

## DELAWARE COUNTY COMMISSIONER'S MEETING

September 1, 2020

The Board of County Commissioners of Delaware County met in Regular Session at 9:02 a.m. on September 1, 2020. The Agenda was posted Aug 31, 2020 at 8:59 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Russell Martin-Member, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

**AGENDA #1-** A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve the minutes of the Regular Meeting dated August 25, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes Motion carried.

**AGENDA #2-**A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve payment of claims presented by the County Clerk-Barbara Barnes as follows: Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. 2019-2020 RESERVE Rural Fire-ST 1289, ESO SOLUTIONS INC, 3125.00, MODULES; 2020-2021 CBRI 7, THE RAILROAD YARD, 16419.20, ROAD MATERIALS8, COASTAL ENERGY CORP., 4164.93, MISC9, GARMAN TRUCKING, LLC, 6312.50, HAULING CHARGE10, GARMAN TRUCKING, LLC, 2031.25, HAULING CHARGE11, GARMAN TRUCKING, LLC, 6250.00, HAULING CHARGE12, KEMP STONE CO INC., 5093.78, ROAD MATERIALS; Crt Clk Revolving 17, OSBI, OKLA STATE BUREAU OF INVESTIGATION, 19.00, CRIMINAL HISTORY CHECK; Donations 2, LONGAN CONSTRUCTION, 14999.99, ROAD MATERIALS3, LAKELAND OFFICE SYSTEMS, 12590.00, MISC; Economic Development Sales Tax 2, DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY, 14040.28, DCEDA SALES TAX; EmergencyMgmt10,LINDLYSINC.,69.93,MISC11,MUSKOGEECOMMUNICATIONS INC., 1258.00, EMERGENCY EQUIPMENT; General 529, OME CORP GENESIS, 77.00, POSTAGE SUPPLIES530, LAKELAND OFFICE SYSTEMS, 170.61, COPIES531, AMAZON.COM / SYNCB, 35.00, BATTERY532, MCI, 64.80, LONG DISTANCE SERVICE533, COUNTY CLERK & DEPUTIES ASSOC., 275.00, ANNUAL DUES534, COUNTY ASSESSOR ASSOCIATION OF OK, 300.00, ANNUAL DUES535, COUNTY ASSESSOR ASSOCIATION OF OK, 150.00, ANNUAL DUES536, KELLPRO INC., 24.00, COVID-19537, QUADIENT LEASING, 500.00, POSTAGE538, REC/NE OKLA ELECTRIC COOP, 408.00, ELECTRIC SERVICE539, MARTIN, TERESA, 63.19, TRAVEL540, CLAWSON, SCOTT, 431.25, TRAVEL541, WAL-MART-EXCEPTION PROCESSING, 18.32, OFFICE SUPPLIES542, GRAND LAKE TELECOMMUNICATIONS, 45.00, UTILITIES543, GRAND TELEPHONE CO., 119.99, UTILITIES544, LAKELAND OFFICE SYSTEMS, 100.75, MONTHLY SERVICE545, MID-WEST PRINTING CO., 3673.80, ENVELOPES546, T-N-T PLUMBING, 530.00, GENERATOR; Health 26, XEROX CORPORATION, 470.54, LEASE27, AT&T MOBILITY, 113.86, WIRELESS SERVICE; Highway 278, CINTAS FIRST AID & SAFETY, 326.00, FIRST AID SUPPLIES279, GMSA, 46.02, UTILITIES280, CATERPILLAR FINANCIAL SERVICES