



## DELAWARE COUNTY E-911 TRUST AUTHORITY MINUTES

February 15, 2024

The Delaware County E-911 Trust Authority met in special session at 9 a.m. on February 15, 2024. The agenda was posted February 13, 2024, at 8:30 a.m. and placed in the kiosk on the courthouse lawn, and the county website. The E-911 Trust Authority is hereby authorized to act on the following items:

The meeting was called to order by Chairman Carl Tesreau. All board members were present along with minutes clerk Kathy Parker. Others attending included E-911 Attorney Kim Ritchie, E-911 Coordinator Tracy Sixkiller, Vicki Cossairt and District 3 Commissioner David Beck.

**AGENDA #1-** A motion was made by Morris and seconded by Barnwell to approve the minutes of the February 7, 2024, regular meeting. Roll call: Tesreau-yes; Barnwell-yes; Alexander-yes; Beck-yes; Osburn-yes; Morris-yes; Rowe-yes. Motion carried.

**AGENDA #2-** A motion was made by Rowe and seconded by Morris to discuss with possible action choosing a benefits package for E911 employees.

Cossairt provided a handout with what she found to be the most fiscally sound option highlighted. Rowe said she approved of Cossairt's recommendation. Alexander asked if this plan is what the county provides. Cossairt said it is the same. In addition, Cossairt said the county will always have state benefits because they are tied to OPERS retirement. Barnwell asked if dental and vision were included in the insurance. Cossairt said several plans are available which can be purchased a minimal cost.

Morris made a motion to approve the benefits package recommended by Cossairt. Rowe seconded the motion. Roll call: Tesreau-yes; Barnwell-yes; Alexander-yes; Beck-yes; Osburn-yes; Morris-yes; Rowe-yes. Motion carried.

**AGENDA #3-**A motion was made by Alexander and seconded by Morris to discuss with possible action appointing an interview committee for the PSAP position.

Cossairt said applications are coming in. She said two look viable. Tesreau said at least three members are needed on the committee. Morris and Beck both expressed a desire to serve on the committee. Morris asked if committee members must be on the board. Tesreau asked who else Morris would like to have on the committee. Morris suggested someone from another county who operates a system like the one 911 is installing. Beck suggested Cossairt should be on the committee. Morris suggested two rounds of interviews. He said the expert can be on the committee for the second round. He also suggested Rowe sit in on the second round. Tesreau said the next regular meeting is Feb. 26, so he suggested bringing names and contact members of outside people to that meeting. He suggested tabling this item until Feb. 26.

A motion was made by Alexander and seconded by Barnwell to table item #3 until the Feb. 26 meeting. Roll call: Tesreau-yes; Barnwell-yes; Alexander-yes; Beck-yes; Osburn-yes; Morris-yes; Rowe-yes. Motion carried.

**AGENDA #4-** A motion was made by Barnwell and seconded by Morris to discuss with possible action choosing a shift schedule to determine how many employees E911 will need for dispatch

Cossairt said she has worked out a shift proposal, but the PSAP Director should figure out how to work the shifts. She said what the board needs to decide is how many dispatchers to put in the budget. Tesreau said he thinks a shift differential should be paid for nights and weekends, but he thinks 18 is enough people.

Beck said he thinks 15 to 18 are needed.

After a discussion, it was decided three in the chairs per shift was a good starting point, and a fourth could be added if it turned out to be necessary. Beck suggested that during the transition, patrol officers making traffic stops should do the checks from their car computers instead of tying up dispatchers. Morris said he was going to a meeting that afternoon to try to get some of the radio traffic off dispatch.

Cossairt said the PSAP Director should be able to evaluate employees to put them on the proper place as the sliding salary scale. After a discussion, board members decided to change the baseline pay for dispatchers to \$18 per hour. Cossairt said the PSAP Director will work though and make plans for starting salary, raises, education and other requirements.

Tesreau suggested budgeting for 12 full-time and six part-time dispatchers. Cossairt said the model may need to be changed to meet the people who are available. She suggested budgeting for the most needed to have enough money. She said the current dispatch

staff was paid \$67,000 in comp time in November. She said the board should budget to keep that from happening. Cossairt suggested 18 full-time and six part-time.

"Today we just need to figure out how many employees we need?" Rowe said. Tesreau said that is correct.

Morris said he worries about increases in the future and how the board will cover them. Cossairt said the cost of health insurance goes up approximately three percent every three to four years.

Morris made a motion, seconded by Rowe, to approve 18 full-time employees at a base salary of \$18 per hour and three part-time employees at a baseline of \$19.50 per hour. Roll call: Tesreau-yes; Barnwell-yes; Alexander-yes; Beck-yes; Osburn-yes; Morris-yes; Rowe-yes. Motion carried.

Alexander said that makes the salary budget about \$400,000 more than the amount available now. He said payroll will be almost \$1 million.

AGENDA #5- A motion was made by Barnwell and seconded by Morris to adjourn at 9:38 a.m. Roll call: Tesreau-yes; Barnwell-yes; Alexander-yes; Beck-yes; Osburn-yes; Morris-yes; Rowe-yes. Motion carried.

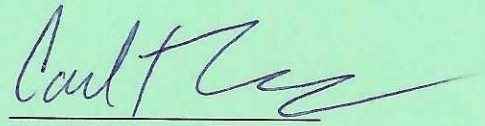
DELAWARE COUNTY E-911 TRUST AUTHORITY MEMBERS



VINCE OSBURN



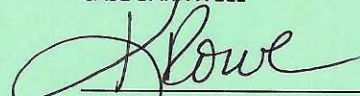
JAMES BECK



CARL TESREAU

MARK MORRIS

CASE BARNWELL



KIRSTEN ROWE



BRANDON ALEXANDER



# DELAWARE COUNTY E-911 TRUST AUTHORITY

CARL TESREAU  
MARK MORRIS  
CASE BARNWELL  
KIRSTEN ROWE  
BRANDON ALEXANDER  
VINCE OSBURN  
JAMES BECK

#1

MOTION MADE BY Alexander SECONDED BY Rowe

TO APPROVE/AMEND MINUTES FOR FEBRUARY 15, 2023 SPECIAL MEETING. 1200

m: Rowe 2nd: Alexander

TESREAU YH MORRIS AR BARNWELL AR ROWE YH ALEXANDER YH OSBURN YH BECK YH  
1201

MOTION CARRIED.

WITNESS OUR HANDS THIS **26TH** DAY OF FEBRUARY, 2024.

DELAWARE COUNTY  
E-911 TRUST AUTHORITY

Carl Tesreau  
CARL TESREAU

\_\_\_\_\_  
MARK MORRIS

\_\_\_\_\_  
CASE BARNWELL

Kirsten Rowe  
KIRSTEN ROWE

\_\_\_\_\_  
BRANDON ALEXANDER

Vince Osburn  
VINCE OSBURN

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JAMES BECK