

DELAWARE COUNTY COMMISSIONER'S MEETING

March 5, 2018

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:01 a.m. on March 5, 2018. The Agenda was posted March 2, 2018 at 8:05 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner Russell Martin-Chairman, Commissioner Martin Kirk-Member, Commissioner David Poindexter-Member and County Clerk Barbara Barnes-Secretary was absent, Shirley Hinman-County Clerk 1st Deputy sat in for her. The Board of Delaware County Commissioners is hereby authorized to take action on the following items:

AGENDA #1-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve the minutes of the Regular Meeting dated February 26, 2018. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

2017-2018 Cbri-105 Roads & Bridges: 26, Pryor Stone Inc., 4184.79, Road Materials; County Health: 205, Xerox Corporation, 330.27, Lease/Pur; 206, McArthur Cleaning, 300.00, Janitorial Service; 207, TimS Electric Inc., 170.30, Labor; 208, Quill Corporation, 316.92, Office Supplies; Doc: 145, Graves Menu Maker, 1718.30, Food; 146, Graves Menu Maker, 59.18, Non-Food; 147, Flower's Baking Co., 120.75, Food; Emergency Management Cash: 54, B & L Waterworks Supply Inc., 175.33, Parts; 55, Grand Rental Station, 69.35, Rent Of Equipment; 56, O-Reilly Automotive Inc., 190.21, Supplies; 57, B & L Waterworks Supply Inc., 40.16, Parts; 58, Sisco True-Value Hardware, 11.17, Misc; Emergency Mangement Progress Grant: 60, Id Wholesaler, 130.00, Ink; 61, Sudden Link, 172.89, Telephone Service; Fire Department Sales Tax: 730, At&T, 77.67, Long Distance Service; 731, Grove Electric & Lighting, 241.92, Electrical Lighting & Supplies; 732, Arkansas Health And Safety, 535.00, Training; 733, Okie Extrication, 2530.00, Fire Department Tools; 734, Circle N, 302.90, Blanket; 735, Mayes County Propane, 945.00, Propane; 736, Rec/Ne Okla Electric Coop, 215.82, Electric Service; 737, Chief Fire & Safety Co. Inc., 6025.00, Fire Dept Equip; 738, Oaks #1 Stop, 281.83, Blanket; 739, Steveson L.P. Gas, 560.70, Propane; 740, Mfa Oil, 608.07, Propane; 741, Still Fire Services Llc, 975.00, Pump Testing; 742, Del Co Rural Water Dist #3, 44.00, Utilities; 743, At&T, 152.86, Long Distance Service; 744, Rec/Ne Okla Electric Coop, 299.00, Electric Service; General: 2493, The Paperclip Office Supplies, 58.32, Office Supplies; 2494, Martin, Teresa, 55.93, Travel; 2495, Holland, Augustus D., 156.11, Travel; 2496, Staples Credit Plan, 110.54, Office Supplies; 2497, Wal-Mart-Exception Processing, 36.37, Blanket; 2498, Embassy Suites, 190.00, Lodging; 2499, Wal-Mart-Exception Processing, 11.97, First Aid Supplies; 2500, Quill Corporation, 134.37, Office Supplies; 2501, Williams, Fedell J., 439.27, Blanket; 2502, Faulkner, Yvette Y, 285.48, Travel; 2503, Tulsa Home 2 Suites - Hilton, 364.00, Lodging; 2504, T-N-T Plumbing, 305.00, Plumbing Service/Repairs; 2505, Cintas First Aid & Safety, 106.19, Blanket; 2506, T-N-T Plumbing, 165.00, Blanket; 2507, Simplex Grinnell Lp, 755.68, Sprinkler; 2508, Keystone Construction Co, 800.00, Renovation; 2509, Jj S Appliance Repair, 125.00, Repairs; 2510, 5 Star Food Equipment, 260.00, Repairs; 2511, Election Board Depository Acct, 538.71, Election; 2512, Lakeland Office Systems, 311.09, Maintenance; 2513, Rec/Ne Okla Electric Coop, 82.22, Electric Service; 2514, Hometown Bottled Water Service, 6.25, Water/Rent; 2515, Amazon.Com / Synch, 351.40, Tools; 2516, Unifirst, 220.96, Blanket; 2517, Lindly S Inc., 23.98, Blanket; Highway: 1487, Acco, 95.00, Registration; 1488, Aep, Public Service Co. Of Okla., 511.37, Electric Service; 1489, The Shop At Grand Lake, 490.00, Computer Hardware; 1490, Grand Gateway Eda, 9000.00, ; 1491, Greg S Port A Potties, 40.00, Portapotties; 1492, Southern Tire Mart Llc, 944.38, Tires; 1493, Siloam Glass & Mirror, 547.50, Windshield Repair; 1494, Pryor Stone Inc., 2450.01, Sand; 1495, Stribling Equipment Llc, 2177.38, Repairs; 1496, Lakeland-Cpp, 2328.60, Fuel; 1497, Kansas Building Supply Inc., 306.35, Blanket; 1498, Summit Truck Group, 519.38, Parts; 1499, J.A. Riggs Tractor Co., 480.92, Parts; 1500, Advanced Workzone Services, 205.00, Signs; 1501, Advanced Workzone Services, 343.00, Signs; 1502, Bolt Fiber Optics Services, 124.56, Internet; 1503, Centurylink, 67.56, Internet; 1504, Welch State Bank, 4107.76, Lease/Pur; 1505, Grand Savings Bank, 3725.00, Lease/Pur; Lien Fee: 13, Java Daves, 12.47, Water/Rent; Mortgage Tax Cert Fee: 33, Delaware County Journal, 34.00, Subscription; 34, Java Daves, 12.48, Water/Rent; Resale: 191, Delaware County Journal, 96.67, Publications; Sheriff Commissary Profit Fund: 61, Tiger Commissary Services, 92.06, Commissary Supplies; Ssf: 566, Visual Force Inc, 3799.00, Misc; 567, Verizon Wireless, 1040.00, Cell Phone; 568,

