



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

March 25, 2025

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on March 25, 2025. The agenda was posted March 24, 2025, at 8:24 a.m. and placed in the kiosk on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. In addition to the commissioners and clerk, Carl Tesreau of Monkey Island Fire Department, Human Resources Director Vicki Cossairt, County Clerk Deputy Teresa Gross, Sheriff Ray Thomas, Undersheriff Joe White, Mike Major, Carolyn Boothe, Election Board Secretary Crystal January, Payroll Clerk Tayla Douglas, Steve Donohue, Court Clerk Karma Sapp, ADA Erin Patterson, and attorney David Jones introduced themselves. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Barnes announced a benefit Indian taco dinner for Tayla Douglas to be held at the Jay Community Center Wednesday beginning at 11 a.m.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated March 18, 2025, and the emergency meeting March 13, 2025. Roll call: Commissioner Poindexter-yes; Commissioner Callihan abstained from the March 18 minutes because he was absent from that meeting; and Commissioner Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk - 2024-2025 - ARPA 2021 23, STOLZ TELECOM, 24554.25, EMERGENCY EQUIPMENT; CBRI 25, KEMP STONE CO INC., 5220.45, ROAD MATERIALS; CCSI 2, TURN KEY HEALTH CLINICS, 11197.75, MISC 3, TURN KEY HEALTH CLINICS, 11197.75, MISC; General 2780, AMAZON CAPITAL SERVICES, 513.32, OFFICE SUPPLIES 2781, QUILL CORPORATION, 384.25, OFFICE SUPPLIES 2782, KELLPRO INC., 492.00, SOFTWARE 2783, AIR WISE HEATING AND AIR, 24900.00, HEATER/AC UNIT 2784, MCI, 73.63, TELEPHONE SERVICE 2785, QUILL CORPORATION, 270.96, TONER 2786, THE AMERICAN, 285.80, TRAVEL 2787, REC/NE OKLA ELECTRIC COOP, 516.45, ELECTRIC SERVICE 2788, FACIO, ANTHONY PAUL, 230.30, TRAVEL 2789, PRICE, JAY J., 399.00, REVAL 2790, AAVCOR, 40.00, DRUG TESTING 2791, GOINS, VINCENT G., 381.50, REVAL TRAVEL 2792, DELAWARE COUNTY HEALTH DEPT., 15.00, TB TEST 2793, 4 STATE CHIROPRACTIC, 45.00, PHYSICAL 2794, VERIZON, 120.03, MISC 2795, AMERICAN FIDELITY HRA, 9.76, INSURANCE 2796, LEAF, 289.26, LEASE PAYMENT 2797, AMAZON CAPITAL SERVICES, 162.67, OFFICE SUPPLIES 2798, HOMETOWN BOTTLED WATER SERVICE, 18.00, WATER 2799, TIM S ELECTRIC INC., 2000.00, LIGHTING SUPPLIES 2800, TURN KEY HEALTH CLINICS, 13746.78, MISC 2801, TURN KEY HEALTH CLINICS, 13746.78, MISC; Highway 1645, PREMIER TRUCK GROUP, 37.60, MISC 1646, GROVE TIRE & AUTO, 72.99, REPAIR 1647, CBI PRINTING, 637.79, SHIRTS 1648, HARP S FOOD STORES, 22.20, SUPPLIES 1649, BRUCKNER'S TRUCK & EQUIPMENT, 91.92, PARTS 1650, AMERICAN