



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

August 13, 2024

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on August 13, 2024. The agenda was posted August 12, 2024, at 8:50 a.m. and placed on the courthouse door as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Jake Callihan-Member, Commissioner David Beck-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. All members were present.

AGENDA #1 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. In addition to the Commissioners, County Clerk, and Commissioners' Assistant Kathy Parker, Management Director Jeff Reeves, Jack Wood, Mike Major, E-911 PSAP Coordinator Kyle Longacre, Election Board Secretary Crystal January, County Clerk Deputy Teresa Gross, Case Hampton of Bank of Grand Lake, Andy Cook of Warren Cat, Undersheriff James Morgan, Shannon Anderson, Genia Yeager, Monkey Island Fire Chief Carl Tesreau, Human Resources Director Vicki Cossairt, Ray Thomas, Rocky Desilva of Grove Fire Department, Steve Donohue and Payroll Clerk Tayla Douglas introduced themselves.

AGENDA #3- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve the minutes for the regular meeting dated August 6, 2024. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve payment of claims submitted by the County Clerk. 2023-2024 - General 3928, MID-WEST PRINTING CO., 2399.31, ENVELOPES 3929, DUGAN, ANTHONY ROBERT, 160.00, TRAVEL 3930, BARNETT, ROBERT D., 288.00, PER DIEM 3931, KARLESKINT, NICHOLAS C., 288.00, PER DIEM 3932, BROWN, HARLEY WAYNE, 288.00, PER DIEM 3933, SCOTT, JR, DANIEL WAYNE, 288.00, PER DIEM 3934, AAVCOR, 38.00, DRUG TESTING 3935, KNIGHT, JASON TROY, 288.00, PER DIEM 3936, WHITE, TAMMIE M., 288.00, PER DIEM 3937, MCCLELLAN, CHARLES LEE, 160.00, PER DIEM 3938, HOUSTON, BRANDON L., 288.00, PER DIEM 3939, DOWNING, JESSE DALE, 288.00, PER DIEM 3940, GRAND TELEPHONE CO., 1275.00, TELEPHONE SERVICE 3941, AT&T MOBILITY, 2587.28, TELEPHONE SERVICE 3942, STATE AUDITOR & INSPECTOR, 3100.00, AUDIT; Health 281, VERIZON, 43.67, WIRELESS SERVICE; Rural Fire-ST 1496, BANNER FIRE EQUIPMENT, 2617.22, FIRE DEPT EQUIP; Sheriff-ST 354, FAIRFIELD INN/MARRIOTT, 2746.80, LODGING; SH Svc Fee 654, HOMELAND STORES INC., 146.14, HYGIENE PRODUCTS 655, BOB BARKER CO., 3952.50, JAIL SUPPLIES 656, GRAVES MENU MAKER, 2611.25, VENDOR SERVICES; 2024-2025 - CBRI 2, LONGAN CONSTRUCTION, 13363.50, ROAD MATERIALS; Court Clerk Preservation Fund 1, BUSINESS IMAGING SYSTEMS, 14019.68, EQUIPMENT; Emergency Mgmt 1, VERIZON, 88.68, TELEPHONE SERVICE; General 465, GRAND TELEPHONE CO., 222.43, INTERNET/PHONE 466, AAVCOR, 10.00, DRUG TESTING 467, DOWNING, BROOKE, 