



DELAWARE COUNTY EXCISE BOARD MEETING MINUTES

June 9, 2021

Agenda was posted at 3:06 pm. on June 4, 2021 in the kiosk on the east lawn of the Courthouse.

The Delaware County Excise Board met in Regular Session on June 9, 2021 at 8:30am with the following members present: Doug Smith-Chairman, Steve Odle-Vice Chairman, Charles Marts- and Michael Baker-1st Deputy to the County Clerk. Doug Smith called the meeting to order and the following business was transacted.

AGENDA #1- A motion was made by Odle and seconded by Marts to approve the minutes of the Regular Meeting dated May 12, 2021. All voted aye. Motion carried.

AGENDA #2- A motion was made by Odle and seconded by Marts to approve 308 Monthly Estimate of Needs and Request for Appropriations for the month of June 2021 as follows:

HIGHWAY

1102-6-4100-4200-4300-1110	Highway Salaries	\$	133,000	
1102-6-4100-4200-4300-1130	Highway Part-time	\$	6,000	
1102-6-4100-4200-4300-2005	Highway M&O	\$	67,787.31	
1102-6-4100-4200-4300-4130	Highway Lease Purchase	\$	30,000	
1102-6-4100-4200-4300-2065	Highway Insurance	\$	2,500	
1102-6-4100-4200-4300-2005	Highway GSB Interest	\$	355.25	
1102-6-4100-4200-4300-2005	Hwy Misc Forfeiture	\$	199.96	
1102-6-6510-6520-6530-2005	CIRB Cares Act	\$	83,184.04	
	TOTAL	\$		323,026.56
1103-6-4100-4200-4300-2005	Bridge/M&O	\$	16,956.60	
1235-6-4200-2204	Donation Dinosaur Point	\$		
	TOTAL	\$		16,956.60

FIRE DEPARTMENTS

1321-2-8200-2005	Bernice M&O	\$	6727.16	
1321-2-8200-2005	Interest	\$.38	
1321-2-8200-1310	Bernice Travel Interest	\$.69	
1321-2-8200-4110	Bernice Cap. Outlay	\$	2,242.39	
1321-2-8200-4110	Bernice Cap. Outlay Interest	\$	35.07	9,005.69
1321-2-8201-1310	Butler Travel Interest	\$.08	
1321-2-8201-2005	Butler M&O	\$	3,139.34	
1321-2-8201-2005	Butler Interest	\$	6.53	
1321-2-8201-4110	Butler Cap. Outlay	\$	5,830.20	
1321-2-8201-4110	Butler Interest	\$	22.69	8,998.84
1321-2-8203-2005	Colcord M&O	\$	448.48	
1321-2-8203-2005	Colcord Interest	\$.60	