CORP., 1603.35, LEASE/PUR281, INTEGRIS HEALTH MEDICAL GROUP, 42.00, PHYSICAL282, INTEGRIS HEALTH MEDICAL GROUP, 42.00, PHYSICAL283, YELLOWHOUSE MACHINERY CO., 1442.07, PARTS284, LAKELAND-CPP, 1564.00, FUEL285, J & J AUTO SUPPLY, 83.47, MISC286, PARTS CITY LTE, 814.90, MISC287, UNIFIRST, 2046.19, UNIFORMS288, AAVCOR, 38.00, DRUG TESTING289, LAKELAND-CPP, 2210.60, FUEL290, CINTAS FIRST AID & SAFETY, 216.41, FIRST AID SUPPLIES291, STRIBLING EQUIPMENT LLC, 1264.35, PARTS292, HARRISONS TRACTOR REPAIR, 1353.41, REPAIRS293, ODOT, 2315.96, LEASE/PUR; Judgement-ST 2, DELAWARE COUNTY JUSTICE AUTHORITY, 222639.95, JUSTICE AUTHORITY SALES TAX; Mtg Cert 7, OKLAHOMA GLASS & MIRROR, 2890.00, GLASS; Resale 43, QUADIENT LEASING, 165.89, LEASE PAYMENT44, QUADIENT LEASING, 1197.00, LEASE PAYMENT; RM&P 29, OSBI, OKLA STATE BUREAU OF INVESTIGATION, 19.00, CRIMINAL HISTORY CHECK; Rural Fire-ST 105, SISCO TRUE-VALUE HARDWARE, 2.58, BLANKET106, REC/NE OKLA ELECTRIC COOP, 217.00, ELECTRIC SERVICE107, AT&T, 70.71, LONG DISTANCE SERVICE108,LAKELANDCPP,43.46,BLANKET109,BERNICESANITATIONLLC,50.00,SANITATION110, SUDDENLINK, 99.68, TELEPHONE SERVICE111, SBA STEEL LLC, 158.02, RENT112, GMSA, 95.10, MONTHLY SERVICE113, WELCH STATE BANK, 1422.90, LEASE/PUR114, WELCH STATE BANK, 1412.08, LEASE/PUR115, BERNICE SANITATION LLC, 50.00, SANITATION116, STILL FIRE SERVICES LLC, 100.00, PUMP SERVICES117, TIFF STORE, 113.32, BLANKET118, NEW-MAC ELECTRIC COOPERATIVE, 27.50, ELECTRIC SERVICE119, KANSAS BUILDING SUPPLY INC., 64.77, BLANKET120, CIRCLE N, 105.50, BLANKET121, REC/NE OKLA ELECTRIC COOP, 266.23, ELECTRIC SERVICE122, HENLEY, SHELLI, 225.00, LAWN CARE123, SST, 204.57, TELEPHONE SERVICE124, VERIZON WIRELESS, 137.71, WIRELESS SERVICE125, OKLAHOMA FIRE CHIEFS ASSOC, 36.00, MEMBERSHIP126, GOLDEN WEST INDUSTRIAL SUPPLY, 393.62, COVID-19127, AAA FIRE SAFETY, 993.00, FIRE EXTINGUISHER & SERVICE128, THE BURROWS AGENCY, 130.00, INSURANCE129, THE BURROWS AGENCY, 23984.00, INSURANCE130, BACKDRAFT OPKO, LLC, 3324.00, SUBSCRIPTION; SH Commissary 12, NATIONAL INSTITUTE FOR JAIL OPERATIONS, 2674.00, TRAINING13, PRODIGY SOLUTIONS, 752.93, COMMISSARY SUPPLIES; SH Svc Fee 88, CENTURYLINK, 35.24, LONG DISTANCE SERVICE89, LAKELAND FINANCIAL SRVS, 265.75, LEASE90, AMAZON.COM / SYNCB, 1604.92, 91, KEYSTONE CONSTRUCTION CO, 300.00, COVID-1992, AMAZON.COM / SYNCB, 25.99, UNIFORMS-DCS093, AMAZON.COM / SYNCB, 27.95, MISC94, GRAVES MENU MAKER, 1667.68, VENDOR SERVICES95, GRAVES MENU MAKER, 2073.93, FOOD96, GRAVES MENU MAKER, 72.72, NON-FOOD; SW Mgmt 2, SOLID WASTE, 214839.79, SOLID WASTE SALES TAX.

**AGENDA #3-**A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve monthly reports submitted by officers. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Reports were submitted by the Health Dept and County Assessor.

**AGENDA #4-A** motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve Hearing Human Resources Vici Cossairt on current status regarding families first Coronavirus. Roll Call: Commissioner Poindexter-yes Commissioner Martin-yes Commissioner Kirk-yes. Motion carried. Vicki Cossairt, HR Director, reported that cases continue to increase with 540 diagnosed cases, up 36 from last week, 21 deaths, 462 recovered, up by 38 and 57 active cases, down by 5. Encouraged to review mental health due to possible impact to personnel resulting from isolation or additional stress, make everyone aware of the resources and where to find them if needed. The hours of the courthouse offices are unchanged from last week with rotating staffs except for the County Clerk that does not have enough staff to rotate. Review, the courthouse is still being sanitized each Friday and common areas and restrooms cleaned several times a day by maintenance. Additional time off may be requested so making known the additional FMLA and stimulus for those on furlough due to COVID concerns. Courthouse still by appointment only and only for essential services, most department expanding their capabilities digitally and other alternate options to continue to meet the needs of the public. Will continue to monitor statistical data as well as making know COVID testing locations to the public. Standard of maintaining 10 or less in the bldg. if at all possible, along with signing in any visitors to the bldg. by the Security Guard for tracking purposes. Travis Beesley continues to disburse PPE as needed. Reference to the Tulsa World article Gov Stitt indicating numbers declining. Final words of encouragement that the County Officials have all joined forces to do a great job during the crisis and will continue to rise to the occasion as needed.

**AGENDA #5-A** motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve to discuss and review the County's Policies in relation to COVID-19 and take action to modify those policies as needed. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried. Commissioner Poindexter said he had nothing to add to item 4.

**AGENDA #6-A** motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve and to discuss the Federal CARES Act funding along with update by Emergency Management Director Travis Beesley and County Clerk's Second Deputy Dena Tolle. The first approved application has been submitted and approved along with a successful Risk Assessment. Accounts confirmed the first reimbursement should arrive in the next couple weeks. A second financial request will be submitted within the next week for ongoing PPE expenses and Personnel directly related to Public Safety and Security. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes Motion carried. Commissioner Martin had some clarifying questions regarding the requirements of the funds as well as the disbursements when they are received. The CARES Act help team has confirmed that the funds may be put back into the budget and disbursed as needed since they are reimbursing these expenses that are COVID related, so no special stipulations.

**AGENDA #7-A** motion was made by Commissioner Poindexter and seconded by Commissioner Martin to approve request by jail administrator, Murray Gross, to purchase 50 jail mats at the estimated cost of \$2,407.50 which is an ongoing replacement item approximately every 2 – 3 years due to normal wear and tear and flooding confirmed by Sheriff Harlan Moore. Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #8-A** motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve request by jail administrator, Murry Gross, to accept donation of a prisoner restraint system for use in the Delaware County Jail, donated by "The Malone" Family, at a value of \$1,800.00 Roll call: Commissioner Poindexter-yes, Commissioner Martin-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #9-A** motion was made by Commissioner Martin and seconded by Commissioner Poindexter to request by jail administrator, Murry Gross, to accept donation 150 trays and one cart being surplus by the Tulsa County Sheriff's Office. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

**AGENDA #10-** A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve review drug and alcohol testing services agreement presented by Luke Wright of AAVCOR Drug testing located in Jay, Oklahoma. It was determined that the item needs to be added to next week's meeting

agenda with possible action. Reference by District Attorney Kenny Wright to confirm cancellation process of 30 days' notice before initiating the new companies' services. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve re-appointment of Gary Buchanan to serve another three-year term on the Northeast Oklahoma Community Action Board of Directors. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried

AGENDA #12-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve detention transportation claim in the amount of \$306.98 submitted by the Stater of Oklahoma, Office of Juvenile Affairs, for the Month of July, 2020. Roll Call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve discussion with possible action of the lease/purchase of one 2020 Caterpillar Compact Track Loader for District #1 through the Sourcewell Purchasing Group with financing provided by Arvest Bank. Roll call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #14-A motion was made by Commissioner Martin and seconded by Commissioner Kirk to approve of the redemption of the Delaware County Justice Authority outstanding sales tax revenue bonds in the amount of \$1,000,000. District #2 Russell Martin had questions regarding how much longer for payments and what is the payoff balance, County Clerk will contact Jeff Daley and FirstBank to confirm and personally call back the three commissioners with the update on those two questions. Roll call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

AGENDA #15-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve opening the floor to new business. Roll call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried. There was no new business.

AGENDA #16-A motion was made by Commissioner Kirk and seconded by Commissioner Martin to approve to adjourn at 9:41 am. Roll call: Commissioner Poindexter, yes Commissioner Martin, yes Commissioner Kirk, yes. Motion carried.

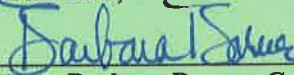
  
David Poindexter, Chairman

---

Russell Martin, Member

---

Martin Kirk, Member

  
Attest: Barbara Barnes, County Clerk

