



## DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

November 5, 2024

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on November 5, 2024. The agenda was posted November 4, 2024, at 8:30 a.m. and placed on the courthouse door as well as the county website. Members of the Board present were Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Commissioner Callihan followed by the flag salute and roll call. Commissioner Poindexter was absent.

**AGENDA #1** - A motion was made by Commissioner Beck and seconded by Commissioner Callihan to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #2**-A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve introductions and announcements. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the Commissioners, County Clerk, and Commissioners' Assistant Kathy Parker, Jack Wood, County Clerk Deputy Teresa Gross, Monkey Island Fire Chief Carl Tesreau, Justin Tesreau, Rocky and Connie Carroll, Carolyn Boothe, Mike Major, HR Director Vicki Cossairt, Emergency Management Director Jeff Reeves, Undersheriff James Morgan, Mike Reed, Delaware County E-911 PSAP Director Kyle Longacre, Attorney Clayton Baker and Frank Close introduced themselves. Michael Gordon of PSO came in late.

Commissioner Callihan said a Thanksgiving luncheon will be held at the Historical Museum Saturday, November 9. Rocky Carroll will be the speaker.

The commissioners encouraged everyone to go vote.

**AGENDA #3**- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve the minutes for the regular meeting dated October 29, 2024. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #4**- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve payment of claims submitted by the County Clerk - 2023-2024 - General 3959, STERICYCLE INC, 411.76, DOCUMENT SHRED; Rural Fire-ST 1503, MYDER FIRE SUPPORT SERVICES, 51800.00, FIRE DEPT EQUIP; Use-ST 96, BOLT FIBER OPTICS SERVICES, 176296.53, TELEPHONE SERVICE; 2024-2025 - CBRI 14, KEMP STONE CO INC., 4619.21, ROAD MATERIALS; General 1336, TM CONSULTING INC., 80.00, FIRE DEPT MISC SUPPLIES 1337, LAKELAND-CPP, 484.85, FUEL 1338, NEARMAP US INC, 56500.00, MAPPING 1339, DELAWARE COUNTY HEALTH DEPT., 15.00, TB TEST 1340, THE PAPERCLIP OFFICE SUPPLIES, 2590.00, OFFICE FURNITURE 1341, HOMETOWN BOTTLED WATER SERVICE, 16.00, WATER 1342, AMAZON CAPITAL SERVICES, 207.81, CLEANING SUPPLIES 1343, TURN KEY HEALTH CLINICS, 13746.78, MEDICAL SERVICES 1344, MCCORD, ROBERT D., 3850.00, JANITORIAL SERVICE 1345, THOMSON REUTERS - WEST, 1787.70, SUBSCRIPTION 1346, THOMSON REUTERS - WEST, 2200.80, SUBSCRIPTION 1347, MATCHELL LAWN CARE LLC, 125.00, LAWN MAINT; Health 72, O\_HERIN, KRISTEN, 75.31, TRAVEL 73, AMAZON CAPITAL SERVICES, 482.95, BUILDING SUPPLIES 74, LEAF, 461.54, LEASE 75, OKLAHOMA STATE