

DELAWARE COUNTY COMMISSIONER'S MEETING

October 7, 2019

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:00 a.m. on October 7, 2019. The Agenda was posted October 4, 2019 at 9: a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Russell Martin -Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

AGENDA #1-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve the minutes of the Special Meeting held October 3, 2019. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner and seconded by Commissioner to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

AGENDA #3- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve all monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner and seconded by Commissioner to approve the monthly 308 apportionment forms for September, 2019 as follows: Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

HIGHWAY

T-1	Salaries	\$	127,000.00	
T-1-B	Part-time	\$	5,500.00	
T-1-C	Travel	\$	1,000.00	
T-1-1	Dist #1 Misc over pay comp	\$		
T-2	M&O	\$	74,450.65	
T-2A	Postage & Telephone	\$		
T-2B	Lease Purchase	\$	32,000.00	
T-6	Insurance	\$	3,000.00	
T-2	GSB Interest	\$	884.37	
T-2	Hwy Misc Forfeiture	\$	181.10	
T-2-3	Dist #3 RF Product	\$		
T-2-3	ETR Sewer Pond Rd	\$		
	TOTAL	\$		244,016.12
CBRI-105	Bridge/M&O	\$	31,930.43	
CBRI-105-1	ETR- S 630 RD	\$	50,000.00	
	TOTAL	\$		81,930.43

FIRE DEPARTMENTS

FD-BE-2	Bernice M&O	\$	1,829.36	
FD-BE-2	Interest	\$	11.16	
FD-BE-1C	Bernice Travel	\$		
FD-BE-1C	Bernice Travel Interest	\$	2.74	
FD-BE-3	Bernice Cap. Outlay	\$	5,488.12	
FD-BE-3	Bernice Cap. Outlay Interest	\$	134.24	
FD-BT-1C	Butler Travel Interest	\$.34	

FD-BT-2	Butler M&O	\$	2,561.12
FD-BT-2	Butler Interest	\$	7.16
FD-BT-3	Butler Cap. Outlay	\$	4,756.37
FD-BT-3	Butler Interest	\$	63.60
FD-CC-2	Colcord M&O	\$	365.87
FD-CC-2	Colcord Interest	\$	9.53
FD-CC-1C	Colcord Travel Interest	\$	8.52
FD-CC-1C	Colcord Travel	\$	73.17
FD-CC-3	Colcord Cap. Outlay	\$	6,878.44
FD-CC-3	Interest	\$	204.06
FD-CL-2	Cleora M&O	\$	
FD-CL-2	Cleora Interest	\$	1.37
FD-CL-3	Cleora Cap. Outlay	\$	7,317.49
FD-CL-3	Cleora Interest	\$	62.12
FD-CS-2	Cowskin M&O	\$	3,658.75
FD-CS-2	Interest	\$	4.24
FD-CS-3	Cowskin Cap. Outlay	\$	
FD-CS-3	Interest	\$	8.65
FD-CS-4	Cowskin Rentals/Leases	\$	3,658.75
FD-CS-4	Cowskin Rent/Lease Interest	\$	3.22
FD-EU-1C	Eucha Travel	\$	278.52
FD-EU-1-C	Eucha Travel Interest	\$.21
FD-EU-2	Eucha M&O	\$	1,671.12
FD-EU-2	Interest	\$	16.67
FD-EU-3	Eucha Cap. Outlay	\$	3,620.75
FD-EU-3	Interest	\$	24.91
FD-EU-4	Eucha Rentals/Leases	\$	1,747.10
FD-FR-1-C	Flintridge Travel	\$	200.00
FD-FR-1-C	Flintridge Travel Interest	\$	2.96
FD-FR-2	Flintridge M&O	\$	7,117.49
FD-FR-2	Interest	\$	19.30
FD-FR-3	Flintridge Cap. Outlay	\$	
FD-FR-3	Interest	\$	2.99
FD-GR-1-C	Grove Travel Interest	\$.97
FD-GR-2	Grove M&O	\$	3,658.75
FD-GR-2	Interest	\$	19.58
FD-GR-3	Grove Cap. Outlay	\$	3,658.75
FD-GR-3	Interest	\$	43.77
FD-HG-2	Hickory Grove M&O	\$	3,658.75
FD-HG-2	Interest	\$	13.80
FD-HG-3	Hickory Grove Cap. Outlay	\$	3,658.75
FD-HG-3	Interest	\$	47.49
FD-JA-1-C	Jay Travel	\$	
FD-JA-2	Jay M&O	\$	1,274.87
FD-JA-2	Interest	\$	6.48
FD-JA-3	Jay Cap. Outlay	\$	2,974.70
FD-JA-3	Interest	\$	10.60
FD-JA-4	Jay Rentals/Leases	\$	3,067.92
FD-KS-1C	Kansas Travel Interest	\$.38
FD-KS-2	Kansas M&O	\$	3,658.75
FD-KS-2	Interest	\$	59.64
FD-KS-3	Kansas Cap. Outlay	\$	3,658.75
FD-KS-3	Interest	\$	62.72

FD-KW-1C	Kenwood Travel Interest	\$	1.20
FD-KW-2	Kenwood M&O	\$	2,195.25
FD-KW-2	Interest	\$	3.27
FD-KW-3	Kenwood Cap. Outlay	\$	5,122.24
FD-KW-3	Interest	\$	158.41
FD-LE-1C	Leach Travel Int	\$	4.00
FD-LE-2	Leach M&O	\$	2,095.62
FD-LE-2	Interest	\$	43.63
FD-LE-3	Leach Cap. Outlay	\$	3,143.42
FD-LE-3	Interest	\$	60.79
FD-LE-4	Leach Rentals/Leases	\$	2,078.45
FD-LE-4	Leach Rentals/Leases Interest	\$	1.87
FD-LS-1C	Lakemont Travel Interest	\$	1.13
FD-LS-2	Lakemont Shores M&O	\$	3,658.75
FD-LS-2	Lakemont Shores Interest	\$	11.71
FD-LS-2	Lakemont/Emerg. Apparatus Ref.	\$	
FD-LS-3	Lakemont Shore Cap. Outlay	\$	3,658.75
FD-LS-3	Lakemont Shore CO Interest	\$	115.24
FD-MI-1C	Monkey Isl. M&O	\$	
FD-MI-2	Monkey Isl. M&O Interest	\$	1.00
FD-MI-3	Monkey Isl. Cap. Outlay	\$	
FD-MI-3	Monkey Isl. CO Interest	\$	51.59
FD-MI-4	Monkey Island Rentals/Leases	\$	7,317.48
FD-MI-4	Monkey Isl. Rent/Lease Interest	\$	48.70
FD-OK-1-C	Oaks Travel	\$	250.00
FD-OK-1-C	Oaks Travel Interest	\$	3.95
FD-OK-2	Oaks M&O	\$	2,000.00
FD-OK-2	Oaks M&O Interest	\$	16.85
FD-OK-3	Oaks Cap Outlay	\$	5,067.48
FD-OK-3	Oaks Cap Outlay Interest	\$	60.35
FD-OK-4	Oaks Rental/Lease Interest	\$	8.89
FD-TC-1C	Tiff City Travel	\$	5.98
FD-TC-1C	Interest	\$	
FD-TC-2	Tiff City M&O	\$	3,658.74
FD-TC-2	Interest	\$	96.02
FD-TC-3	Tiff City Cap. Outlay	\$	3,658.75
FD-TC-3	Tiff City CO Interest	\$	63.46
FD-TJ-1-C	TiaJuana Travel Interest	\$	
FD-TJ-2	TiaJuana M&O	\$	3,658.74
FD-TJ-2	Interest	\$	1.97
FD-TJ-3	TiaJuana Cap. Outlay	\$	3,658.75
FD-TJ-3	Interest	\$	52.55
FD-WS-1C	West Siloam Springs Travel	\$	500.00
FD-WS-1C	Interest	\$	25.50
FD-WS-2	West Siloam Springs M&O	\$	3,408.74
FD-WS-2	Interest	\$	132.40
FD-WS-3	West Siloam Springs Cap. Outlay	\$	3,408.75
FD-WS-3	Interest	\$	55.37
FD-ZN-1C	Zena Travel Interest	\$.82
FD-ZN-2	Zena M&O	\$	3,658.74
FD-ZN-2	Interest	\$	42.03
FD-ZN-3	Zena Cap. Outlay	\$	
FD-ZN-3	Interest	\$	15.02

