



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

December 16, 2025

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on December 16, 2025. The agenda was posted Dec. 15, 2025, at 8:38 a.m. and placed in the kiosk on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, and County Clerk Barbara Barnes. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. Commissioner Beck was absent.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to approve introductions and announcements. In addition to the commissioners and county clerk, Commissioners' Assistant Kathy Parker, Sheriff Ray Thomas, Election Board Secretary Crystal January, Assessor Larena Ellis-Cook, Connie and Rocky Carroll, District 3 Foreman Russell Martin, Jack Wood, Treasurer Treasa Earp, County Clerk Deputy Teresa Gross, Carolyn Boothe and Human Resources Director Vicki Cossairt introduced themselves. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to approve the minutes for the regular meeting dated December 9, 2025. Roll call: Commissioner Poindexter-yes; Commissioner Callihan -yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to approve payment of claims submitted by the County Clerk - 2025-2026 - Delaware County Economic Development-ST 6, DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY, 8747.38, DCEDA SALES TAX; Donations 17, PRYOR STONE INC., 1282.62, ROAD MATERIALS 18, PRYOR STONE INC., 4344.35, ROAD MATERIALS; Emergency Mgmt 18, FUELMAN OF OKLAHOMA, 25.00, BLANKET 19, ID WHOLESALER, 131.98, PRINTER CART; General 1442, GRAND TELEPHONE CO., 64.59, TELEPHONE 1443, GENESIS OF OKLAHOMA, 2758.70, COPIES 1444, GRAND TELEPHONE CO., 129.26, TELEPHONE SERVICE 1445, HOMETOWN BOTTLED WATER SERVICE, 85.25, WATER/RENT 1446, GOINS, VINCENT G., 310.80, REVAL TRAVEL 1447, BOLT FIBER, 389.85, TELEPHONE SERVICE 1448, T-N-T PLUMBING, 370.00, PLUMBING SERVICE/REPAIRS 1449, PRESTO-X, 2990.73, INFESTATION 1450, CARROT-TOP IND., 221.51, FLAGS 1451, HOMETOWN BOTTLED WATER SERVICE, 10.25, WATER 1452, THE PAPERCLIP OFFICE SUPPLIES, 345.17, JANITORIAL SUPPLIES 1453, AEP(LEASE), 200.00, LEASE 1454, MERIDITH, PENNY, 1079.55, TRAVEL 1455, BRIKEY, JULIE, 158.81, TRAVEL 1456, STAPLES, 222.19, OFFICE SUPPLIES; Health 92, OKLAHOMA STATE DEPT. OF HEALTH, 32189.02, MISC 93, OKLAHOMA STATE DEPT. OF HEALTH, 43599.36, MISC 94, O_HERIN, KRISTEN, 170.00, TRAVEL 95, VERIZON, 40.33, WIRELESS SERVICE 96, AEP, PUBLIC SERVICE CO. OF OKLA., 844.68, ELECTRIC SERVICE 97, JAY UTILITIES AUTHORITY, 1097.30, UTILITIES 98, LEAF, 572.98, LEASE 99, EDWARDS LAWN SERVICE, 500.00, LAWN CARE 100, GOFF, DEBRAH J., 900.00, JANITORIAL SERVICE 101, HOMETOWN BOTTLED WATER SERVICE, 16.00, WATER/RENT 102, VIP VOICE SERVICES, 1982.27, MONTHLY SERVICE 103, PITNEY BOWES, 1000.00, POSTAGE 