



DELAWARE COUNTY E-911 TRUST AUTHORITY MINUTES

August 21, 2023

The Delaware County E-911 Trust Authority had its regular meeting at noon on August 21, 2023. The agenda was posted August 17, 2023, at 3:29 p.m. and placed in the kiosk on the courthouse lawn, and the county website. The E-911 Trust Authority is hereby authorized to act on the following items:

The meeting was called to order by Chairman Carl Tesreau. All board members were present along with minutes clerk Kathy Parker. Others attending included Emergency Management Director Jeff Reeves, Attorney Kim Ritchie, E-911 Coordinator Tracy Sixkiller, Rod Neal and Carolyn Boothe.

AGENDA #1- A motion was made by Alexander and seconded by Rowe to approve the minutes of the July 20, 2023, regular meeting. Roll call: Tesreau-yes; Barnwell-yes; Rowe-yes; Alexander-yes; Beck-abstain; Osburn-yes; Morris-yes. Motion carried.

AGENDA #2- A motion was made by Alexander and seconded by Barnwell to approve introductions and announcements. Roll call: Tesreau-yes; Barnwell-yes; Rowe-yes; Alexander-yes; Beck-yes; Osburn-yes, Morris-yes. Motion carried. Tesreau showed the members the engineer drawing for remodeling of the county-wide E-911 Center. He thanked firefighters from Kansas, Butler, West Siloam Springs, and Monkey Island, Rod Neal, and Tracy Sixkiller for volunteering to complete the demolition to begin construction. Members agreed the volunteer work probably saved the county \$80,000 to \$100,000 on the project. Tesreau thanked the sheriff for bringing inmates to clean up the trash and Commissioner Callihan for providing the trucks to haul the debris away. Tesreau said the building was totally stripped with about a week and a half of work. Tesreau said a Tuesday meeting with the architects should finalize the plans and hopefully the project will be let for bids at the Aug. 29 BOCC meeting.

AGENDA #3- A motion was made by Rowe and seconded by Morris to hear the treasurer's report. Roll call: Tesreau-yes; Barnwell-yes; Rowe-yes; Alexander-yes; Beck-yes; Osburn-yes; Morris-yes. Motion carried.

Treasurer Case Barnwell said the CD has been established at Bank of Grand Lake. It is a 12-month CD at 4.75% interest. The amount is approximately \$42,000. Tesreau said some CDs should be liquidated as they expire to pay large expenditures such as the tower load studies. He suggested putting CDs in a cash account as they mature. Barnwell said CDs in the amount of approximately \$300,000 will mature in Sept., Oct., and Dec.

Beck asked if there is much more to be gained from the CD versus other accounts. Barnwell said there is a lot more to be made in interest, at least 2% more. Beck asked if money market accounts will earn more than CDs. Barnwell said CDs earn more than money market accounts, but he will look around. Trust attorney Kim Ritchie said he thinks the board can legally use money market accounts if they choose.

AGENDA #4- A motion was made by Morris and seconded by Rowe to pay claims presented by purchase orders #4035 to #4052. Roll call: Tesreau-yes; Barnwell-yes; Rowe-yes; Alexander-yes; Beck-yes; Osburn-yes; Morris-yes. Motion carried.

AGENDA #5 - A motion was made by Alexander and seconded by Tesreau to open the floor for new business. Roll call: Tesreau-yes; Barnwell-yes; Rowe-yes; Alexander-yes; Beck-yes; Osburn-yes; Morris-yes. Motion carried. There was none.

AGENDA #6 – A motion was made by Tesreau and seconded by Rowe to hear the monthly report from the E-911 Coordinator. Sixkiller said 23 new addresses were issued in the last month, 52 addresses were verified and 18 were referred. Nine signs were put up at intersections and several were repaired. Letters have been sent to agencies who have been assigned radio frequencies they are not using, asking if the frequencies may be used in the county 911 system. These are out-of-county frequencies and will defer the need to establish new frequencies. Sixkiller said three positive responses have been received and he will continue to follow up. Gathering information for load studies has been extensive and continues. Hopefully the quotes for load studies can be returned soon. There is no new information about using the PSO tower at Grove. Initially, PSO asked for \$16,000 per year, but later denied the request to put a dish on their tower. The latest communication is to change the height of the dish on the tower. Reeves said he will call Stolz and follow up.

Tesreau and Osburn said they want a monthly report on how many 911 calls are received, broken down by agency. "The community should see where their money is going," Osburn said.

Tesreau said the call volume is going to increase because 440 homes, 220 apartments and about 300 addresses West of Bernice have been added to the system. He said the amusement park at Vinita is going to happen unless the property can't be annexed, so more addresses would be added there.

Sixkiller said the E-Cop app is up and running, so it can be downloaded onto emergency services phones to find addresses. Neal said he is still working on getting names to pop up on the properties instead of parcel numbers. Sixkiller said the desktop version of E-Cop can be used by anyone, but the phone application is for first responders only.

Sixkiller said the RAVE alert application is being used in many schools to call cell phones in the case of emergencies. It is a mass notification system. Morris said Grove has a problem with this system on land lines where the school has a phone tree, but he said alerts will ping on cell phones.