FD-ZN-4	Zena Rentals/Leases	\$	3,658.75	
FD-ZN-4	Zena Rentals/Leases Interest	\$	8.50	
FEMA FIRE DEPT	Fire Dept Oaks	\$		
	Grand Total	\$		148,295.43
SPECIALS				
CCC	Community Cntr Cash	\$		
CCRCF-1	Court Clk Rev Fund Pers Serv	\$		
CCRCF-2	Court Clk Rev Fund M&O	\$		
CCSP	Court Clerk Special	\$	72,570.74	
SW	½ Cent Solid Waste	\$	182,937.27	
DCETA	Educational Trust	\$	4,716.00	
DCJA	½ Cent Justice Authority	\$	183,861.10	
SSF-4	Sheriff Service Fee	\$		
SSF-STOP	VAWA Grant	\$	7,977.68	
HWY SPECIAL DIST#3	ETR Bull Hollow Rd	\$	175,000.00	
HWY SPECIAL DIST#3	ETR Oaks/Kansas Rd	\$	200,000.00	
	Grand Total	\$		827,062.79

ADJA	Alt. to Detention of Juveniles	\$		
RMP-1	Personal Services	\$	4,245.00	
RMP-1C	Travel	\$		
RMP-2	M&O	\$		
RMP-3	Capital Outlay	\$		
CCLF-2	Lien Fee	\$	794.95	
CCA	Commissioner's Cash	\$		
CCC	Comm. Center Cash	\$		
CCSP	Court Clerk Special/Special Appr.	\$		
CCRCF-1	Court Clerk Rev Fund Pers Serv	\$	1,364.42	
CCRCF-2	M&O	\$	4,093.26	
USE TAX-2	Use Tax	\$	58,085.45	
USE TAX SUB-3	Use Tax Sub	\$		
½ CH	½ Cent Courthouse	\$	28.73	
SSF-2	M&O	\$	24,895.94	
SSF-1	Personal Services	\$		
SSFCOPS	SSF Comm. Oriented Policing SG	\$		
SCPF-2	Sheriff Commissary Profit M&O	\$	9,788.45	
SCPF-4	Sheriff Comm Prof Rentals/Leases	\$	538.88	
MDIA	Payroll	\$		
M-D-1	County Health	\$		
M-D-2	Health M&O	\$	198.97	
CAFRF	Co. Assessor Fee Rev. Fund	\$	116.00	
LL	Law Library	\$	2,085.92	
10A	County Clerk Pers. Serv.	\$		
MTCF	Mtg. Tax Cert Fee	\$	845.00	
DCEDA-SALES TAX	Sales Tax	\$	1,662.88	
DCEDA-SALES TAX	Interest	\$	21.28	
22A	Election Board Overtime	\$		
DCUFRF	Drug Court User Fee	\$	360.00	
STF	Sheriff Training Fund	\$		

TRASH COP	Trash Cop Program DCRF-TCGA	\$	
EM CASH	Civil Emerg. Mgt.	\$	
EMPG	Emerg. Mgt. Progress Grant	\$	
SSFCHS-1	Sheriff Ct. Hse. Security	\$	2,507.58
SSF-DOC	Sheriff Department of Corrections	\$	
DCEDA	Lodging Tax	\$	19,392.00
DCEDA	Lodging Tax Interest	\$	88.44
DCEDA	Del. Cty/ Economic Dev.Auth.	\$	
DCEDA	Current Tax	\$	
DCEDA	Current Tax Interest	\$	
DCEDA	TIF 1	\$	
DCJA	½ CENT Justice Auth.	\$	619.06
DCFP	Flood Planning Comm	\$	140.00
K-9	Donation	\$	
SSFF-2	Sheriff Spec Forfeiture M&O	\$	
FEMA	FEMA Cash Fund	\$	
LEPC	Local Emergency Planning	\$	

AGENDA #5- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve 308 apportionments for October 2019. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #6- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve sheriff's boarding of prisoner's financial statement for the period ending July 31, 2019. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #7- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve a contract with Mailfinance of Milford, Conn., on behalf of the Treasurer's Office for software and support. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #8- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve a resolution authorizing application for financial assistance from the Rural Economic Action Plan fund on behalf of Delaware County Rural Water District #1. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #9- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve a resolution authorizing an application for financial assistance from the Rural Economic Action Plan fund of behalf of Colcord Schools. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #10- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to review and discuss a continuing non-compliance request for demonstration of good faith effort to correct non-compliance issues in the jail. This was a revisit for violations previously identified and not corrected. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Martin said the jail is being run better since a new jail administrator took over.

AGENDA #11- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve salvage of a computer monitor and tower on behalf of the Assessor's Office. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #12- A motion was made by Commissioner Martin and seconded by Commissioner Kirk to receive and forward to ACCO a notice of tort claim filed by Jeremy Wayne Matthews. Barnes said the claim has been emailed to ACCO, the sheriff and assistant district attorney and a paper copy was given to Undersheriff Tracy Shaw. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #13- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve surplus of a 2002 Chevrolet Tahoe on behalf of the Sheriff's Office. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #14- A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve a permit for a road bore on Deerlick Road (E. 390 Rd.) and Robin Road intersection for Jerry's Excavation from Hulbert. This is for a water line. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #15- A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve a resolution authorizing application for financial assistance from the Rural Economic Action Plan fund on behalf of Cleora Fire Department. Fire Chief Bill Ballenger was present to say the grant is for weather warning sirens. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #16- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to discuss various HR items with HR director Vicki Cossairt with possible action. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

Cossairt said she previously told the commissioners the Election Board Secretary would be classified in the Oklahoma Public Employees Retirement System as an elected official after conversations with the district attorney. OPERS has since sent a mandate saying the Election Board Secretary will be classified as a non-elected official (she is appointed) but accrues no vacation or sick time. "I now have written confirmation from OPERS and the auditor she is not classified as an elected official," Cossairt said.

Cossairt discussed Health Savings Account guidelines and asked the commissioners their preference. One plan is for all full time employees who have been employed for a minimum of one full year on January 1, 2020, to be granted \$1,000 deposited into a Health Savings Account (HSA). Employees who have not been employed for a year on Jan. 1, 2020, will have \$1,000 deposited in an HSA on the first payroll following their one-year anniversary date. Giving the new employees \$1,000 HSA before they have worked a full year will help recruit long-term employees, Cossairt said. In the past, the \$1,000 was not given until one year had passed because there was such a large turnover in the sheriff's department. Once the \$1,000 is deposited, it belongs to the employee even if they leave the job, so waiting a year was meant to save the county money. Cossairt said another option is to deposit \$83.33 into each employee's HSA account every month.

At the request of Martin, Cossairt provided some statistics on the turnover in the sheriff's department.

"There are 51 paid positions in the sheriff's office," Cossairt said. "During the period of time the statistics were gathered, 35 were hired and 36 left. All 51 positions were never full at one time. Sixty-eight percent of the positions had an 80 percent turnover. Ten percent turnover is very good, but most businesses shoot for 30 percent or less. The turnover cost to the county is substantial, in this case about \$700,000. I have talked to nearly all the employees who left and while they would like to make more money, that is not the reason most of them left." She said in the past year, 524 applications for employment have been received and 455 of those were for law enforcement. She said jobs are posted on the county's website and Indeed job search.

Martin asked Cossairt how she believed the turnover rate could be diminished. She said better pre-screening of prospective employees, improved interviews and training for leadership would help.

Cossairt passed on a letter submitted by Don Youngblood from ACCO concerning the lack of emergency exits on the third floor.

A motion was made by Kirk and seconded by Martin to approve the written guidelines for HSAs on a yearly basis. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. A motion was made by Martin and seconded by Kirk to follow OPERS and auditor guidelines concerning classification of the Election Board Secretary. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #17- A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open the floor for any new business. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Poindexter said Robert Real will be present at the next meeting to

discuss the purchase of warning sirens for the town of West Siloam Springs. "They don't have the money and he can get them a grant for 80 percent," Poindexter said.

AGENDA #18-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open the floor for citizen's participation or public comments. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Sandy Sullins said she is from Lakeport in the Hickory Grove area and she is protesting herbicide spraying which is killing trees and plants. She said this is not the first time this has happened. "Why are they spraying in residential areas?" Sullins said. "What chemicals are they using and in what concentrations? I watched a truck with a white tank on it spray into the water. We have never had any mowers. Is there a replacement plan for our plants?"

Poindexter asked if she had any pictures. She said she has pictures of the plants but not of the truck. The spray is to control vegetation along the roadway, Poindexter said. "You can file a tort claim with the District 1 office. Please bring me pictures of the damage."

Mike Major asked if there was any work on the county audit done by the state or the independent audits done on county trusts. The answer to both was no. He asked if the crime rate statistics were also gathered in the employment ones Cossairt prepared.

"I was only looking at the cost of turnover," Cossairt said. Major said higher turnover raises the crime statistics.

AGENDA #19-A motion was made by Commissioner and seconded by Commissioner to adjourn the meeting at 10:08 a.m. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

ATTEST:



BARBARA BARNES, Delaware County Clerk



DAVID POINDEXTER-Chairman of the Board

RUSSELL MARTIN-Member



MARTIN KIRK-Member