104, AMAZON CAPITAL SERVICES, 109.74, OFFICE SUPPLIES; Highway 877, MONSON SIDING & ROOFING, 2840.00, MISC 878, POINDEXTER, DAVID C., 133.00, TRAVEL 879, LOOPERS METAL WORKS, 259.30, METAL 880, AIRGAS USA, LLC, 388.00, RENEWAL 881, JAY UTILITIES AUTHORITY, 191.18, UTILITIES 882, GRAND TELEPHONE CO., 143.71, TELEPHONE SERVICE 883, GRAND TELEPHONE CO., 75.00, INTERNET 884, UNIFIRST CORP, 650.00, CLOTHING 885, LOWE S, 773.14, PAINT 886, OTC, 93.50, TAG & TITLE 887, WARREN CAT, 904.13, PARTS 888, LAKELAND-CPP, 3680.42, FUEL 889, KANSAS BUILDING SUPPLY INC., 291.22, MISC 890, KANSAS BUILDING SUPPLY INC., 66.13, MISC 891, KANSAS BUILDING SUPPLY INC., 271.65, MISC 892, LITTLE KANSAS TIRE LLC, 84.99, TIRE 893, J & J AUTO SUPPLY, 565.33, MISC 894, PARTS CITY LTE, 486.12, MISC; Hwy-ST 270, PREMIER TRUCK GROUP, 5547.93, PARTS 271, O-REILLY AUTOMOTIVE INC., 640.66, MISC 272, KEMP STONE CO INC., 2782.30, ROAD MATERIALS 273, TRACTOR SUPPLY, 1267.47, TOOLS 274, HOMETOWN BOTTLED WATER SERVICE, 43.00, WATER/RENT 275, YELLOWHOUSE MACHINERY, 3889.22, RENTAL 276, HAMILL METALS, 2163.64, 277, SNB BANK, 11592.68, LEASE 278, COMMUNITY NATIONAL BANK OF OKARCHE, 6090.00, LEASE 279, BANK OF GRAND LAKE, 1806.06, LEASE PAYMENT 280, WELCH STATE BANK, 5203.71, LOAN 281, SOUTHERN TIRE MART LLC, 2412.03, TIRES 282, LAKELAND-CPP, 2880.84, FUEL 283, KANSAS BUILDING SUPPLY INC., 393.73, SUPPLIES; Mtg Cert 9, HARVEST FIELDS VENDING, 12.49, RENT; Rural Fire-ST 627, BOLT FIBER, 77.13, MONTHLY SERVICE 628, O-REILLY AUTOMOTIVE INC., 18.99, BLANKET 629, FIRE MASTER FIRE EQUIPMENT INC., 609.00, REPAIR 630, VERIZON, 175.80, MONTHLY SERVICE 631, U.S. POSTAL SERVICE, 234.00, STAMPS 632, TESREAU, CARL, 600.00, PUMP TESTING 633, LAKELAND-CPP, 525.53, BLANKET 634, ADT SECURITY SERVICES INC, 372.66, MONTHLY SERVICE 635, DINGES FIRE COMPANY, 5000.00, FIRE DEPT BUNKER GEAR 636, THE BURROWS AGENCY, 1978.00, INSURANCE 637, BOLT FIBER, 161.47, MONTHLY SERVICE 638, AT&T MOBILITY, 200.20, MONTHLY SERVICE 639, GMSA, 25.75, MONTHLY SERVICE 640, SBA STEEL LLC, 158.02, MONTHLY SERVICE 641, THE BURROWS AGENCY, 1046.00, INSURANCE 642, GRAND TELEPHONE CO., 146.11, TELEPHONE SERVICE 643, BANK OF GRAND LAKE, 757.02, LEASE/PURCH 644, BANK OF GRAND LAKE, 895.00, LEASE/PURCH 645, BANK OF GRAND LAKE, 2115.24, LEASE/PURCH 646, BANK OF GRAND LAKE, 2115.24, LEASE/PURCH 647, BANK OF GRAND LAKE, 895.00, LEASE/PURCH 648, BANK OF GRAND LAKE, 757.02, LEASE/PURCH 649, BANK OF GRAND LAKE, 2327.52, LEASE/PURCH 650, AT&T MOBILITY, 320.32, INTERNET SERVICE 651, DINGES FIRE COMPANY, 2336.70, FIRE DEPT BUNKER GEAR 652, FIREPENNY, 182.94, FIRE DEPT GEAR 653, BANK OF GRAND LAKE, 2494.78, LEASE/PURCH 654, BOUNDTREE MEDICAL LLC, 487.26, MEDICAL SUPPLIES 655, C&R OIL COMPANY, 846.40, BLANKET