DEPT. OF HEALTH, 17772.38, MISC; Highway 708, BANK OF GRAND LAKE, 3407.90, LEASE PAYMENT 709, RCB BANK, 4779.19, LEASE PAYMENT 710, BANK OF GRAND LAKE, 1916.41, LEASE PAYMENT 711, BANK OF GRAND LAKE, 2566.24, LEASE/PURCH 712, BANK OF GRAND LAKE, 2621.17, LEASE/PURCH 713, BANK OF GRAND LAKE, 3407.90, LEASE PAYMENT 714, BANK OF GRAND LAKE, 1867.81, LEASE 715, BANK OF GRAND LAKE, 1766.98, LOAN 716, MUSKOGEE SAND CO., 2949.93, ROAD MATERIALS 717, LAKELAND-CPP, 3069.01, FUEL 718, JOHNSON TRUCK & TRAILER, 19.40, PARTS 719, ARVEST EQUIPMENT FINANCE, 1005.38, LEASE PAYMENT 720, JOHN FABICK TRACTOR CO, 259.50, ROAD EQUIP RENTAL 721, SPINNER'S TIRE, 30.00, REPAIR 722, WE LUV TREES, 2400.00, TREE REMOVAL 723, FLEET FUELS, 2327.85, 724, AT&T MOBILITY, 647.34, SERVICES 725, AEP, PUBLIC SERVICE CO. OF OKLA., 501.13, ELECTRIC SERVICE 726, HEAVY EQUIPMENT SERVICES, 535.50, REPAIRS 727, OKLAHOMA PRESS SERVICE LLC, 66.00, BOOKS 728, JAY FEED STORE, 69.99, MISC 729, HIGHLAND HYDRAULICS, 655.67, CYLINDER 730, OTC, 41.00, 731, HARP S FOOD STORES, 26.18, WATER 732, PREMIER TRUCK GROUP, 663.86, PARTS 733, LAKELAND-CPP, 1951.50, FUEL 734, WARREN CAT, 684.54, MISC 735, WARREN CAT, 2897.50, GRADER BLADES 736, POINDEXTER, DAVID C., 93.80, TRAVEL 737, LONGAN CONSTRUCTION, 1470.00, ROAD MATERIAL 738, WARREN CAT, 2552.20, PARTS 739, GRAND SAVINGS BANK, 2795.87, LEASE/PUR; Hwy-ST 106, EXCAVATION UNLIMITED, 3600.00, ROAD MATERIALS 107, WARREN CAT, 2353.09, REPAIRS 108, SPRINGDALE TRACTOR, 455.61, OIL 109, HOLT TRUCK CENTERS, 859.55, FILTERS 110, LAKELAND-CPP, 3912.50, FUEL; Mtg Cert 17, QUILL CORPORATION, 195.01, OFFICE SUPPLIES 18, HARVEST FIELDS VENDING, 12.49, RENT; Rural Fire-ST 433, COUNTY CLERK, 1571.79, REIMBURSEMENT 434, REC/NE OKLA ELECTRIC COOP, 153.00, ELECTRIC SERVICE 435, O-REILLY AUTOMOTIVE INC., 149.31, BLANKET 436, KATNER MILLS (NAPA), 623.19, BLANKET 437, SISCO TRUE-VALUE HARDWARE, 28.05, BLANKET 438, SISCO TRUE-VALUE HARDWARE, 11.97, BLANKET 439, STAR LUBE OF GROVE, 50.39, OIL 440, STAR LUBE OF GROVE, 107.98, OIL 441, STAR LUBE OF GROVE, 52.49, OIL 442, STAR LUBE OF GROVE, 69.73, OIL 443, LINDLY S INC., 201.44, REPAIRS 444, MFA OIL, 250.00, TANKS 445, LAKELAND-CPP, 2438.56, FUEL 446, COUNTRY BOY'S TIRE & AUTO REPAIR, 2320.00, TIRES 447, FIRE MASTER FIRE EQUIPMENT INC., 962.50, PUMP TESTING 448, WALKER HARDWARE & LUMBER, 490.66, BLANKET 449, O-REILLY AUTOMOTIVE INC., 267.86, BLANKET 450, REC/NE OKLA ELECTRIC COOP, 339.31, ELECTRIC SERVICE 451, REC/NE OKLA ELECTRIC COOP, 469.00, ELECTRIC SERVICE 452, AT&T MOBILITY, 354.56, MONTHLY SERVICE 453, OMES-AGENCY BUSINESS SERVICES, 3688.10, INSURANCE 454, BOLT FIBER, 94.81, MONTHLY SERVICE 455, AEP, PUBLIC SERVICE CO. OF OKLA., 174.76, UTILITIES 456, BOLT FIBER, 77.15, MONTHLY SERVICE 457, BOUNDTREE