1321-2-8203-1310	Colcord Travel	\$	89.70	
1321-2-8203-1310	Colcord Travel Interest	\$	2.44	
1321-2-8203-4110	Colcord Cap. Outlay	\$	8,431.37	
1321-2-8203-4110	Interest	\$	55.73	9,028.32
1321-2-8202-2005	Cleora Interest	\$	1.02	
1321-2-8202-4110	Cleora Cap. Outlay	\$	8,969.54	
1321-2-8202-4110	Cleora Interest	\$	39.35	9009.91
1321-2-8204-2005	Cowskin M&O	\$	4,484.77	
1321-2-8204-2005	Interest	\$.97	
1321-2-8204-4110	Cowskin Cap. Outlay	\$	1,166.04	
1321-2-8204-4110	Interest	\$	3.00	
1321-2-8204-2040	Cowskin Rentals/Leases	\$	3,318.73	
1321-2-8204-2040	Cowskin Rent/Lease Interest	\$.57	8,974.08
1321-2-8205-1310	Eucha Travel	\$	361.12	
1321-2-8205-1310	Eucha Travel Interest	\$.29	
1321-2-8205-2005	Eucha M&O	\$	4,333.37	
1321-2-8205-2005	Interest	\$	2.66	
1321-2-8205-4110	Eucha Cap. Outlay	\$	2,527.86	
1321-2-8205-4110	Eucha Cap Outlay Interest	\$	10.40	
1321-2-8205-2040	Eucha Rentals & Leases	\$	1,747.10	8,982.90
1321-2-8206-1310	Flintridge Travel	\$	200	
1321-2-8206-1310	Flintridge Travel Interest	\$	1.64	
1321-2-8206-2005	Flintridge M&O	\$	8,769.54	
1321-2-8206-2005	Interest	\$	15.71	
1321-2-8206-4110	Flintridge Cap. Outlay Interest	\$.07	8,986.96
1321-2-8207-1310	Grove Travel Interest	\$.24	
1321-2-8207-2005	Grove M&O	\$	4,484.77	
1321-2-8207-2005	Interest	\$	13.94	
1321-2-8207-4110	Grove Cap. Outlay	\$	4,484.77	
1321-2-8207-4110	Interest	\$	15.50	8,999.22
1321-2-8208-2005	Hickory Grove M&O	\$	4,484.77	
1321-2-8208-2005	Interest	\$	5.92	
1321-2-8208-4110	Hickory Grove Cap. Outlay	\$	4,484.77	
1321-2-8208-4110	Interest	\$	19.78	8,995.24
1321-2-8209-2005	Jay M&O	\$	1,770.49	
1321-2-8209-2005	Interest	\$.54	
1321-2-8209-4110	Jay Cap. Outlay	\$	4,131.14	
1321-2-8209-4110	Interest	\$	2.79	
1321-2-8209-2040	Jay Rentals/Leases	\$	3,067.92	8,972.88
1321-2-8210-1310	Kansas Travel Interest	\$.13	
1321-2-8210-2005	Kansas M&O	\$	4,484.78	
1321-2-8210-2005	Interest	\$	19.68	
1321-2-8210-4110	Kansas Cap. Outlay	\$	4,484.77	
1321-2-8210-4110	Interest	\$	27.52	9,016.88
1321-2-8211-1310	Kenwood Travel Interest	\$.30	
1321-2-8211-2005	Kenwood M&O	\$	2,690.87	
1321-2-8211-2005	Interest	\$	3.49	
1321-2-8211-4110	Kenwood Cap. Outlay	\$	6,278.68	
1321-2-8211-4110	Interest	\$	61.36	9,034.70
1321-2-8213-1310	Leach Travel Int	\$	1.00	
1321-2-8213-2005	Leach M&O	\$	2,756.45	
1321-2-8213-2005	Interest	\$	12.60	
1321-2-8213-4110	Leach Cap. Outlay	\$	4,134.66	
1321-2-8213-4110	Interest	\$	18.15	
1321-2-8213-2040	Leach Rentals/Leases	\$	2,078.45	9,001.78
1321-2-8213-2040	Leach Rentals/Leases Interest	\$.47	