656, KENWOOD WATER DISTRICT, 25.00, UTILITIES 657, REC/NE OKLA ELECTRIC COOP, 170.52, ELECTRIC SERVICE 658, GRAND LAKE ALARMS LLC, 3500.00, CAMERA 659, WELCH STATE BANK, 11266.17, LEASE/PURCH 660, WALKER HARDWARE & LUMBER, 81.04, BLANKET 661, REC/NE OKLA ELECTRIC COOP, 215.75, ELECTRIC SERVICE 662, WALKER HARDWARE & LUMBER, 71.45, BLANKET 663, DAM STOP, 228.57, BLANKET 664, GRAND TELEPHONE CO., 104.15, TELEPHONE SERVICE 665, ADVANCED TECH, 2043.23, CAMERA 666, BOLT FIBER, 194.77, INTERNET SERVICE; Sheriff-ST 331, FUELMAN OF OKLAHOMA, 10580.57, FUEL; SH Svc Fee 217, JAY UTILITIES AUTHORITY, 97.33, UTILITIES 218, GRAND TELEPHONE CO., 834.60, TELEPHONE SERVICE 219, DIAMOND DRUGS INC., 765.19, INMATE MEDICATION; SW Mgmt. 6, SOLID WASTE, 89168.48, SOLID WASTE SALES TAX; Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #5 – Not needed because no reports were submitted by officers.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter for approval of citizen's participation or comments. All comments must pertain to today's agenda items. Speakers should hold their comments to three minutes. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

Rocky Carroll said concerning item #18, with the donation of the Arvest Bank building to the county, it would be a good place to relocate the election board as it is easily accessible and most voters know where it is located.

AGENDA #7- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried. There was none.

AGENDA #8- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter hear report by Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried. Cossairt said the county has 128 employees. There has been one termination and one new start since her last report. The county has 10 jobs posted with six jobs actually open. Cossairt said the hams given to employees as appreciation gifts will be distributed today.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to discuss with possible action holiday credits policy. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried. Cossairt said a review of the policy was requested by the sheriff. As an incentive to work, sheriff's office employees who worked a holiday were paid time and a half. This is a costly way to incentivize working the holiday. The proposed policy will be that sheriff's office personnel who work the holiday will get eight hours of paid time off. Employees who are not scheduled to work the holiday will not get paid. Those who work will get eight hours of paid time off, which they may use within the same calendar year. All other elected officials will have no change in their holiday policy. When the courthouse is closed, those who work in it get paid. Cossairt said this change will only affect the Sheriff's employees, but a majority of the elected officials must vote for the policy to make a change. Poindexter did a roll call vote of the elected officials present. Those voting yes included Commissioner Poindexter, Commissioner Callihan, County Clerk Barbara Barnes, Treasurer Treasa Earp, Assessor Larena Cook, and Sheriff Ray Thomas. There were no negative votes. A motion was made by Poindexter and seconded by Callihan to accept the amended holiday credit policy. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to discuss with possible action the 2026 BOCC meeting schedule. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried. Poindexter said the schedule is structured the same as last year with meetings the day after Monday holidays set at 1 p.m. A motion was made by Callihan and seconded by Poindexter to approve the 2026 meeting schedule. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to discuss with possible action designated Holiday Resolution for 2026. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried. Poindexter read the holidays. Parker said she had several questions about election day, but election day is not on the state holiday list, nor has it been designated a state holiday. A motion was made by Callihan and seconded by Poindexter to approve the 2026 designated holiday resolution. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to sign Highway Cash for January 2026. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to sign blanket purchase orders for January 2026. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to discuss with possible action E-911 payment resolution. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried. Poindexter said this the resolution to go with the action already approved as a previous meeting. The agreement is for the county to pay the E-911 Trust Authority \$600,000 over four quarters. Poindexter made a motion, seconded by Callihan, to pay two quarters to "catch up," from the Use Tax account. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to receive and file copy of Certificate of Liability Insurance and current list of Board of Directors and Officers for the Eucha Fire Department as follows: Leanna Buske – Chairman; Kelly Tanner – Secretary/Treasurer; Takoshia Lunsford, Shawna Phillips – Members; Jake Whitlock – Vice Chairman; Fire Chief – Mike Reed; Asst. Chief – Rocky Desilva; Requisitioning Officers – Mike Reed, Barbara Barnes; Receiving Officers – Rocky Desilva, Jeremy Brown; Inventory Officers – Korey Beeck, Roman Steed. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to receive and file copy of Certificate of Liability Insurance and current list of Board of Directors and Officers for the Grove Fire Department as follows: Ed Trumbull – Mayor; Ivan Devitt – Vice Mayor; Andy Stewart, Martin Dyer – Councilmen; Peggy Steed – Councilwoman; Darrin Cook – City Manager; Fire Chief – Toby Buzzard; Asst. Chief – Carl Phillips; Requisitioning Officers – Toby Buzzard, Carl Phillips, Barbara Barnes; Receiving Officers – Comelia Buzzard, Kyleigh Buzzard; Inventory Officers – Carl Phillips, Wil Hall. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to advertise for sealed bids for the selling of a 1999 Parker boat with dual motors and trailer, for the Lakemont Shores Fire Department. Persons interested in submitting a bid are to contact Michael Baker, P.A., located in the County Clerk's Office, Jay, Okla. Bids will be received no later than 01/08/26 at 4 p.m. in the County Clerk's Office, Jay, Okla. Bids will be opened and reviewed in regular meeting dated 01/13/26 at 9 a.m. Board reserves the right to accept/reject any or all bids. Bid #25-26/09. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to sign the contract with Arvest Bank for donation accepted at last week's BOCC meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried. Poindexter asked about the time line for the bank vacating the building. Callihan said when the contract is signed an announcement will be made to the employees and customers.