MEDICAL LLC, 100.10, BLANKET; Sheriff-ST 90, LEAF, 675.90, MISC 91, EUCHA TIRE & FEED, 50.00, TIRE REPAIRS 92, AMAZON CAPITAL SERVICES, 2747.18, MISC 93, HOMETOWN BOTTLED WATER SERVICE, 35.80, LEASE 94, O-REILLY AUTOMOTIVE INC., 329.57, MISC 95, TECHFIVE, 7130.66, MISC 96, CENTURYLINK, 18.10, LONG DISTANCE SERVICE 97, SOUTHERN TIRE MART LLC, 750.74, TIRES 98, BARTON, CANDACE, 1802.00, MISC; SH Svc Fee 123, BOLT FIBER, 450.00, EQUIPMENT INSTALLATION 124, VON JAGER K9, 200.00, K-9 125, SCISSORTAIL EXPRESS LUBE, 678.58, OIL 126, SCISSORTAIL EXPRESS LUBE, 211.51, 127, AAVCOR, 88.00, DRUG TESTING; Use-ST 6, MATCHELL LAWN CARE LLC, 6015.00, LANDSCAPE Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #5** – A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve all monthly reports submitted by officers. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Reports were submitted by the Health Department, Treasurer and Assessor.

**AGENDA #6** - A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve opening the floor for citizen's participation or comments. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Monkey Island Fire Chief Carl Tesreau said concerning Item #16, that document is probably not necessary because the departments have a state license and the training of specific employees limits the care they may give. Emergency Manager Jeff Reeves said the departments are licensed by the state and state license would override any county documents anyway.

**AGENDA #7**- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to hear Human Resources report by HR Director Vicki Cossairt. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt said the county has 133 employees today with one offer pending and one termination since her last report. She said there are 10 job postings for the county, seven are standing and three positions are actually open. She said the county's contract with AAVCOR is coming up for renewal. Cossairt said she will be sending the contract to the D.A.'s office for approval. She said the only change is an increase for drug tests for non-DOT drivers. Cossairt said the office does a good job and is available 24 hours a day, Cossairt said Nov. 1 the sheriff's employees went on hazardous duty pay per legislation. This changes the employee retirement contribution to eight percent to make the employment range 20 years and done. Employees can "buy back" years of service. The benefits option period is closed until next year. She said volunteers for Emergency Management are processed the same as employees. Longevity pay will be distributed Nov. 21. This will all be done with paper checks, no direct deposit. Safety awards will be added to the payroll Dec. 15. Cossairt asked the commissioners to check on boards they belong to as the appointments may need to be renewed Jan. 1.

**AGENDA #8**- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to open the floor for new business. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan said in regard to yesterday's storms, there are no storm shelters at the county barns, and since the employees must be at work when bad weather happens, the commissioners may need to come up with a solution to keep employees safe.

**AGENDA #9**- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to receive and forward a tort claim from Paul Wallace to the District Attorney and ACCO. Roll call: Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

**AGENDA #10**- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to advertise for sealed bids on road materials for the County Highway Departments for six months. Persons interested in submitting a bid are to contact Michael Baker, P.A., located in the Delaware County Clerk's Office, Jay, Okla. Bids will be opened and reviewed in meeting dated November 26, 2024, at 9 a.m. Bids will be received no later than 3 p.m. in the County Clerk's Office, Jay, Okla., on November 22, 2024. Board reserves the right to accept/reject any and all bids and the right to re-advertise. County Bid #24-25/03. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #11**- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to discuss with possible action invoice from Everbridge of Pasadena, Calif., in the amount of \$4,995.50 for mass communication notification base. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Reeves said EM took this service over from 911 to disseminate information such as storm warnings. A motion was made by Callihan and seconded by Beck to pay the invoice in the amount of \$4,995.50 from Use Tax. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #12**- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to accept the resignation of Paul Atkins from the Delaware County Fair Board. Callihan read a short letter from Atkins saying he is too busy to devote the proper time to the position. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #13**- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to discuss with possible action approval of REAP grant application for the Eucha Fire Department for survivor doors. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Firefighters present said these are the big roll-up doors with windows in them. A motion was made by Callihan and seconded by Beck to approve the application. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #14**- A motion was made by Commissioner Beck and seconded by Commissioner Callihan to discuss with possible action agreement for detention services between Cherokee Nation and Delaware County Amendment #01. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Undersheriff Morgan said the amendment is raising the price to house prisoners \$10 per day to \$64. A motion was made by Callihan and seconded by Beck to approve the agreement. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.



**AGENDA #15-** A motion was made by Commissioner Beck and seconded by Commissioner Callihan to discuss with possible action approval of contract for medical staffing and administration to begin Nov. 1, 2024, in the amount of \$13,746.78 per month. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Morgan said this is the same contract with Turn Key that the jail has now. Callihan asked about the \$11,197.75 amount for mental health coverage. Morgan did not know the answer. A motion was made by Callihan and seconded by Beck to table the item until the next meeting, Nov. 12. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #16-** No action was taken on this item concerning rural fire departments with Emergency Medical Response Agency licenses. Parker said this is from a 2017 document and she can find no others for fire departments or other years. Tesreau said he called the Health Department and they know nothing about it. Reeves said an outside board authority would not have jurisdiction over a state license, which all departments are required to have.

