



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

April 1, 2025

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on April 1, 2025. The agenda was posted March 31, 2025, at 8:49 a.m. and placed in the kiosk on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. In addition to the commissioners and clerk, Carl Tesreau of Monkey Island Fire Department, Human Resources Director Vicki Cossairt, County Clerk Deputy Teresa Gross, Undersheriff Joe White, Mike Major, Carolyn Boothe, Election Board Secretary Crystal January, Court Clerk Karma Sapp, ADA Erin Patterson, Toby Buzzard and Carl Phillips of Eucha Fire Department, County Treasurer Treasa Earp, and Kenwood Fire Chief Greg Butcher introduced themselves. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Poindexter reminded everyone this is election day for school board members and school bond issues for several schools in the county, including Vo-Tech. He encouraged everyone to go vote.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated March 25, 2025, and the emergency meeting March 25, 2025. Roll call: Commissioner Poindexter-yes; Commissioner Callihan - yes; and Commissioner Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk - 2024-2025 - CFDA 21.019 (CARES) 3, GH2 ARCHITECTS LLC, 6640.80, FAIR GROUNDS PROJECT; General 2802, QUILL CORPORATION, 194.22, OFFICE SUPPLIES 2803, OSU COOP. EXTENSION SERVICE, 5666.66, MISC 2804, SYDAPTIC, 3656.43, JAIL REPAIRS 2805, LAKELAND OFFICE SYSTEMS, 240.82, COPIES 2806, OZARK CRANE SERVICES, 1827.84, CRANE SERVICE 2807, ANTHONY AND SONS, 75.00, MISC 2808, KELLPRO INC., 1367.00, PRINTER 2809, THE PAPERCLIP OFFICE SUPPLIES, 216.23, JANITORIAL SUPPLIES 2810, THE PAPERCLIP OFFICE SUPPLIES, 668.98, MISC 2811, MERIDITH, PENNY, 588.40, TRAVEL 2812, THE AMERICAN, 539.75, TRAVEL 2813, UNIFIRST CORP, 218.62, UNIFORMS 2814, CINTAS FIRST AID & SAFETY, 86.52, FIRST AID SUPPLIES; Health 154, RITE-TEMP REFRIGERATION, 150.00, MAINTENANCE 155, OKLAHOMA STATE DEPT. OF HEALTH, 11669.00, PERSONAL SERVICES 156, GOFF, DEBRAH, 900.00, JANITORIAL SERVICE 157, OKLAHOMA STATE DEPT. OF HEALTH, 11312.34, MISC 158, LEAF, 522.22, LEASE PAYMENT; Highway 1669, JOHN FABICK TRACTOR CO, 57.76, MISC 1670, WELCH STATE BANK, 