



DELAWARE COUNTY COMMISSIONER'S MEETING MINUTES

January 24, 2023

The Board of County Commissioners of Delaware County met in Regular Session at 9:00 a.m. on January 24, 2023. The agenda was posted January 23, 2023 at 8:45 a.m. and placed in the kiosk located on the courthouse lawn as well as the county website. Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner David Beck-Member and County Clerk Barbara Barnes -Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

The meeting was called to order by Chairman Poindexter followed by the flag salute and roll call. Commissioner Jake Callihan was absent.

AGENDA #1 - A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to determine that notice of meeting and agenda for this meeting was properly posted in accordance with the Oklahoma Open Meeting Act. Roll call: Commissioner Poindexter-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #2-A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve introductions and announcements. Roll call: Commissioner Poindexter-yes; Commissioner Beck-yes. Motion carried. In addition to the commissioners and county clerk, Commissioners' Secretary Kathy Parker, Attorney David Floyd, District Attorney Doug Pewitt, Treasurer Susan Duncan, Carolyn Boothe, James McKay and Robert Stolz of Stolz Telecom, Payroll Clerk Tayla Douglas, Sheriff James Beck, Mike Major, Human Resources Director Vicki Cossairt, Carl Tesreau of Monkey Island Fire, Emergency Management Director Jeff Reeves, Leach Dispatcher Matt Harker, Jay Fire Chief Brandon Alexander, and members of the Oaks, Butler, Eucha, Jay and Tiff City Fire Departments introduced themselves.

AGENDA #3- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve the minutes for the regular meeting dated January 17, 2023. Roll call: Commissioner Poindexter-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #4- A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve payment of claims submitted by the County Clerk. 2022-2023: CBRI MISC 3952 HAMILL METALS 2422.64; ROAD MATERIALS 3510 PRYOR STONE INC. 8972.63; 3904 LONGAN CONSTRUCTION 1972.50; Economic Development Sales Tax DCEDA SALES TAX 4022 DELAWARE COUNTY ECONOMIC DEVELOPMENT AUTHORITY 4264.94; Emergency Mgmt ANNUAL DUES 3860 OEMA 50.00; General null 3849 QUILL CORPORATION 48.42; 3974 OME CORP. LLC 221.00; 4028 CINTAS FIRST AID & SAFETY 196.52; COPIES 2436 LAKELAND OFFICE SYSTEMS 202.70; ELECTRIC SERVICE 2879 REC/NE OKLA ELECTRIC COOP 353.22; LEASE 2896 AADVANTAGE LAUNDRY SYSTEMS 119.00; 3830 LAKELAND OFFICE SYSTEMS 146.04; LONG DISTANCE SERVICE 2935 MCI 64.08; MAINTENANCE 2413 XEROX CORPORATION 1912.97; 2414 XEROX CORPORATION 916.02; MISC 3602 VERIZON 80.02; OFFICE SUPPLIES 3785 QUILL CORPORATION 675.12; 3934 AMAZON.COM / SYNCB 678.50; POSTAGE 3979 U.S. POSTMASTER 88.00; REVAL TRAVEL 3598 GOINS, VINCENT G. 360.25; 3599 PRICE, JAY J. 332.09; SERVICE CALL 4026 ADT COMMERCIAL 623.00; SUPPLIES 3807 QUILL CORPORATION 9.59; Health null 348 MAYES COUNTY HEALTH DEPT. 1240.95; LEASE 4003 XEROX CORPORATION 212.48; MONTHLY SERVICE 3239 VERIZON BUSINESS 151.39; TRAVEL 3508 BUNCH, KEESHA 52.75; Highway DRUG TESTING 3317 AAVCOR 150.00; 3318 AAVCOR 140.00; 3342 AAVCOR 70.00; FIRST AID SUPPLIES 4027 CINTAS FIRST AID & SAFETY 518.28; FITTINGS 3898 HYSPECO INC. 16.83; GRADER BLADES 3431 WARREN CAT 1731.76; LEASE PAYMENT 2670 WT EQUIPMENT 3292.50; LEASE/PUR 3628 ODOT 2315.96; MISC 3065 J & J AUTO SUPPLY 595.11; 3066 KANSAS BUILDING SUPPLY INC. 320.80; 3068 LINDLY S INC. 125.49; 3070 PARTS CITY LTE 873.41; 3924 KANSAS BUILDING SUPPLY INC. 244.00; OIL 3967 FLEET FUELS 2970.85; PARTS 2158 S&H FARM SUPPLY 321.00; 2225 S&H FARM SUPPLY 614.00; PROFESSIONAL SERVICES 988 ROSE & MCCRARY PC 500.00; REPAIR 3937 EVANS HYDRAULIC REPAIR 235.00; REPAIR & BATTERIES 2142 KATNER MILLS (NAPA) 368.42; REPAIRS 3432 D & N MECHANICS LLC 77.06; 3456 HYSPECO INC. 591.42; ROAD EQUIP RENTAL 3634 MHC KENWORTH 133.35; 3932 YELLOWHOUSE MACHINERY 3725.00; ROAD MATERIALS 2096 KEMP STONE CO INC. 1163.45; 3027 WILLIAMS DIVERSIFIED MATERIALS 6972.14; SUPPLIES 4031 UTILITY TRI-STATE 209.29; TB TEST 3345 DELAWARE COUNTY HEALTH DEPT. 15.00; TIRE REPAIR 4032 EUCHA TIRE SHOP 15.00; TOWING 3893 SATTERFIELD WRECKER SERVICE 1850.00; TREE REMOVAL 3960 WE LUV TREES 4000.00; UNIFORMS 3853 UNIFIRST 69.36;

