

DELAWARE COUNTY COMMISSIONER'S MEETING

March 31, 2020

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:07 a.m. on March 31, 2020. The Agenda was posted March 27, 2020 at 9:00 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Russell Martin-Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

AGENDA #1- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve the minutes of the Regular Meeting dated March 24, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

2019-2020 CBRI 56, EAGLE REDI-MIX, 1040.00, ROAD MATERIALS57, PRYOR STONE INC., 2098.37, ROAD MATERIALS; Court Clerk Special 202, OESC, 469.98, TAXES; General 2915, QUILL CORPORATION, 217.39, OFFICE SUPPLIES2916, OESC, 5319.48, TAXES2917, CINTAS FIRST AID & SAFETY, 76.48, FIRSTAIDSUPPLIES2918, ADAIRCOUNTYSHERIFFDEPARTMENT, 1458.00, INMATE HOUSING2919, CRAIG COUNTY DETENTION CENTER, 100.00, JUVENILE SERVICES2920, THE PAPERCLIP OFFICE SUPPLIES, 367.95, PAPER PRODUCTS2921, TIM S ELECTRIC INC., 1275.00, MISC2922, HOMETOWN BOTTLED WATER SERVICE, 6.25, WATER2923, QUADIENT LEASING, 354.33, LEASE PAYMENT2924, OZARK LEASING APROGRAM OF DE LAGE, 97.82, LEASE PAYMENT2925, THE PAPERCLIP OFFICE SUPPLIES, 239.91, CLEANING SUPPLIES2926, OKLAHOMA DEPT OF PUBLIC SAFETY, 350.00, SUBSCRIPTION; Health 244, STATE PEST CONTROL, 40.00, EXTERMINATION; Highway 1724, OESC, 816.55, TAXES1725, LAKELAND-CPP, 761.63, FUEL1726, LONGAN CONSTRUCTION, 875.81, ROAD MATERIALS1727, LAKELAND-CPP, 1996.32, FUEL1728, OESC, 1003.93, TAXES1729, OESC, 839.74, TAXES1730, OESC, 7.99, TAXES1731, LAKELAND-CPP, 1539.00, FUEL1732, J & J AUTO SUPPLY, 489.28, MISC1733, KANSAS BUILDING SUPPLY INC., 42.32, MISC1734, PARTS CITY LTE, 523.22, MISC1735, UNIFIRST, 538.22, UNIFORMS1736, BOLT FIBER, 128.08, INTERNET1737, ARMSTRONG BANK, 2552.45, LEASE/PURCH1738, GRAND SAVINGS BANK, 3108.91, LEASE/PUR; Resale 243, GRAND RIVER ABSTRACT & TITLE CO., 19650.00, TITLE SEARCHES244, DELAWARE COUNTY JOURNAL, 170.01, PUBLICATIONS245, OESC, 404.29, TAXES; Rural Fire-ST 940, REC/NE OKLA ELECTRIC COOP, 130.00, ELECTRIC SERVICE941, QUADMED, INC., 95.75, COVID-19942, STEVESON L.P. GAS, 1192.00, PROPANE943, REC/NE OKLA ELECTRIC COOP, 166.38, ELECTRIC SERVICE944, WELCH STATE BANK, 2622.06, LEASE/PUR; SH Commissary 84, PRODIGY SOLUTIONS, 297.94, VENDOR SERVICES; SH Svc Fee 791, SLOAN S BODY SHOP LLC, 3414.04, VEHICLE REPAIRS792, QUILL CORPORATION, 231.96, OFFICE SUPPLIES793, HOMETOWN BOTTLED WATER SERVICE, 6.25, WATER794, VERIZON WIRELESS, 77.36, WIRELESS SERVICE795, WAL-MART COMMUNITY/GECRB, 200.95, MISC796, ATCO INTERNATIONAL, 112.00, HAND SANITIZERS797, KDR REPAIR, 759.53, DCSO VEHICLE EQUIPMENT798, Law Enforcement Psychological Services, 120.00, MMPI799, GRAVES MENU MAKER, 3558.12, FOOD800, THE PAPERCLIP OFFICE SUPPLIES, 119.70, GLOVES801, FLOWER S BAKING CO., 72.45, BREAD802, GRAVES MENU MAKER, 51.15, NON-FOOD803, GRAVES MENU MAKER, 1288.93, VENDOR SERVICES804, THE PAPERCLIP OFFICE SUPPLIES, 640.00, SUPPLIES805, GRAVES MENU MAKER, 51.15, NON-FOOD806, OESC, 189.96, TAXES807, OESC, 24.58, TAXES808, O-REILLY AUTOMOTIVE INC., 56.98, SUPPLIES; VAWA 94, OESC, 87.97, TAXES

Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #3- A motion was not needed because there were no monthly reports submitted.

AGENDA #4-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to hear Human Resources Report on current state regarding families first coronavirus response act.

Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

Vicki Cossairt, HR Director said that things unfold daily concerning COVID-19. She said that she had e-mailed a new labor law poster to each office and asked that it be posted as soon as possible. She said the courthouse is closed to the public, but that people are still working either onsite or remotely. The Court Clerk, County Treasurer and County Assessor's offices will be operating Monday through Thursday and will be available by phone, fax, e-mail or regular mail. In addition, there are drop boxes outside for documents to be dropped off. The County Clerk's office will be in the office Monday, Tuesday and Wednesday from 8:00 a.m. to 2:00 p.m. and then working remotely the rest of these days and remotely on Thursday and Friday. The County Clerk's office is also available by phone, fax, e-mail or regular mail. Each county office has a sign on the front door of the Courthouse listing phone, fax, cell numbers as well. Cossairt said that there are currently 7 diagnosed cases COVID-19 cases in Delaware County and 6 in Ottawa County.

AGENDA #5-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve for Aaron Peck of Guy Engineering to discuss the ODOT 8-year plan for Delaware County. (Tabled from March 24, 2020) Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Aaron said that ODOT will be contacting all counties to see if they could make adjustments to their current projects and consider eliminating non-essential projects and also that counties cannot add projects with the budget cuts at the state level.

AGENDA #6-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to receive and file certificate of liability insurance and current list of board members for the Butler Fire Department as follows: Mack Brewer-Pres Bill Elliott-Vice Pres Joyce Crossley-Treas Frankie Howerton-Member Paula Prins-Secy Roger Tanner-Member at Large; Randy Prins-Fire Chief Roger Tanner Asst Chief Randy Prins and Barbara Barnes-Requisitioning Gary Crawford-Receiving Paula Prins- Inventory. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #7-A motion was made by Commissioner Martin and seconded by Commissioner Poindexter to approve agreement between the Delaware County Sheriff's Office and the Delaware County Commissioners (agency) and Leigh A. Ramos (Contractor) to provide limited administrative staffing at the Delaware County Sheriff's Office. (tabled from March 24, 2020) Discussion was held as follows: Commissioner Martin questioned Undersheriff Tracy Shaw as to why they did not hire the position instead of having a contract employee. Shaw said that it was going to save the county money on the expense of providing benefits. HR Director Vicki Cossairt asked if Ramos was related to anyone in the sheriff's office. Shaw said that she was not related to the Sheriff. HR Director Vicki Cossairt asked if Ramos was related to anyone in the sheriff's office. Shaw said that she was not related to the Sheriff, but that she is his sister and that she had been coming to Delaware County from her home in Oklahoma City to help out in the evidence room as well as writing grants for the sheriff's office. Roll call: Commissioner Poindexter-yes, Commissioner Martin-no, Commissioner Kirk-no. Motion failed.

AGENDA #8-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve agreement between Lighthouse Web Design & Marketing and the Delaware County Sheriff for the design of an official website. Don Malone is offering a donation of \$4600 toward the project which will pay for the setup of the website. The yearly maintenance fee of \$1200 will be paid by the Sheriff's Office. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #9-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to appoint Teresa Gross as receiving officer for the County Clerk's Office. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve the Cooperative Agreement between USDA-APHIS Wildlife Services Division and Delaware County Board of Commissioners for period beginning July 1, 2020 and ending June 30, 2021. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to install new electrical box (that can be used for future expansions) from upstairs down to the old jail. The cost estimate is \$2600 to Grove Electric for materials and \$3200 to Tim's Electric for labor. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve Court Clerk Records Management and Preservation Monthly reports for December, 2019, January, 2020, February, 2020 and March, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #13-At 10:05 a.m. a motion was made by Commissioner Kirk and seconded by Commissioner Martin to go into executive session pursuant to Title 25 Oklahoma Statute 307 B-1 to discuss employment, promotion, demotion, disciplining, or resignation of any individual or salaried public officer or employee.

Re: Emergency Management Director and Custodian Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #14-At 11:35 a motion was made by Commissioner Martin and seconded by Commissioner Kirk to return to regular session and vote to take any necessary action related to executive session identified in agenda item above. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Martin made a motion to hire Travis Beesley as interim Emergency Management Director, Safety Director and Floodplain Manager at the starting salary of \$40,000 per year. This position will report to District #2 Commissioner.

AGENDA #15 – A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approval to open the floor for new business. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Kirk said that he had three trucks and some air compressors stolen from his barn, but only two trucks had been returned. Commissioner Martin asked if the thieves were hot-wiring the trucks and Commissioner Kirk said that the keys were left in the vehicles. Commissioner Kirk said he is looking into a security system. Commissioner Martin said that someone had broken into his barn and siphoned 50 gallons of fuel from a truck.

AGENDA #16 – A motion was made by Commissioner Kirk and seconded by Commissioner Martin to adjourn the meeting at 11:35 a.m. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.



David Poindexter, Chairman



Russell Martin, Member

Martin Kirk, Member

Attest: 

Barbara Barnes, County Clerk

