



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED OCTOBER 17, 2023.

POINDEXTER y CALLIHAN y BECK y

MOTION CARRIED.

WITNESS OUR HANDS THIS 24TH DAY OF SEPTEMBER, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK





DELAWARE COUNTY COMMISSIONER MEETING MINUTES

October 17, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on October 17, 2023. The agenda was posted October 16, 2023, at 7:30 a.m. and placed in the kiosk on the courthouse lawn well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member, and County Clerk Barbara Barnes. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the board members and Commissioners' Secretary Kathy Parker, Brian Cherry, Case Hampton from Bank of Grand Lake, Rod Neal, Steve Donohue, Extension Agent Brooke Downing, 4-H Leader Penny Mitchell, Monkey Island Fire Chief Carl Tesreau, Emergency Management Director Jeff Reeves, Human Resources Director Vicki Cossairt, Jason and Kristy Martin of Kansas Fire Department, Mike Major, Carolyn Boothe, Treasurer Treasa Earp, and Jay School Superintendent Leann Barnwell introduced themselves.

AGENDA #3- A motion was made by Commissioner Poindexter and seconded by Commissioner Beck to approve the minutes for the regular meeting dated October 10, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-abstain; Commissioner Beck-yes. Motion carried.

AGENDA #4 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. **2022-2023 Reserve:** Rural Fire-ST FIRE DEPT EQUIP 6332 BANNER FIRE EQUIPMENT 594.39. 2023-2024 Economic Development Sales Tax DCEDA SALES TAX 2375 DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY 26393.03; Emergency Mgmt FUEL 1577 FUELMAN OF OKLAHOMA 219.78; MISC 1579 LINDLY S INC. 165.09; TELEPHONE SERVICE 1578 VERIZON 88.14; General null 2275 ESRI INC. 120.00; DENTAL SERVICE 689 PRECISION DENTAL & DENTURES 216.00; ELECTRIC SERVICE 1791 REC/NE OKLA ELECTRIC COOP 87.00; 1803 REC/NE OKLA ELECTRIC COOP 488.00; INMATE MEDICATION 1771 PRECISION DENTAL & DENTURES 216.00; LEASE 742 LAKELAND OFFICE SYSTEMS 146.04; LEASE/PURCH 1651 OZARK LEASING A PROGRAM OF DE LAGE 97.82; MAINTENANCE 1559 XEROX CORPORATION 220.68; 1560 XEROX CORPORATION 199.15; PUBLICATIONS 1645 THE AMERICAN 544.10; TELEPHONE SERVICE 1371 GRAND TELEPHONE CO. 204.06; TRAVEL 738 XIONG-PHA, CHEE 43.49; Health CELLULAR SERVICE 718 US CELLULAR 43.49; JANITORIAL SERVICE 726 GOFF, DEBRAH 900.00; Highway FIRST AID 2289 CINTAS FIRST AID & SAFETY 280.76; LEASE PAYMENT 1548 COMMUNITY NATIONAL BANK OF OKARCHE 6090.00; 2057 COMMUNITY NATIONAL BANK OF OKARCHE 6090.00; LEASE/PUR 1547 SNB BANK 7581.10; 2056 SNB BANK 7581.10; LOAN 1551 WELCH STATE BANK 1658.94; 2059 WELCH STATE BANK 1658.94; UNIFORMS 1538 UNIFIRST CORP 665.11; Hwy-ST ASPHALT 2004 PRYOR ASPHALT 84017.11; Law Library REMITTANCE 2373 LAW LIBRARY REVOLVING FUND 4966.03; Mtg Cert TRAINING 1653 OSU-CTP 40.00; Resale LEASE PAYMENT 1563 QUADIANT LEASING 457.02; PUBLICATIONS 1828 THE GRAND LAKER/DELAWARE COUNTY JOURNAL 39.95; Rural Fire-ST BLANKET 176 O-REILLY AUTOMOTIVE INC. 336.33; 1407 LAKELAND-CPP 1067.44; 1417 SISCO TRUE-VALUE HARDWARE 25.99; CPR TRAINING 1786 OSU FIRE SERVICE TRAINING 150.00; ELECTRIC SERVICE 885 AEP, PUBLIC SERVICE CO. OF OKLA. 691.92; 1454 REC/NE OKLA ELECTRIC COOP 248.00; 1458 REC/NE OKLA ELECTRIC COOP 237.76; 2184 NEW-MAC ELECTRIC COOPERATIVE 27.50; LEASE/PURCH 2401 WELCH STATE BANK 1422.90; MAILING SUPPLIES 1722 VAN S PRINTING 72.00; MONTHLY SERVICE 1363 AT&T MOBILITY 400.93; 1504 ADT SECURITY SERVICES INC 313.68; 2214 BOLT FIBER 160.10; 2221 CARDS NEO, LLC 108.23; PEST CONTROL 1718 NEO PEST CONTROL 95.00; PROPANE 1710 LAKELAND-CPP 480.00; REIMBURSEMENT 2369 COUNTY CLERK 1544.70; 2372 COUNTY CLERK 1544.70; 2402 COUNTY CLERK 1544.70; 2409 COUNTY CLERK 1544.70; RENT 2169 SBA STEEL LLC 158.02; SANITATION 2170 CARDS NEO, LLC 74.30; SUBSCRIPTION 2366 SHERIFF DEPT. 507.00; TELEPHONE SERVICE 2163 GRAND TELEPHONE CO. 147.16; 2166 SST 166.08; UTILITIES 2175 KENWOOD WATER DISTRICT 25.00; WIRELESS SERVICE 2201 BOLT FIBER 158.17; SH Commissary FOOD 1600 PRODIGY SOLUTIONS