UTILITIES 3377 GMSA 185.80; WATER/RENT 3069 HOMETOWN BOTTLED WATER SERVICE 20.00; WELDING SUPPLIES 4020 LINDLY S INC. 655.93; Mtg Cert MISC 3356 HUTCHISON PLUMBING INC. 560.00; 3975 QUILL CORPORATION 44.58; Rural Fire-ST AIR COMPRESSER/PARTS 3511 RED TIGER ENTERPRISES 2375.00; BLANKET 3129 KATNER MILLS (NAPA) 381.34; 3130 SISCO TRUE-VALUE HARDWARE 21.59; 3131 LAKELAND-CPP 1127.83; 3157 CHILDRESS OAKS 1 STOP 404.96; 3165 KATNER MILLS (NAPA) 280.48; 3166 LAKELAND-CPP 411.96; CLOTHING 3427 STANDRIDGE, EMILY 1015.00; ELECTRIC SERVICE 3169 REC/NE OKLA ELECTRIC COOP 138.81; 3173 AEP, PUBLIC SERVICE CO. OF OKLA. 230.07; 3197 REC/NE OKLA ELECTRIC COOP 120.64; FIRE DEPARTMENT TOOLS 2407 CONRAD FIRE EQUIPMENT INC 1061.40; FIRE DEPT BUNKER GEAR 2147 MUNICIPAL EMERGENCY SERVICES INC 14069.88; FUEL 3474 LAKELAND-CPP 2323.30; LEASE/PUR 4015 WELCH STATE BANK 1203.23; 4017 WELCH STATE BANK 1422.90; PROPANE 3210 MFA OIL 1053.30; RADIOS 3501 SMITH TWO-WAY RADIO INC. 2514.00; RENT 3184 SBA STEEL LLC 158.02; REPAIRS 2165 JON S MID AMERICA INC. 19488.45; SAFETY WEAR 3780 STANDRIDGE, EMILY 1140.00; SIGN 3475 ALLEN SIGN STUDIO LLC 20000.00; SUPPLIES 3225 GRAND TRUE VALUE RENTAL 187.78; TELEPHONE SERVICE 3685 GRAND TELEPHONE CO. 135.22; 3704 SST 137.64; SH Forf UNIFORMS-DCSO 2756 SOUTHERN UNIFORM AND EQUIP 305.94; 2757 SOUTHERN UNIFORM AND EQUIP 51.99; 2758 SOUTHERN UNIFORM AND EQUIP 101.98; 2759 SOUTHERN UNIFORM AND EQUIP 101.98; 2760 SOUTHERN UNIFORM AND EQUIP 101.98; SH Svc Fee LEASE 1965 HOMETOWN BOTTLED WATER SERVICE 16.00; 2680 HOMETOWN BOTTLED WATER SERVICE 62.00; 3099 HOMETOWN BOTTLED WATER SERVICE 24.00; LONG DISTANCE SERVICE 783 CENTURYLINK 40.08; 2674 CENTURYLINK 36.13; MISC 2688 PITNEY BOWES 132.00; 3625 LEAF 878.90; 3964 LOWE S 724.56; PHYSICAL 3013 INTEGRIS HEALTH MEDICAL GROUP 85.00; 3015 INTEGRIS HEALTH MEDICAL GROUP 85.00; 3038 INTEGRIS HEALTH MEDICAL GROUP 42.00; SOFTWARE 4021 OSBI, OKLA STATE BUREAU OF INVESTIGATION 1500.00; TAG & TITLE 3424 OTC 475.00; TB TEST 2322 DELAWARE COUNTY HEALTH DEPT. 15.00; 2823 DELAWARE COUNTY HEALTH DEPT. 15.00; UTILITIES 2678 JAY UTILITIES AUTHORITY 73.30; VENDOR SERVICES 3784 GRAVES MENU MAKER 2963.89; 4000 HOMELAND STORES INC. 146.41; SW Mgmt SOLID WASTE SALES TAX 4025 SOLID WASTE 217449.39. Roll call: Commissioner Poindexter-yes; and Commissioner Beck-yes. Motion carried.

AGENDA #5 was not needed as no reports were submitted by officers.

AGENDA #6 - A motion was made by Commissioner Beck and seconded by Commissioner Poindexter for approval of citizen's participation or comments. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried. Jay Fire Chief Brandon Alexander announced the quarterly fire chiefs meeting will be Thursday at 7 p.m. at the Jay Fire Station. He said many emergency management personnel will be there if anyone cares to attend and discuss 911 issues and the new dispatch system. Alexander said he has issues with the 911 Trust Authority Board Members. He said the board should be made up of emergency management personnel who understand the system and how it works. Alexander said he is 100 percent in support of the new county-wide dispatch system and he thinks all the other entities involved are, too.

AGENDA #7 - A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve report by Human Resources Vicki Cossairt. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried. Cossairt said the county has 141 employees today with two starts pending in dispatch and patrol, and one reserve officer. She said seven jobs are posted including election board clerk, one full-time patrol deputy, one CDL equipment officer in District 3, three detention officers and one part-time patrol deputy. Cossairt said one CDL position is posted all the time as those equipment operators are difficult to find. Cossairt said employees' money has been deposited into the Health Savings Accounts, so if those funds are needed the money should be there. Cossairt asked the commissioners to consider updating the county's travel allotment. The county allows \$45 per day and the state allotment is now \$55/day.

AGENDA #8-A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to open the floor for new business. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried. There was none.

AGENDA #9-A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to sign affidavits for the Jan. 31 payroll. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried.

AGENDA #10-A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to surplus and salvage a currency counter, inventory #C235.1 per Treasurer Susan Duncan. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried.

AGENDA #11-A motion was made by Commissioner Beck and seconded Commissioner Poindexter to discuss with possible action estimate for parking lot striping from J-K Services per Commissioner Callihan (tabled from Jan. 17 meeting). Roll call:

Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried. The commissioners were presented a copy of the estimate Callihan was waiting on, which was approximately \$5,000 higher than the J-K bid. A motion was made by Poindexter and seconded by Beck to accept the estimate for striping the courthouse parking lot from J-K Striping. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried.

