maintenance?” Poindexter said.

“Yes,” said Undersheriff Tracy Shaw.

“Is this for the fiscal year?” Martin said.

Shaw said this company is the sole proprietor for this machine.

“What if we don’t sign and just call them on an as needed basis?” Kirk said. “That way we don’t spend \$4,000 when we don’t need to.”

Shaw said it is his understanding a large portion of the amount is for a yearly check of the equipment for radiation leaks, which is required.

Kirk asked how many service calls are included in this amount and if any parts are included. He asked if travel is included in the amount. Shaw did not know the answer to any of those questions.

Assessor Lorena Ellis-Cook asked if the amount covers software for the scanning program.

**AGENDA #9-** A motion was made by Commissioner Martin and seconded by Commissioner Poindexter to approve a credit application to ADI of New York on behalf of the Sheriff's Office (\$25,000 limit). Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

"Is this a service agreement?" Poindexter asked.

"It's not a credit card, it's opening an account with their company," Shaw said, explaining that some doors in the jail need replacement parts and they are only available from the manufacturing company. "Oddly, it's cheaper for us to buy them than for the locksmith to buy them."

"This is the people who put the locks in," Martin said.

**AGENDA #10-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve an intrafund transfer from SSF-2 (Sheriff's Service Fee) to STF-2 (Sheriff's Training Fund) in the amount of \$2,997.73. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #11-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve payment of invoice from Craig County Detention Center for child care services in the amount of \$925. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #12-** A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve a software and service agreement in the amount of \$1,500 with Kellpro to provide county website hosting for fiscal year 2019-2020 with cost to be equally divided among the eight elected officials. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #13-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve disposition of several items for the Treasurer's Office. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #14-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve blanket purchase orders for July 2019. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #15 –** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve highway cash for July 2019. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #16 –** A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve the renewal of contracts for fiscal year 2019-2020 on behalf of the Treasurer's Office. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #17 –** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to receive and fire officers for the Delaware County Treasurer's Office for fiscal year 2019-2020 as follows: Susan Duncan, Treasa Earp, Megan Hamby, requisitioning officers; Jackie Wyatt, Martha Williams, receiving officers; Merikki Trujillo, Pam Hale, Lesley Simpson, inventory officers. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #18 –** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve a request from the County Treasurer for the temporary transfer of funds for the fiscal year 2018-2019 as needed from various accounts to the general fund account; citation: 68 OK Statute sub-section 68-3021. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #19 –** A motion was made by Commissioner Poindexter and seconded by Commissioner Martin to approve lease/purchase agreement for one 3,000 gallon tanker/pumper truck between Eucha Fire Department/Delaware County and Deep South Fire Trucks with assignment to Welch State Bank – financed

for 5 years. Co. Bid #18-19/11. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #20 – A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve a bid from Rick Moody in the amount of (\$980) for real property not sold at resale (list attached). Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #21 – A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve resolution establishing and designating county depositories for the County Treasurer pursuant to Title 19, Section 121 and Title 62, Section 511 Section 513, Section 516.1, inclusive. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #22 – A motion was made by Commissioner Kirk and seconded by Commissioner Martin to enter executive session at 9:47 a.m. pursuant to Title 25 Oklahoma Statute 307 B-1 to discuss employment, promotion, demotion, disciplining or resignation of any individual or salaried public officer or employee, RE: Human Resources Director, Custodian, Emergency Management Director. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

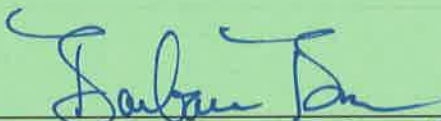
AGENDA #23 – A motion was made by Commissioner Kirk and seconded by Commissioner Martin to return to open session at 10:37 a.m. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. No action was taken.

AGENDA #24- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open the floor for any new business. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. There was no new business.

AGENDA #25-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open the floor for citizen's participation or public comments. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Assessor Lorena Ellis-Cook asked why the Kellpro bill is paid in portions from each office's accounts instead of out of the general fund since it serves all offices. Martin said, "you use it and that is your part." Ellis-Cook asked if there was any action taken in the executive session. Martin said no action was taken.

AGENDA #11-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to adjourn the meeting at 10:40 a.m. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

ATTEST:



BARBARA BARNES, Delaware County Clerk



DAVID POINDEXTER-Chairman of the Board

RUSSELL MARTIN-Member



MARTIN KIRK-Member