Otc, 10.00, Tag & Title;569, Otc, 10.00, Tag & Title; 570, Quill Corporation, 343.58, Office Supplies; 571, La Quinta Inn & Suites, 240.00, Lodging; 572, Hometown Bottled Water Service, 25.00, Water/Rent; 573, Mussati Tire & Auto Repair, 483.62, Towing;

Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #3-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to file all monthly reports submitted by Officers as follows: County Clerk, County Health and Assessor. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #4-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of the 308 Monthly Apportionment Forms for the month of February, 2018 as follows:

HIGHWAY

T-1	Salaries	\$	122,500.00	
T-1-B	Part-time	\$	8,000.00	
T-1-C	Travel	\$	739.00	
T-2	M&O	\$	64,977.99	
T-2A	Postage & Telephone	\$	2,500.00	
T-2B	Lease Purchase	\$	28,200.00	
T-6	Insurance	\$	3,000.00	
T-2	GSB Interest	\$	409.06	
T-2	OTC Motor Veh Forfeiture	\$	172.77	
T-2-3	Dept of Commerce T-2-3	\$	9,000.00	
	TOTAL	\$		239,498.82
CBRI-105	Bridge/M&O	\$		18,991.26
	TOTAL	\$		258,490.08

FIRE DEPARTMENTS

FD-BE-2	Bernice M&O	\$	1,390.69	
FD-BE-2	Interest	\$	12.65	
FD-BE-1C	Bernice Travel	\$.00	
FD-BE-1C	Bernice Travel Interest	\$.99	
FD-BE-3	Bernice Cap. Outlay	\$	4,172.07	
FD-BE-3	Bernice Cap. Outlay Interest	\$	22.84	
FD-BT-1C	Butler Travel Interest	\$.07	
FD-BT-2	Butler M&O	\$	1,390.69	
FD-BT-2	Butler Interest	\$	1.45	
FD-BT-3	Butler Cap. Outlay	\$	4172.07	
FD-BT-3	Butler Interest	\$	15.48	
FD-CC-2	Colcord M&O	\$	278.14	
FD-CC-2	Colcord Interest	\$	4.83	
FD-CC-1C	Colcord Travel Interest	\$	2.72	
FD-CC-1C	Colcord Travel	\$	55.63	
FD-CC-3	Colcord Cap. Outlay	\$	5,228.99	
FD-CC-3	Interest	\$	43.36	
FD-CL-2	Cleora M&O	\$	0.00	
FD-CL-2	Cleora Interest	\$	1.58	
FD-CL-3	Cleora Cap. Outlay	\$	5,562.76	
FD-CL-3	Cleora Interest	\$	42.27	
FD-CS-2	Cowskin M&O	\$	2,781.38	
FD-CS-2	Interest	\$	3.64	