2706.03; SH Svc Fee null 2376 IDEMIA 3179.00; MISC 1584 CURTISS TATE TIRES AND SERVICE 679.00; 1588 J & J AUTO SUPPLY 657.18; 1592 O-REILLY AUTOMOTIVE INC. 181.06; 2096 TECHFIVE 2483.00; 2097 LEAF 991.04; NON-FOOD 1856 GRAVES MENU MAKER 219.43; REIMBURSEMENT 2397 BECK, JAMES EDWARD 156.00; REPAIRS 1648 J & J AUTO SUPPLY 475.96; SUPPLIES 2377 LOWE S 23.50; TELEPHONE SERVICE 1593 T-MOBILE 987.26; 2093 GRAND TELEPHONE CO. 1289.96; TIRE REPAIRS 1585 EUCHA TIRE & FEED 60.00; UTILITIES 819 JAY UTILITIES AUTHORITY 79.65; 1589 JAY UTILITIES AUTHORITY 79.65; VENDOR SERVICES 1979 GRAVES MENU MAKER 3719.10; SW Mgmt SOLID WASTE SALES TAX 2374 SOLID WASTE 232833.75; Use-ST PARTS 2392 MIDWESTERN SALVAGE 13175.00; REPAIRS 1891 VANCE CHRYSLER DODGE JEEP RAM 7914.60. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 was not needed as no monthly reports were submitted by officers.

AGENDA #6- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for citizens participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Steve Donohue expressed his desire to keep moving forward on the E-911 Center as it will be an asset to the entire county.

AGENDA #7 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to conduct a public hearing concerning the proposed budget for fiscal year 2023-2024 pursuant to 68 O.S. 3012 and 3013, to provide opportunity for elected officials to discuss the proposed budget. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. "Nobody got what they asked for, but everyone got something," Poindexter said. He said there is a line item to pay dispatchers which was left empty, but those funds can be secured from other sources as they are needed since it is not yet clear how much longer dispatchers will be paid from the sheriff's accounts. Tesreau said the 911 Trust Board set up a committee at its meeting Monday to get the numbers to begin the transition which he thinks can be accomplished by mid spring. Cossairt said she can help make the transition with existing employees. It was decided the fiscal year would be better than the calendar year, to give the 911 board more time to prepare. The Sheriff said he cannot use that money for anything else if the transition happens sooner than expected. Poindexter said funds can be taken from the County M&O account. Barnes said dispatch funds can be moved via transfer as they are needed.

Barnes said Court Clerk Karma Sapp is in training, but she looked at her budget yesterday and approved it. "It was just what she asked for," Barnes said.

A motion was made by Callihan and seconded by Beck to provide for citizens to discuss the proposed budget. Mike Major said he hasn't looked at the numbers, but the recently approved sheriff's sales tax increased his budget by 75 percent and he is still asking for more. "Three point five million is half the entire county budget," Major said. "Where is he spending all that?" Poindexter said the total county budget is \$8,865,687.

AGENDA #8 -A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the proposed budget for fiscal year 2023-2024. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #9 -A motion was made by Commissioner Callihan and seconded by Commissioner Beck to hear report by Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cossairt said there is no change in county employment numbers since last week. She said annual DOT physicals and drug scans are going on now. She reminded everyone it is flu shot season.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve blanket purchase orders for November 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve Highway Cash for November 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve REAP grant resolution for Jay Schools' application per Superintendent Leann Barnwell. Barnwell said if the grant is awarded, it will be used for front fencing at the new facility. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck discuss with possible action payment #2 to Magnum Construction (CAP-000226 MCI-2214) in the amount of \$91,822. Callihan said this is for the courthouse floor

and the invoices have been paid as they come in. Barnes said \$129,000 has been paid so far. She said after this invoice is paid, a balance of \$51,463.10 will be outstanding, but she doesn't know what the retainage is. She said there is an extra amount of \$19,075 owed for the change order to use rubber baseboards. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment for on-call services to Guy Engineering in the amount of \$2,192.26 for reviewing civil plans for a Monkey Island Subdivision. Poindexter said he had this done because this subdivision is on one of his county roads. The plans include a study to address some drainage issues. Poindexter said since he commissioned the review and the subdivision is in his district, the bill can be paid from his M&O account. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to accept or reject bid on UTVs on behalf of Emergency Management. The bid is from Motor Sports of Muskogee in the amount of \$36,500 for two side by sides. Reeves confirmed he wanted to accept the bid. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action two quotes for sound systems for the courtrooms. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter said he has looked into Blue Tooth-style set ups which would be cheaper than hard wired. Two quotes were presented for hardwire systems that were obtained from the Court Clerk in amounts of approximately \$80,000 each. Callihan suggested getting more information.

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to accept or reject the only bid received from Firemaster for the purchase of a new 2000-gallon pumper truck for the Kansas Fire Department. Bid #23-24/07. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Jason Martin said the fire department chose Bank of Grand Lake for financing. The department intended to pay \$25,000 down. The total price of the truck is \$339,000. Hampton said he was not aware of the \$25,000 down, but the yearly payment was \$45,216.19 without any money down on a 10-year note at 5.53%. Poindexter asked if the department might pay a greater amount down to decrease the payments as the department's accounts showed over \$200,000 in the bank. The chief decided \$50,000 down would be feasible to decrease the amount owed and therefore the payments. Callihan asked how long it will take to get the truck. Martin said Firemaster told him eight months to a year. A motion was made by Callihan and seconded by Poindexter to accept the bid with \$50,000 down with 10-year financing with Bank of Grand Lake at 5.53% interest.

AGENDA #19- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve intrafund transfer from Grove Fire Department M&O to Grove Fire Dept. Rental/Leases in the amount of \$4,500 per Fire Chief Mike Reed. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #20- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to receive and file copy of Certificate of Liability Insurance and current list of Board of Directors and Officers for the Grove Fire Department as follows: Ed Trumball – Mayor; Ivan Devitt – Vice Mayor; Andy Stewart, Martin Dyer, Steven Thomas – Councilmen; Debbie Bottoroff – City Manager; Darin Cook – Asst. City Manager; Fire Chief – Mike Reed; Asst. Chief – Rocky Desilva; Requisitioning Officers – Mike Reed, Barbara Barnes; Receiving Officer – Rocky Desilva; Inventory Officer – Jeremy Brown, Corey Beeck. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #21- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve REAP grant application on behalf of District #1 to build an equipment shed. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #22- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve dump truck quote from Premier Truck Group in the amount of \$207,357 on behalf of District 2. State bid contract #SW035T. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan chose financing from Grand Savings Bank for 72 months at 4.94% interest.

AGENDA #23- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to accept and review BKL recommendation letter for E-911 construction and select construction company to remodel the building. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter paraphrased the letter which contained the amount of both bids: 1.479 million by Myers-Cherry and 1.537 million from Timberlake. Since the Myers-Cherry bid was lower, it was the one recommended by BKL. Tesreau said the 911 board reviewed the bids at its meeting Monday and while the members believe either company would do a good job, that board would like to recommend Timberlake based on the fact that Myers-

Cherry already has a contract with the county for the fair barn, and Timberlake's owners have a particular interest in the county because they own property at Shangri La. Poindexter said both bids are good, but he thinks money should be saved for the county whenever possible. "I don't think we could go wrong with either one," Tesreau said. A motion was made by Callihan and seconded by Poindexter to accept the Myers-Cherry bid. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #24- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:55 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK



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