Sixkiller said the new 911 computers are up and running and work well. Neal has tested the GPS system on the new computers.

Beck asked if 911 has its own computer server. Sixkiller said all the information is on the in-house computers. Beck wants a server to create a network. Sixkiller said E-Cop provides this function and is updated each month.

Sixkiller said the future 911 Center interior is clean and ready for remodeling.

AGENDA #7- No report was made from the dispatch supervisor as she was conducting interviews.

AGENDA #8 – A motion was made by Morris and seconded by Osburn to discuss with possible action using VFIS as the E-911 Trust insurance provider. Tesreau said VFIS is working on a quote, but right now they are flooded with requests from 911 providers. ACCO is \$9,357 for six months of coverage with a \$10,000 deductible. The members agreed the coverage is high, and the deductible is not workable.

AGENDA #9- A motion was made by Tesreau and seconded by Barnwell to approve a resolution for selection of E-911 Trust Board members. Tesreau said this resolution will be added to the trust indenture to ensure board members will be chosen from emergency services. There will be one at-large member that is not required to be from emergency services. "Because we need people who know how it works," Tesreau said. Ritchie approved the resolution. A motion was made by Morris and seconded by Rowe to adopt the resolution. Roll call: Tesreau-yes; Barnwell-yes; Rowe-yes; Alexander-yes; Beck-yes; Osburn-yes; Morris-yes. Motion carried.

AGENDA #10- A motion was made by Alexander and seconded by Osburn to discuss with possible action extra funds for dispatch for this fiscal year, tabled from the last meeting. Tesreau said as was discussed at the last meeting, the state auditor advised E-911 funds cannot be put into the sheriff's accounts. Beck said that is fine, he just needs to know how much money he has. Morris asked how the trust would pay dispatchers. Beck thinks an MOU between the trust and the sheriff's office could make it work. Tesreau said when the new center is complete, the trust will pay the dispatchers. Alexander said if the sheriff has a shortfall of funds to pay dispatchers, the trust should be ready to give him money. Beck said he has never run a budget into the red except last year as sheriff. He asked if the board can pay for one position.

Morris suggested forming a committee to work on this situation and bring possible solutions to the board. Tesreau said the focus should be on making the transition. Reeves said the question is how to get funds from the commissioners to the trust.

Morris said a committee should also explore how the trust will pay for dispatchers. "What is the baseline cost," Morris said.

Osburn asked how much money will be coming in. Tesreau and Sixkiller agreed that even with the increased 911 charges on phone bills, there will not be a big change in the amount coming in to the trust.

Beck said baseline dispatcher pay should be established for the trust. He said county base pay for dispatchers is \$2400 a month now. "We need to know how much is coming in and how much is needed," Morris said.

Reeves said he had to do a five-year cost projection to apply for the equipment grant. He offered this as a place to start.

Osburn said the total number of calls each month per agency should be established to set pay. He knows an agency who is using that template for pay now and he will get a copy for the committee.

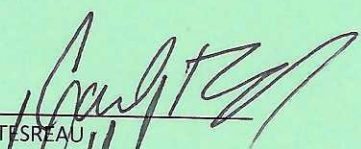
AGENDA #11- A motion was made by Morris and seconded by Osburn to open the floor for public comments. Boothe asked to be sent the "packet" all board members receive before the meeting. Members explained the agenda and minutes to be approved were all they received before the meeting. Barnwell brought copies of the financial statement with him. Parker said the agenda had been on the website since Thursday and can be printed off the same way she would print if from an email. "Well, I don't always look there," Boothe said. Parker said minutes are not posted nor provided to anyone except board members until they are approved in an open meeting.

AGENDA #25-A motion was made by Morris and seconded by Osburn to adjourn at 12:51 p.m. Roll call: Tesreau-yes; Barnwell-yes; Rowe-yes; Alexander-yes; Beck-yes; Osburn-yes; Morris-yes. Motion carried.

DELAWARE COUNTY E-911 TRUST AUTHORITY MEMBERS

VINCE OSBURN

JAMES BECK



CARL TESREAU



MARK MORRIS



CASE BARNWELL

KIRSTEN ROWE



BRANDON ALEXANDER



**DELAWARE COUNTY
E-911 TRUST AUTHORITY**

CARL TESREAU
MARK MORRIS
CASE BARNWELL

BRANDON ALEXANDER
VINCE OSBURN
JAMES BECK

KIRSTEN ROWE

#1

MOTION MADE BY CT SECONDED BY mm

TO APPROVE/AMEND MINUTES FOR AUGUST 21 REGULAR MEETING.

1- BA 2-MM
TESREAU Y MORRIS Y BARNWELL Y ROWE ALEXANDER Y OSBURN BECK

MOTION CARRIED.

WITNESS OUR HANDS THIS **18TH** DAY OF SEPTEMBER, 2023.

DELAWARE COUNTY
E-911 TRUST AUTHORITY

Carl Tesreau
CARL TESREAU

Mark Morris
MARK MORRIS

Case Barnwell
CASE BARNWELL

Kirsten Rowe
KIRSTEN ROWE

Brandon Alexander
BRANDON ALEXANDER

Vince Osburn
VINCE OSBURN

James Beck
JAMES BECK