FIDELITY HRA, 792.75, HRA 1651, REC/NE OKLA ELECTRIC COOP, 59.51, ELECTRIC SERVICE 1652, HOMETOWN BOTTLED WATER SERVICE, 84.00, WATER/RENT 1653, HIGHLAND HYDRAULICS, 245.38, CYLINDER 1654, LINDLY S INC., 563.18, MISC 1655, OTA PIKEPASS CUSTOMER SERVICE, 482.98, TOLL FEES 1656, LAKELAND OFFICE SYSTEMS, 101.25, PRINTER 1657, UNIFIRST CORP, 381.90, UNIFORMS 1658, LAKELAND-CPP, 3856.04, FUEL 1659, J & J AUTO SUPPLY, 1185.47, OIL 1660, LAKELAND OFFICE SYSTEMS, 101.25, PRINTER 1661, SOUTHERN TIRE MART LLC, 9345.32, TIRES 1662, AAVCOR, 40.00, DRUG TESTING 1663, G. W. VAN KEPPEL CO., 1021.48, 1664, WT EQUIPMENT, 505.90, ROAD EQUIP RENTAL 1665, SOUTHERN TIRE MART LLC, 14077.59, TIRES 1666, SOUTHERN TIRE MART LLC, 4466.41, TIRES 1667, FLEET FUELS, 2763.06, OIL 1668, LONGAN CONSTRUCTION, 480.00, CONCRETE BLOCKS; Hwy-ST 245, MUSKOGEE SAND CO., 9107.83, ROAD MATERIALS 246, M & J EQUIPMENT, 8049.49, REPAIR 247, O-REILLY AUTOMOTIVE INC., 407.13, MISC 248, GRAND PAINT AND SUPPLY, 1098.00, PAINT 249, NOVUS WINDSHIELD REPAIR, 638.25, WINDSHIELD REPAIR 250, THE PAPERCLIP OFFICE SUPPLIES, 1128.00, OFFICE FURNITURE 251, EXCAVATION UNLIMITED, 3600.00, ROAD MATERIALS 252, LAKELAND-CPP, 3570.02, FUEL; Resale 245, GRAND RIVER ABSTRACT & TITLE CO., 20625.00, TITLE SEARCHES 246, QUADIENT LEASING, 576.55, LEASE PAYMENT 247, QUADIENT, 748.14, MISC; RM&P 103, KELLPRO INC., 269.48, MISC 104, PITNEY BOWES INC, 91.29, INK 105, KELLPRO INC., 526.00, COMPUTER HARDWARE; Rural Fire-ST 1040, MES SERVICE COMPANY, 1971.00, FIRE DEPT EQUIP 1041, MCCOY CONSTRUCTION, 4500.00, CONSTRUCTION 1042, LAKELAND-CPP, 1964.23, BLANKET 1043, GMSA, 51.50, MONTHLY SERVICE 1044, BOUNDTREE MEDICAL LLC, 700.17, BLANKET 1045, LINDLY S INC., 1428.74, PROPANE 1046, MES SERVICE COMPANY, 314.05, FIRE DEPT BUNKER GEAR 1047, AT&T MOBILITY, 280.28, MONTHLY SERVICE 1048, OKLA STATE FIREFIGHTERS ASSOC., 440.00, MEMBERSHIP 1049, LINDLY S INC., 79.13, FIRE DEPT SUPPLIES 1050, REC/NE OKLA ELECTRIC COOP, 144.64, ELECTRIC SERVICE 1051, THE COLE ORGANIZATION, 350.00, INSURANCE 1052, REC/NE OKLA ELECTRIC COOP, 123.11, ELECTRIC SERVICE 1053, MIAMI INDUSTRIAL SUPPLY AND MANUFACTURING, 120.00, MONTHLY SERVICE 1054, MAYES COUNTY PROPANE, 1792.50, PROPANE 1055, C&R OIL COMPANY, 796.74, BLANKET 1056, DEL CO RURAL WATER DIST #11, 52.88, MONTHLY SERVICE 1057, REC/NE OKLA ELECTRIC COOP, 176.21, ELECTRIC SERVICE 1058, FROMAN OIL & PROPANE COS. INC, 1873.29, PROPANE 1059, DAM STOP, 485.61, BLANKET 1060, AT&T MOBILITY, 87.20, MONTHLY SERVICE 1061, FROMAN OIL & PROPANE COS. INC, 395.00, PARTS 1062, DINGES FIRE COMPANY, 4410.00, FIRE DEPT EQUIP 1063, MFA OIL, 1003.38,

PROPANE 1064, FIRE SAFETY USA INC, 1025.45, BLANKET 1065, REC/NE OKLA ELECTRIC COOP, 365.85, ELECTRIC SERVICE; Sheriff-ST 295, OKLAHOMA DEPT OF PUBLIC SAFETY, 870.00, SUBSCRIPTION 296, FUELMAN OF OKLAHOMA, 12207.06, FUEL; SH Svc Fee 412, ARCHER MANUFACTURING, 1138.48, HYGIENE PRODUCTS 413, AEP(LEASE), 200.00, LEASE 414, SOUTHERN TIRE MART LLC, 1995.34, TIRES 415, GRAVES MENU MAKER, 3751.43, FOOD 416, AMAZON CAPITAL SERVICES, 301.48, OFFICE SUPPLIES 417, OKLAHOMA SHERIFF S ASSOCIATION, 1200.00, ANNUAL DUES. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve all monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. A report was submitted by the court clerk.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There were none.

AGENDA #7- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to hear a report from Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt said the county has 136 employees today. Since her last report there have been three new starts, and two terminations. The county has seven open employment positions.

AGENDA #8- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action purchasing small floor cleaner for the courthouse, tabled from the March 18 meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. After trying some machines, janitor David McCord provided a quote for the one he chose from 4 State Maintenance in the amount of \$4,125.64. A motion was made by Callihan and seconded by Beck to purchase the machine from the courthouse maintenance account. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to sign affidavits for the March 31 payroll. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to sign 324a forms for state project #STP-221C(060)UT to pass on to ODOT. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to advertise for sealed bids for the selling of 1990 engine one fire truck for the Kansas Volunteer Fire Department. Persons interested in submitting a bid are to contact Michael Baker, P.A., located in the County Clerk's Office, Jay, Okla. Bids will be received no later than 4/24/25 at 4 p.m. in the County Clerk's Office, Jay, Okla. Bids will be opened and reviewed in regular meeting dated 4/29/25 at 9 a.m. Board reserves the right to accept/reject any or all bids and the right to re-advertise. Bid #24-25/12. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Beck to open and review all bids received for the purchase of a new tactical pumper truck for the Kenwood Volunteer Fire Department with acceptance at a later date. Gross said Kenwood was called out to a fire, so that's why the department had no representative present. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Three bids were received: Jackson Hole Fire and EMS, \$455,476; W.S. Darley, \$530,779; Blanchet Mfg., \$331,039 or \$387,652 fully loaded.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve an interfund error correction transfer from County Clerk RMP to Court Clerk RMP in the amount of \$1,846.98 per County Clerk Barbara Barnes. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action employee handbook policy review per Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt gave everyone handouts with the bereavement and inclement weather policies. She said as per her last report, this handbook remodel will be done in stages, taking one policy at a time. She said these policies can be looked at by each elected official until next week when a vote can be taken on whether or not to change the policy. Cossairt said the current bereavement policy provides for three days. She read the list of relations that are considered family members. She said the paid time for the actual funeral is one day, but it may take more time depending on the location. She said the policy should be rewritten to match what is in practice, for instance using bereavement for in-laws or step children. Callihan said the policy definitely should include in-laws. Cossairt asked about aunts and uncles. Poindexter said he wants time to look at the policy. Callihan asked if Cossairt could write up some alternate policy scenarios. Cossairt said she will do so and bring them to the next meeting.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve an intrafund transfer from Opioid AB (2000) to Opioid AB (6700) in the amount of \$9,402.15 per County Clerk Barbara Barnes. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn at 9:37 A.M. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST: _____
BARBARA BARNES- COUNTY CLERK

DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS



DAVID POINDEXTER, CHAIRMAN



JAKE CALLIHAN, MEMBER



DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING **MARCH 25**, AND EMERGENCY MEETING **MARCH 25**, 2025.

POINDEXTER Y CALLIHAN Y BECK Y

MOTION CARRIED.

WITNESS OUR HANDS THIS 1ST DAY OF APRIL, 2025.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter

DAVID POINDEXTER, CHAIRMAN

Jake Callihan

JAKE CALLIHAN, MEMBER

David Beck

DAVID BECK, MEMBER

ATTEST: Barbara Barnes

BARBARA BARNES- COUNTY CLERK