**AGENDA #17-** A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve an operational transfer in the amount of \$350,000 from Resale M&O to the General Fund per request of the County Treasurer in accordance with Title 68 SS 3021.14. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #18-** A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve an intrafund transfer from Use Tax M&O to Use Tax Personal Services in the amount of \$70,000 per HR Director Vicki Cossairt. Cossairt said this amount is for Longevity Pay and this is the procedure directed by the state auditor. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #19-** A motion was made by Commissioner Beck and seconded by Commissioner Callihan to discuss with possible action Franchise Agreement between Delaware County and Cox Communications to provide cable-related services. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Parker said she emailed a copy of the agreement and hand-carried a copy to the District Attorney's Office for review on Oct. 23 and has had no reply. She said she polled other counties to see if they've had the same agreement with no results. Parker said it appears to be a standard agreement to lay lines in the right-of-way. Callihan said he thinks all the commissioners should look at this, so he made a motion, seconded by Beck, to table the item until Nov. 12. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #20-** A motion was made by Commissioner Beck and seconded by Commissioner Callihan to receive and file a copy of the Certificate of Liability Insurance and current list of Board of Directors and Officers for the Leach Fire Department as follows: Bill Wells – President; Robert Miller – Vice President; Jim Sixkiller, Matthew Harker, Steven Kendrick – Members; Fire Chief – Tom Pearce; Asst. Chief – Jamie Hix; Requisitioning Officers – Tom Pearce, Jamie Hix, Barbara Barnes; Receiving Officers – Matthew Harker, Steven Kendrick; Inventory Officer – Bill Wells. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #21-** A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve an interfund transfer from Highway Sales Tax to Highway Personal Services in the amount of \$2,000 per District #1 Commissioner David Poindexter. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #22-** A motion was made by Commissioner Beck and seconded by Commissioner Callihan to discuss with possible action lifting burn ban. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Several firefighters and emergency personnel were present at the meeting. Callihan asked their opinion of lifting the burn ban. All agreed it could be lifted because of the amount of rain. A motion was made by Callihan, seconded by Beck, to lift the burn ban. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

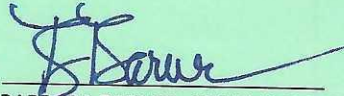
**AGENDA #23-** A motion was made by Commissioner Beck and seconded by Commissioner Callihan to approve an intrafund transfer in the amount of \$5,000 from County Clerk Personal Services to County Clerk M&O per request of County Clerk. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

**AGENDA #24-** A motion was made by Commissioner Beck and seconded by Commissioner Callihan to open a hearing for a petition to vacate a roadway on behalf of Norman and Keven Smith. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Clayton Baker said there have been no objections made to the vacation. He said this is a small portion of a very wide easement and even if the road was ever extended, it would still not touch the house. He said the existing road won't be changed. No one was present at the hearing to object. Baker said the hearing was set and it was published in three consecutive newspapers. He said no one was mailed a notice, because the vacation does not affect any other land owners. Baker said the point is to get the house out of the easement encroachment. Baker said he has the order to vacate prepared, and when the commissioners sign it, the order will be recorded in the County Clerk's Office and the matter will be closed. He said the legal included is very small, only about 1,700 square feet. A motion was made by Callihan and seconded by Beck to vacate the roadway. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

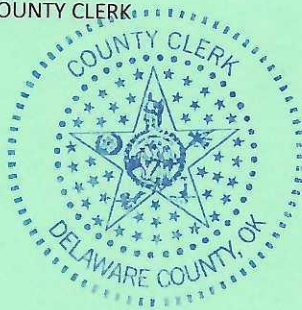
**AGENDA #25-** A motion was made by Commissioner Beck and seconded by Commissioner Callihan to adjourn the meeting at 9:38 a.m. Roll call: Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.



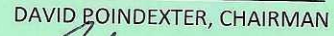
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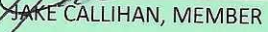


BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA  
BOARD OF COMMISSIONERS

  
DAVID POINDEXTER, CHAIRMAN

  
JAKE CALLIHAN, MEMBER

  
DAVID BECK, MEMBER



## BOARD OF COMMISSIONERS DELAWARE COUNTY

DAVID POINDEXTER, DISTRICT ONE  
JAKE CALLIHAN, DISTRICT TWO  
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Beck SECONDED BY Callihan

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED NOVEMBER 5TH, 2024.

POINDEXTER \_\_\_\_\_ CALLIHAN X BECK X

MOTION CARRIED.

WITNESS OUR HANDS THIS 12TH DAY OF NOVEMBER, 2024.

BOARD OF COMMISSIONERS  
DELAWARE COUNTY, OKLAHOMA

\_\_\_\_\_  
DAVID POINDEXTER, CHAIRMAN

Jake Callihan  
JAKE CALLIHAN, MEMBER

David Beck  
DAVID BECK, MEMBER

ATTEST: Barbara Barnes  
BARBARA BARNES- COUNTY CLERK

