



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550
JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED AUGUST 22, 2023.

POINDEXTER y CALLIHAN y BECK y

MOTION CARRIED.

WITNESS OUR HANDS THIS 29TH DAY OF AUGUST, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter

DAVID POINDEXTER, CHAIRMAN

Jake Callihan

JAKE CALLIHAN, MEMBER

David Beck

DAVID BECK, MEMBER

ATTEST: Barbara Barnes

BARBARA BARNES- COUNTY CLERK





DELAWARE COUNTY COMMISSIONER MEETING MINUTES

August 22, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on August 22, 2023. The agenda was posted August 17, 2023, at 3:29 p.m. and placed in the kiosk on the courthouse lawn well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the BOCC Officers and Commissioners' Secretary Kathy Parker, Carolyn Boothe, Mike Major, Human Resources Director Vicki Cossairt, Monkey Island Fire Chief Carl Tesreau, Emergency Management Director Jeff Reeves, Dustin Dell of Arvest Bank, Undersheriff Nick O'Neal, Sheriff James Beck and Jail Administrator Katie Rothrock introduced themselves. Callihan thanked the other commissioners and Ottawa County for providing trucks and drivers to help him with the paving project in Zena.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated August 15, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

AGENDA #4 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. **2022-2023 Reserve:** CBRI ROAD MATERIALS 6643 PRYOR STONE INC. 1133.08; Hwy-ST ROAD MATERIALS 6312 PRYOR STONE INC. 962.65; SH Svc Fee LEASE 6599 HOMETOWN BOTTLED WATER SERVICE 56.00; PAINT 6448 LINDLY S INC. 45.74; TIRE REPAIRS 4345 EUCHA TIRE & FEED 30.00; VENDOR SERVICES 6980 GRAVES MENU MAKER 3271.24; Use-ST DCSO VEHICLES 3900 BOB HOWARD DODGE CHRYSLER JEEP RAM 59178.16. 2023-2024: CBRI ROAD MATERIALS 993 PRYOR ASPHALT 3567.96; General COPIES 121 LAKELAND OFFICE SYSTEMS 220.94; ELECTRIC SERVICE 556 REC/NE OKLA ELECTRIC COOP 313.00; LEASE 114 AADVANTAGE LAUNDRY SYSTEMS 119.00; 115 AADVANTAGE LAUNDRY SYSTEMS 119.00; 1026 AMAZON CAPITAL SERVICES 121.97; LEASE PAYMENT 600 LAKELAND OFFICE SYSTEMS 146.04; LONG DISTANCE SERVICE 123 MCI 60.60; MEDICAL 734 DIAMOND DRUGS INC. 246.14; MISC 804 VERIZON 80.02; OFFICE SUPPLIES 1168 QUILL CORPORATION 192.52; PART TIME WORK 1023 HUTCHISON, YOLANDA 150.00; PERSONAL SERVICES 598 OSU COOP. EXTENSION SERVICE 4000.00; REVAL TRAVEL 802 PRICE, JAY J. 495.18; TRAVEL 1029 MILLER, STACY MARIE 138.21; 1095 GOINS, VINCENT G. 261.90; XRAY 1173 TURN KEY HEALTH CLINICS 80.00; Health MONTHLY SERVICE 75 VERIZON BUSINESS 72.64; Highway FIRST AID SUPPLIES 1071 CINTAS FIRST AID & SAFETY 203.16; FUEL 959 AGRILAND FS 4160.53; LEASE/PUR 769 ODOT 895.12; MILEAGE 1083 POINDEXTER, DAVID C. 111.35; MISC 38 J & J AUTO SUPPLY 104.53; 39 KANSAS BUILDING SUPPLY INC. 408.12; 567 KANSAS BUILDING SUPPLY INC. 181.97; 1101 KATNER MILLS (NAPA) 529.22; 1102 GREEN COUNTRY FARM & HOME 1215.00; 1139 GREEN COUNTRY FARM & HOME 120.00; PARTS 529 J & J AUTO SUPPLY 1800.00; 705 WT EQUIPMENT 2518.25; 1028 YELLOWHOUSE MACHINERY 53.67; 1072 WARREN CAT 54.70; PARTS & LABOR 319 PETROLEUM MARKETERS EQUIPMENT CO. 2904.07; REFRIGERATOR 1123 LOWE S 607.05; TIRE REPAIR 1110 EUCHA TIRE & FEED 75.00; Hwy-ST null 1075 OKLAHOMA PRECAST PRODUCTS 3200.00; Resale LEASE PAYMENT 793 QUADIENT LEASING 1197.00; Rural Fire-ST null 1194 FROMAN OIL & PROPANE COS. INC 451.22; BLANKET 167 LOWE S 151.92; 196 TWIN OAKS MART 702.71; 198 PARTS CITY LANGLEY 231.37; 200 WALKER HARDWARE & LUMBER 199.82; 201 SPEEDYS 66 223.92; 205 LAKELAND-CPP 71.22; 263 FIRE SAFETY USA INC 771.10; 937 FIRE SAFETY USA INC 771.10; ELECTRIC SERVICE 211 REC/NE OKLA ELECTRIC COOP 133.47; 229 REC/NE OKLA ELECTRIC COOP 131.00; EQUIPMENT INSTALLATION 1136 MOORE, JOHN DAVID 1000.00; 1137 MOORE, JOHN DAVID 550.00; FIRE DEPARTMENT MEDICAL SUPPLIES 1143 BOUNDTREE MEDICAL LLC 157.64; FIRE DEPT EQUIP 1067 FIRE MASTER FIRE EQUIPMENT INC. 7456.95; 1087 O-REILLY AUTOMOTIVE INC. 563.98; 1135 PETE'S CUSTOM SERVICE 1425.00; FOAM 960 FIRE MASTER FIRE EQUIPMENT INC. 1099.50;