2197.49, LEASE PAYMENT 1671, GRAND SAVINGS BANK, 19260.19, LEASE PAYMENT; Hwy-ST 253, LAKELAND-CPP, 2561.88, FUEL 254, WARREN CAT, 4895.93, REPAIRS 255, WARREN CAT, 4762.20, REPAIRS; ML Fee 10, QUILL CORPORATION, 545.54, OFFICE SUPPLIES; Mtg Cert 28, QUILL CORPORATION, 125.97, COFFEE; Resale 248, THE GRAND LAKER/DELAWARE COUNTY JOURNAL, 99.29, ADVERTISEMENT; RM&P 106, CAPITAL ONE/WAL-MART BUSINESS, 29.34, OFFICE SUPPLIES; Rural Fire-ST 1066, OKLA STATE FIREFIGHTERS ASSOC., 1320.00, MEMBERSHIP 1067, ALERT360, 93.68, MONTHLY SERVICE 1068, REDLINE FIRE EQUIPMENT & SUPPLY, 406.87, PARTS 1069, ADMIRAL EXPRESS, 282.75, SUPPLIES 1070, OSU FIRE SERVICE TRAINING, 4000.00, TRAINING 1071, REDLINE FIRE EQUIPMENT & SUPPLY, 178.00, PARTS 1072, REDLINE FIRE EQUIPMENT & SUPPLY, 1200.00, PARTS 1073, SPINNER_S TIRE, 260.00, PARTS 1074, MYDER FIRE SUPPORT SERVICES, 3575.00, PARTS 1075, O-REILLY AUTOMOTIVE INC., 1043.10, BLANKET 1076, WALKER HARDWARE & LUMBER, 587.27, BLANKET 1077, NEO PEST CONTROL, 200.00, PEST CONTROL 1078, NEO PEST CONTROL, 200.00, PEST CONTROL 1079, HAMILL METALS, 62.30, STEEL/METAL 1080, AMAZON CAPITAL SERVICES, 535.21, SUPPLIES 1081, LINDLY S INC., 89.69, PARTS 1082, CASCO INDUSTRIES INC., 42923.00, FIRE DEPT EQUIP 1083, REC/NE OKLA ELECTRIC COOP, 650.00, ELECTRIC SERVICE 1084, AT&T MOBILITY, 354.66, MONTHLY SERVICE 1085, BOLT FIBER, 96.27, MONTHLY SERVICE 1086, BOLT FIBER, 77.15, MONTHLY SERVICE 1087, REC/NE OKLA ELECTRIC COOP, 158.49, ELECTRIC SERVICE 1088, PARTS CITY LTE, 258.12, BLANKET 1089, REC/NE OKLA ELECTRIC COOP, 291.86, ELECTRIC SERVICE 1090, AEP, PUBLIC SERVICE CO. OF OKLA., 240.96, ELECTRIC SERVICE 1091, BOLT FIBER, 77.13, MONTHLY SERVICE; SH Svc Fee 418, J & J AUTO SUPPLY, 147.75, PARTS 419, FIRST RESPONDER OUTFITTERS, 59.99, UNIFORMS-DCSO 420, FIRST RESPONDER OUTFITTERS, 127.98, UNIFORMS-DCSO 421, DIGI SECURITY SYSTEMS LLC, 264.00, MAINTENANCE 422, LINDLY S INC., 149.88, MISC; Use-ST 105, TESREAU, CARL, 13210.00, MISC. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve all monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Reports were submitted by the Assessor, County Health Department, and the County Clerk.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There were none.

