



DELAWARE COUNTY COMMISSIONER MEETING MINUTES

December 19, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on December 19, 2023. The agenda was posted December 18, 2023, at 8:10 a.m. and placed in the kiosk on the courthouse lawn well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member, and County Clerk Barbara Barnes. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the board members and Commissioners' Secretary Kathy Parker, District Attorney Marianna McKnight, Mike Major, Carolyn Boothe, Human Relations Director Vicki Cossairt, Election Board Secretary Crystal January, Monkey Island Fire Chief Carl Tesreau, Jail Administrator Katie Rothrock, and Sheriff James Beck introduced themselves. Commissioner Callihan wished everyone a Merry Christmas and a Happy New Year. He said two of his employees are retiring and his district will miss them. Rick Kirby is retiring with 12 years of service and Carl Lancaster is retiring with 27 years of service.

AGENDA #3- A motion was made by Commissioner Poindexter and seconded by Commissioner Beck to approve the minutes for the regular meeting dated December 12, 2023. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

AGENDA #4 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2023-2024: ARPA 2021 CONTRACT SERVICES 3545 BKL INC. 30786.22; CBRI ROAD MATERIALS 3016 EXCAVATION UNLIMITED 7500.00; Donations TRAINING 3549 VON JAGER K9 400.00; Economic Development Sales Tax DCEDA SALES TAX 3568 DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY 7384.45; Emergency Mgmt TRAVEL 3015 REEVES, JEFFREY NEIL 137.16; General null 3490 AIR WISE HEATING AND AIR 865.30; ANNUAL DUES 3540 NACO 812.00; CALCULATOR RIBBON 2556 MONROE SYSTEMS FOR BUSINESS 43.97; 3280 MONROE SYSTEMS FOR BUSINESS 19.99; CONTRACT SERVICE 2596 OSU COOP. EXTENSION SERVICE 4000.00; COPIES 1831 LAKELAND OFFICE SYSTEMS 220.94; COPY PAPER 3429 QUILL CORPORATION 156.96; ELECTRIC SERVICE 2371 REC/NE OKLA ELECTRIC COOP 77.00; HRA 3471 AMERICAN FIDELITY HRA 166.78; LEASE 2706 AADVANTAGE LAUNDRY SYSTEMS 119.00; LEASE PAYMENT 2847 OZARK LEASING A PROGRAM OF DE LAGE 97.82; LEASE/PUR 158 PITNEY BOWES GLOBAL FINANCIAL SERVICES 184.74; MISC 3338 VERIZON 120.03; OFFICE EQUIPMENT 3467 MONROE SYSTEMS FOR BUSINESS 245.00; OFFICE SUPPLIES 3424 AMAZON CAPITAL SERVICES 307.23; PLUMBING SERVICE 2659 AIR WISE HEATING AND AIR 350.90; PLUMBING SERVICE/REPAIRS 2658 T-N-T PLUMBING 334.00; PUBLICATIONS 2574 THE AMERICAN 332.00; 2575 THE AMERICAN 202.55; TRAVEL 3547 PARKER, KATHY L. 52.27; WATER 3493 HOMETOWN BOTTLED WATER SERVICE 16.00; Health ELECTRIC SERVICE 1622 AEP, PUBLIC SERVICE CO. OF OKLA. 1140.69; MONTHLY SERVICE 1630 VERIZON BUSINESS 73.98; REIMBURSEMENT 3542 ROGERS COUNTY HEALTH DEPT 30.36; TRAVEL 2839 THOMPSON, JAMES 302.61; 3381 KELLY, TERESA 50.83; Highway CLOTHING 3427 REFLECTIVE APPAREL FACTORY 569.11; CONCRETE 3495 NEO CONCRETE & MATERIALS INC. 3982.50; FILTERS 3470 HOLT TRUCK CENTERS 429.74; FUEL 3451 LAKELAND-CPP 2989.00; INTERNET SERVICE 3043 BOLT FIBER 163.26; LEASE PAYMENT 3440 RCB BANK 4779.19; 3441 WELCH STATE BANK 2305.03; 3442 ARVEST EQUIPMENT FINANCE 1005.38; 3443 BANK OF GRAND LAKE 2566.24; 3444 BANK OF GRAND LAKE 1916.41; MATERIALS 3447 LOOPERS METAL WORKS 2254.98; 3496 LOOPERS METAL WORKS 154.00; MMPI 3014 OSBI, OKLA STATE BUREAU OF INVESTIGATION 19.00; MONTHLY SERVICE 3042 GMSA 58.43; PART 3468 WARREN CAT 47.47; PARTS 1273 KIRBY SMITH MACHINERY INC. 505.84; 3406 HYSPECO INC. 4.36; 3497 HOLT TRUCK CENTERS 205.59; 3500 PREMIER TRUCK GROUP 407.98; REIMBURSEMENT 3067 POINDEXTER, DAVID C. 66.00; REPAIRS 3139 SUPERIOR FORD MERCURY INC. 481.80; ROAD MATERIALS 3432 LONGAN CONSTRUCTION 2442.00; TAG & TITLE 2907 OTC 9.22; 2909 OTC 46.00; TB TEST 3073 DELAWARE COUNTY HEALTH DEPT. 15.00; 3077 DELAWARE COUNTY HEALTH DEPT. 15.00; TIRES 3402 T & W TIRES LLC 845.80; 3436 GROVE TIRE & AUTO 60.00; UNIFORMS 2635 UNIFIRST CORP 938.30; Hwy-ST ACCESSORIES 1976 TINT N MORE 2459.49; RADIO & ACCESSORIES 1854 TINT N MORE 3309.47; ML Fee WATER/RENT 2253 HARVEST FIELDS VENDING 12.50; Rural Fire-ST null 2536 W S DARLEY & CO. 1333.85; BLANKET 2139 CIRCLE N CONVENIENCE STORE 103.54; 2720 O-REILLY AUTOMOTIVE INC. 20.80; 2740 CIRCLE N CONVENIENCE STORE 558.74; 2756 DAM STOP 495.58; ELECTRIC SERVICE 2181 REC/NE OKLA ELECTRIC COOP 176.09; 2765 AEP, PUBLIC SERVICE CO. OF OKLA. 174.00; 2778 REC/NE OKLA ELECTRIC COOP 151.31; 2784 REC/NE OKLA ELECTRIC COOP 139.00; FIRE DEPARTMENT MEDICAL SUPPLIES 2939 QUADMED, INC. 299.84; FIRE DEPT EQUIP 2880 STRYKER SALES CORPORATION 484.25; 3065 SW FIREFIGHTING FOAM & EQUIPMENT 6772.64; FIRE DEPT GEAR 3052 GALLS LLC 918.80; 3431 BRELEANN DESIGNS 400.00; INTERNET SERVICE 3254 BOLT FIBER 198.39; LEASE/PURCH 3551 BANK OF GRAND LAKE 2327.52; 3552 WELCH STATE BANK 1203.23; 3563 WELCH STATE BANK 1422.90; 3566 BANK OF GRAND LAKE 2494.78; MONTHLY SERVICE 2818 BOLT FIBER 77.15; 3248 VERIZON 176.18; 3265 BOLT FIBER 164.65; PROPANE 2825 RURAL PROPANE 455.02; SCBA TESTING 3465 MUNICIPAL EMERGENCY SERVICES INC 1294.92; SHIRTS 3163 BAKER'S UNIQUE BOUTIQUE 1060.00; TELEPHONE SERVICE 2764