929.24, TRAVEL 468, GRAND TELEPHONE CO., 676.54, TELEPHONE 469, HOMETOWN BOTTLED WATER SERVICE, 8.00, WATER 470, AMERICAN FIDELITY HRA, 50.00, INSURANCE 471, LINDLY S INC., 208.31, BLANKET 472, FUELMAN OF OKLAHOMA, 285.21, FUEL 473, WILLIAMS, FEDELL J., 289.44, REVAL TRAVEL 474, GRAND TELEPHONE CO., 108.68, TELEPHONE SERVICE 475, TUDER, WAYNE, 730.30, REVAL TRAVEL 476, HOMETOWN BOTTLED WATER SERVICE, 63.00, WATER/RENT 477, SCOTT, SAMMI B., 101.17, TRAVEL 478, CBI PRINTING, 1043.81, MATERIALS 479, AMERICAN FIDELITY HRA, 313.88, HRA 480, GRAND TELEPHONE CO., 157.83, TELEPHONE 481, GRAND TELEPHONE CO., 130.66, TELEPHONE SERVICE 482, GRAND TELEPHONE CO., 45.00, INTERNET 483, GRAND TELEPHONE CO., 55.00, INTERNET 484, GRAND TELEPHONE CO., 214.95, TELEPHONE SERVICE 485, JAY UTILITIES AUTHORITY, 3688.24, UTILITIES 486, GRAND TELEPHONE CO., 75.00, INTERNET 487, GRAND TELEPHONE CO., 44.90, TELEPHONE SERVICE 488, AEP, PUBLIC SERVICE CO. OF OKLA., 8577.12, ELECTRIC SERVICE 489, THE PAPERCLIP OFFICE SUPPLIES, 527.36, SUPPLIES; Health 12, GOFF, DEBRAH, 900.00, JANITORIAL SERVICE 13, VIP VOICE SERVICES, 1957.27, MONTHLY SERVICE 14, CAPITAL ONE/WAL-MART BUSINESS, 28.44, MISC 15, HOMETOWN BOTTLED WATER SERVICE, 8.00, WATER/RENT 16, EDWARDS LAWN SERVICE, 500.00, LAWN CARE 17, O_HERIN, KRISTEN, 134.00, TRAVEL 18, GOINS, STEPHANIE, 31.89, TRAVEL 19, BRIDGES, SEAN, 510.54, TRAVEL 20, US CELLULAR, 43.49, CELL PHONE 21, JAY UTILITIES AUTHORITY, 177.95, UTILITIES; Highway 207, PREMIER TRUCK GROUP, 69.99, PARTS 208, CINTAS FIRST AID & SAFETY, 124.07, FIRST AID SUPPLIES 209, UNIFIRST CORP, 316.19, UNIFORMS 210, LAKELAND-CPP, 3010.43, FUEL 211, O-REILLY AUTOMOTIVE INC., 181.63, MISC 212, LOWE S, 345.40, MISC 213, WARREN CAT, 979.70, WINDOWS 214, JOHN FABICK TRACTOR CO, 307.06, MISC 215, SPINNER'S TIRE, 40.00, TIRE REPAIR 216, SPINNER'S TIRE, 40.00, TIRE REPAIR 217, POINDEXTER, DAVID C., 80.40, TRAVEL 218, T & W TIRES LLC, 411.00, TIRES 219, WALTER SPECIALTY SERVICE, 245.00, ROAD MATERIAL 220, CLINE EQUIPMENT REPAIR, 260.00, REPAIRS 221, AEP, PUBLIC SERVICE CO. OF OKLA., 330.79, ELECTRIC SERVICE 222, NAPA AUTO PARTS, 800.00, PARTS 223, PREMIER TRUCK GROUP, 222.38, REPAIRS 224, SISCO TRUE-VALUE HARDWARE, 174.57, MISC; Hwy-ST 22, EUCHA TIRE & FEED, 165.00, MISC 23, LINDLY S INC., 112.60, UNIFORMS 24, J & J AUTO SUPPLY, 3206.42, MISC 25, LAKELAND-CPP, 2888.09, FUEL 26, UNIFIRST, 531.60, UNIFORMS 27, LONGAN CONSTRUCTION, 5983.29, ROAD MATERIALS 28, TH ROGERS LUMBER CO., 182.30, MISC; ML Fee 2, HARVEST FIELDS VENDING, 12.50, WATER/RENT; Resale 42, AMERICAN FIDELITY ASSURANCE CO. FSA, 110.80, INSURANCE 43,

