



DELAWARE COUNTY COMMISSIONER MEETING MINUTES

August 29, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on August 29, 2023. The agenda was posted August 28, 2023, at 8:24 a.m. and placed in the kiosk on the courthouse lawn well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the BOCC Officers and Commissioners' Secretary Kathy Parker, Carolyn Boothe, Human Resources Director Vicki Cossairt, Monkey Island Fire Chief Carl Tesreau, Emergency Management Director Jeff Reeves, Rod Neal of E-911, Election Board Secretary Crystal January, Treasurer Treasa Earp, Court Clerk Caroline Weaver and Assistant District Attorney Christopher Garner introduced themselves.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated August 22, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

AGENDA #4 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. **2022-2023 Reserve:** General OFFICE FURNITURE 6722 THE PAPERCLIP OFFICE SUPPLIES 626.79; Health LODGING 6461 HOLIDAY INN EXPRESS & SUITES 119.00; Highway UNIFORMS 5907 UNIFIRST CORP 291.66; Rural Fire-ST BLANKET 6519 WALKER HARDWARE & LUMBER 262.99; LAWN CARE 6525 MAY, MICHAEL 250.00; PUMP TESTING 5106 STILL FIRE SERVICES LLC 250.00. 2023-2024: CBRI ROAD MATERIALS 1193 CRANK, CHAD 1380.00; General CRIMINAL HISTORY CHECK 451 OSBI, OKLA STATE BUREAU OF INVESTIGATION 19.00; ELECTRICAL LIGHTING & SUPPLIES 1243 TIM S ELECTRIC INC. 265.00; JANITORIAL SUPPLIES 499 THE PAPERCLIP OFFICE SUPPLIES 219.10; LANDSCAPE 1219 MATCHELL LAWN CARE LLC 185.00; NOTARY 687 AMERICAN STAMP & MKT PRODUCTS 199.63; OFFICE SUPPLIES 1200 AMAZON CAPITAL SERVICES 50.84; 1257 QUILL CORPORATION 177.01; PRINTER 977 KELLPRO INC. 1513.99; PUBLICATIONS 947 THE AMERICAN 523.10; 948 THE AMERICAN 457.10; 1014 THE AMERICAN 34.85; RENTAL 155 JAY FEED STORE 46.10; 1070 JAY FEED STORE 70.00; TB TEST 452 DELAWARE COUNTY HEALTH DEPT. 15.00; WATER 1221 HOMETOWN BOTTLED WATER SERVICE 8.00; Health MISC 729 VIP VOICE SERVICES 1932.27; Highway DRUG TESTING 701 AAVCOR 70.00; 1149 AAVCOR 70.00; ELECTRIC SERVICE 771 REC/NE OKLA ELECTRIC COOP 205.24; FIRST AID SUPPLIES 754 CINTAS FIRST AID & SAFETY 189.98; 1178 CINTAS FIRST AID & SAFETY 325.32; FUEL 1158 LAKELAND-CPP 1035.44; 1159 LAKELAND-CPP 5554.23; 1160 LAKELAND-CPP 4732.41; INTERNET/PHONE 1223 BOLT FIBER 229.80; LEASE PAYMENT 1229 RCB BANK 4779.19; 1230 WELCH STATE BANK 2305.03; 1231 ARVEST EQUIPMENT FINANCE 1005.38; 1232 BANK OF GRAND LAKE 1916.41; 1233 BANK OF GRAND LAKE 2566.24; MISC 44 EUCHA TIRE & FEED 20.00; 1145 UNIVERSAL IMAGES 264.00; NOTARY 695 AMERICAN STAMP & MKT PRODUCTS 89.95; OFFICE FURNITURE 1112 QUILL CORPORATION 97.48; OFFICE SUPPLIES 1127 THE PAPERCLIP OFFICE SUPPLIES 251.88; PARTS 1163 WHITE STAR MACH & SUPPLY, INC. 437.77; PHYSICAL 1171 MEASE MEDICAL CORPORATION 125.00; PUBLICATIONS 1121 THE AMERICAN 33.25; ROAD MATERIALS 1146 WARREN CAT 1717.70; TIRES 1132 SOUTHERN TIRE MART LLC 3477.41; WATER 1172 HOMETOWN BOTTLED WATER SERVICE 80.40; Mtg Cert OFFICE SUPPLIES 1263 QUILL CORPORATION 204.90; Rural Fire-ST BLANKET 173 SPEEDY S #4 253.69; 188 O-REILLY AUTOMOTIVE INC. 129.67; 189 EMERGENCY MEDICAL PRODUCTS 199.12; ELECTRIC SERVICE 208 REC/NE OKLA ELECTRIC COOP 214.73; 213 REC/NE OKLA ELECTRIC COOP 253.16; FIRE DEPT EQUIP 988 WHITTON SUPPLY 1042.00; 1098 GRAND TRUE VALUE RENTAL 1598.40; FIRE DEPT VEHICLE 1138 TIMOTHY, BULLARD TYLER 24000.00; INSURANCE 273 OMES-AGENCY BUSINESS SERVICES 4904.29; 277 OMES-AGENCY BUSINESS SERVICES 7520.12; 1271 THE BURROWS AGENCY 6311.00; LAWN CARE 234 MAY, MICHAEL 250.00; LEASE/PURCH 1237 BANK OF GRAND LAKE 895.00; 1238 WELCH STATE