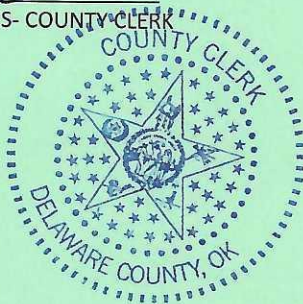
AGENDA #19- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to open sealed bids on six-month road materials for the Delaware County Highway Departments with acceptance at a later date. County Bid #25-26/08. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried. Bids were opened from Colton Frances, Pryor Asphalt, NEO Concrete, Yellowhouse, Jim Bullard, Benton County Stone, JSL, Muskogee Sand, Dub Ross, Pryor Stone, Longan Construction, Kemp Stone, Walters Specialty, Excavation Unlimited, Coastal Energy, Warren Cat, Argon Emulsions, Eagle Ready Mix, Railroad Yard, Tad's Trucking and APAC.

AGENDA #20- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to discuss with possible action contract with Guy Engineering for civil engineering, bridge, and culvert sizing in District #3 to increase chances of receiving PACT funds. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried. Foreman Russell Martin said Guy's original on-call contract does not include hydraulic nor environmental studies. This is an amendment to the contract to include these services with a cap of \$150,000. Martin said the cost is expected to be approximately \$20,000 per bridge. Martin said the hope is starting these studies will make the request for funds more attractive to ODOT. Payment for the engineering will come from District #3. Poindexter made a motion, seconded by Callihan, to amend the Guy Engineering on-call contract. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

AGENDA #21- A motion was made by Commissioner Callihan and seconded by Commissioner Poindexter to adjourn the meeting at 9:53 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes. Motion carried.

ATTEST:

BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS

DAVID POINDEXTER, CHAIRMAN

JAKE CALLIHAN, MEMBER

DAVID BECK, MEMBER



BOARD OF COMMISSIONERS DELAWARE COUNTY

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING **DECEMBER 16.**

POINDEXTER y CALLIHAN y BECK y
MOTION CARRIED.

WITNESS OUR HANDS THIS 23RD DAY OF DECEMBER, 2025.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

Barbara Barnes
BARBARA BARNES- COUNTY CLERK