FUEL 329 LAKELAND-CPP 1117.35; INSURANCE 272 OMES-AGENCY BUSINESS SERVICES 5669.31; 275 OMES-AGENCY BUSINESS SERVICES 4365.41; 278 OMES-AGENCY BUSINESS SERVICES 5350.84; 280 THE BURROWS AGENCY 126.00; 416 OMES-AGENCY BUSINESS SERVICES 8452.00; 1162 OLD REPUBLIC SURETY COMPANY 100.00; INTERNET SERVICE 923 BOLT FIBER 193.07; MONTHLY SERVICE 246 AT&T MOBILITY 86.90; 917 VERIZON 171.18; 942 CARDS NEO, LLC 113.23; 981 NEO PEST CONTROL 200.00; PUMP TESTING 1069 STILL FIRE SERVICES LLC 500.00; 1078 STILL FIRE SERVICES LLC 250.00; SANITATION 891 CARDS NEO, LLC 73.20; SCBA 708 MUNICIPAL EMERGENCY SERVICES INC 988.71; SH Svc Fee COMPUTER HARDWARE 1144 RADIO SHACK 44.99; FUEL 103 FUELMAN OF OKLAHOMA 12010.50; 826 FUELMAN OF OKLAHOMA 12030.55; LEASE 95 HOMETOWN BOTTLED WATER SERVICE 98.45; MISC 999 LINDLY S INC. 35.88; PER DIEM 1001 LONG, JOHNNY EUGENE 191.25; 1002 RIMPLEY, MATTHEW VEARL 191.25; 1003 DOWNING, JESSE DALE 191.25; 1004 BLANKENSHIP, THOMAS WAYNE 191.25; 1005 DUGAN, ANTHONY ROBERT 191.25; 1006 KNIGHT, JASON TROY 191.25; 1007 JONES, JACOB BLAINE 191.25; TIRE REPAIRS 92 EUCHA TIRE & FEED 60.00; TRAINING 406 NASRO 3850.00; UNIFORMS-DCSO 655 SOUTHERN UNIFORM AND EQUIP 169.48; 656 SOUTHERN UNIFORM AND EQUIP 287.46; 657 SOUTHERN UNIFORM AND EQUIP 542.19; 693 SOUTHERN UNIFORM AND EQUIP 210.00; UTILITIES 97 JAY UTILITIES AUTHORITY 74.30; VENDOR SERVICES 1015 GRAVES MENU MAKER 4.99; Tax Refunds REFUND 1246 COUNTY TREASURER 876.00; Use-ST ELECTRICAL LIGHTING & SUPPLIES 961 TIM S ELECTRIC INC. 12500.00. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 was not needed as no monthly reports were submitted by officers.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There were none.