QUADIENT LEASING, 2431.92, LEASE; Rural Fire-ST 92, THE BURROWS AGENCY, 6499.00, INSURANCE 93, REC/NE OKLA ELECTRIC COOP, 1455.00, MONTHLY SERVICE 94, OSU FIRE SERVICE TRAINING, 100.00, TRAINING 95, TOTAL PEST SERVICES, 240.00, PEST CONTROL 96, ADMIRAL EXPRESS, 192.04, OFFICE SUPPLIES 97, BOLT FIBER, 179.39, WIRELESS SERVICE 98, SST, 164.52, TELEPHONE SERVICE 99, KENWOOD WATER DISTRICT, 25.00, UTILITIES 100, PARTS CITY LTE, 7.99, BLANKET 101, SBA STEEL LLC, 158.02, RENT 102, ADT SECURITY SERVICES INC, 131.18, SECURITY SYSTEM/REPAIR 103, ADT SECURITY SERVICES INC, 133.84, SECURITY SYSTEM/REPAIR 104, ADT SECURITY SERVICES INC, 149.93, SECURITY SYSTEM/REPAIR 105, DEL CO RURAL WATER DIST #3, 97.00, UTILITIES 106, ADT SECURITY SERVICES INC, 71.99, SECURITY SYSTEM/REPAIR 107, MONKEY ISLAND FIRE PROTECTION DISTRICT, 4500.00, ADMINISTRATIVE SERVICES 108, KATNER MILLS (NAPA), 94.99, BLANKET 109, LAKELAND-CPP, 168.35, BLANKET 110, O-REILLY AUTOMOTIVE INC., 17.98, BLANKET 111, LAKELAND-CPP, 2062.08, BLANKET 112, LAKELAND-CPP, 307.18, BLANKET 113, SISCO TRUE-VALUE HARDWARE, 10.57, BLANKET 114, AT&T MOBILITY, 320.32, INTERNET SERVICE 115, REC/NE OKLA ELECTRIC COOP, 359.63, MONTHLY SERVICE 116, FLUENT INFORMATION MANAGEMENT SYSTEMS INC, 1000.00, SUBSCRIPTION;
SH Commissary 1, PRODIGY SOLUTIONS, 1771.00, FOOD; Sheriff-ST 72, JOHN E. REID & ASSOC., 4640.00, TRAINING 73, INTERNATIONAL ASSOCIATION PROPERTY & EVIDENCE, 1135.00, TRAINING 74, VANCE CHRYSLER DODGE JEEP RAM, 556.39, REPAIRS 75, FUELMAN OF OKLAHOMA, 16307.55, FUEL; SH Svc Fee 11, BECK, JAMES EDWARD, 206.50, PER DIEM 12, ROTHROCK, KATIE J., 206.50, PER DIEM 13, PROSOURCE SPECIALTIES, 826.04, MISC 14, KARLESKINT, NICHOLAS C., 206.50, PER DIEM 15, GRAVES MENU MAKER, 0.06, VENDOR SERVICES 16, MUSKOGEE COMMUNICATIONS INC., 143.20, MISC 17, JAY UTILITIES AUTHORITY, 81.49, UTILITIES 18, THE PAPERCLIP OFFICE SUPPLIES, 684.88, HYGIENE PRODUCTS 19, HOMETOWN BOTTLED WATER SERVICE, 44.75, LEASE 20, VON JAGER K9, 400.00, K-9 21, LOWE S, 133.77, SUPPLIES 22, AT&T MOBILITY, 2585.23, CELL PHONE 23, GRAND TELEPHONE CO., 1477.14, TELEPHONE SERVICE 24, VANCE CHRYSLER DODGE JEEP RAM, 150.93, PARTS 25, J & J AUTO SUPPLY, 306.90, MISC 26, AAVCOR, 88.00, DRUG TESTING; Use-ST 1, CARDIO PARTNERS, 8042.00, COMMUNICATION EQUIP & SUPPLIES. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 – A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve all monthly reports submitted by officers. A report was submitted by the Treasurer's Office. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #6 - A motion was made by Commissioner Callihan and seconded by Commissioner Beck for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There were none.

AGENDA #7- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to hear report by Human Resources Director Vicki Cossairt. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Cossairt said the county has 135 employees today. Since her last report, there has been one new hire and one termination. The county has three positions open for employment.

Cossairt said OSHA has new regulations for the care of workers in the heat. She said she is working with Emergency Management Director Jeff Reeves to make sure these regulations are met. Callihan said he spoke last week about getting back on schedule with safety training at his barn which includes input from Cossairt and Reeves.

Cossairt said next week she will be asking the commissioners to approve a special payroll for Nov. 21 to make longevity pay.

