DELAWARE COUNTY BUDGET BOARD MEETING

February 9, 2017

The Budget Board of Delaware County met in Regular Session in the County Commissioner's Meeting Room in the Delaware County Courthouse at 10:02 a.m. on February 9, 2017. Agenda was posted February 7, 2017 at 10:30 a.m. in the kiosk located on the east courthouse lawn.

Members of the Board present were Commissioner Doug Smith-Chairman, Susan Duncan-Vice Chairman, Commissioner Russell Martin, Commissioner Martin Kirk, Barbara Barnes-County Clerk, and Larena Ellis-Cook-Assessor and Sheriff Harlan Moore. Caroline Weaver-Court Clerk was absent. The Budget Board of Delaware County discussed the following items:

AGENDA #1-A motion was made by Moore and seconded by Duncan to approve the minutes of the Regular Meeting dated 1/12/17. Roll Call: Doug Smith-yes, Susan Duncan-yes, Russell Martin-yes, Martin Kirk-yes, Barbara Barnes -yes, Larena Ellis-Cook-yes, Harlan Moore-yes. Motion carried.

AGENDA #2-A motion was made by Moore and seconded by Ellis-Cook to approve 308 Appropriations and all transfers as follows:

-An intra-fund transfer of funds in the amount of $5,000.00 from T-2-2 (M&O) to T-2-1 (Personal Services) per request of District #2.

-Transfer funds in the amount of $16,576.81 from SD-2013-#2660-D1 (State Disaster) to T-2-1 (M&O) and transfer of funds in the amount of $35,595.77 from SD-2013-#2660-D3 (State Disaster) to T-2-3 (M&O).

-An intra-fund transfer of funds in the amount of $10,000.00 from FD-HG-3 (Capital Outlay) to FD-HG-2 (M&O) per request of Hickory Grove Fire Department.

-An error correction transfer of funds in the amount of $4,915.70 from Remediation Serena Bradley Fund to General Fund Account 20D.

HIGHWAY

T-1	Salaries	$	128,000.00	
T-1-B	Part-time	$	-0-	
T-1-C	Travel	$	100.00	
T-2	M&O	$	52,408.92	
T-2A	Postage & Telephone	$	1,700.00	
T-2B	Lease Purchase	$	26,700.00	
T-6	Insurance	$	2,000.00	
T-2	GSB Interest	$	135.92	
02-002-13 T Donation		$		
D2T-2-2 ETR CR524		$		
T-2	OTC Motor Veh Coll Cities	$		
T-2	OTC Motor Veh Forfeiture	$	148.82	

	Hwy Misc	$	1,742.65	
		$		
	TOTAL	$		212,936.31
CBRI-105	Bridge/M&O	$		15,952.37
CED-1-3-08	Circuit Engineering Dist. #1	$		
	TOTAL	$		228,888.68

FIRE DEPARTMENTS

FD-BE-2	Bernice M&O	$	1435.18	
FD-BE-2	Interest	$	10.11	
FD-BE-1C	Bernice Travel	$		
FD-BE-1C	Bernice Travel Interest	$	.39	
FD-BE-3	Bernice Cap. Outlay	$	4305.54	
FD-BE-3	Bernice Cap. Outlay Interest	$	8.93	
FD-BT-1C	Butler Travel Interest	$	.03	
FD-BT-2	Butler M&O	$	1435.18	
FD-BT-2	Butler Interest	$	.39	
FD-BT-3	Butler Cap. Outlay	$	4305.54	
FD-BT-3	Butler Interest	$	6.86	
FD-CC-2	Colcord M&O	$	287.04	
FD-CC-2	Colcord Interest	$	1.71	
FD-CC-1C	Colcord Travel Interest	$	.97	
FD-CC-1C	Colcord Travel	$	57.41	
FD-CC-3	Colcord Cap. Outlay	$	5396.27	
FD-CC-3	Interest	$	12.25	
FD-CL-2	Cleora M&O	$		
FD-CL-2	Cleora Interest	$	.80	
FD-CL-3	Cleora Cap. Outlay	$	5740.72	
FD-CL-3	Cleora Interest	$	14.91	
FD-CS-2	Cowskin M&O	$	2870.36	
FD-CS-2	Interest	$	.86	
FD-CS-3	Cowskin Cap. Outlay	$	2870.36	
FD-CS-3	Interest	$	2.63	
FD-EU-1C	Eucha Travel	$	287.04	
FD-EU-1-C	Eucha Travel Interest	$	.58	
FD-EU-2	Eucha M&O	$	1722.21	
FD-EU-2	Interest	$	1.48	
FD-EU-3	Eucha Cap. Outlay	$	3731.47	
FD-EU-3	Interest	$	5.40	
FD-FR-1-C	Flintridge Travel Interest	$	.00	
FD-FR-2	Flintridge M&O	$	5740.71	
FD-FR-2	Interest	$	7.19	
FD-FR-3	Flintridge Cap. Outlay	$		
FD-FR-3	Interest	$	1.24	
FD-FR-3	St. of Ok-Dept. of Civil Engineer.	$		
FD-GR-1-C	Grove Travel Interest	$	.08	
FD-GR-2	Grove M&O	$	2870.36	
FD-GR-2	Interest	$	6.39	
FD-GR-3	Grove Cap. Outlay	$	2870.36	
FD-GR-3	Interest	$	2.15	
FD-HG-2	Hickory Grove M&O	$	2870.36	
FD-HG-2	Interest	$	.37	
FD-HG-3	Hickory Grove Cap. Outlay	$	2870.36	

FD-HG-3	Interest	$	6.77	
FD-JA-1-C	Jay Travel	$		
FD-JA-2	Jay M&0	$	1722.81	
FD-JA-2	Interest	$	0.12	
FD-JA-3	Jay Cap. Outlay	$	4018.50	
FD-JA-3	Interest	$	1.31	
FD-KS-1C	Kansas Travel Interest	$	.14	
FD-KA-2	Kansas M&O	$	2870.36	
FD-KS-2	Interest	$	3.09	
FD-KA-3	Kansas Cap. Outlay	$	2870.36	
FD-KS-3	Interest	$	5.26	
FD-KW-1C	Kenwood Travel Interest	$	.17	
FD-KW-2	Kenwood M&O	$	1722.21	
FD-KW-2	Interest	$	1.60	
FD-KW-3	Kenwood Cap. Outlay	$	4018.50	
FD-KW-3	Interest	$	7.11	
FD-LE-1C	Leach Travel Int	$	.57	
FD-LE-2	Leach M&O	$	2296.29	
FD-LE-2	Interest	$	5.37	
FD-LE-3	Leach Cap. Outlay	$	3444.43	
FD-LE-3	Interest	$	18.66	
FD-LS-1C	Lakemont Travel Interest	$	.31	
FD-LS-2	Lakemont Shores M&O	$	2870.36	
FD-LS-2	Lakemont Shores Interest	$	.55	
FD-LS-2	Lakemont/Emerg. Apparatus Ref.	$		
FD-LS-3	Lakemont Shore Cap. Outlay	$	2870.36	
FD-LS-3	Lakemont Shore CO Interest	$	16.59	
FD-MI-1C	MonkeyM&O	$		
FD-MI-2	Monkey Isl. M&O Interest	$	.13	
FD-MI-3	Monkey Isl. Cap. Outlay	$	5740.72	
FD-MI-3	Monkey Isl. CO Interest	$	6.37	
FD-OK-1-C	Oaks Travel	$	250.00	
FD-OK-1-C	Oaks Travel Interest	$	1.42	
FD-OK-2	Oaks M&O	$	2000.00	
FD-OK-2	Oaks M&O Interest	$	2.04	
FD-OK-3	Oaks Cap Outlay	$	3490.72	
FD-OK-3	Oaks Cap Outlay Interest	$	6.63	
FD-TC-1C	Tiff City Travel	$	-0-	
FD-TC-1C	Interest	$	.91	
FD-TC-2	Tiff City M&O	$	2870.36	
FD-TC-2	Interest	$	14.25	
FD-TC-3	Tiff City Cap. Outlay	$	2870.36	
FD-TC-3	Tiff City CO Interest	$	8.74	
FD-TJ-1-C	TiaJuana Travel Interest	$	.62	
FD-TJ-2	Tiajuana M&O	$	2870.36	
FD-TJ-2	Interest	$	8.46	
FD-TJ-3	Tiajuana Cap. Outlay	$	2870.36	
FD-TJ-3	Interest	$	20.73	
FD-WS-1C	West Siloam Springs Travel	$	500.00	
FD-WS-1C	Interest	$	1.54	
FD-WS-2	West Siloam Springs M&O	$	2620.36	
FD-WS-2	Interest	$	11.84	
FD-WS-3	West Siloam Springs Cap. Outlay	$	2620.36	

FD-WS-3	Interest	$	4.35	
FD-ZN-1C	Zena Travel Interest	$	.12	
FD-ZN-2	Zena M&O	$	2870.36	
FD-ZN-2	Interest	$	5.73	
FD-ZN-3	Zena Cap. Outlay	$	2870.36	
FD-ZN-3	Interest	$	5.20	
FD-EU-3		$		
	Grand Total	$		115,066.73
SPECIALS				
SSF	Sheriff Service Fee	$	5,938.30	
SW	½ Cent Solid Waste	$	143,517.89	
DOC	Dept. of Corrections	$	2,826.89	
DCJA	½ cent Justice Authority	$	144,448.60	
EM CASH	City of Grove	$	11,250.00	
SCPF	Sheriff Commissary Profit	$	4,288.67	
		$		
	Grand Total	$	312,270.35	