FD-CS-3	Cowskin Cap. Outlay	\$	2,781.38
FD-CS-3	Interest	\$	9.79
FD-EU-1C	Eucha Travel	\$	278.14
FD-EU-1-C	Eucha Travel Interest	\$	1.55
FD-EU-2	Eucha M&O	\$	1,668.83
FD-EU-2	Interest	\$	3.74
FD-EU-3	Eucha Cap. Outlay	\$	3,615.79
FD-EU-3	Interest	\$	10.51
FD-FR-1-C	Flintridge Travel Interest	\$.19
FD-FR-2	Flintridge M&O	\$	5,562.76
FD-FR-2	Interest	\$	15.84
FD-FR-3	Flintridge Cap. Outlay	\$	0.00
FD-FR-3	Interest	\$.69
FD-GR-1-C	Grove Travel Interest	\$.35
FD-GR-2	Grove M&O	\$	2,781.38
FD-GR-2	Interest	\$	12.48
FD-GR-3	Grove Cap. Outlay	\$	2,781.38
FD-GR-3	Interest	\$	6.05
FD-HG-2	Hickory Grove M&O	\$	2,781.38
FD-HG-2	Interest	\$	4.01
FD-HG-3	Hickory Grove Cap. Outlay	\$	2,781.38
FD-HG-3	Interest	\$	5.37
FD-JA-1-C	Jay Travel	\$	0.00
FD-JA-2	Jay M&O	\$	1,668.83
FD-JA-2	Interest	\$	1.14
FD-JA-3	Jay Cap. Outlay	\$	3,893.93
FD-JA-3	Interest	\$	3.69
FD-KS-1C	Kansas Travel Interest	\$.36
FD-KS-2	Kansas M&O	\$	2,781.38
FD-KS-2	Interest	\$	12.65
FD-KS-3	Kansas Cap. Outlay	\$	2,781.38
FD-KS-3	Interest	\$	10.36
FD-KW-1C	Kenwood Travel Interest	\$.43
FD-KW-2	Kenwood M&O	\$	1,668.83
FD-KW-2	Interest	\$	3.56
FD-KW-3	Kenwood Cap. Outlay	\$	3,893.93
FD-KW-3	Interest	\$	34.18
FD-LE-1C	Leach Travel Int	\$	1.44
FD-LE-2	Leach M&O	\$	2,225.10
FD-LE-2	Interest	\$	10.76
FD-LE-3	Leach Cap. Outlay	\$	3,337.64
FD-LE-3	Interest	\$	12.77
FD-LS-1C	Lakemont Travel Interest	\$.69
FD-LS-2	Lakemont Shores M&O	\$	2,781.38
FD-LS-2	Lakemont Shores Interest	\$	2.93
FD-LS-2	Lakemont/Emerg. Apparatus Ref.	\$	0.00
FD-LS-3	Lakemont Shore Cap. Outlay	\$	2,781.37
FD-LS-3	Lakemont Shore CO Interest	\$	34.10
FD-MI-1C	Monkey Isl. M&O	\$	0.00
FD-MI-2	Monkey Isl. M&O Interest	\$.20
FD-MI-3	Monkey Isl. Cap. Outlay	\$	5,562.75
FD-MI-3	Monkey Isl. CO Interest	\$	10.45
FD-OK-1-C	Oaks Travel	\$	250.00

FD-OK-1-C	Oaks Travel Interest	\$	1.51	
FD-OK-2	Oaks M&O	\$	2,000.00	
FD-OK-2	Oaks M&O Interest	\$	6.13	
FD-OK-3	Oaks Cap Outlay	\$	3,312.75	
FD-OK-3	Oaks Cap Outlay Interest	\$	20.35	
FD-TC-1C	Tiff City Travel	\$	0.00	
FD-TC-1C	Interest	\$	2.29	
FD-TC-2	Tiff City M&O	\$	2,781.38	
FD-TC-2	Interest	\$	44.55	
FD-TC-3	Tiff City Cap. Outlay	\$	2,781.37	
FD-TC-3	Tiff City CO Interest	\$	31.49	
FD-TJ-1-C	TiaJuana Travel Interest	\$	0.00	
FD-TJ-2	Tiajuana M&O	\$	2781.38	
FD-TJ-2	Interest	\$	11.60	
FD-TJ-3	Tiajuana Cap. Outlay	\$	2,781.37	
FD-TJ-3	Interest	\$	13.05	
FD-WS-1C	West Siloam Springs Travel	\$	500.00	
FD-WS-1C	Interest	\$	6.10	
FD-WS-2	West Siloam Springs M&O	\$	2,531.38	
FD-WS-2	Interest	\$	34.42	
FD-WS-3	West Siloam Springs Cap. Outlay	\$	2,531.37	
FD-WS-3	Interest	\$	17.34	
FD-ZN-1C	Zena Travel Interest	\$.30	
FD-ZN-2	Zena M&O	\$	2,781.38	
FD-ZN-2	Interest	\$	17.27	
FD-ZN-3	Zena Cap. Outlay	\$	2,781.37	
FD-ZN-3	Interest	\$	4.13	
FEMA FIRE DEPT	Fire Dept Oaks	\$.00	
	Grand Total	\$		111,827.80
SPECIALS				
SW	½ Cent Solid Waste	\$	140,133.80	
DCJA	½ Cent Justice Authority	\$	142,365.80	
	Grand Total	\$		279,202.70

RMP-1	Personal Services	\$	3,110.00	
RMP-1C	Travel	\$		
RMP-2	M&O	\$		
RMP-3	Capital Outlay	\$		
CCLF-2	Lien Fee	\$	446.00	
CCA	Commissioner's Cash	\$		
CCC	Comm. Center Cash	\$		
CCSP	Court Clerk Special/Special Appr.	\$		
CCRCF	Court Clerk Revolving Fund	\$	6,457.92	
USE TAX	Use Tax	\$	25,638.34	
USE TAX SUB	Use Tax Sub	\$		
½ CH	½ Cent Courthouse	\$	10.81	
SSF-2	M&O	\$	18,200.00	
SSF-1	Personal Services	\$	5,340.40	
SSFCOPS	SSF Comm. Oriented Policing SG	\$		
SCPF	Sheriff Commissary Profit	\$	5,090.26	

MDIA	Payroll	\$	
M-D-1	County Health	\$	
M-D-2	Health M&O	\$	30.00
CAFRF	Co. Assessor Fee Rev. Fund	\$	276.00
LL	Law Library	\$	1,742.21
MTCF	Mtg. Tax Cert Fee	\$	475.00
DCEDA-SALES TAX	Sales Tax	\$	1,925.50
DCEDA-SALES TAX	Interest		14.30
22A	Election Board Overtime	\$	
DCUFRF	Drug Court User Fee	\$	314.75
STF	Sheriff Training Fund	\$	
TRASH COP	Trash Cop Program DCRF-TCGA	\$	
EM CASH	Civil Emerg. Mgt.	\$	
EMPG	Emerg. Mgt. Progress Grant	\$	
SSFCHS	Sheriff Ct. Hse. Security	\$	2,220.37
DOC-2	Sheriff Department of Corrections	\$	14,179.86
DCEDA	Lodging Tax	\$	65,064.00
DCEDA	Del. Cty/ Economic Dev. Auth.	\$	1.22
DCJA	½ CENT Justice Auth.	\$	163.63
DCFP	Flood Planning Comm	\$	
K-9	Donation	\$	
SSFF-2	Sheriff Spec Forfeiture M&O	\$	200.00
FEMA	FEMA Cash Fund	\$	
RWD #11 CDBG	RWD #11 CDBG	\$	29,081.47

Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #5-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval for discussion with possible action concerning the jail flooding situation. Commissioner Martin discussed the flooding problem was in the old basement part of the jail. He discussed how the rain water would run over the footing and through the wall. The drain is clogged and several plumbers have not been able to get a snake through it. There is also an old well not in use that could be an issue. Commissioner Poindexter discussed how it may need a bigger drain. Commissioner Kirk discussed an auto-pump. Commissioner Martin asked Commissioner Poindexter and Commissioner Kirk to look at the basement for suggestions. They decided to leave the motion open and break later in meeting to go down and review as advised by Assistant DA Lelecas. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #6-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of the Detention Transportation Claim in the amount of \$571.86 submitted by the State of Oklahoma, Officer of Juvenile Affairs. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #7-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of Utility Permit Request submitted by AT&T Oklahoma to erect, construct and maintain fiber optic cable on East 260 Rd in District #1. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #8-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of the 2018 Designation of Record for District #1 naming Daniel C Reed, Foreman/First Deputy as Designee for Commissioner Poindexter. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #9-A motion was made by Commissioner Martin and seconded by Commissioner Kirk for approval to receive and forward notice to ACCO concerning Tort Claim filed by Robert Streight for damages to vehicle during ice storm. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval of agreement for work on private property between the Board of Commissioners and Julie Gullick, Guardian of Harley Wiley; property located at 56958 S. 680 Rd., Colcord, Ok in District #3. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #11-A motion to approve Error Correction Transfer of Funds in the amount of \$66,000.00 from ETR-Cox Tower Road to CN-Cox Tower Road in District #3. No action taken.

AGENDA #12-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval to hear report presented by Vicki Cossairt, Human Resources Director, updating current events in Human Resources Department with possible action. Cossairt discussed the payment of comp time and vacation time due to Elected Officials namely Susan Duncan, Treasurer, Caroline Weaver, Court Clerk and Larena Ellis, Assessor. The state auditor's office advised if any one of their account budgets were short, one or all should be handled the same way. Since the accounts are budgeted to \$0 at the end of the fiscal year, it is recommended to be paid out of the General Fund. It was decided to wait until next week for final decision. Cossairt also discussed the use of benefit hours used for nonscheduled hours of work due to the way time is calculated. In some county offices this could be a violation of wage and hour laws. The county could be fined if out of compliance. Cossairt also stated asking employees to use a vacation hour for a nonscheduled hour of work violates the IRS Code regarding cash out of benefit hours. IRS Codes regarding cash out of employee personal leave time requires time to be scheduled annually in advance for the employee to receive 100% payment. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for any new business. No new business. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for citizen's participation or public comments. Comments were as follow:

Mike Major stated that Solid Waste has gotten caught up on current audits for last year. He also stated they are in violation of Title 60 Sec 180. He also discussed how 30 days after close the audits start again and 6 months to file with State Auditor and Commission. He encouraged the BOCC to get involved with the audit cycle.

Danny Duncan addressed Commissioner Martin with some of the road and bridge conditions in District #3. He discussed the condition of New Life Ranch Road and Flint Road having several pot holes that need to be filled along with other issues on roads and bridges. Commissioner Kirk stated they are working on New Life Ranch Road today and working on Flint Road as well. Commissioner Kirk also discussed that with the current funding and equipment problems they are doing what they can.

Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

The Commissioners broke at 9:38 and returned at 9:54 after reviewing jail basement with discussion at a later time.

AGENDA #15-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to adjourn the meeting at 9:55 a.m. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner David Poindexter-yes. Motion carried.

ATTEST:


BARBARA BARNES, Delaware County Clerk


RUSSELL MARTIN-Chairman of the Board


DAVID POINDEXTER-Member


MARTIN KIRK-Member

