

## DELAWARE COUNTY COMMISSIONER'S MEETING

November 5, 2018

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:00 a.m. on November 5, 2018. The Agenda was posted November 1, 2018 at 4:11 p.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner Russell Martin-Chairman, Commissioner Martin Kirk-Member, Commissioner David Poindexter-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

AGENDA #1-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve the minutes of the Regular Scheduled Meeting dated October 29, 2018. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

2018-2019

CBRI-105 ROADS & BRIDGES 18, PRYOR STONE INC., 4198.10, ROAD MATERIALS; 19, PRYOR STONE INC., 700.00, ROAD MATERIALS; Community Center Cash 1, GRAND LAKE LOCK & SAFE, 304.50, LOCK SETS; County Health 83, MACE, SARAH, 156.51, TRAVEL; 84, NELSON, BRANDY, 59.22, TRAVEL; 85, JOHNSTON, JAMIE, 203.04, TRAVEL; 86, XEROX CORPORATION, 397.12, LEASE; 87, AEP, PUBLIC SERVICE CO. OF OKLA., 404.75, ELECTRIC SERVICE; 88, JAY UTILITIES AUTHORITY, 257.66, UTILITIES; 89, NORTHERN SPEECH SERVICES, 238.29, ; 90, MOORE MEDICAL LLC, 859.66, MEDICAL SUPPLIES; 91, MOORE MEDICAL LLC, 117.71, MEDICAL SUPPLIES; 92, QUILL CORPORATION, 678.58, OFFICE SUPPLIES; Delaware Court User Fee Revolving Fund 2, ODMHSAS, 188.50, REGISTRATION; 3, LELECAS, NICHOLAS, 211.24, ; DOC 57, BOB BARKER CO., 41.61, JAIL SUPPLIES; Emergency Management Cash 39, REAL, ROBERT G., 542.37, PER DIEM; 40, REAL, ANGIE, 180.00, PER DIEM; 41, AMAZON.COM / SYNCB, 141.94, RAINGEAR & OFFICE SUPPLIES; Fire Department Sales Tax 344, AEP, PUBLIC SERVICE CO. OF OKLA., 152.84, ELECTRIC SERVICE; 345, CHIEF FIRE & SAFETY CO. INC., 3800.00, FIRE DEPT EQUIP; 346, AT&T, 76.68, LONG DISTANCE SERVICE; 347, SLOAN BROS AUTO SERVICE, 421.82, REPAIRS; 348, OVERHEAD DOOR OF TULSA, 1474.00, OVERHEAD DOORS; 349, AUTO ZONE, 297.53, BLANKET; 350, CEDAR VALLEY MARKETING LLC, 214.94, BLANKET; 351, POSITIVE PROMOTIONS, 364.29, FIRE PREVENTION SUPPLIES; 352, VERIZON WIRELESS, 146.11, WIRELESS SERVICE; 353, CONRAD FIRE EQUIPMENT INC, 1175.85, ; 354, NORTHERN SAFETY COMPANY INC, 921.61, ; 355, CHIEF FIRE & SAFETY CO. INC., 600.00, FIRE DEPT MISC SUPPLIES; 356, SISCO TRUE-VALUE HARDWARE, 102.53, BLANKET; 357, BOLT FIBER OPTICS SERVICES, 408.73, INTERNET/PHONE; 358, SBA STEEL LLC, 146.10, RENT; 359, SUDDEN LINK, 106.93, ; 360, O-REILLY AUTOMOTIVE INC., 297.80, PARTS; 361, REC/NE OKLA ELECTRIC COOP, 144.46, ELECTRIC SERVICE; 362, EMERGENCY MEDICAL PRODUCTS, 51.60, BLANKET; 363, REC/NE OKLA ELECTRIC COOP, 193.84, ELECTRIC SERVICE; 364, REC/NE OKLA ELECTRIC COOP, 202.00, ELECTRIC SERVICE; 365, AT&T, 126.92, LONG DISTANCE SERVICE; 366, DEL CO RURAL WATER DIST #3, 44.00, UTILITIES; General 1245, GRAND LAKE HEALTHCARE, 4835.00, MISC; 1246, HOLLAND, AUGUSTUS D., 1010.41, TRAVEL; 1247, VAN S PRINTING, 70.00, DRILLED PAPER; 1248, WILLIAMS, FEDELL J., 528.65, REVAL TRAVEL; 1249, OSBI, OKLA STATE BUREAU OF INVESTIGATION, 19.00, CRIMINAL HISTORY CHECK; 1250, T-N-T PLUMBING, 220.00, PLUMBING SERVICE/REPAIRS; 1251, T-N-T PLUMBING, 278.90, SERVICE; 1252, B&B HEATING & AIR INC., 286.69, ; 1253, JAY UTILITIES AUTHORITY, 3697.02, UTILITIES; 1254, THE SHOP AT GRAND LAKE, 88.08, COMPUTER; 1255, AEP, PUBLIC SERVICE CO. OF OKLA., 885.38, ELECTRIC SERVICE; 1256, OZARK LEASING A PROGRAM OF DE LAGE, 96.17, LEASE; 1257, QUILL CORPORATION, 374.06, SUPPLIES; 1258, UNIFIRST, 209.71, UNIFORMS;

HIGHWAY 719, LAKELAND-CPP, 1298.82, FUEL; 720, WAL-MART-EXCEPTION PROCESSING, 33.00, OFFICE SUPPLIES; 721, KEMP STONE CO INC., 2024.16, ; 722, LAKELAND-CPP, 3580.59, FUEL; 723, YELLOWHOUSE MACHINERY CO., 246.57, Locking Pin for Road Grader & O Ring; 724, AEP, PUBLIC SERVICE CO. OF OKLA., 312.17, ELECTRIC SERVICE; 725, NEOSHO FREIGHTLINER, 1491.49, PARTS; 726, LAKELAND-CPP, 3928.50, FUEL; 727, CUSTOM PRODUCTS CORP., 1180.56, SIGNS; 728, GRAND SAVINGS BANK, 4495.67, LEASE/PUR; 729, WELCH STATE BANK, 4107.76, LEASE/PUR; 730, DANNY S MUFFLER, 25.00, ; 731, GREG S PORT A POTTIES, 40.00, RENT OF EQUIPMENT; 732, LAKELAND-CPP, 4581.54, FUEL; K9 Donation 5, B & L FEED & SUPPLY, 58.00, K-9 SUPPLIES; Records Management/Preservation 13, DOUGLAS, TAYLA J., 368.56, TRAVEL; Resale 95, CMRS-POC, 10000.00, POSTAGE; SHERIFF COMMISSARY PROFIT FUND 39, TIGER COMMISSARY SERVICES, 58.68, ; 40, GRAVES MENU MAKER, 1398.49, FOOD; 41, PRECISION VAPOR, 1208.40, COMMISSARY SUPPLIES; 42, TIGER COMMISSARY SERVICES, 740.88, COMMISSARY SERVICES; 43, FLOWER S BAKING CO., 112.70, FOOD; Sheriff Service Fee Courthouse Security 44, RED HAWK FIRE & SECURITY, 2500.00, SECURITY SYSTEM/REPAIR; SSF 302, DELAWARE COUNTY HEALTH DEPT., 10.00, TB TEST; 303, CARGILL PHD, JONATHAN D., 65.00, MMPI; 304, JAY UTILITIES AUTHORITY, 59.55, UTILITIES; 305, QUILL CORPORATION, 318.14, OFFICE SUPPLIES.

Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #3- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve and file all Monthly Reports submitted by Officers. Reports were submitted for the following: Assessor, Health Department, and County Clerk's office. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve the 308 Monthly Apportionment forms as follows:  
HIGHWAY

T-1	Salaries	\$	121,000.00	
T-1-B	Part-time	\$		
T-1-C	Travel	\$		
T-2	M&O	\$	49,626.44	
T-2A	Postage & Telephone	\$	1,000.00	
T-2B	Lease Purchase	\$	28,000.00	
T-6	Insurance	\$	2,000.00	
T-2	GSB Interest	\$	1,111.94	
T-2	Hwy Misc Forfeiture	\$	155.49	
T-2-2	Misc. Cryder D-2	\$	2,000.00	
T-2-A-3	Salina-Spavinaw Telephone	\$		
	<b>TOTAL</b>	\$		204,893.87
CBRI-105-1	Oak Chapel Rd		95,260.00	
CBRI-105	Bridge/M&O	\$		33,966.90
	<b>TOTAL</b>	\$		334,120.77

#### FIRE DEPARTMENTS

FD-BE-2	Bernice M&O	\$	1,525.57	
FD-BE-2	Interest	\$	24.48	
FD-BE-1C	Bernice Travel	\$	.00	
FD-BE-1C	Bernice Travel Interest	\$	2.87	
FD-BE-3	Bernice Cap. Outlay	\$	4,576.71	
FD-BE-3	Bernice Cap. Outlay Interest	\$	94.24	
FD-BT-1C	Butler Travel Interest	\$	.36	
FD-BT-2	Butler M&O	\$	2,135.80	
FD-BT-2	Butler Interest	\$	3.72	

FD-BT-3	Butler Cap. Outlay	\$	3,966.49
FD-BT-3	Butler Interest	\$	70.63
FD-CC-2	Colcord M&O	\$	305.11
FD-CC-2	Colcord Interest	\$	11.34
FD-CC-1C	Colcord Travel Interest	\$	8.33
FD-CC-1C	Colcord Travel	\$	61.02
FD-CC-3	Colcord Cap. Outlay	\$	5,736.15
FD-CC-3	Interest	\$	155.72
FD-CL-2	Cleora M&O	\$	0.00
FD-CL-2	Cleora Interest	\$	3.30
FD-CL-3	Cleora Cap. Outlay	\$	6,102.29
FD-CL-3	Cleora Interest	\$	153.82
FD-CS-2	Cowskin M&O	\$	3,051.14
FD-CS-2	Interest	\$	9.57
FD-CS-3	Cowskin Cap. Outlay	\$	3,051.14
FD-CS-3	Interest	\$	24.30
FD-EU-1C	Eucha Travel	\$	305.11
FD-EU-1-C	Eucha Travel Interest	\$	6.82
FD-EU-2	Eucha M&O	\$	1,830.69
FD-EU-2	Interest	\$	9.27
FD-EU-3	Eucha Cap. Outlay	\$	3,966.49
FD-EU-3	Interest	\$	52.86
FD-FR-1-C	Flintridge Travel	\$	200.00
FD-FR-1-C	Flintridge Travel Interest	\$	1.59
FD-FR-2	Flintridge M&O	\$	5,902.29
FD-FR-2	Interest	\$	26.96
FD-FR-3	Flintridge Cap. Outlay	\$	0.00
FD-FR-3	Interest	\$	1.33
FD-GR-1-C	Grove Travel Interest	\$	1.02
FD-GR-2	Grove M&O	\$	3,051.14
FD-GR-2	Interest	\$	12.55
FD-GR-3	Grove Cap. Outlay	\$	3,051.14
FD-GR-3	Interest	\$	27.59
FD-HG-2	Hickory Grove M&O	\$	3,051.14
FD-HG-2	Interest	\$	9.66
FD-HG-3	Hickory Grove Cap. Outlay	\$	3,051.14
FD-HG-3	Interest	\$	36.23
FD-JA-1-C	Jay Travel	\$	0.00
FD-JA-2	Jay M&O	\$	1,830.69
FD-JA-2	Interest	\$	9.41
FD-JA-3	Jay Cap. Outlay	\$	4,271.60
FD-JA-3	Interest	\$	18.57
FD-KS-1C	Kansas Travel Interest	\$	1.05
FD-KS-2	Kansas M&O	\$	3,051.14
FD-KS-2	Interest	\$	51.93
FD-KS-3	Kansas Cap. Outlay	\$	3,051.14
FD-KS-3	Interest	\$	80.88
FD-KW-1C	Kenwood Travel Interest	\$	1.26
FD-KW-2	Kenwood M&O	\$	1,830.69
FD-KW-2	Interest	\$	6.93
FD-KW-3	Kenwood Cap. Outlay	\$	4,271.60
FD-KW-3	Interest	\$	128.94
FD-LE-1C	Leach Travel Int	\$	4.20

FD-LE-2	Leach M&O	\$	2,440.91	
FD-LE-2	Interest	\$	38.93	
FD-LE-3	Leach Cap. Outlay	\$	3,661.37	
FD-LE-3	Interest	\$	49.05	
FD-LS-1C	Lakemont Travel Interest	\$	1.19	
FD-LS-2	Lakemont Shores M&O	\$	3,051.14	
FD-LS-2	Lakemont Shores Interest	\$	5.85	
FD-LS-2	Lakemont/Emerg. Apparatus Ref.	\$	0.00	
FD-LS-3	Lakemont Shore Cap. Outlay	\$	3,051.14	
FD-LS-3	Lakemont Shore CO Interest	\$	112.86	
FD-MI-1C	Monkey Isl. M&O	\$	0.00	
FD-MI-2	Monkey Isl. M&O Interest	\$	.28	
FD-MI-3	Monkey Isl. Cap. Outlay	\$	6,102.29	
FD-MI-3	Monkey Isl. CO Interest	\$	74.08	
FD-OK-1-C	Oaks Travel	\$	250.00	
FD-OK-1-C	Oaks Travel Interest	\$	6.29	
FD-OK-2	Oaks M&O	\$	2,000.00	
FD-OK-2	Oaks M&O Interest	\$	24.43	
FD-OK-3	Oaks Cap Outlay	\$	3,852.29	
FD-OK-3	Oaks Cap Outlay Interest	\$	51.42	
FD-TC-1C	Tiff City Travel	\$	0.00	
FD-TC-1C	Interest	\$	6.67	
FD-TC-2	Tiff City M&O	\$	3,051.14	
FD-TC-2	Interest	\$	142.33	
FD-TC-3	Tiff City Cap. Outlay	\$	3,051.15	
FD-TC-3	Tiff City CO Interest	\$	68.51	
FD-TJ-1-C	TiaJuana Travel Interest	\$	0.00	
FD-TJ-2	TiaJuana M&O	\$	3,051.14	
FD-TJ-2	Interest	\$	1.16	
FD-TJ-3	TiaJuana Cap. Outlay	\$	3,051.15	
FD-TJ-3	Interest	\$	13.80	
FD-WS-1C	West Siloam Springs Travel	\$	500.00	
FD-WS-1C	Interest	\$	21.57	
FD-WS-2	West Siloam Springs M&O	\$	2,801.14	
FD-WS-2	Interest	\$	112.03	
FD-WS-3	West Siloam Springs Cap. Outlay	\$	2,801.15	
FD-WS-3	Interest	\$	47.37	
FD-ZN-1C	Zena Travel Interest	\$	.86	
FD-ZN-2	Zena M&O	\$	3,051.14	
FD-ZN-2	Interest	\$	60.84	
FD-ZN-3	Zena Cap. Outlay	\$	3,051.15	
FD-ZN-3	Interest	\$	15.15	
FEMA FIRE DEPT	Fire Dept Oaks	\$	.00	
	Grand Total	\$		123,922.12
<b>SPECIALS</b>				
CCC	Community Cntr Cash	\$	0.00	
CCRCF	Court Clerk Revolving Fund	\$	0.00	
CCSP	Court Clerk Special	\$	63,981.20	
SW	½ Cent Solid Waste	\$	152,557.15	
DCJA	½ Cent Justice Authority	\$	157,751.60	
SSF	COPS/STOPS	\$	5,536.69	
RWD #11	CDBG	\$	6,039.00	