ADJA	Alt. to Detention of Juveniles	$	-0-	
RMP-1	Personal Services	$	4,510.00	
RMP-1C	Travel	$	-0-	
RMP-2	M&O	$	-0-	
RMP-3	Capital Outlay	$	-0-	
CCLF	Lien Fee	$	3,461.41	
CCA	Commissioner's Cash	$	-0-	
CCC	Comm. Center Cash	$	6,000.00	
CCSP	Court Clerk Special/Special Appr.	$	-0-	
CCRCF	Court Clerk Revolving Fund	$	15,549.96	
USE TAX	Use Tax	$	27,906.39	
USE TAX-CH	Use Tax Courthouse Heat & Air	$	-0-	
½ CH	½ Cent Courthouse	$	8.88	
SW-2	Solid Waste M&O	$	-0-	
DCFP	Del. Co. Flood Plan	$	-0-	
SSF-2	M&O	$	$23,180.32	
SSF-1	Personal Services	$	-0-	
SSFCOPS	SSF Comm. Oriented Policing SG	$	-0-	
SCPF	Sheriff Commissary Profit	$	-0-	
MDIA	Payroll	$	-0-	
M-D-1	County Health	$	-0-	
M-D-2	Health M&O	$	273.77	
CAFRF	Co. Assessor Fee Rev. Fund	$	228.00	
LL	Law Library	$	1,958.53	
10A	County Clerk Pers. Serv.	$	-0-	
MTCF	Mtg. Tax Cert Fee	$	810.00	
DCEDA-SALES TAX	Economic Development Authority	$	1,687.91	
22A	Election Board Overtime	$	-0-	
DCUFRF	Drug Court User Fee	$	290.00	
DCEDA/TIF-1	Interest & 2016 Current Tax	$	101.74	
STF	Sheriff Training Fund	$	-0-	
TRASH COP	Trash Cop Program DCRF-TCGA	$	24.37	

EM CASH	Civil Emerg. Mgt.	$	-0-	
EMPG	Emerg. Mgt. Perf. Grant	$	-0-	
SSFCH	Sheriff Ct. Hse. Security	$	3,032.36	
DOC	Sheriff Department of Corrections	$	1,544.22	
DCEDA	Del. Cty/ Economic Dev.Auth.	$	-0-	
DCJA	½ CENT Justice Auth.	$	116.50	
STMF	Sheriff Temp Motorist Fund	$	-0-	
ETR	New Life Ranch Rd.	$	-0-	
DCSO	Del. Co. Sheriff Monitoring	$	-0-	

Roll Call : Doug Smith-yes, Susan Duncan-yes, Russell Martin-yes, Martin Kirk-yes, Barbara Barnes -yes, Larena Ellis-Cook-yes, Harlan Moore-yes. Motion carried.

AGENDA #3-A motion was made by Duncan and seconded by Moore to discuss mileage and per diem rates for County Employees with recommendation to be sent to the County Commission. A motion was made by Duncan and seconded by Martin to follow the federal mileage rate for travel and set a $45.00 per diem rate for all County Employees regarding travel outside of the County. Roll Call: Doug Smith-yes, Susan Duncan-yes, Russell Martin-yes, Martin Kirk-yes, Barbara Barnes -yes, Larena Ellis-Cook-yes, Harlan Moore-yes. Motion carried.

AGENDA #4-A motion was made by Duncan and seconded by Martin to hear a monthly report presented by Vickie Cossairt, Human Resources Director.

Cossairt said that the Health Savings Account (HSA) began with a couple of problems at the beginning of the year but it was now running smoothly. She said she would be checking with County Employees throughout the year to see how the HSA was working for them. Cossairt also said that the Solid Waste Trust Authority was looking into this type of insurance for their employees.

Cossairt said Officials need to notify the HR Department as soon as employees leave the system as there are federal guidelines that needed to be met regarding COBRA and if they were not met the County could face fines for violations.

She said she would be conducting seminars regarding fraud prevention training. Cossairt expects to have employee accruals appearing on their paycheck stubs very soon. She also asked that Courthouse security be looked into as had been discussed at previous meetings. The Board agreed to re-visit that topic in a future meeting.

Roll Call: Doug Smith-yes, Susan Duncan-yes, Russell Martin-yes, Martin Kirk-yes, Barbara Barnes -yes, Larena Ellis-Cook-yes, Harlan Moore-yes. Motion carried.

AGENDA #5-A motion was made by Moore and seconded by Martin to open the floor to public comments. Dixie Smith reminded the Board of early voting for various School Boards and Northeastern Technical Center Board. Roll Call: Doug Smith-yes, Susan Duncan-yes, Russell Martin-yes, Martin Kirk-yes, Barbara Barnes -yes, Larena Ellis-Cook-yes, Harlan Moore-yes. Motion carried.

AGENDA #6-A motion was made by Duncan and seconded by Ellis-Cook to adjourn the meeting at 10:44 a.m. Roll Call: Doug Smith-yes, Susan Duncan-yes, Russell Martin-yes, Martin Kirk-yes, Barbara Barnes -yes, Larena Ellis-Cook-yes, Harlan Moore-yes. Motion carried.

DELAWARE COUNTY
BUDGET BOARD

DOUG SMITH-CHAIRMAN

Susan Duncan by Tresa Carp
SUSAN DUNCAN-VICE CHAIRWOMAN

RUSSELL MARTIN-COMMISSIONER

MARTIN KIRK-COMMISSIONER

BARBARA BARNES-COUNTY CLERK

LARENA ELLIS-COOK-COUNTY ASSESSOR

CAROLINE WEAVER-COURT CLERK

HARLAN MOORE-SHERIFF