



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED OCTOBER 24, 2023.

POINDEXTER Y CALLIHAN Y BECK Y

MOTION CARRIED.

WITNESS OUR HANDS THIS 31ST DAY OF OCTOBER, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK





DELAWARE COUNTY COMMISSIONER MEETING MINUTES

October 24, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on October 24, 2023. The agenda was posted October 23, 2023, at 7:49 a.m. and placed in the kiosk on the courthouse lawn well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member, and County Clerk Barbara Barnes. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the board members and Commissioners' Secretary Kathy Parker, John Vasquez of Yellowhouse Equipment, ADA Marianna McKnight, Carolyn Boothe, Jail Administrator Katie Rothrock, Mike Major, Human Resource Director Vickie Cossairt, Court Clerk Karma Sapp, Megan Hamby and Leslie Simpson from the Treasurer's Office, Rod Neal from E-911, Election Board Secretary Crystal January, Monkey Island Fire Chief Carl Tesreau, Jay Fire Chief Brandon Alexander, Kim Garcia, Emergency Management Director Jeff Reeves and Undersheriff Nick O'Neal introduced themselves.

AGENDA #3- A motion was made by Commissioner Poindexter and seconded by Commissioner Beck to approve the minutes for the regular meeting dated October 17, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-abstain; Commissioner Beck-yes. Motion carried.

AGENDA #4 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. **2022-2023 Reserve:** Rural Fire-ST FIRE DEPT BUNKER GEAR 4690 MUNICIPAL EMERGENCY SERVICES INC 1801.56; SIGN 6695 RENFROE, JOHN WESLEY 14275.00. 2023-2024: CBRI CONCRETE 2406 LONGAN CONSTRUCTION 1907.22; ROAD MATERIAL 2283 LONGAN CONSTRUCTION 99973.00; Donations ASPHALT 2382 LONGAN CONSTRUCTION 19046.11; 2383 LONGAN CONSTRUCTION 9420.57; 2395 LONGAN CONSTRUCTION 2840.42; General LEASE 1374 LAKELAND OFFICE SYSTEMS 146.04; OFFICE SUPPLIES 1893 AMAZON CAPITAL SERVICES 35.13; 2452 QUILL CORPORATION 335.11; PART TIME WORK 2347 HUTCHISON, YOLANDA 150.00; PERSONAL SERVICES 1372 OSU COOP. EXTENSION SERVICE 4000.00; REVAL TRAVEL 2079 GOINS, VINCENT G. 294.10; 2082 PRICE, JAY J. 291.48; WATER 2459 HOMETOWN BOTTLED WATER SERVICE 8.00; Health MISC 1638 VIP VOICE SERVICES 1932.27; MONTHLY SERVICE 722 VERIZON BUSINESS 73.98; TRAVEL 2384 GOINS, STEPHANIE 37.20; 2385 LEATHERWOOD, STACEY 37.20; 2386 KELLY, TERESA 48.08; 2430 BRINGARDNER, LANA 12.12; Highway null 2354 TRACTOR SUPPLY 790.56; ALIGNMENT 2352 GERALD S ALIGNMENT SERVICE 65.00; BOLTS 674 FASTENAL COMPANY 1495.79; COFFEE 2418 HOMETOWN BOTTLED WATER SERVICE 179.50; COMPUTER HARDWARE 833 TECHFIVE 891.36; FUEL 2387 LAKELAND-CPP 3095.10; 2388 LAKELAND-CPP 5038.50; 2389 LAKELAND-CPP 2155.22; LEASE PAYMENT 1338 YELLOWHOUSE MACHINERY 3725.00; 1971 ODOT 2181.31; 2342 RCB BANK 4779.19; 2343 WELCH STATE BANK 2305.03; 2344 ARVEST BANK 1005.38; 2345 BANK OF GRAND LAKE 1916.41; 2346 BANK OF GRAND LAKE 2566.24; LEASE/PUR 2053 ODOT 895.12; MISC 762 KANSAS BUILDING SUPPLY INC. 23.11; 1537 KANSAS BUILDING SUPPLY INC. 72.89; 2337 WARREN CAT 118.68; PARTS 1923 WHITE STAR MACH & SUPPLY, INC. 123.80; 2003 P & K EQUIPMENT INC. 252.71; 2304 PREMIER TRUCK GROUP 112.99; PROFESSIONAL SERVICES 2379 ROSE & MCCRARY PC 500.00; ROAD EQUIP RENTAL 777 YELLOWHOUSE MACHINERY 4000.00; ROAD MATERIALS 412 KEMP STONE CO INC. 775.54; SERVICE CALL 1759 HOTSY OF OKLA. INC. 1325.70; UTILITIES 2290 GMSA 70.54; Hwy-ST ROAD MATERIALS 1176 PRYOR STONE INC. 8113.56; 2243 PRYOR ASPHALT 17178.88; STRIPING 1647 DIRECT TRAFFIC CONTROL INC. 17850.00; Mtg Cert CLEANING SUPPLIES 1716 AMAZON CAPITAL SERVICES 138.75; Rural Fire-ST BLANKET 1398 LAKELAND-CPP 2020.20; 1401 KATNER MILLS (NAPA) 6.49; 1431 TWIN OAKS MART 300.70; 1432 PARTSCITY LTE 274.24; 1433 PARTS CITY LANGLEY 544.82; 1435 WALKER HARDWARE & LUMBER 42.36; 1436 DAM STOP 507.51; 1438 NAPA AUTO PARTS 265.80; 2117 LAKELAND-CPP 1185.04; CHAINSAW 1994 SPRINGDALE TRACTOR 1160.94; ELECTRIC SERVICE 902 REC/NE OKLA ELECTRIC COOP 262.75; 1443 REC/NE OKLA ELECTRIC COOP 154.00; 1446 REC/NE OKLA ELECTRIC COOP 121.39; 1448 REC/NE OKLA ELECTRIC

COOP 148.00; 1452 REC/NE OKLA ELECTRIC COOP 440.70; 1464 REC/NE OKLA ELECTRIC COOP 141.00; 1466 REC/NE OKLA ELECTRIC COOP 455.47; FIRE DEPT BUNKER GEAR 1167 MUNICIPAL EMERGENCY SERVICES INC 1767.00; FIRE DEPT EQUIP 1195 SMITH TWO-WAY RADIO INC. 6317.50; FUEL 1493 CIRCLE N CONVENIENCE STORE 112.86; INTERNET SERVICE 2202 BOLT FIBER 193.29; LAWN CARE 1478 VILES LAWN CARE 280.00; LEASE/PURCH 2425 BANK OF GRAND LAKE 2494.78; 2451 WELCH STATE BANK 58274.04; MONTHLY SERVICE 1503 AT&T MOBILITY 401.71; 2196 VERIZON 171.18; 2220 AT&T 421.95; 2224 GMSA 25.75; PROMOTIONAL PRODUCTS 1510 FOREMOST PROMOTIONS 4051.20; PROPANE 1476 MFA OIL 644.98; REIMBURSEMENT 2411 COUNTY CLERK 1544.70; 2412 COUNTY CLERK 1544.70; 2427 COUNTY CLERK 1544.70; 2433 COUNTY CLERK 1544.70; 2479 COUNTY CLERK 1544.70; 2480 COUNTY CLERK 1544.70; REPAIRS 1174 TANNER JACK S AUTOMOTIVE 510.00; 1860 WC MAINTENANCE 4226.23; SUBSCRIPTION 2357 SHERIFF DEPT. 338.00; 2362 SHERIFF DEPT. 338.00; 2364 SHERIFF DEPT. 338.00; 2365 SHERIFF DEPT. 338.00; 2368 SHERIFF DEPT. 338.00; 2408 SHERIFF DEPT. 338.00; SUPPLIES 1494 PARTS CITY LTE 252.98; TELEPHONE SERVICE 2178 GRAND TELEPHONE CO. 133.19; 2179 SST 138.75; 2182 GRAND TELEPHONE CO. 110.99; UTILITIES 2168 RURAL WATER DIST. #10 31.31; SH Svc FeeVENDORSERVICES1855GRAVESMENU MAKER 2676.17. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 was not needed as no monthly reports were submitted by officers.

AGENDA #6- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for citizens participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There were none.

AGENDA #7 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to hear report by Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Cossairt said there have been no changes to the number of county employees. She said two new hires are in process for the Sheriff's Office. She said flu vaccines are due and COVID boosters are available. October is mammogram month. Annual DOT physicals and drug screens are underway. Cossairt said having both tests in the same building has streamlined the process. Luke at AVCOR is instructing the drivers on the new clearing house instructions for online registration.

Cossairt said paper checks for longevity pay will be issued Nov. 16. She asked for an item on next week's BOCC agenda to approve a one-time back pay for Election Board Secretary longevity. "She kept asking for it and was repeatedly turned down, but she finally got someone to agree," Cossairt said.

AGENDA #8- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan thanked District 1 and Ottawa County for their help to complete the paving on Lake Road 8.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to sign affidavits for the October 31 payroll. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve resolution for REAP Grant application on behalf of Holiday Shores Property Owners' Association to upgrade the water system. Kim Garcia said the water system is 53 years old in Holiday Shores, one rusted tank needs to be replaced and one needs painting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve resolution for REAP Grant application on behalf of Hickory Grove Rural Fire Department to purchase a rescue truck. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action KELL Justice System for the Sheriff's Office. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

O'Neal said this is the software used for judgement and sentencing tracking, inmate history and more. He said it is used in conjunction with the Court Clerk's Office. This is the monthly maintenance payment. A motion was made by Poindexter and seconded by Callihan to pay the software maintenance contract in the amount of \$430. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve resolution to recommend Guy Engineering for design services on Bridge 112 on Saline Creek, Job 38141(04) in District #3. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve new fire district map for the county per Jay Fire Chief Brandon Alexander. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Alexander said this has been a six-month process with the Fire Chiefs' Association. He said some lines were moved a little, but all the departments agreed and signed off on the map. The idea was to get one map for all to use. Tesreau said some changes in the line between Ottawa and Craig counties were the biggest. Tesreau said he is working to get that area incorporated into the new E-911 Dispatch Center plan.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action including striping in the six-month Highway Bids. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter said the state bid contractor is higher than some other options and has inadvertently become a single source provider. "We need to send out bid packets," Poindexter said. He told the commissioners they should get a list of vendors before the next bidding.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve finance option for three graders in the amount of \$1,062,097.60 and an excavator in the amount of \$255,819.66 already approved for purchase on behalf of District #2 at Grand Savings Bank. Purchased from Yellowhouse Equipment on state bid Sourcwell contract #011723. Callihan said Vasquez sent packets to many local banks for financing options, and Grand Savings Bank offered the best interest rate a 4.65% for 71 months with an option to renew. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open sealed bid(s) on 2024 resale title searches for the County Treasurer's Office with possible acceptance. Co. re-bid #23-24/10. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. One bid was received from Grand River Abstract in the amount of \$100 per parcel researched. A motion was made by Callihan and seconded by Beck to accept the bid. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:24 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST:



BARBARA BARNES- COUNTY CLERK



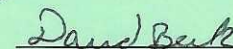
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