

DELAWARE COUNTY COMMISSIONER'S MEETING

December 18, 2017

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:00 a.m. on December 18, 2017. The Agenda was posted December 15, 2017 at 8:43 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner David Poindexter-Chairman (Designee), Commissioner Russell Martin-Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to take action on the following items:

AGENDA #1-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve the minutes of the Regular Meeting dated December 11, 2017. Roll call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

2016-2017 County Health: 370, Pitney Bowes Global Financial Services Llc, 491.04, Lease;
2017-2018 Cbri-105 Roads & Bridges: 22, Pryor Stone Inc., 3418.25, Road Materials; County Health: 140, Admiral Express Office Supply, 4274.00, Furniture; 141, Quill Corporation, 109.47, Office Supplies; 142, Verizon Business, 191.37, Service; Delaware County Economic Dev: 7, Center For Economic Dev. Law, 412.50, Prof Services; Doc: 92, Flower's Baking Co., 107.80, Food; 93, Flower's Baking Co., 61.25, Food; 94, The Paperclip Office Supplies, 166.50, Paper Products; 95, The Paperclip Office Supplies, 166.50, Paper Products; 96, Charm Tex, 205.33, Jail Supplies; 97, Graves Menu Maker, 1659.81, Food; 98, Graves Menu Maker, 31.03, Non-Food; Fire Department Sales Tax: 467, Chief Fire & Safety Co. Inc., 91.00, Parts; 468, Napa Auto Parts, 21.26, Blanket; 469, Napa Auto Parts, 271.96, Parts; 470, Emergency Apparatus Maintenance, 4959.40, Repairs; 471, The Burrows Agency, 1213.00, Insurance; 472, Sba Steel Llc, 140.48, Rent; 473, Sba Steel Llc, 140.48, Rent; 474, At&T, 152.40, Long Distance Service; 475, Rec/Ne Okla Electric Coop, 200.00, Electric Service; 476, Rural Water/Gas Dist. #10, 334.61, Utilities; 477, Omes-Agency Business Services, 3776.22, Insurance; 478, At&T, 165.18, Long Distance Service; 479, Rural Water/Gas Dist. #10, 328.52, Utilities; 480, Rec/Ne Okla Electric Coop, 477.00, Electric Service; 481, Mayes County Propane, 726.70, Propane; 482, Kenwood Water District, 18.00, Utilities; 483, Sst, 213.32, Telephone Service; 484, Omes-Agency Business Services, 306.00, Insurance; 485, Omes-Agency Business Services, 1676.78, Insurance; 486, Kansas Building Supply Inc., 483.87, Blanket; 487, News Circle N Inc., 224.84, Blanket; 488, Nfpa, 773.10, Fire Prevention Supplies; 489, O-Reilly Automotive Inc., 30.95, Blanket; 490, Y Knot Stop, 90.00, Blanket; 491, Speedys 66, 114.17, Blanket; 492, Total Radio Inc., 4682.00, Communication Equip & Supplies; 493, Chief Fire & Safety Co. Inc., 1717.00, Fire Dept Misc Supplies; 494, Sst, 115.44, Telephone Service; 495, Rec/Ne Okla Electric Coop, 304.60, Electric Service; 496, Oaks #1 Stop, 377.33, Blanket; 497, Lakewood Ace Hardware, 84.17, Blanket; 498, Speedys 66, 242.30, Blanket; 499, Rec/Ne Okla Electric Coop, 117.00, Electric Service; General: 1710, Osu Coop. Extension Service, 5104.00, Personal Services; 1711, Pitney Bowes Global Financial Services Llc, 230.67, Lease; 1712, Quill Corporation, 124.75, Office Supplies; 1713, Quill Corporation, 181.42, Taxes; 1714, Van S Printing, 1260.00, Office Supplies; 1715, Delaware County Journal, 202.90, Publications; 1716, B&B Heating & Air Inc., 136.00, Heating & Air Cond.; 1717, Tim S Electric Inc., 262.50, Labor; 1718, Tim S Electric Inc., 150.00, Electrical Service/Repair; 1719, Tim S Electric Inc., 1125.00, Labor; 1720, Rec/Ne Okla Electric Coop, 82.22, Electric Service; 1721, A&C Fire Extinguisher Inc., 225.00, Fire Extinguisher & Service; 1722, Tulsa Co. Juvenile Det. Center, 204.75, Inmate Housing; 1723, Hutchison Plumbing Inc., 581.00, Plumbing Service/Repairs; 1724, Rec/Ne Okla Electric Coop, 169.00, Electric Service; Highway: 1020, Grand Rental Station, 59.17, Rent Of Equipment; 1021, Tomo, 88.00, Random Drug Testing; 1022, Stribling Equipment Llc, 1730.87, Repairs; 1023, Warren Cat, 2439.60, Grader Blades; 1024, Summit Truck Group, 164.55, Equipment; 1025, Lowe S, 15.12, Blanket; 1026, Sisco True-Value Hardware, 105.16, Blanket; 1027, O-Reilly Automotive Inc., 534.35, Blanket; 1028, Unifirst, 330.75, Uniforms; 1029, Reflective Apparel Factory, 76.66, Uniforms; 1030, Apac-Central Inc., 1619.92, Road Materials; 1031, Joplin Freightliner Sales Inc., 131.77, Parts;