1321-2-8212-1310	Lakemont Travel Interest	\$.28	
1321-2-8212-2005	Lakemont Shores M&O	\$	4,484.77	
1321-2-8212-2005	Lakemont Shores Interest	\$	4.73	
1321-2-8212-4110	Lakemont Shore Cap. Outlay	\$	4,484.77	
1321-2-8212-4110	Lakemont Shore CO Interest	\$	27.35	9,001.90
1321-2-8214-2005	Monkey Isl. M&O Interest	\$.12	
1321-2-8214-4110	Monkey Isl. CO Interest	\$	3.78	
1321-2-8214-2040	Monkey Island Rentals/Leases	\$	8,969.54	
1321-2-8214-2040	Monkey Isl. Rent/Lease Interest	\$	15.53	8,988.97
1321-2-8215-1310	Oaks Travel	\$	250	
1321-2-8215-1310	Oaks Travel Interest	\$.89	
1321-2-8215-2005	Oaks M&O	\$	2,000	
1321-2-8215-2005	Oaks M&O Interest	\$	2.43	
1321-2-8215-4110	Oaks Cap Outlay	\$	6,719.54	
1321-2-8215-4110	Oaks Cap Outlay Interest	\$	14.43	
1321-2-8215-2040	Oaks Rental/Lease Interest	\$.11	8,987.40
1321-2-8216-1310	Tiff City Travel Interest	\$	1.50	
1321-2-8216-2005	Tiff City M&O	\$	4,484.77	
1321-2-8216-2005	Interest	\$	31.39	
1321-2-8216-4110	Tiff City Cap. Outlay	\$	4,484.77	
1321-2-8216-4110	Tiff City CO Interest	\$	30.29	9,032.72
1321-2-8217-2005	TiaJuana M&O	\$	4,484.77	
1321-2-8217-2005	Interest	\$.82	
1321-2-8217-4110	TiaJuana Cap. Outlay	\$	4,484.77	
1321-2-8217-4110	Interest	\$	9.27	
1321-2-8218-1310	West Siloam Springs Travel	\$	500	
1321-2-8218-1310	Interest	\$	8.63	
1321-2-8218-2005	West Siloam Springs M&O	\$	4,234.77	
1321-2-8218-2005	Interest	\$	34.90	
1321-2-8218-4110	West Siloam Springs Cap. Outlay	\$	4,234.77	
1321-2-8218-4110	Interest	\$	24.82	9,037.89
1321-2-8219-1310	Zena Travel Interest	\$.21	
1321-2-8219-2005	Zena M&O	\$	4,484.77	
1321-2-8219-2005	Interest	\$	11.10	
1321-2-8219-4110	Zena Cap Outlay Interest	\$	1.07	
1321-2-8219-2040	Zena Rentals/Leases	\$	4,484.77	
1321-2-8219-2040	Zena Rentals/Leases Interest	\$	4.61	8,986.53
	Grand Total	\$		180,022.44
SPECIALS				
1235-1-3300-2082	Community Cntr Cash	\$		
7201-1-1400-1110	Court Clk Rev Fund Pers Serv	\$		
7201-1-1400-2005	Court Clk Rev Fund M&O	\$		
1211-1-1400-1110	Court Clerk Special	\$		
1320-3-8029-2005	½ Cent Solid Waste	\$	224,238.61	
1326-1-8020-5310	½ Cent Justice Authority	\$	229,316.20	
1226-2-0400-2005	Sheriff Service Fee	\$		
1327-8-3100-2005	DCEDA Sales Tax	\$	9,139.70	
	Grand Total	\$		462,694.51

1209-1-1000-1110	RMP Personal Services	\$	10,680	
7210-1-1400-2005	RMP M&O	\$	1,938.44	
1208-1-1000-2005	County Clerk Lien Fee	\$	444	

7409-6-4000-2005	Commissioner's Cash	\$	1,000
7201-1-1400-1110	Court Clerk Rev Fund Pers Serv	\$	1,617.16
7201-1-1400-2005	Court Clerk M&O	\$	4,851.45
1301-1-8020-2005	Use Tax M&O	\$	119,719.69
1306-1-8020-2005	½ Cent Courthouse	\$	6.90
1226-2-0400-2005	SSF M&O	\$	27,877.80
1223-2-0400-2005	Sheriff Commissary Profit M&O	\$	25,703.42
1204-1-1600-4110	Co. Assessor Fee Cap Outlay	\$	200
7205-1-1900-2005	Law Library	\$	1,674
1230-1-0600-2005	Mtg. Tax Cert Fee	\$	1,010
1233-1-1900-2005	Drug Court User Fee	\$	430
1212-2-2700-6710	Emerg. Mgt. Progress Grant	\$	2,500
1226-2-3500-1110	Sheriff Ct. Hse. Security	\$	3,104.80
1226-2-1100-2005	Sheriff Boarding of Prisoners	\$	369.70
1235-2-0400-2203	Donation	\$	12,100
1225-2-0400-2005	Sheriff Spec Fortfeiture M&O	\$	233.34

All voted aye. Motion carried.

AGENDA #3- A motion was made by Odle and seconded by Marts to approve the transfer of appropriations for Delaware County. From: 1321-2-8205-4110(Eucha FD Cap Outlay) for \$10,000 to 11321-2-8205-2005(Eucha FD M &O) for \$10,000. From: 1102-6-4100-1110(D1 Personal Service) for 4,000 to 1102-6-4100-1130(D1 Part Time) for \$4,000. From: 1321-2-8209-4110(Jay FD Cap Outlay) for \$3,000 to 1321-2-8209-2005(Jay FD M&O) for \$3,000. All voted aye. Motion carried.

AGENDA #4- A motion was made by Odle and seconded by Marts to approve the transfer of funds for Delaware County. From: 0001-2-2700-2005(Emerg. Mgmt M&O) for \$13,245.00 to 1301-1-8020-2005(Use Tax) for \$13,245.00. From: 1103-6-6100-2083(CBRI) for \$191,135.45 to 7506-6-4300-2083(ETR) for \$191,135.45. From: 1103-6-4300-2005(CBRI) for \$8,864.55 to 7506-6-4300-2083(ETR) for \$8864.55. All voted aye. Motion carried.

