



DELAWARE COUNTY COMMISSIONER MEETING MINUTES

April 2, 2024

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on April 2, 2024. The agenda was posted April 1, 2024, at 8:254 a.m. and placed in the kiosk on the courthouse lawn well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member, and County Clerk Barbara Barnes. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the Commissioners and County Clerk, Commissioners' Assistant Kathy Parker, Monkey Island Fire Chief Carl Tesreau, Assistant District Attorney Marianna McKnight, Mike Major, Steve Donohue, Ray Thomas, Jack Wood, James Thompson from the County Health Department, Michael Gordon of PSO, OSU Extension Agent Brooke Downing and 4-H Director Penny Meredith, Assessor Larena Cook, Emergency Management Director Jeff Reeves, Human Resources Director Vicki Cossairt, PSAP Director Kyle Longacre, Russell Earls from Guy Engineering, Undersheriff Nick O'Neal and Carolyn Boothe introduced themselves. Sheriff James Beck came in late.

Poindexter urged everyone to go vote as the polls were open and several county issues were on the ballot.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated March 26, 2024. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

AGENDA #4 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk:

2023-2024

CBRI ROAD MATERIAL 5112 APAC-CENTRAL INC. 1742.81; General DRUG TESTING 5221 AAVCOR 38.00; 5222 AAVCOR 38.00; ENVELOPES 4142 VAN S PRINTING 1295.00; INSPECTION 5211 KATROCKS 600.00; LAWN MAINT 2542 MATCHELL LAWN CARE LLC 150.00; LEASE 3669 QUADIANT LEASING 469.23; MEDICAL SERVICES 3934 EXPRESS MOBILE DIAGNOSTIC SERVICES 80.00; MISC 667 APS FIRECO 609.50; 3839 CAPITAL ONE/WAL-MART BUSINESS 16.73; 5000 VERIZON 120.03; MONTHLY SERVICE 4186 LAKELAND OFFICE SYSTEMS 146.04; OFFICE SUPPLIES 5015 AMAZON CAPITAL SERVICES 409.41; PHYSICAL 5227 4 STATE CHIROPRACTIC 85.00; 5228 4 STATE CHIROPRACTIC 85.00; PUBLICATIONS 2573 THE AMERICAN 449.75; RENTAL 4221 JAY FEED STORE 80.00; TB TEST 5235 DELAWARE COUNTY HEALTH DEPT. 15.00; TRAVEL 5131 MILLER, STACY MARIE 125.50; Health FIRE EXTINGUISHER & SERVICE 5371 MARMIC FIRE & SAFETY CO. 121.20; LEASE 2836 LEAF 470.21; 4121 PITNEY BOWES GLOBAL FINANCIAL SERVICES 296.43; PERSONAL SERVICES 4277 OKLAHOMA STATE DEPT. OF HEALTH 21429.96; SUPPLIES 5261 SANOFI PASTEUR INC. 1024.62; TRAVEL 3891 THOMPSON, JAMES 206.36; 4512 THOMPSON, JAMES 51.58; XRAY 5380 EAST WELLNESS, TODD EAST-D.O. 75.00; Highway 5266 SOUTHERN TIRE MART LLC 1139.56; 5280 HOLT TRUCK CENTERS 110.27; 5294 EUCHA TIRE & FEED 60.00; 5312 HOLT TRUCK CENTERS 447.42; FIRST AID SUPPLIES 4958 CINTAS FIRST AID & SAFETY 200.29; 5284 CINTAS FIRST AID & SAFETY 244.79; FUEL 5268 LAKELAND-CPP 2341.32; 5269 LAKELAND-CPP 3255.00; LEASE PAYMENT 4168 ODOT 2181.31; 5354 GRAND SAVINGS BANK 16646.69; 5355 WELCH STATE BANK 2197.49; LEASE/PUR 4323 ODOT 895.12; MISC 4315 KANSAS BUILDING SUPPLY INC. 51.72; OFFICE SUPPLIES 5273 QUILL CORPORATION 580.72; PARTS 5247 PREMIER TRUCK GROUP 399.99; 5249 HOLT TRUCK CENTERS 178.10; REPAIRS 5270 PREMIER TRUCK GROUP 5340.94; ROAD MATERIALS 5311 EXCAVATION UNLIMITED 1500.00; Hwy-ST TIRE 5237 T & W TIRES LLC 6005.00; VEHICLE 5056 PREMIER TRUCK GROUP 36425.00; Mtg Cert RENT 3831 HARVEST FIELDS VENDING 12.49; Resale SOFTWARE LICENSING & SUPPORT 5382 TM CONSULTING INC. 5800.00; Rural Fire-ST ELECTRIC SERVICE 4432 REC/NE OKLA ELECTRIC COOP 117.00; 4441 REC/NE OKLA ELECTRIC COOP 437.00; 4455 REC/NE OKLA ELECTRIC COOP 428.25; MONTHLY SERVICE 4489 AT&T MOBILITY 402.94; 4938 BOLT FIBER 77.13; 5314 ALERT360 29.76; REPAIRS 5290 TESREAU, CARL 4038.00; SANITATION 4893 CARDS NEO, LLC 80.04; SUPPLIES 5362 HAUSER WATER RESOURCES 298.10; UTILITIES 4430 AEP, PUBLIC SERVICE CO. OF OKLA. 114.65; WATER 4756 MAYES COUNTY RURAL WATER DIST #3 276.00; SH Commissary FOOD 5263 GRAVES MENU MAKER 1883.99; SH Svc Fee DCSO VEHICLE EQUIPMENT 5289 THUNDER GRAFIX INC 1124.00; DCSO VEHICLES 5299 JONES CAR & BODY 1699.00; LODGING 5285 FAIRFIELD INN & SUITES 110.00; TB TEST 4589 DELAWARE COUNTY HEALTH DEPT. 15.00; TIRES 5257 SOUTHERN TIRE MART LLC 412.88.

Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; Commissioner Beck-yes. Motion carried.

AGENDA #5- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve all monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Reports were submitted by the assessor, county health department and county clerk.

AGENDA #6- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for citizens participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There were none.

AGENDA #7- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to hear Human Resources report by Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt said the county has 136 full-time employees, and four in the hiring process. She said 13 positions are posted with seven actually open. Cossairt said interviews are being conducted today.

AGENDA #8- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter said HB 1403 which would remove the \$120 million cap for money which can be used for roads from motor vehicle taxes is still in committee and still has a chance to be voted on this session. This cap was established in 2015 and last the cap was reached before the end of the year. Commissioners received no money from this source for the last two months of the year.

Poindexter said the ACCO convention was informative, especially the updated MUTCDF which is the federal regulations and guidelines for road and bridge work.

Callihan thanked Melvina Shotpouch and the Cherokee Nation for a \$180,000 donation to place a two-inch overlay on Deerlick Road.

AGENDA #9- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action sheriff's vehicle insurance claims. BOCC approval is required because these claims will be paid from the first dollar using the shared deductibles account. ACCO needs approval for both claims and to know if the sheriff is keeping the salvage on the totaled vehicle. Tabled from the March 26 meeting. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

Poindexter said the deductible fund is paid as a part of the insurance premium. A total of \$100,000 may be kept in the fund. The county's deductible for each insurance claim is \$50,000. This year the county paid \$70,000 in to the fund to add to \$29,501 which was not used the year before. Poindexter said, "this is our money. Using it to pay these small claims, which is paying ourselves, chews the amount up which might be needed if the total deductible had to be paid for a big loss."

Callihan said any time something can be repaired without making a claim it should be, to keep the premium from going up.

The sheriff said he's good with not being paid for the pickup and just collecting the salvage value. He does want the money to fix the Durango, which was a deer strike. That amount is \$7,071.65. He said the Durango was responding to a call on Harbor Village Road and the deer ran into the side of the vehicle. Poindexter asked if the sheriff could pay for fixing the Durango. The sheriff said he is not in the business of fixing cars as that would take all his money. He said he just fixed a bunch of vehicles. A motion was made by Callihan, seconded by Beck, to turn in the \$7071.65 to the insurance and accept the salvage bid on the totaled truck. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Callihan and seconded by Beck to accept and sign Cooperative Extension Services budget and contract for fiscal year 2023-2024. This is for the current year. Tabled from the March 26 meeting. Poindexter said he and Extension Agent Brooke Downing agreed the contract needs to be amended for the amount to agree with the actual approved budget. A motion was made by Callihan and seconded by Beck to table the item until the next meeting on April 9. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Callihan and seconded by Beck to discuss with possible action Delaware County Health Department obtaining competitive bids for the purchase of five roof-top HVAC units for the current Health Department building in compliance with the requirements of the competitive bidding act. Tabled from the March 26 meeting. Callihan said the item was tabled because County Clerk Barbara Barnes said she had received new information she needed to review with the D.A. Barnes said she has discussed the matter with Assistant District Attorney McKnight. McKnight said she and James Thompson of the Health Department have worked out the matter. McKnight said the competitive bid process should be used in the auditor's opinion. Thompson said this bid is for five units to replace the ones which are not working. Callihan made a motion, seconded by Beck, to approve Delaware Health Department going out for bids for HVAC units. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #12- A motion was made by Callihan and seconded by Beck to approve an interfund transfer from Delaware County Assessor M&O to Delaware County Assessor Personal Services in the amount of \$2,000 per Assessor Larena Cook. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Callihan and seconded by Beck to approve an agreement for work on private property between Delaware County and Joe Stroud per District 3 Commissioner David Beck. Beck said this is a lake access road in Ross Acres which must be widened. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Callihan and seconded by Beck to discuss with possible approval donation from Michael Akins for K-9 insert for Ford Explorer which includes temperature alarm and door release, valued at \$3,000. The sheriff said Akins is coming from another agency that is giving him his dog. The cage belongs to Akins and he wants to donate it for use with his dog. A motion was made by Callihan and seconded by Beck to accept the donation. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #15- A motion was made by Callihan and seconded by Beck to adjourn at 9:42 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK



DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS
David Poindexter
DAVID POINDEXTER, CHAIRMAN
Jake Callihan
JAKE CALLIHAN, MEMBER
David Beck
DAVID BECK, MEMBER



**BOARD OF COMMISSIONERS
DELAWARE COUNTY**

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED APRIL 2, 2024.

POINDEXTER y CALLIHAN y BECK y
MOTION CARRIED.

WITNESS OUR HANDS THIS 9TH DAY OF APRIL, 2024.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK

