

DELAWARE COUNTY COMMISSIONER'S MEETING

May 7, 2018

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:00 a.m. on May 7, 2018. The Agenda was posted May 4, 2018 at 8:10 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner Russell Martin-Chairman, Commissioner Martin Kirk-Member, Commissioner David Poindexter-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to take action on the following items:

AGENDA #1-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve the minutes of the Regular Meeting dated April 30, 2018 and Special Meeting dated May 3, 2018. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

2017-2018 Cbri-105 Roads & Bridges: 33, Logan County Asphalt, 3276.40, Road Materials; 34, Pryor Stone Inc., 5444.27, Road Materials; County Health: 251, Oklahoma State Dept. Of Health, 43962.75, Personnel Services; 252, Johnston, Jamie, 101.52, Travel; 253, Jay Utilities Authority, 313.34, Utilities; 254, Grand Lake Telecommunications, 75.00, Internet; 255, Grand Telephone Co., 239.06, Telephone Service; 256, McArthur Cleaning, 300.00, Janitorial Service; 257, McArthur, Doug, 80.00, Lawn Care; 258, Martin Pool & Spas, 89.00, Testing; 259, Soltow Business Supply, 29.95, Office Supplies; 260, Aep, Public Service Co. Of Okla., 290.80, Electric Service; Del. Co. 1/2 Cent Sales Tax Justice Auth: 13, Bancfirst, 85021.21, Judgement Pmt.; Doc: 195, Bob Barker Co., 159.08, Jail Supplies; 196, Graves Menu Maker, 1639.99, Food; 197, Flower's Baking Co., 120.75, Food; 198, Flower's Baking Co., 120.75, Food; 199, The Paperclip Office Supplies, 111.00, Paper Products; 200, Graves Menu Maker, 106.21, Non-Food; 201, The Paperclip Office Supplies, 75.36, Paper Products; 202, Ecolab Inc., 89.62, ; 203, Graves Menu Maker, 288.48, Non-Food; Emergency Management Cash: 99, Cdl Electric Company, 325.00, Repairs; 100, Econo Signs, 387.39, Signs; 101, Chief Fire & Safety Co. Inc., 119.00, Parts; 102, O-Reilly Automotive Inc., 18.64, Parts; Emergency Mangement Progress Grant: 85, Verizon Wireless, 127.35, Wireless Service; 86, Sudden Link, 172.56, Telephone Service; 87, Real, Angie, 90.00, Per Diem; 88, Real, Robert G., 109.58, Mileage; 89, Real, Robert G., 90.00, Per Diem; 90, Delaware County Dist #1, 66.00, Postage; 91, O-Reilly Automotive Inc., 119.39, Parts; 92, Hometown Bottled Water Service, 20.00, Water/Rent; Fire Department Sales Tax: 936, Praetorian Protective Ser., 22.00, Security System/Repair; 937, At&T, 77.49, Long Distance Service; 938, The Burrows Agency, 1213.00, Insurance; 939, Lakeland-Cpp, 214.90, Blanket; 940, Welch State Bank, 1412.08, Lease/Pur; 941, Sst, 103.29, Telephone Service; 942, Rec/Ne Okla Electric Coop, 230.75, Electric Service; 943, Grand Lake Telecommunications, 45.00, Internet; 944, Casco Industries Inc., 370.00, Boots; 945, Interstate All Battery Center Owasso, 226.40, Communication Equip & Supplies; 946, Walker Hardware & Lumber, 103.66, Blanket; 947, Locke Supply Co., 2405.99, Blanket; 948, Grand Telephone Co., 50.97, Telephone Service; 949, Interstate All Battery Center Owasso, 240.00, Parts; 950, Northern Tool & Equipment, 509.97, Fire Dept Equip; 951, Rec/Ne Okla Electric Coop, 172.00, Electric Service; 952, Pk Safety Supply, 141.43, Fire Dept Equip; 953, Smitty S Body Shop, 552.38, Repairs; 954, At&T, 116.95, Long Distance Service; 955, Del Co Rural Water Dist #3, 44.00, Utilities; 956, Welch State Bank, 2622.06, Lease/Pur; General: 3145, Martin, Teresa, 46.06, Travel; 3146, Grand Lake Telecommunications, 45.00, Internet; 3147, Lakeland Office Systems, 61.98, Service; 3148, Grand Telephone Co., 157.85, Telephone Service; 3149, Wal-Mart-Exception Processing, 7.84, Blanket; 3150, Quill Corporation, 117.54, Office Supplies; 3151, Grand Telephone Co., 242.35, Telephone Service; 3152, Grand Lake Telecommunications, 95.00, Internet; 3153, Williams, Fedell J., 107.91, Blanket; 3154, Grand Telephone Co., 220.14, Blanket; 3155, Grand Lake Telecommunications, 85.00, Blanket; 3156, Amazon.Com / Synch, 25.92, Office Supplies; 3157, Kellpro Inc., 69.00, Supplies; 3158, Grove Electric & Lighting, 107.53, Blanket; 3159, Grove Electric & Lighting, 2091.80, Lights; 3160, Grand Telephone Co., 42.41, Telephone Service; 3161, Tim S Electric Inc., 112.50, Blanket; 3162, Jay Utilities Authority, 6404.86, Electric Service; 3163, Blackwater Septic Llc, 800.00, Service; 3164, Grand Telephone Co., 165.53, Telephone Service; 3165, B&B Heating & Air Inc., 439.96, Heating & Air Cond.; 3166, Cintas First Aid & Safety, 43.21, Blanket; 3167, Simplex Grinnell Lp, 498.75, Service; 3168, Aep, Public Service Co. Of Okla., 857.04, Electric Service; 3169, Grand Lake Telecommunications, 35.00, Internet; 3170, Grand Telephone Co., 157.51, Telephone Service; 3171, Hometown Bottled Water Service, 8.00, Water/Rent; 3172, Election Board Depository Acct, 136.00, Election; 3173, Ozark Leasing, 96.17, Lease; 3174, Lindly S Inc., 6.99, Blanket;

3175, Unifirst, 220.96, Blanket; 3176, Grand Lake Telecommunications, 37.50, Internet; Highway: 1869, Hilton Garden Inn, 551.48, Lodging; 1870, Grand Rental Station, 69.00, Rental; 1871, Longan Construction, 1969.03, Asphalt; 1872, Aep, Public Service Co. Of Okla., 304.87, Electric Service; 1873, Lakeland-Cpp, 2682.90, Fuel; 1874, Ben Meadows Company, 1243.99, Traffic Equip/Supplies; 1875, Aep, Public Service Co. Of Okla., 226.54, Electric Service; 1876, Hometown Bottled Water Service, 91.85, Coffee; 1877, Lakeland-Cpp, 3571.73, Fuel; 1878, Stephens Auto (Napa), 1806.18, Blanket; 1879, Tractor Supply, 99.96, Tires; 1880, Cintas First Aid & Safety, 153.00, Blanket; 1881, Th Rogers Lumber Co., 111.60, Blanket; 1882, Unifirst, 177.78, Blanket; 1883, Integris Medical Group, 42.00, Physical; 1884, Pryor Stone Inc., 1121.85, Rock; 1885, Jay Utilities Authority, 203.62, Utilities; 1886, Stephens Auto (Napa), 541.76, Parts; 1887, Hometown Bottled Water Service, 120.00, Water/Rent; 1888, Lakeland-Cpp, 4240.30, Fuel; 1889, Stephens Auto (Napa), 1078.81, Parts; 1890, Cintas First Aid & Safety, 283.16, First Aid Supplies; 1891, Grand Lake Telecommunications, 35.00, Internet; 1892, Grand Telephone Co., 183.24, Telephone Service; 1893, Verizon Wireless, 122.02, Wireless Service; 1894, Grand Savings Bank, 3725.00, Lease; 1895, Welch State Bank, 4107.76, Lease; Resale: 236, Grand Telephone Co., 213.52, Telephone Service; 237, Grand Lake Telecommunications, 95.00, Internet; Sheriff Commissary Profit Fund: 82, Tiger Commissary Services, 139.13, Commissary Services; Ssf: 731, Us Fleet Tracking Llc, 569.05, Gps; 732, Jay Utilities Authority, 59.55, Utilities; 733, Sloan S Body Shop Llc, 3936.19, Repairs; 734, Darlynn Embroidery, 56.00, Embroidery; 735, Tomo, 35.00, Drug Testing; 736, Tomo, 35.00, Drug Testing; 737, Tomo, 35.00, Drug Testing; 738, Tomo, 35.00, Drug Testing; 739, Verizon Wireless, 1039.76, Cell Phone; 740, Hometown Bottled Water Service, 9.00, Water/Rent; 741, Dash Medical Gloves Inc., 622.80, Gloves; 742, Rainbow Graphics, 95.00, Graphics; 743, Grand Telephone Co., 1188.50, Telephone Service; 744, Omni Iii Cable Tv Inc., 2.50, Cable Tv; 745, Grand Lake Telecommunications, 60.00, Internet; Use Tax Cash Account: 25, Visual Force Inc, 3762.00, Vehicle Supplies; Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #3-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to file all monthly reports submitted by Officers as follows: Court Clerk, County Clerk, Assessor, Election Board, Sheriff and Health Department. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #4-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of the 308 Monthly Apportionment Forms for the Month of May, 2018.

HIGHWAY

T-1	Salaries	\$	116,000.00	
T-1-B	Part-time	\$	8,000.00	
T-1-C	Travel	\$	0	
T-2	M&O	\$	91,414.84	
T-2A	Postage & Telephone	\$	1,200.00	
T-2B	Lease Purchase	\$	27,700.00	
T-6	Insurance	\$	3,000.00	
T-2	GSB Interest	\$	651.73	
T-2	OTC Motor Vehicle Forfeiture	\$	189.15	
T-2-1	FEMA	\$	69,535.64	
T-2-3	FEMA	\$	62,273.64	
T-2-1	Yellow House Machinery	\$	30.00	
T-2-3	Kansas Public Works	\$	56.96	
	TOTAL	\$		380,051.96
CBRI-105	Bridge/M&O	\$		22,220.50
	TOTAL	\$		402,272.46

FIRE DEPARTMENTS

FD-BE-2	Bernice M&O	\$	1,356.86	
FD-BE-2	Interest	\$	16.07	
FD-BE-1C	Bernice Travel	\$.00	
FD-BE-1C	Bernice Travel Interest	\$	1.70	
FD-BE-3	Bernice Cap. Outlay	\$	4,070.59	
FD-BE-3	Bernice Cap. Outlay Interest	\$	43.78	

FD-BT-1C	Butler Travel Interest	\$.12
FD-BT-2	Butler M&O	\$	1,899.61
FD-BT-2	Butler Interest	\$.35
FD-BT-3	Butler Cap. Outlay	\$	3,527.85
F-BT-3	Butler Interest	\$	30.39
FD-CC-2	Colcord M&O	\$	271.37
FD-CC-2	Colcord Interest	\$	4.69
FD-CC-1C	Colcord Travel Interest	\$	4.75
FD-CC-1C	Colcord Travel	\$	54.27
FD-CC-3	Colcord Cap. Outlay	\$	5,101.81
FD-CC-3	Interest	\$	80.23
FD-CL-2	Cleora M&O	\$	0.00
FD-CL-2	Cleora Interest	\$	2.72
FD-CL-3	Cleora Cap. Outlay	\$	5,427.46
FD-CL-3	Cleora Interest	\$	76.61
FD-CS-2	Cowskin M&O	\$	2,713.73
FD-CS-2	Interest	\$	7.34
FD-CS-3	Cowskin Cap. Outlay	\$	2,713.73
FD-CS-3	Interest	\$	13.69
FD-EU-1C	Eucha Travel	\$	271.37
FD-EU-1-C	Eucha Travel Interest	\$	2.97
FD-EU-2	Eucha M&O	\$	1,628.24
FD-EU-2	Interest	\$	7.02
FD-EU-3	Eucha Cap. Outlay	\$	3,527.85
FD-EU-3	Interest	\$	21.08
FD-FR-1-C	Flintridge Travel	\$	200.00
FD-FR-1-C	Flintridge Travel Interest	\$.30
FD-FR-2	Flintridge M&O	\$	5,227.46
FD-FR-2	Interest	\$	27.76
FD-FR-3	Flintridge Cap. Outlay	\$	0.00
FD-FR-3	Interest	\$	1.19
FD-GR-1-C	Grove Travel Interest	\$.60
FD-GR-2	Grove M&O	\$	2,713.73
FD-GR-2	Interest	\$	24.46
FD-GR-3	Grove Cap. Outlay	\$	2,713.73
FD-GR-3	Interest	\$	3.31
FD-HG-2	Hickory Grove M&O	\$	2,713.73
FD-HG-2	Interest	\$	3.53
FD-HG-3	Hickory Grove Cap. Outlay	\$	2,713.73
FD-HG-3	Interest	\$	12.22
FD-JA-1-C	Jay Travel	\$	0.00
FD-JA-2	Jay M&O	\$	1,628.24
FD-JA-2	Interest	\$	1.88
FD-JA-3	Jay Cap. Outlay	\$	3,799.22
FD-JA-3	Interest	\$	6.36
FD-KS-1C	Kansas Travel Interest	\$.62
FD-KS-2	Kansas M&O	\$	2,713.73
FD-KS-2	Interest	\$	24.06
FD-KS-3	Kansas Cap. Outlay	\$	2,713.73
FD-KS-3	Interest	\$	20.80
FD-KW-1C	Kenwood Travel Interest	\$.75
FD-KW-2	Kenwood M&O	\$	1,628.24
FD-KW-2	Interest	\$	6.23

FD-KW-3	Kenwood Cap. Outlay	\$	3,799.22	
FD-KW-3	Interest	\$	62.33	
FD-LE-1C	Leach Travel Int.	\$	2.49	
FD-LE-2	Leach M&O	\$	2,170.98	
FD-LE-2	Interest	\$	19.26	
FD-LE-3	Leach Cap. Outlay	\$	3,256.47	
FD-LE-3	Interest	\$	23.20	
FD-LS-1C	Lakemont Travel Interest	\$.94	
FD-LS-2	Lakemont Shores M&O	\$	2,713.73	
FD-LS-2	Lakemont Shores Interest	\$	5.81	
FD-LS-2	Lakemont/Emerg. Apparatus Ref.	\$	0.00	
FD-LS-3	Lakemont Shores Cap. Outlay	\$	2,713.73	
FD-LS-3	Lakemont Shores CO Interest	\$	76.72	
FD-MI-1C	Monkey Isl. M&O	\$	0.00	
FD-MI-2	Monkey Isl. M&O Interest	\$.35	
FD-MI-3	Monkey Isl. Cap. Outlay	\$	5,427.46	
FD-MI-3	Monkey Isl. CO Interest	\$	43.57	
FD-OK-1-C	Oaks Travel	\$	250.00	
FD-OK-1-C	Oaks Travel Interest	\$	2.88	
FD-OK-2	Oaks M&O	\$	2,000.00	
FD-OK-2	Oaks M&O Interest	\$	11.49	
FD-OK-3	Oaks Cap Outlay	\$	3,177.46	
FD-OK-3	Oaks Cap Outlay Interest	\$	32.94	
FD-TC-1C	Tiff City Travel	\$	0.00	
FD-TC-1C	Interest	\$	3.95	
FD-TC-2	Tiff City M&O	\$	2,713.73	
FD-TC-2	Interest	\$	79.42	
FD-TC-3	Tiff City Cap. Outlay	\$	2,713.72	
FD-TC-3	Tiff City CO Interest	\$	52.20	
FD-TJ-1-C	Tia Juana Travel Interest	\$	0.00	
FD-TJ-2	Tia Juana M&O	\$	2,713.73	
FD-TJ-2	Interest	\$	14.95	
FD-TJ-3	Tia Juana Cap. Outlay	\$	2,713.72	
FD-TJ-3	Interest	\$	21.65	
FD-WS-1C	West Siloam Springs Travel	\$	500.00	
FD-WS-1C	Interest	\$	11.07	
FD-WS-2	West Siloam Springs M&O	\$	2,463.73	
FD-WS-2	Interest	\$	60.41	
FD-WS-3	West Siloam Springs Cap. Outlay	\$	2,463.72	
FD-WS-3	Interest	\$	20.41	
FD-ZN-1C	Zena Travel Interest	\$.51	
FD-ZN-2	Zena M&O	\$	2,713.73	
FD-ZN-2	Interest	\$	30.66	
FD-ZN-3	Zena Cap. Outlay	\$	2,713.72	
FD-ZN-3	Interest	\$	7.12	
FEMA FIRE DEPT	Fire Dept. Oaks	\$.00	
	Grand Total	\$		109,581.04
SPECIALS				
RWD# 11 CDGB	RWD #11 CDBG Spec	\$	70,661.24	
HIGHWAY	Dept of Emergency MGT/Mis Spe	\$	23,399.46	
SHERIFF SERVICE FEE	ACCO Misc Tax Warrants Spec	\$	10,773.67	
SW	½ Cent Solid Waste	\$	135,686.41	

DCJA	½ Cent Justice Authority	\$	136,839.10	
	Grand Total	\$		377,359.88

ADJA	Alt. to Detention of Juveniles	\$		
RMP-1	Personal Services	\$	4,030.00	
RMP-1C	Travel	\$		
RMP-2	M&O	\$		
RMP-3	Capital Outlay	\$		
CCLF-2	Lien Fee	\$	3,478.00	
CCA	Commissioner's Cash	\$	1,000.00	
CCC	Comm. Center Cash	\$		
CCSP	Court Clerk Special/Special App.	\$		
CCRCF	Court Clerk Revolving Fund	\$	7,871.48	
USE TAX	Use Tax	\$	27,285.30	
USE TAX SUB	Use Tax Sub	\$		
½ CH	½ Cent Courthouse	\$	20.91	
SSF-2	M&O	\$	27,257.01	
SSF-1	Personal Services	\$	10,000.00	
SSFCOPS	SSF Comm. Oriented Policing SG	\$		
SCPF	Sheriff Commissary Profit	\$	7,101.84	
M-D-1-A	Payroll	\$		
M-D-1	County Health	\$		
M-D-2	Health M&O	\$	158.52	
CAFRF	Co. Assessor Fee Rev. Fund	\$	57.00	
LL	Law Library	\$	2,336.52	
10A	County Clerk Pers. Serv.	\$		
MTCF	Mtg. Tax Cert Fee	\$	795.00	
DCEDA-SALES TAX	Sales Tax	\$	2,074.85	
DCEDA-SALES TAX	Interest	\$	24.76	
22A	Election Board Overtime	\$		
DCUFRF	Drug Court User Fee	\$	390.00	
STF	Sheriff Training Fund	\$		
TRASH COP	Trash Cop Program DCRF-TCGA	\$		
EM CASH	Civil Emergency Mgt.	\$	17,040.00	
EMPG	Emergency Mgt. Progress Grant	\$	2,500.00	
SSFCHS	Sheriff Ct. House Security	\$	3,136.07	
DOC-2	Sheriff Department of Corrections	\$	5,791.02	
DCEDA	Lodging Tax	\$	3,467.00	
DCEDA	Del. County Economic Dev. Auth.	\$		
DCJA	½ CENT Justice Auth.	\$	271.55	
DCFP	Flood Planning Comm.	\$		
DCEDA CURRENT TAX	Tif 1 Del Co Economic Dev	\$		
DCEDA INTEREST	Tif 1 Del Co Economic Dev	\$	54.31	
K-9	Donation	\$		
FEMA	FEMA Cash Fund	\$		
RWD #11 CDBG	RWD #11 CDBG	\$		

Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #5-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to advertise for sealed bids on annual uniform service. Persons interested in submitting a bid are to contact Michael Baker, Purchasing Agent located in the County Clerk's Office, Jay, OK. Bids will be opened and reviewed May 29, 2018 at 9:00 a.m. with possible acceptance on a later date. Bids will be received no later than 4:00 p.m. in the County Clerk's Office, Jay, OK on May 25, 2018. Board reserves the right to accept/reject any and all bids and the right to re-advertise. CO Bid #17-18/15. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #6-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval to advertise for sealed bids on annual paper and cleaning products. Persons interested in submitting a bid are to contact Michael Baker, Purchasing Agent located in the County Clerk's Office, Jay, OK. Bids will be opened and reviewed May 29, 2018 at 9:00 a.m. with possible acceptance on a later date. Bids will be received no later than 4:00 p.m. in the County Clerk's Office, Jay, OK on May 25, 2018. Board reserves the right to accept/reject any and all bids and the right to re-advertise. CO Bid #17-18/14. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #7-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of Utility Permit for a Road Cut/Bore requested by Travis Wright across 28038 S. 640, Grove, Ok. in District #1. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #8-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval of Resolution to Reduce Speed Limit to 25 Miles Per Hour on East 570 Rd, Colcord, Ok in District #3. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #9-A motion was made by Commissioner Martin and seconded by Commissioner Poindexter for approval of Monthly Blanket Purchase Order in the amount of \$200.00 for Pikepass per request of District #2. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of Detention Services Agreement between Sac and Fox Nation and the Board of County Commissioners of Delaware County. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of Intra-fund Transfer in the total amount of \$1,400.00 from 20D to 21A (Excise Per Service \$1,000.00) and 21C (Excise Travel \$400.00). Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of Error Correction Transfer in the amount of \$360.00 from 10D (M&O) to 10C (Travel) per request of County Clerk. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval of Intra-fund Transfer in the amount of \$10,000.00 from FD-TJ-2 (M&O) to FD-TJ-3 (Cap Outlay) per request of Tia Juana Fire Department. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval to receive \$3,000.00 and set up Donation Project Account for S 617 Road, Grove, Ok in District #2. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of Intra-fund Transfer in the amount of \$9,623.11 from 04D (M&O) to 04A (Per Service) per request of the Sheriff's Office . Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of Intra-fund Transfer in the amount of \$3,000.00 from 04E (M&O) to 04A (Personal Service) per request of the Sheriff's Office. Agenda had an error stating that transfer was from 04D. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk for approval of Intra-fund Transfer in the amount of \$17,139.20 from 04F (M&O) to 04A (Personal Service) per request of the Sherriff's Office. Agenda had an error stating that transfer was from 04F. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #18-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval to hear report with discussion presented by Vicki Cossairt, Human Resources Director, updating current events and issues in the Human Resources Department with possible action. Cossairt discussed she is looking at different selections for Health Insurance and was questioning if the HSA will be implemented for the next physical year. Cossairt wanted to review the travel reimbursement procedures. Cossairt stated the employee receives \$45.00 for a 24 hour period for meals for an overnight stay and \$11.25 for every 6 hour increment after that. Cossairt also discussed the feasibility of using County vehicles for Revaluation in regards to the next year budget. Cossairt stated a Key-Card Entry System is being looked at for the Courthouse. Cossairt also discussed creating a Wellness/Longevity Account for onetime increase as opposed to an Employee Christmas Bonus. Increase would be based on longevity. Elected Officials do not qualify. Cossairt also presented some sample policies regarding: Outside Employment, Loitering, Personal Property and Misuse of County Property to be reviewed for the Employee Handbook. Cossairt also recommended updating the current inventory list of who drives the County vehicles in order to make sure they are not receiving a travel stipend. Cossairt also stated all County vehicles should be marked unless the vehicle is being used as an undercover vehicle. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #19-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for any new business. No new business. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #20-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for citizen's participation or public comments. No comments were made. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #21-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to adjourn the meeting at 9:47 a.m. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

ATTEST:

Barbara Barnes

BARBARA BARNES, Delaware County Clerk

Russell Martin

RUSSELL MARTIN-Chairman of the Board

Martin Kirk

MARTIN KIRK-Member

David Poindexter

DAVID POINDEXTER-Member