AGENDA #5- A motion was made by Odle and seconded by Marts to review/approve request for Temporary Appropriations for EMS, Cities/Towns, Schools and various other County Entities as follows: Moseley School: General \$1,900,000, Building \$50,000. Colcord Schools: General \$6,316,388, Building \$90,517, Child Nutrition \$514,308. Grove Schools: General \$23,556,731, Building \$1,408,959. Eastern OK Library: \$5,884,500. Leach Schools: General \$1,250,000, Building \$75,000. Delaware County: General \$6,453,918. Delaware County Health: General \$2,334,631. Delaware County Health Dept.: General \$2,750,000. All voted aye. Motion carried.

AGENDA #6- A motion was made by Marts and seconded by Odle to discuss and possible action for transition to payroll bi monthly payments in arrears of working rather than in advance of working. Vicki Cossart- HR Director, was present to give an outline of what they were wanting to do. Would like the county to start paying bi-monthly payments in arrears of working rather than in advance of working. Vicki mentioned in 2002 the used to pay monthly and then they went to twice a month. When they did that they didn't think of the future consequence. In doing so people that work for the county are being paid in advance instead of on time. When employees leave they are still getting paid until payroll is notified that they are no longer employed. So, for instance, taxpayers are paying extra taxes and insurance and pay that the employee is not due. The county is throwing away money the ex-employee does not have to pay the money back the money is counted in the budget so whatever office is losing money out of their budget. The money is not audited. We lose at least \$1,000 a month easily. The main department that has the issue is the Sheriff's office. They have so many employees coming and going. There are employees still on payroll that are not even working. To resolve this issue we would like to do a one time "error in payroll" check that will make the payroll time current and not in advance and no one would have to miss a paycheck. Moving forward we would do bi-monthly time cards instead of monthly. Vicki asked if any one had any questions. David Poindexter said District 1 really doesn't have a problem with this. We need to make sure time cards are turned in on time or get out our teeth and tell them no time card no check. Steve Odle asked what the Standard was across the state? Vicki replied: She has

been in touch with Steven, Grady and maybe Cleveland (not sure if it was Cleveland). But, most of the state does the standard where they pay in advance. Steven and Grady both have changed to the bi-monthly process. They have been doing it for 5 years and have not had a problem. The state auditors are ok with us doing it as long as it does not go over the elected officials' salaries. Vicki said we are not even close to going over that amount to do the payroll change. So it makes since to do to save our taxpayers money. James Beck was at the meeting and he spoke. The have anywhere from 44 to 48 employees at one time. It is a nightmare to keep up with the payroll with employees coming and going. We have to do the time cards 11 days before it is due. What if someone quits before then? They get paid for work they didn't do and that is not right with the taxpayers money. We have a lot of turn over and it keeps happening over and over again. There is the Garcia exemption that they could do. It is mostly the fire departments that do that though. The Garcia exemption they get paid every 28 days instead of overtime. Most counties use the regular system. Doug Smith said thank you Vicki for explaining this the county has been losing money for years and it is nuts. The departments lose money out of their budget when they have to pay an employee for time they did not work. The payroll error check sounds like a good idea so that no one goes without a pay check. The error check will be a little more or less than their actual payroll check they usually get. Doug Smith said it makes since to do the change. The money that is being lost is astounding and this should have been done 6 years ago. Excise Board approved the "error in payroll" check to be done. All voted aye. Motion carried.

AGENDA #7- A motion was made by Odle and seconded by Marts to open the floor for new business. No new business. All voted aye. Motion carried.

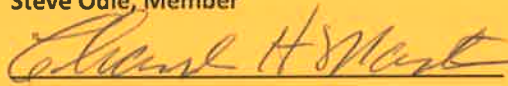
AGENDA #8- A motion was made by Odle and seconded by Marts to hear citizen's participation/comments. No citizens present. All voted aye. Motion carried.

AGENDA #9 – A motion was made by Odle and seconded by Marts to adjourn the meeting at 9:08 am. All voted aye. Motion carried.



Doug Smith, Chairman

Steve Odle, Member



Charles Marts, Member



Attest: Barbara Barnes, County Clerk