AGENDA #7 -A motion was made by Commissioners Callihan and seconded by Commissioner Beck to hear report by Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cossairt said the county had 135 employees Tuesday. Three new hires begin today, four are in the hiring process and one offer made has been declined. There are 15 full-time job positions posted for the county. Cossairt reminded everyone to be mindful of the heat and offer hydration provided by the county to workers often.

AGENDA #8- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve blanket purchase orders for September. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve highway cash for September. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve petition and resolution for the Cleora Fire Department to join the Oklahoma Firefighters Pension and Retirement System. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to approve amended Schedule of Expenditures of Federal Awards (SEFA) for the fiscal year ended June 30, 2022. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve financial statement with notes and Schedule of Expenditures of Federal Awards (SEFA) for the fiscal year ended June 30, 2022. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to accept bid in the amount of \$20 from Aimee Collins for Flint Ridge I Amended, Lot 86, Block 1, in the Bear Lake Area. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve annual Patriot Day event on the courthouse lawn Sept. 11. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve CED materials request grant application for District #2. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to receive and forward to the District Attorney case #CV-2023-132; Diann Whitney Et Al vs. Board of County Commissioners Et Al, Petition to Vacate Portion of Plat and Quiet Title. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve resolution for choice or replacement of E-911 Trust Board members. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Commissioner Beck said he had not read the resolution, so he asked to table the item until next week. A motion was made by Beck and seconded by Callihan to table the item until Aug. 29. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #19- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to discuss with possible action purchase and installation of access control for the courthouse doors per Sheriff James Beck. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

A quote was provided by Digi, but Sheriff Beck said it was probably too old. He said the commissioners could see the paperwork and get the idea what it would cost to install a new door lock system and move the employee entrance to the south end. The sheriff wants the commissioners to let him consolidate access to the courthouse and give him total control of the system. He said Digi is the only system that can integrate the card reader currently used with a new system. Callihan asked the sheriff if he priced panic buttons for the offices. Sheriff Beck said the buttons had not been discussed with Digi. Callihan said alarms need to sound long and loud if anyone tries to go out the wrong doors. The sheriff said he wants control of access to the courthouse and all the issuance of key cards, Jail Administrator Katie Rothrock said the cards the Sheriff's Office uses in the system they have now cost \$10 each. Reeves said if the cards are the same size as the current ID cards, he may be able to print the ID onto the key card. Beck said he already has an appointment with Digi tomorrow to look at the system. He said to give him a list of things the commissioners want a price to install. No action was taken.

AGENDA #15- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to discuss with possible action accepting donation of tires from the Solid Waste Trust to Delaware County Sheriff's Office for the DEQ truck. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Sheriff Beck said the tires for that truck are an odd size and hard to find. Solid Waste purchased new tires without the sheriff's knowledge. The sheriff told David Morris of Solid Waste the tires could not be used until the commissioners approved accepting them as a donation. Poindexter said proof of the cost of the tires is needed to determine the amount of the donation.

A motion was made by Poindexter and seconded by Callihan to table the item until Aug. 29 to get a price. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #21- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to adjourn at 9:31 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST:


BARBARA BARNES - COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS


DAVID POINDEXTER, CHAIRMAN


JAKE CALLIHAN, MEMBER


DAVID BECK, MEMBER