BANK 1747.10; MONTHLY SERVICE 926 AT&T MOBILITY 280.28; 938 BOLT FIBER 75.99; 1258 GRAND TELEPHONE CO. 121.66; 1270 ALERT360 29.76; PARTS 1256 O-REILLY AUTOMOTIVE INC. 124.06; PEST CONTROL 979 NEO PEST CONTROL 95.00; PUBLICATIONS 972 THE AMERICAN 26.85; RENTAL 328 CROWN POINTE MARINA LLC 4800.00; UTILITIES 206 AEP, PUBLIC SERVICE CO. OF OKLA. 224.21; SH Svc Fee DRUG TESTING 1061 AAVCOR 48.00; 1089 AAVCOR 38.00; PARTS 1182 J & J AUTO SUPPLY 66.80; VENDOR SERVICES 1063 GRAVES MENU MAKER 2136.52. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 was not needed as no monthly reports were submitted by officers.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There were none.

AGENDA #7 -A motion was made by Commissioners Callihan and seconded by Commissioner Beck to hear report by Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cossairt said the county had 134 employees Tuesday. The county has three new hires, one employment offer was rescinded and one employee transferred from one department to another. Cossairt said a CDL driver interview for District#1 is scheduled this week. She said most of the posted positions open are for the Sheriff's Office. Cossairt said she has received the application from Karma Sapp for Interim Court Clerk. Caroline Weaver is retiring and going to the Supreme Court. She read a recommendation letter written by Weaver on behalf of Sapp, who has been working in the Court Clerk's Office 29 years.

Cossairt said she will coordinate with payroll to have longevity and safety award pay on one of the November payroll checks.

AGENDA #8- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to sign affidavits for the Aug. 31 payroll. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to appoint Karma Sapp as Interim Court Clerk effective Sept. 1. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to receive and forward to the District Attorney Case #CV-2023-140; Christian Davidson and Kaycee Davidson vs. Carrington Mortgage Services Et Al. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to approve bid in the amount of \$80 for the following lots in Flint Ridge 1 Amended: Block 4, Lot 97; Block 4, Lot 96; Block 4, Lot 95; Block 4, Lot 94, submitted by Johnnie Perea. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve bid in the amount of \$20 for Walnut Hill area Flint Ridge 4, Block 16, Lot 106, submitted by Lois Reed. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open sealed bids for a ¾ ton truck for District #1 with possible acceptance. Co. Bid #23-24/04. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open sealed bids on a new phone system for the Delaware County Courthouse, annex and Sheriff's Office with acceptance at a later date. Bid #23-24/03. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action authorizing the District Attorney to disclaim interest of Board of County Commissioners regarding petition to vacate portion of plat and quiet title, Case #CV2023-132, Diann Whitney Et Al vs. Board of Commissioners of Delaware County Et Al. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. A motion was made by Callihan and

seconded by Beck to disclaim interest in the Skip Ross plat tracts. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve resolution for choice or replacement of E-911 Trust Board Members. This item was tabled from the Aug. 22 meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Beck said he called Lance Terry, the state 911 Coordinator, who told him not to pass the resolution because a resolution cannot be passed on a trust. The commissioners asked Parker if the District Attorney approved the resolution. She said the D.A. read and approved the resolution. Callihan made a motion, seconded by Beck, to table the item until the Sept. 5 BOCC meeting.

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action accepting donation from Solid Waste Trust to Delaware County Sheriff's Office for tires for the DEQ truck, per Sheriff James Beck, tabled from Aug. 22 meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Undersheriff Nick O'Neal said he was told the tires cost \$820, but he had no paper to prove the amount. Poindexter said documentation of the amount is needed before the donation can be accepted. No action was taken.

AGENDA #19- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve paying off a 2023 Western Star Truck, Serial #5KJJALD11PPUK8640 with Arvest Bank on behalf of District #3. Poindexter read the payoff amount from the bank document at \$154,113.28. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.


AGENDA #20- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to pay small business grant award from ARPA funds awarded to Photography by Kathryn in the amount of \$12,000. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #21- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to adjourn at 9:34 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST: _____
BARBARA BARNES- COUNTY CLERK

DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS


DAVID POINDEXTER, CHAIRMAN


JAKE CALLIHAN, MEMBER


DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED AUGUST 29, 2023.

POINDEXTER Y CALLIHAN Y BECK Y
MOTION CARRIED.

WITNESS OUR HANDS THIS 5TH DAY OF SEPTEMBER, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter

DAVID POINDEXTER, CHAIRMAN

Jake Callihan

JAKE CALLIHAN, MEMBER

David Beck

DAVID BECK, MEMBER

ATTEST: Barbara Barnes by Kathy Parker
BARBARA BARNES, COUNTY CLERK