1032, Longan Construction, 3276.00, ; 1033, Tractor Supply, 99.99, Misc; 1034, Rose & Mccrary Pc, 500.00, Prof Services; 1035, Airgas Usa, Llc, 293.34, Lease; 1036, Cintas First Aid & Safety, 192.27, First Aid Supplies; 1037, Bailey_S Welding Service, 1319.00, Welding Service; 1038, Rec/Ne Okla Electric Coop, 254.14, Electric Service; 1039, Rec/Ne Okla Electric Coop, 310.72, Electric Service; 1040, Lakeland-Cpp, 3922.20, Fuel; 1041, Stephens Auto (Napa), 522.61, Parts; 1042, Tomo, 35.00, Drug Testing; 1043, Stribling Equipment Llc, 1695.00, Parts; 1044, Stribling Equipment Llc, 1713.80, Glass Repair; 1045, Stribling Equipment Llc, 72.35, Parts; 1046, Longan Construction, 1458.79, Road Materials; 1047, Scott Construction Equip., 44.86, Parts; 1048, Osbi, Okla State Bureau Of Investigation, 19.00, Criminal History Check; 1049, Kansas Public Works Authority, 62.04, Utilities; 1050, Grissoms Llc, 1062.93, Repairs; 1051, Sst, 111.21, Telephone Service; 1052, Verizon Wireless, 134.50, Wireless Service; 1053, Odot, 1495.95, Lease/Pur; 1054, Odot, 4029.33, Lease/Pur; 1055, Odot, 4521.88, Lease/Pur; 1056, Econo Signs, 852.00, Signs; K9 Donation: 2, B & L Feed & Supply, 65.00, K-9 Supplies; Lien Fee: 10, Java Daves, 12.47, Water/Rent; Mortgage Tax Cert Fee: 23, Java Daves, 12.48, Water/Rent; Resale: 134, Delaware County Journal, 106.67, Publications; 135, Mail Finance, 4657.08, Lease; Sheriff Commissary Profit Fund: 36, Precision Vapor, 604.20, Commissary Supplies; 37, Tiger Commissary Services, 376.80, Commissary Supplies; 38, Tiger Commissary Services, 341.60, Commissary Supplies; Sheriff Special Forfeiture Account: 2, Mph Industries, 2769.00, Misc; Ssf: 391, Network Fleet Inc., 303.20, Gps; 392, Pitney Bowes, 108.99, Postage; 393, Diamond Pharmaceuticals, 840.97, Blanket; 394, Fuelman Of Oklahoma, 5731.28, Blanket; 395, Tomo, 257.00, Drug Testing; 396, Lakeland Office Systems, 229.58, Copies; 397, Firestone Complete Auto Care, 818.48, Tires; 398, Advanced Law Enforcement Readiness Training, 425.00, Training; 399, Tomo, 35.00, Drug Testing; 400, Integris Medical Group, 42.00, Physical; 401, Integris Medical Group, 34.00, Physical; 402, Tomo, 35.00, Drug Testing; 403, Hometown Bottled Water Service, 58.25, Water/Rent; 404, Centurylink, 31.01, Long Distance Service; 405, Pitney Bowes Inc., 141.50, Lease; 406, U.S. Bank, 268.67, Blanket; Use Tax Cash Account: 14, Fisher, Jeremy Gus, 150.00, Welding Service; Roll call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #3-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to file all monthly reports submitted by Officers as follows: County Health Department and County Treasurer. Roll call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #4-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of Blanket Purchase Orders for the month of January, 2018. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #5-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to set up Highway Cash for the month of January, 2018 as follows: DIST. #1: T1 \$38,000.00; T1C \$100.00; T2 \$22,551.24; T2A \$1,000.00; T2B \$7,700.00; T6 \$1,000.00; CBRI-105 \$6,034.17. DIST #2: T1 \$42,000.00; T1B \$1,500.00; T1C \$0.00; T2 \$13,651.24; T2A \$200.00; T2B \$12,000.00; T6 \$1,000.00; CBRI-105 \$6,034.17. DIST #3: T1 \$42,000.00; T1B \$5,000.00; T1C \$0.00; T2 \$13,351.24; T2A \$1,000.00; T2B \$8,000.00; T6 \$1,000.00; CBRI-105 \$6,034.17/GRAND TOTAL: \$229,156.23. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #6-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval for discussion with Jack Stonecipher, Mayor of Kansas, Oklahoma, concerning issues with the Kansas Fire Department. Stonecipher said that the Kansas Fire Department has concerns about the Sheriff's Department request to collect \$400.00 per month to provide dispatch services for the Kansas Fire Department. He said that the Kansas Fire Department is having a meeting next week concerning this request. Stonecipher also does not think the county should be handling sales tax funds for the fire departments. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #7-A motion was made by Commissioner Martin and seconded by Commissioner Kirk for approval of bid in the amount of \$20.00 submitted by Charles Jenks to purchase real property not sold at Re-Sale described as follows: Lot 113, Flint Ridge RV Park #2. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #8-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of Interagency Agreement between the Delaware County Sheriff's Office and the Disney Police Department. It will promote the most efficient and integrated utilization of resources and to more effectively address crime and public safety within Delaware County, inclusive for Town of Disney. Under the terms of the agreement, municipal officers of the Town of Disney will deputized by the Sheriff and thereby have the same authority as an officer of Delaware County Sherriff's Office. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #9-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of request submitted by the Delaware County Sheriff's Office to salvage 2007 Ford Crown Victoria/Inventory Item B331.104. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of Lease Purchase Agreement for one new tanker truck between the Leach Fire Department and Deep South Fire Trucks with assignment to Bank of Grove Bid# 17-18/07. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to receive and file appointment of Amy O'Bryan as Requisitioning Officer and Teresa Martin as Receiving and Inventory Officer for the Oklahoma Cooperative Extension Service for the 2017-2018 Fiscal Year. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of Utility Relocation Agreement between the Board of Commissioners and Northeast Oklahoma Electric Cooperative; Project No. 29897 (04). Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Martin and seconded by Commissioner Kirk for approval of Grand Gateway Rural Assistance Program FY-17 for project located north of HWY 28 in District #2. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval of request submitted by Cleora Emergency Medical Service Authority District Trust for the Appointment of Judy Hall as Trustee. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Kirk and seconded by Commissioner Martin for approval to hear report presented by Vicki Cossairt, Human Resources Director, updating current events in Human Resources with possible discussion. Cossairt discussed the fact that practices in several offices do not follow current handbook policies concerning paid days off for employees. The commission asked Cossairt to research the various practices being followed. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open the floor for any new business. Poindexter and Kirk commented that they had been receiving inquiries about a burn ban in the county. Poindexter made a motion to enact a 14 day burn ban and was seconded by Kirk. Martin voted yes. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #17-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to open the floor for citizen's participation or public comments. Mike Major questioned who is responsible for following handbook policies concerning paid days off for employees. Cossairt said that elected officials are

charged with enforcing handbook policies. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

AGENDA #18-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to adjourn the meeting at 9:43 a.m. Roll Call: Commissioner Poindexter (Designee)-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried

ATTEST:



BARBARA BARNES, Delaware County Clerk



DAVID POINDEXTER-Chairman of the Board
(Designee)



RUSSELL MARTIN-Member



MARTIN KIRK-Member

