

## DELAWARE COUNTY COMMISSIONER'S MEETING

June 30, 2020

The Board of County Commissioners of Delaware County met in Special Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:01 a.m. on June 30, 2020. The Agenda was posted June 29, 2020 at 8:54 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Russell Martin-Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

**AGENDA #1-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve the minutes of the Regular Meeting dated June 23, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #2-**A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

2019-2020 CBRI 72, WARREN CAT, 16.88, PARTS73, LONGAN CONSTRUCTION, 2983.53, ROAD MATERIALS; Court Clerk Special 255, COURT FUND DEPOSITORY ACCOUNT, 2967.06. ; Crt Clk Revolving 200, QUILL CORPORATION, 346.86, OFFICE SUPPLIES201, NEOFUNDS BY NEOPOST, 4500.00, POSTAGE; Donations 37, AEP, PUBLIC SERVICE CO. OF OKLA., 626.10, ELECTRIC SERVICE; General 3855, WAL-MART COMMUNITY/GECRB, 52.86, MISC3856, PHILLIPS, JEROD EDWARD, 420.33, REVAL TRAVEL3857, HART, ELDON LEE, 220.80, REVAL TRAVEL3858, PRICE, JAY J., 373.75, REVAL TRAVEL3859, TUDER, WAYNE, 587.65, REVAL TRAVEL3860, GOINS, VINCENT G., 443.33, REVAL TRAVEL3861, HOMETOWN BOTTLED WATER SERVICE, 31.25, WATER/RENT3862, THE AMERICAN, 414.20, PUBLICATIONS3863, JAY UTILITIES AUTHORITY, 4325.70, UTILITIES3864, TIM S ELECTRIC INC., 225.00, ELECTRICAL SERVICE/REPAIR3865, OZARK LEASING A PROGRAM OF DE LAGE, 97.82, LEASE3866, QUILL CORPORATION, 145.85, OFFICE SUPPLIES3867, QUADIENT LEASING, 354.33, LEASE3868, UNIFIRST, 214.31, UNIFORMS3869, GEOSAFE INC, 15000.00, BOCC3870, KELLPRO INC., 780.00, BOCC3871, DASH MEDICAL GLOVES INC., 287.60, 3872, THE PAPERCLIP OFFICE SUPPLIES, 960.00, COVID-193873, THE PAPERCLIP OFFICE SUPPLIES, 309.90, COPY PAPER3874, WAL-MART-EXCEPTION PROCESSING, 333.86, MISC3875, WAL-MART-EXCEPTION PROCESSING, 243.67, MISC3876, OSU COOP. EXTENSION SERVICE, 862.64, PART TIME WORK3877, CLAWSON, SCOTT, 235.18, TRAVEL3878, STAPLES, 354.69, OFFICE SUPPLIES; Health 327, OKLAHOMA STATE DEPT. OF HEALTH, 50246.99, PERSONNEL SERVICES328, OKLAHOMA STATE DEPT. OF HEALTH, 58374.04, PERSONNEL SERVICES329, MOORE, MARSHA, 170.20, TRAVEL330, BLOWER, DESIREE, 53.95, TRAVEL331, XEROX CORPORATION, 461.58, LEASE332, STATE PEST CONTROL, 40.00, EXTERMINATION333, QUILL CORPORATION, 135.98, TONER334, QUILL CORPORATION, 154.16, MISC335, B&B HEATING & AIR INC., 689.00, AIR CONDITIONER; Highway 2193, QUILL CORPORATION, 362.17, OFFICE SUPPLIES2194, LONGAN CONSTRUCTION, 987.53, ROAD MATERIALS2195, LONGAN CONSTRUCTION, 1952.12, ROAD MATERIALS2196, LONGAN CONSTRUCTION, 2992.51, ROAD MATERIALS2197, KATNER MILLS (NAPA), 214.73, MISC2198, REFLECTIVE APPAREL FACTORY, 79.39, CLOTHING2199, KEMP STONE CO INC., 927.45, ROAD MATERIALS2200, KEMP STONE CO INC., 1721.19, ROAD