GRAND TELEPHONE CO. 145.27; 3216 GRAND TELEPHONE CO. 145.60; 3235 GRAND TELEPHONE CO. 109.41; TIRES 2018 GROVE TIRE & AUTO 1849.95; UTILITIES 3239 DEL CO RURAL WATER DIST #3 97.00; SH Commissary FOOD 2691 PRODIGY SOLUTIONS 1703.91; VENDOR SERVICES 3138 GRAVES MENU MAKER 1886.49; 3411 GRAVES MENU MAKER 2209.59; Sheriff-ST DCSO VEHICLES 3055 OMES/DCAM 34000.00; SH Svc Fee HYGIENE PRODUCTS 3474 LOWE S 180.30; LEASE 88 AEP(LEASE) 200.00; 810 AEP(LEASE) 200.00; 2089 AEP(LEASE) 200.00; 2676 AEP(LEASE) 200.00; 3345 AEP(LEASE) 200.00; MISC 3356 LEAF 885.52; OFFICE SUPPLIES 1669 MID-WEST PRINTING CO. 501.36; PATCHES 2576 SOUTHERN UNIFORM AND EQUIP 1429.00; SUPPLIES 3464 LINDLY S INC. 10.89; 3488 LOWE S 179.90; TIRES 3445 SOUTHERN TIRE MART LLC 533.56; TRAINING 3466 GROSS, MURRAY D. 206.00; SW Mgmt SOLID WASTE SALES TAX 3569 SOLID WASTE 213060.45. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 was not needed because no monthly reports were received by officers.

AGENDA #6- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for citizens participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There were none.

AGENDA #7- A motion was made by Commissioners Callihan and seconded by Commissioner Beck to hear a report from Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt said the county has 142 full-time employees, there was one exit since the last meeting and one offer was denied. Cossairt said there are 14 jobs posted, but only four are actually open. Jobs continue to be posted in case someone leaves and a replacement is needed. The county must have a job posted before a job can be given. She said the turnover is very low right now. Cossairt reminded everyone the courthouse will be closed Dec. 25 and Dec. 26. She thanked everyone who has to work on the holidays. She congratulated the retirees but said the county is sad to see them leave. Cossairt said she has had some questions about using sick leave for family members. She said sick leave that is not for the employee must be approved by an FMLA document.

AGENDA #8- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss funding budgeted accounts for dispatch Personal Services (93A) and dispatch M&O (93D) for the remainder of this fiscal year 23/24. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter said when the budget was made, no money was put in for dispatchers since it was unclear when dispatcher pay would be moved from the sheriff's payroll to the E-911 Trust Authority. He said it was decided instead to transfer the necessary funds. Poindexter asked Barnes if that was acceptable. She said that would work just fine. Sheriff Beck asked how much would be transferred because he has more people now than the budget he requested. He said there was a spreadsheet budget for dispatch sent to the County Clerk as requested. Sheriff Beck said it was part of his budget sent to Barnes. Poindexter said in future to email any budget requests to him as well.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve an intrafund transfer from General Government (20C) to General Government (93 A&D) in the amount of \$515,000 per County Commissioner Chairman David Poindexter. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve an intrafund transfer from Capital Outlay (1216-3-5000-4110) to Travel (1216-3-5000-1310) in the amount of \$10,000 on behalf of the Delaware County Health Department. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action an MOU from OSBI for Livescan with the Delaware County Sheriff's Office. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. The sheriff said ADA McKnight reviewed the document and it appears only the sheriff has to sign with the understanding there will be future costs for maintenance of the machine. A motion was made by Commissioner Callihan and seconded by Commissioner Beck to accept the MOU between OSBI and the Delaware County Sheriff's office. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to set a public hearing in conjunction with the Jan. 23 Commissioners' Meeting on the matter of David P. Burton and Roxanne M. Burton to vacate a portion of the roadway. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to accept six-month road material bids for the Delaware County Highway Departments. County Bid #23-24/06. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action purchase or lease/purchase of satellite sheriff's office in Little Kansas. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Sheriff Beck said the commissioners had questions about the building he proposes for this purpose, so he got the answers. He said the building was built in 1996 and he doesn't know how long it has been empty, but he believes the Cherokee Nation occupied it until 2021. Someone he asked about leasing the building told him the state wants to sell it, but might consider a lease/purchase over perhaps five years. If the BOCC

would be interested in buying the building, Sheriff Beck said he would get the paperwork done and get a key so the commissioners can look at the building. The sheriff said the building looks pretty good on the inside, but might there might be a plumbing problem in a hallway. Sheriff Beck said the building is priced at \$124,600 and the correct amount of land according to the land description is 2.344 acres. Cossairt asked about building on the District 3 property to house both the Commissioner's Office and the satellite sheriff's office. She said that would help with the theft problem at District 3. Commissioner Beck said there is not enough room on his property, in fact, he is already encroaching on one land owner. Callihan said he would like to "see something on paper." Commissioner Beck said he would like to have his office in this building. Sheriff Beck will get the state to draw up some papers. Commissioner Beck will get the water turned on to see if there are problems with the plumbing.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve blanket purchase orders for January. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve Highway Cash for January 2024. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

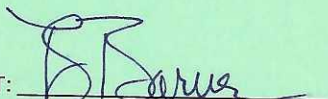
AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve regular Board of Commissioners meeting dates for 2024. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

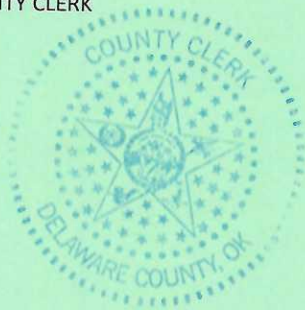
AGENDA #19- Was not needed.

AGENDA #20- Was not needed.

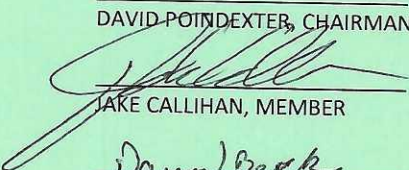
AGENDA #21- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:34 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST:



BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS


DAVID POINDEXTER, CHAIRMAN

JAKE CALLIHAN, MEMBER


DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Beck SECONDED BY Callihan

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED DECEMBER 19, 2023.

POINDEXTER _____ CALLIHAN yes BECK yes

MOTION CARRIED.

WITNESS OUR HANDS THIS 27TH DAY OF DECEMBER, 2023.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

DAVID POINDEXTER, CHAIRMAN

Jake Callihan

JAKE CALLIHAN, MEMBER

David Beck

DAVID BECK, MEMBER

ATTEST: Barbara Barnes

BARBARA BARNES- COUNTY CLERK