AGENDA #7- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to hear a report from Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt said the county has 132 employees today. Since last week, one offer of employment was declined, and one termination was made. There are eight positions open for employment in the county.

Cossairt reminded the elected officials of the procedure for workers' comp if a wreck or accident occurs. She said a Form 2 must be filled out and taken to the payroll clerk by noon the next day. Cossairt should be contacted to arrange drug screens immediately. The Form 2 must be signed by the supervisor or elected official. It may not be signed by the employee. This form is crucial because no appointments may be made or bills paid until it is submitted, Cossairt said. Cossairt said to make sure the OSHA log is current, including a description of the accident, how and when the employee returns to work.

AGENDA #8- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action current burn ban. Callihan said he has spoken to several fire chiefs who believe the ban can be lifted. He said with the recent rain and more to come, he would make a motion to lift the ban. Beck seconded the motion. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to advertise for sealed bids on a goose neck trailer on behalf of Delaware County Emergency Management. Persons interested in submitting a bid are to contact Michael Baker, P.A., located in the Delaware County Clerk's Office, Jay, Okla. Bids will be opened and reviewed in meeting dated April 22, 2025, at 9 a.m. Bids will be received no later than 3 p.m. in the County Clerk's Office, Jay, Okla., on April 18, 2025. Board reserves the right to accept/reject any and all bids and the right to re-advertise. County bid #24-25/13. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck approve intrafund transfer from General Government (20C) to Human Resources Personal Services (38A) in the amount of \$17,500 per County Clerk Barbara Barnes. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to surplus and salvage 2011 International Work Star three-axel, 3,000-gallon pumper fire truck, inventory #FD-EU-701.4 on behalf of Eucha Fire Department. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Beck to accept a bid from David Ryan in the amount of \$60 for Indian Valley Flint Ridge 4, Block 29, Lot 38; Indian Valley Flint Ridge 4, Block 29, Lot 37; Indian Valley Flint Ridge 4, Block 29, Lot 35 per Treasurer Treasa Earp. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action employee handbook policy review per Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt gave everyone handouts with the bereavement and inclement weather policies. She said as per her last report, this handbook remodel will be done in stages, taking one policy at a time. She said these policies can be looked at by each elected official until next week when a vote can be taken on whether or not to change the policy. Cossairt said the current bereavement policy provides for three days. She read the list of relations that are considered family members. She said the paid time for the actual funeral is one day, but it may take more time depending on the location. She said the policy should be rewritten to match what is in practice, for instance using bereavement for in-laws or step children. Callihan said the policy definitely should include in-laws. Cossairt asked about aunts and uncles. Poindexter said he wants time to look at the policy. Callihan asked if Cossairt could write up some alternate policy scenarios. Cossairt said she will do so and bring them to the next meeting.

AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to review/approve financing for truck chassis to be used for a remount for Eucha Fire Department purchased from Bruckner's Truck Equipment on state contract #SW35T in the amount of \$203,186 including a trade-in value of \$10,000 for a 2010 International truck per Fire Chief Toby Buzzard. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Three banks submitted bids:

Security National Bank

60 months \$3,774.76 @ 4.29% no balloon

72 months \$3,240.39 @ 4.59% no balloon

84 months \$2,000. with a balloon of \$90,034.33 at end of term

84 months \$2,500. with a balloon of \$40,295.67 at end of term

SNB Bank

60 months \$3,826.55 @4.91% no balloon

72 months \$3,287.90 @5.16% no balloon

84 months \$2,935.73 @5.66% no balloon

Welch State Bank

60 months \$3,858.45 @5.18% no balloon
72 months \$3,312.80 @5.36% no balloon
84 months \$2,919.87 @5.44% no balloon
120 months \$2,229.15 @5.69% no balloon
84 months \$2,096.54 @5.74% with a balloon \$90,000. at end of term.

Buzzard said the department and board would like to select the Welch payment closest to a \$3,000 payment because that is the amount the department can pay and still operate. Poindexter said that long-term option means a lot of money will be paid in interest and for approximately \$600 more, a payment can be chosen to decrease the loan by years. Callihan suggested Buzzard take the options to the board for discussion and come back next week to choose financing. A motion was made by Callihan and seconded by Beck to table the item until next week's meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve an intrafund transfer from Court Clerk Personal Services (14A) to Court Clerk Travel (14C) in the amount of \$250 per Court Clerk Karma Sapp. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve an intrafund transfer from Treasurer Personal Services (06A) to Treasurer Travel (60C) in the amount of \$250 per Treasurer Treasa Earp. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #18- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to receive and forward to ADA Patterson a letter concerning road closures. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #19- A motion was made by Commissioner Callihan and seconded by Commissioner Beck accept or reject bids received for the purchase of a new tactical truck for the Kenwood Fire Department. Bid #24-25/11. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Fire Chief Butcher said after consideration, the board and fire department would like to accept the bid of \$455,476 from Jackson Hole. A motion was made by Callihan and seconded by Beck to accept the bid from Jackson Hole for \$455,476. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #20- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to adjourn the meeting at 9:40. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST:

BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS

DAVID POINDEXTER, CHAIRMAN

JAKE CALLIHAN, MEMBER

DAVID BECK, MEMBER



BOARD OF COMMISSIONERS DELAWARE COUNTY

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING **APRIL 1.**

POINDEXTER Y CALLIHAN Y BECK Y
MOTION CARRIED.

WITNESS OUR HANDS THIS 8TH DAY OF APRIL, 2025.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK

