

DELAWARE COUNTY COMMISSIONER'S MEETING

July 23, 2018

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:01 a.m. on July 23, 2018. The Agenda was posted July 20, 2018 at 8:57 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner Russell Martin-Chairman, Commissioner Martin Kirk-Member, Commissioner David Poindexter-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to take action on the following items:

AGENDA #1-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve the minutes of the Regular Meeting dated July 16, 2018. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

2017-2018 County Health: 316, Oklahoma State Dept. Of Health, 31302.75, Payroll Fire Department Sales Tax: 1195, Total Radio Inc., 33715.00, Communication Equip & Supplies; 1196, Total Radio Inc., 4650.00, Communication Equip & Supplies; 1197, Harold S Auto Parts (Napa), 116.76, Blanket; 1198, Speedys 66, 627.27, Blanket; 1199, Positive Promotions, 211.79, Fire Prevention Supplies; 1200, Circle N, 184.58, Blanket; 1201, Woodshed Of Monkey Island Llc, 338.68, Blanket; 1202, Best Tools, 4472.00, Light Bars; 1203, Smith Two-Way Radio Inc., 13049.40, Communication Equip & Supplies; General: 3876, Neofunds By Neopost, 500.00, Postage; Highway: 2305, Integris Medical Group, 42.00, Physical; 2306, Integris Medical Group, 42.00, Physical; 2307, Tomo, 35.00, Drug Testing; 2308, Tomo, 63.00, Drug Testing; 2309, Rec/Ne Okla Electric Coop, 279.92, Electric Service; 2310, Bolt Fiber Optics Services, 124.53, Internet; 2311, Verizon Wireless, 122.02, Wireless Service; 2312, Odot, 4521.88, Lease/Pur; Resale: 296, Delaware County Journal, 314.67, Publications; 297, Delaware County Journal, 94.67, Publications; Ssf: 893, O-Reilly Automotive Inc., 228.12, Blanket; 894, Lakeland Office Systems, 255.93, Copies; 895, Novus Windshield Repair, 190.00, Windshield Repair; 896, Diamond Drugs Inc., 930.44, Blanket; 897, Allens Tire & Auto, 328.93, Blanket; 898, Pitney Bowes, 110.00, Postage;

2018-2019 County Health: 4, Verizon Business, 200.84, Long Distance Service; Delaware County Economic Dev: 1, Center For Economic Dev. Law, 888.25, Prof Services; Emergency Management Cash: 17, Adt Security Services Inc, 635.88, Security System/Repair; Emergency Mangement Progress Grant: 5, Aep, Public Service Co. Of Okla., 278.51, Electric Service; Fire Department Sales Tax: 28, Rec/Ne Okla Electric Coop, 71.00, Electric Service; 29, Penguin Management Inc, 967.00, Communications; 30, Sst, 103.19, Telephone Service; 31, County Clerk, 1347.57, Reimbursement; 32, Welch State Bank, 1823.06, Lease/Pur; 33, Grand Lake Telecommunications, 35.00, Internet; 34, Grand Telephone Co., 81.12, Telephone Service; 35, Grand Savings Bank, 1244.86, Lease/Pur; 36, Pavement Technologies International, 14300.00, Tanks; General: 268, Lakeland Office Systems, 143.60, Maintenance; 269, Mci, 58.05, Long Distance Service; 270, Coda, 123.00, Membership; 271, Otc Fund - Oklahoma Tax Com, 90.00, Registration; 272, Coda, 123.00, Dues; 273, County Assessor Assoc Of Ok, 100.00, Dues; 274, Otc Fund - Oklahoma Tax Com, 705.00, Registration; 275, County Assessor Assoc Of Ok, 300.00, Dues; 276, Landmark Gsi., 26554.00, Annual Contract; 277, Jay Plumbing And Electric, 200.01, Plumbing Service/Repairs; 278, Craig County Detention Center, 2050.00, Inmate Housing; 279, Sac & Fox Nation, 63.33, Juv Det; 280, Tulsa Co. Juvenile Det. Center, 1228.50, Juv Det; 281, Lakeland Office Systems, 112.90, Copies; 282, Oklahoma Department Of Labor, 225.00, Inspection; 283, Jay Plumbing And Electric, 499.99, Plumbing Service/Repairs; 284, Delaware County

Journal, 356.30, Publications; 285, Acco-Sif, 190375.00, Workers Comp; 286, Election Board Depository Acct, 134.00, Election; 287, Hometown Bottled Water Service, 6.25, Water/Rent; 288, Oklahoma Dept Of Public Safety, 350.00, Subscription; Highway: 121, Unifirst, 114.67, Uniforms; 122, Evans Hydraulic Repair, 430.00, Hydraulic Cylinders; 123, Lakeland-Cpp, 3741.40, Fuel; 124, Kellpro Inc., 187.50, Web; 125, Cintas First Aid & Safety, 138.79, First Aid Supplies; 126, Longan Construction, 4461.03, Road Materials; 127, Lakeland-Cpp, 2283.60, Fuel; 128, Kellpro Inc., 187.50, Website; 129, Atwoods, 99.99, Fan; 130, Rose & Mccrary Pc, 500.00, Prof Services; 131, Longan Construction, 1846.72, Road Materials; 132, Lakeland-Cpp, 3891.74, Fuel; 133, Grand Savings Bank, 3108.91, Lease/Pur; K9 Donation: 1, B & L Feed & Supply, 58.00, ; Mortgage Tax Cert Fee: 2, Coda, 123.00, Dues; 3, Kellpro Inc., 187.50, Website; Records Management/Preservation: 1, Douglas, Tayla J., 114.24, Travel; Sheriff Commissary Profit Fund: 5, Ford Motor Credit Company, 538.88, Lease; 6, Vendengine, 164.45, ; 7, Bob Barker Co., 114.90, Supplies; 8, The Paperclip Office Supplies, 365.92, Supplies; 9, Flower's Baking Co., 128.80, Food; 10, Graves Menu Maker, 23.42, Non-Food; 11, Precision Vapor, 1208.40, Vapor Sticks; 12, Tiger Commissary Services, 184.43, Commissary Services; 13, The Paperclip Office Supplies, 223.92, Paper Products; 14, Ecolab Food Safety Specialties, 450.00, Cleaning/Paper Supplies; Ssf: 47, Pitney Bowes, .54, Postage; 48, O-Reilly Automotive Inc., 111.48, Vehicle Maintenance; 49, Lakeland Financial Svcs, 265.75, Lease; 50, U.S. Bank, 800.53, Lodging; 51, Hometown Bottled Water Service, 37.50, Water/Rent; 52, Neo Computers, 300.00, Maintenance; 53, Coda, 123.00, Dues; 54, Green Country Ford Inc, 1643.72, Repairs;

Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #3-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to file all monthly reports submitted by Officers as follows: Court Clerk. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #4-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval of Blanket Purchase Orders for the Month of August, 2018. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #5-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter for approval to set up Highway Cash for the Month of August, 2018 as follows: DIST. #1: T1 \$35,000.00; T1C \$0; T2 \$36,380.61; T2A \$0; T2B \$8,000.00; T6 \$1,000.00; CBRI-105 \$7,863.58. DIST #2: T1 \$45,000.00; T1B \$0; T1C \$0; T2 \$22,380.61; T2A \$200.00; T2B \$12,000.00; T6 \$1,000.00; CBRI-105 \$7,863.58. DIST #3: T1 \$44,000.00; T1B \$3,000.00; T1C \$0.00; T2 \$23,380.61; T2A \$1,000.00; T2B \$8,000.00; T6 \$1,000.00; CBRI-105 \$7,863.58/GRAND TOTAL: \$264,732.57. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #6-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to receive and file the list of current Officers for District #3 as follows: Requisitioning-Martin Kirk & Receiving and Inventory-Ben Youngblood. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #7-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve a contract between Eastern Oklahoma Youth Services and Delaware County for Juvenile Detention Services at Northwest Oklahoma Regional Juvenile Detention Center. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #8-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve a contract between Eastern Oklahoma Youth Services and Delaware County for Juvenile Detention Services at Pittsburg County Regional Juvenile Detention Center. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #9-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve a bid in the amount of \$20.00 submitted by Brandy Bibler for property not sold at Resale described as Lot 26, Block 10, Stone Ridge Area, Flint Ridge 2. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve a request submitted by the County Assessor to salvage chairs that have become functionally obsolete. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve a Detention Transportation Claim in the amount of \$1,653.21 submitted by State of Oklahoma, Office of Juvenile Affairs. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve a Building Lease Agreement between William E. Kidwell, et ux and Delaware County Court Clerk on a commercial building located at 321 S. 6th St., Jay, Oklahoma. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve a Lease/Purchase Agreement in the amount of \$76,849.20 for one T-770 T-4 Bobcat Compact Track Loader #sw192 TID-#38-0425350 with financing provided by Grand Savings Bank per request of District #2. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve an error correction transfer in the amount of \$1,649.61frp, T-1-3 (Pers Serv) to T-1-1 (Pers Serv). Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to hear a report presented by Vicki Cossairt, HR Director, updating current events in the Human Resources Department. Cossairt spoke of the fact that she had prepared a draft of the updated handbook but is waiting for the commission to approve the draft before the new version can be distributed. The commission will need to decide whether to make it an official policy to allow paid birthdays, shopping days and extra ½ days at holiday time. Also, a decision needs to be made concerning payout of comp time, 40 hr work week vs. 37 ½ hr work week, personal items in the workplace and loitering. The commission needs to be aware of the problems associated with payroll being paid in advance and what solution might be available. Cossairt is keeping a watchful eye on the impact that the legalization of medical marijuana will have on the county. In addition, HR and the County Clerk's office will begin scanning personnel files when updated accounting software is installed in September. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

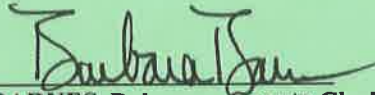
AGENDA #16-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for any new business. There was no new business. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for citizen's participation or public comments. Mike Major said that he is still looking at the county's budget and trying to understand the process. Major questioned whether there would be a group meeting with all elected officials to allow each official to plead the case for their budget needs. Commissioner Martin stated that when the county was budget board, that there was a meeting where each elected would state their budget needs. Now, that the county is not budget board, the elected officials would need to attend a commission meeting to discuss the budget. Major questioned whether the excise board is involved in the process and Commissioner Poindexter stated that the role of the excise board is to see if the budget has been prepared in a legal manner. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

AGENDA #18-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to adjourn the meeting at 9:35 a.m. Roll call: Commissioner Martin-yes, Commissioner Kirk-yes, Commissioner Poindexter-yes. Motion carried.

ATTEST:


RUSSELL MARTIN-Chairman of the Board


BARBARA BARNES, Delaware County Clerk


MARTIN KIRK-Member


DAVID POINDEXTER-Member