MATERIALS2201, LONGAN CONSTRUCTION, 2992.50, ROAD MATERIALS2202, STRIBLING EQUIPMENT LLC, 407.86, PARTS2203, LAKELAND-CPP, 2311.56, FUEL2204, WARREN CAT, 561.95, FILTERS2205, QUILL CORPORATION, 576.96, OFFICE SUPPLIES2206, T & W TIRES LLC, 3429.20, TUBES2207, AIRGAS USA, LLC, 310.00, LEASE2208, LAKELAND-CPP, 1979.97, FUEL2209, WALTER SPECIALTY SERVICE, 498.40, ROAD MATERIALS2210, CATERPILLAR FINANCIAL SERVICES CORP., 1603.35, LEASE/PUR2211, COX MCLAIN ENVIRONMENT CONSULTING, 2900.00, MISC2212, EUCHA TIRE SHOP, 30.00, MISC2213, J & J AUTO SUPPLY, 1168.40, MISC2214, KANSAS BUILDING SUPPLY INC., 23.90, MISC2215, HOMETOWN BOTTLED WATER SERVICE, 33.75, WATER/RENT2216, HOMETOWN BOTTLED WATER SERVICE, 20.00, WATER/RENT2217, HOMETOWN BOTTLED WATER SERVICE, 180.00, WATER2218, KANSAS BUILDING SUPPLY INC., 173.80, MISC2219, HOMETOWN BOTTLED WATER SERVICE, 33.50, WATER/RENT2220, PARTS CITY LTE, 967.18, MISC2221, KIRBY SMITH MACHINERY INC., 1635.87, AUTO REPAIRS2222, REC/NE OKLA ELECTRIC COOP, 356.95, ELECTRIC SERVICE2223, P & K EQUIPMENT, 270.77, GLASS REPAIR2224, LAKELAND-CPP, 2824.72, FUEL2225, CINTAS FIRST AID & SAFETY, 178.28, FIRST AID SUPPLIES2226, DUB ROSS COMPANY INC., 1453.20, MISC2227, LAKELAND-CPP, 1828.80, FUEL2228, KEMP STONE CO INC., 1193.07, MATERIALS2229, SOUTHWEST TRAILERS & EQUIP CCL, 794.65, PARTS2230, ALERT360, 600.00, SECURITY SYSTEM/REPAIR; ML Fee 20, HARVEST FIELDS VENDING, 35.90, COFFEE; Resale 320, OME CORP. LLC, 1334.95, ENVELOPES; Rural Fire-ST 1214, MONKEY ISLAND FIRE PROTECTION DISTRICT, 4500.00, ADMINISTRATIVE SERVICES1215, BOLT FIBER OPTICS SERVICES, 49.99, MONTHLY SERVICE1216, VYVE BROADBAND, LLC, 121.84, MONTHLY SERVICE1217, REC/NE OKLA ELECTRIC COOP, 135.00, ELECTRIC SERVICE1218, REC/NE OKLA ELECTRIC COOP, 317.00, ELECTRIC SERVICE1219, GMSA, 95.10, UTILITIES1220, LAKELAND-CPP, 131.11, BLANKET1221, BERNICE SANITATION LLC, 50.00, SANITATION1222, REC/NE OKLA ELECTRIC COOP, 302.00, ELECTRIC SERVICE1223, WEIS FIRE & SAFETY EQUIP. CO., 205.54, LIGHTS1224, WELCH STATE BANK, 1412.08, LEASE/PUR1225, WELCH STATE BANK, 1422.90, LEASE/PUR1226, SUDDENLINK, 98.44, MONTHLY SERVICE1227, SBA STEEL LLC, 158.02, MONTHLY SERVICE1228, MUNICIPAL EMERGENCY SERVICES INC, 2933.00, SUPPLIES1229, SPEEDYS#4,314.68,BLANKET1230,J&JAUTOSUPPLY,142.50,BLANKET1231,AEP,PUBLICSERVICECO.OFOKLA.,107.89,ELECTRIC SERVICE1232,EMERGENCYMEDICALPRODUCTS,1941, BLANKET1233, EUCHA TIRE SHOP, 870.00, TIRES1234, WELCH STATE BANK,1747.10,LEASE/PUR1235,GRANDTELEPHONE CO., 81.92, MONTHLY SERVICE1236, GRAND LAKE TELECOMMUNICATIONS, 65.00, MONTHLY SERVICE1237, REC/NE OKLA ELECTRIC COOP, 186.00, ELECTRIC SERVICE1238, O-REILLY AUTOMOTIVE INC., 107.60, BLANKET1239, TH ROGERS LUMBER CO., 669.97, LIGHTS1240, PARTS CITY LTE, 260.02, BLANKET1241, PARTS CITY LTE, 177.45, BLANKET; SH Commissary 106, PRECISION VAPOR,

1579.40,VAPORSTICKS107,PRECISIONVAPOR,1579.40,VAPORSTICKS;SHSvcFee1011,SOUTHERNUNIFORMANDEQUIP,161.76,UNIFORMSDCSO1012,WALMARTEXCEPTIONPROCESSING,452.22,MISC1013,PITNEYBOWES,108.99,POSTAGE1014,VERIZONWIRELESS,43.22,WIRELESSSERVICE1015,GRAVES MENU MAKER, 1317.59, VENDOR SERVICES1016, GRAVES MENU MAKER, 137.22, NON-FOOD1017, AAVCOR, 38.00, DRUG TESTING1018, SOUTHERN UNIFORM AND EQUIP, 228.00, SHIRTS1019, J & J AUTO SUPPLY, 245.32, BATTERY1020, SMITH, JAMES W., 44.98, REIMBURSEMENT

Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #3-A** motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #4-A** motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve to hear Human Resources on current status regarding Families First Coronavirus.

Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

Vicki Cossairt, HR Director, reported that cases continue to increase in Delaware County. Two weeks ago, cases numbered 102, last week 117 and as of meeting time are 136. Deaths remain at 16. There has also been a large increase in Ottawa County. Measures are being taken to keep the courthouse disinfected for COVID prevention. Travis Beesley, EM Director and maintenance sprayed with a substance used by the National Guard. Beesley explained to the offices about the substance being used. There is currently one restroom used by two offices and that has been changed and one office is using the public restroom. Cossairt said that she recommends that offices try to not cross paths with each other to lessen the likelihood of exposure to the virus. The County Clerk's office continues to work from 7:30 a.m. to 3:00 Mon – Thurs without taking lunches or breaks. The County Clerk's office is working remotely on Friday. The Treasurer's office is working from 8:00 a.m. to 3:30 Mon – Thurs without taking lunches or breaks. The Court Clerk's office is working from 8:00 to 4:30 Mon – Friday rotating staffs. The Assessor's office is currently rotating staffs, but will bring back the entire staff on Monday, July 6 observing social distancing. Cossairt said that today is election day and the Election Board will be open from 7:00 a.m. to 7:00 p.m. and also extended hours during the protest period. District Attorney, Kenny Wright sent information about incapacitated voters in case anyone was in need of those guidelines. Cossairt recommended that employees who are out and about during the 4<sup>th</sup> of July holiday to stay safe, wear masks and socially distance.

**AGENDA #5-A** motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve to discuss and review the county's policies in relation to Covid 19 and take action to modify those policies as needed. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Poindexter said that the weekly application is a good idea that we should keep doing. In addition, he said courthouse employees need to keep the mask and gloves requirement particularly while numbers are increasing. Poindexter also said it would be best to keep the Community Center closed to the public. HR Director, Vicki Cossairt, said that that employees who are feeling sick, but think they have sinus or allergies should stay at home because these symptoms could be the corona virus and there is a chance of infecting others. Cossairt said the Oklahoma Dept of Health has a 15-minute testing center in Pryor if we need to get results quickly. Commissioner Poindexter asked if anyone could be tested at the Cherokee Nation Sam Hider clinic. Cossairt said that she does not know, but would check.

**AGENDA #6-A** motion was made by Commissioner Kirk seconded by Commissioner Martin to approve discussion of the updated safety manual for Delaware County with possible action. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Poindexter made a motion and was seconded by Commissioner Martin to approve the manual for distribution to employees. Motion carried. District Attorney, Kenny Wright, Barbara Barnes, County Clerk and Susan Duncan, County Treasurer also approved the new safety manual.

**AGENDA #7-A** motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve discussion with possible action concerning medical services provided by Dr. Cox in the jail. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Martin made a motion and seconded by Commissioner Kirk to approve the contract with Dr. Cox. Motion carried.

**AGENDA #8-A** motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve to accept Declaration of Surplus per request of Eucha Fire Dept for one (1) 1992 International 4600 4x2. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #9-A** motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve invoice in the amount of \$297 submitted by Adair County Sheriff's Office for housing Delaware County inmates in May, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #10-A** motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve contract between Eastern Oklahoma Youth Services and Delaware County for Juvenile Detention Services at Pittsburg County Regional Juvenile Detention Center. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

**AGENDA #11-A** motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve contracts for the Delaware County Health Dept as follows: Janitorial-Debra Goff Lawn-Dustin and Amanda Black Memo or Understanding with Jay Family Medicine for sterilization services Contract with Jay Family Medicine for TB and X-Ray Services. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

**AGENDA #12-A** motion was made by Commissioner Martin and seconded by Commissioner Kirk to open the floor for new business. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried. There was no new business.

**AGENDA #13-A** motion was made by Commissioner Kirk and seconded by Commissioner Martin to adjourn at 9:36 a.m. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

  
David Poindexter, Chairman

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Russell Martin, Member

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Martin Kirk, Member

Attest:   
Barbara Barnes, County Clerk