AGENDA #8-A motion was made by Commissioner Callihan and seconded Commissioner Beck to open the floor for new business. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9- A motion was made by Commissioner Poindexter and seconded by Commissioner Callihan to deposit \$90,000 check from Patricia Island Country Club into a donation account to pave one mile of S. 587 Rd. in District #2. Roll Call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to sign 308 apportionments for September. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #11- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to discuss with possible action payment for the E-911 Center Construction. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Parker said the contracted amount encumbered from the ARPA funds to pay for this project was \$1.479 million. Over the course of the job, some change orders were made, which will need to be paid for from another source since the money for unforeseen change orders was not included in the encumbered amount. Any amount needed to pay for change orders will need to come from another account. The 911 Board and Commissioners have asked BKL to keep all change orders separate from the original contract so they may be paid at the end. Parker said she does not understand why the design company does all the billing for the job, but change order amounts have consistently been added to the original contract amount and payments subtracted from that. As a result, the current bill sent is for \$96,760.03. The amount left in the ARPA encumbrance is \$78,555.61. The commissioners asked Parker to ask Jenni Hammock of BKL to come to the next meeting with all her paperwork so this can be sorted out.

AGENDA #12-A motion was made by Commissioner Callihan and seconded by Commissioner Beck to receive and forward to ACCO tort claim from March 8 in the amount of \$15,782.14. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to approve blanket purchase orders to Twin Oaks Mart for fuel for the following fire departments: Flint Ridge, Leach, and Kansas in the amount of \$500 per department. Gross said the

appropriation is necessary due to a fire which closed Circle N. She said this amount is for August only and the departments will return to their regular blanket purchase order in September. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to sign CED materials request for asphalt to overlay S. 640 Rd. in District #1. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Poindexter said this is for Wolfe Half Acres.

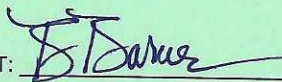
AGENDA #15- A motion was made by Commissioner Callihan and seconded by Commissioner Beck to purchase a 2024 Caterpillar 938 High Lift wheel loader from Warren Cat on State bid contract Sourcewell #011723-CAT, total price \$272,000 with financing from Bank of Grand Lake on behalf of District #1. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to discuss with possible action sales contract for real estate adjacent to E-911 Center. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried. Callihan said the survey was completed and the corners were where he thought. He presented a letter from the city approving placement of the Con-Ex boxes and fencing. Callihan said this is a standard real estate contract. A motion was made by Callihan and seconded by Beck to accept the contract to purchase .25 acres adjacent to the E-911 center for \$10,500. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to sign affidavits for the August 15 payroll. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #18- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to adjourn at 9:49 a.m. Roll call: Commissioner Poindexter-yes; Commissioner Callihan-yes; and Commissioner Beck-yes. Motion carried.

ATTEST:



BARBARA BARNES- COUNTY CLERK



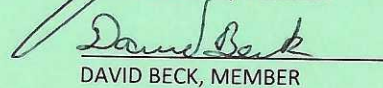
DELAWARE COUNTY, OKLAHOMA
BOARD OF COMMISSIONERS



DAVID POINDEXTER, CHAIRMAN



JAKE CALLIHAN, MEMBER



DAVID BECK, MEMBER



BOARD OF COMMISSIONERS DELAWARE COUNTY

DAVID POINDEXTER, DISTRICT ONE
JAKE CALLIHAN, DISTRICT TWO
DAVID BECK, DISTRICT THREE

DRAWER 550

JAY, OK 74346

#3

MOTION MADE BY Callihan SECONDED BY Beck

TO APPROVE/AMEND MINUTES OF REGULAR MEETING DATED AUGUST 13TH, 2024.

POINDEXTER Y CALLIHAN Y BECK Y
MOTION CARRIED.

WITNESS OUR HANDS THIS 20TH DAY OF AUGUST, 2024.

BOARD OF COMMISSIONERS
DELAWARE COUNTY, OKLAHOMA

David Poindexter
DAVID POINDEXTER, CHAIRMAN

Jake Callihan
JAKE CALLIHAN, MEMBER

David Beck
DAVID BECK, MEMBER

ATTEST: Barbara Barnes
BARBARA BARNES- COUNTY CLERK