SSF 2018	Safe OK	\$	48,160.00	
	Grand Total	\$		434,025.64

ADJA	Alt. to Detention of Juveniles	\$		
RMP-1	Personal Services	\$	4,620.00	
RMP-1C	Travel	\$		
RMP-2	M&O	\$		
RMP-3	Capital Outlay	\$		
CCLF-2	Lien Fee	\$	3,104.56	
CCA	Commissioner's Cash	\$		
CCC	Comm. Center Cash	\$		
CCSP	Court Clerk Special/Special Appr.	\$		
CCRCF	Court Clerk Revolving Fund	\$	5,226.01	
USE TAX	Use Tax	\$	40,151.04	
USE TAX SUB	Use Tax Sub	\$		
½ CH	½ Cent Courthouse	\$	29.98	
SSF-2	M&O	\$	0.00	
SSF-1	Personal Services	\$	5,000.00	
SSFCOPS	SSF Comm. Oriented Policing SG	\$		
SCPF	Sheriff Commissary Profit	\$	7,008.25	
MDIA	Payroll	\$		
M-D-1	County Health	\$		
M-D-2	Health M&O	\$	341.12	
CAFRF	Co. Assessor Fee Rev. Fund	\$	255.00	
LL	Law Library	\$	1,923.90	
10A	County Clerk Pers. Serv.	\$		
MTCF	Mtg. Tax Cert Fee	\$	765.00	
DCEDA-SALES TAX	Sales Tax	\$		
DCEDA-SALES TAX	Interest		24.81	
DCEDA	TIF 1		69.50	
22A	Election Board Overtime	\$		
DCUFRF	Drug Court User Fee	\$	260.00	
STF	Sheriff Training Fund	\$		
TRASH COP	Trash Cop Program DCRF-TCGA	\$	100.00	
EM CASH	Civil Emerg. Mgt.	\$	11,250.00	
EMPG	Emerg. Mgt. Progress Grant	\$	2,500.00	
SSFCHS	Sheriff Ct. Hse. Security	\$	2,346.13	
DOC-2	Sheriff Department of Corrections	\$	7,021.32	
DCEDA	Lodging Tax	\$	15,082.50	
DCEDA	Del. Cty/ Econ Dev Auth Sales Tax	\$	9,364.66	
DCJA	½ CENT Justice Auth.	\$	694.96	
DCFP	Flood Planning Comm	\$		
K-9	Donation	\$		
SSFF-2	Sheriff Spec Forfeiture M&O	\$		
FEMA	FEMA Cash Fund	\$		
LEPC	Local Emergency Planning	\$		

Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

**AGENDA #5-** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve to receive and forward to the District Attorney's office foreclosure action styled as Flint Ridge Property Owners Association, Plaintiff, VS. Eric Lee, ET AL., Defendants; Case No. CS-2018-358. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

**AGENDA #6-** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve to open and review all bids received for the lease purchase of one pre-owned pumper truck for Cowskin Rural Fire Department with acceptance at a later date after Fire Department Board approval- Re-Bid #18-19/04. Bids were submitted by Jon's Mid America in the amount of \$159,400.00 and Command Fire in the amount of \$149,000.00. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

**AGENDA #7-** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve to receive and file Liability Insurance and current Board members for the Eucha Volunteer Fire Department as follows: William Kent-President, Wayne Garretson-Member, Perry Lane-Member, Cullus Buck-Secretary, Kim Walker-Member, Phil King-Chief, John Campbell-Asst. Chief, Phil King and Barbara Barnes-Requisitioning, Mike Shotpouch and Brayden Gullet-Receiving, Marcus Matthews-Inventory. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

**AGENDA #8-** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve the amended schedule of Federal Awards Report (SEFA) for the Fiscal Year ended June 30, 2017. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner- Poindexter-yes. Motion carried.

**AGENDA #9-** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve blanket purchase orders per request of the Bernice Fire and Rescue as follows: Woodshed of Monkey Island \$500.00, O'Reilly's of Grove \$500.00, Midwest Fertilizer \$500.00, Air Gas \$500.00. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

**AGENDA #10-** A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve a Declaration that Delaware County supports Fair Housing and Civil Rights and shall make this known by placing such statements on its official website and kiosk in front of the Courthouse. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

**AGENDA #11-** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve the intrafund transfer in the amount of \$13,529.21 from T-1-B-3 (PART TIME) to T-2-3 (M&O) per request of District #3. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

**AGENDA #12-** A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve discussion of proper purchasing procedures for County purchases. Chairman Martin discussed the need to remember to encumber funds and get a purchase order number before making purchases. He added that everyone needs to follow purchasing guidelines as recommended by the Oklahoma State Auditor and Inspector's Office. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

**AGENDA #13-**A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for any new business. There was none. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

**AGENDA #14-**A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for citizen's participation or public comments. Mike Major asked who makes sure the fire departments are educated on purchasing procedures. Chairman Martin told him the county helps to inform and educate the county fire departments. Major also asked if he could get information about the Delaware County Economic Development Authority. Major is wanting to know how Tax Increment Financing (TIF)

works. Barbara Barnes, County Clerk, told Major that there is a large TIF file available for public view in the County Clerk's Office. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to adjourn the meeting at 9:59 a.m. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

ATTEST:

  
\_\_\_\_\_  
BARBARA BARNES, Delaware County Clerk

  
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RUSSELL MARTIN-Chairman of the Board

  
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MARTIN KIRK-Member

  
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DAVID POINDEXTER-Member