AGENDA #12-A motion was made by Commissioner Beck and seconded Commissioner Poindexter to approve payment to Atwell Roofing for roof repair not covered by warranty in the amount of \$750. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried.

AGENDA #13-A motion was made by Commissioner Beck and seconded Commissioner Poindexter to open with possible acceptance sealed bids for upgrading emergency communications for Delaware County. County bid #22-23/19. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried.

Two bids were received, one from Muskogee Communications and one from Stolz Telecom. Poindexter opened the Muskogee Communications bid, which began with a letter saying not all the bid specs were met because they "didn't have time." Poindexter said "it looks like \$1,539,665 for what they have, but they didn't bid it all." With a continuing shuffle of papers, Poindexter concluded the parts bid were totaled on separate pages. "There's \$1.1 million for this part, but I don't know what it is. I would have to add them up. It looks like \$2.8 million plus total maybe. Oh, I missed one. Add \$244,000." Finally, he gave the total bid as \$3,081,000, but this is not a complete bid according to the specifications and Poindexter did not say which parts were bid.

Beck opened the Stolz bid and asked James McKay to interpret it. The radios and related equipment were bid at \$2,010,978.94 and the turn key dispatch center was bid at \$1,413,746.35, making the total bid from Stolz Telecom \$3,424,725.29.

McKay said the Stolz bid meets all the specs. The dispatch center is bid complete, turn key, with five dispatch positions. Map maker is included along with multiple networking, a generator to run the center if the electricity goes out, multiple redundancies in towers, all the furniture with dispatch specs, all radios and equipment with microwave backup, 500 mobiles, specific tri-band radios for the sheriff, and an added feature not in the specs for schools – a push to talk option for cell phones. Commissioner Beck asked about warranties. Stolz directed him to a special section of the bid which contains all the warranties. Stolz said included in the bid is a five-year warranty and service contract plus a Stolz service agreement. The radios have two-year warranties. Furniture has a lifetime structural warranty. McKay stressed this system is not connected to the internet and not dependent on the internet. He said the system is run on Public Safety Grade microwave. Poindexter said he did not want to take any action because Callihan was absent and the item concerns the entire county. The item was tabled to the Jan. 31 meeting.

AGENDA #14-A motion was made by Commissioner Beck and seconded Commissioner Poindexter to open with possible acceptance sealed bids on digital imaging services on behalf of Barbara Barnes, Delaware County Clerk. Bid #22-23/18. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried.

One bid was received and opened by Poindexter. The bid was \$879,085.79. Poindexter asked Barnes to explain digitization of the records.

Barnes said keeping the county's records is a statutory requirement of her job. She said books will be digitized from statehood through recording book number 299. The current records are being recorded in the 2000 series. Barnes said there is no index on the oldest records and although there are scanned images, some of them are unreadable. Barnes said 300,000 pages of school records will also be digitized, which are used for forms of identification when there are no birth certificates to do things such as apply for passports. Barnes said the veterans discharge books which date back to World War I and are in very poor shape will be digitized.

Barnes said she has had two books restored, including the Dawes Rolls property maps and the records of Andrew Jackson and the Indian removal. Kofile is a world-renowned company. The work will all be done "in house" in Dallas and none of the process is farmed out, Barnes said. The indexing is guaranteed for life and the records will be available to the public online all over the world. Barnes said the records must be preserved for their historical value as well as to satisfy the statutory obligation of her office. Barnes said the project will take approximately one year to complete.

A motion was made by Poindexter and seconded by Beck to accept the bid from Kofile in the amount of \$879,085.79. Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried. Poindexter said the project will be paid for with ARPA funds.

AGENDA #15-A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to review and approve the financial statement and accompanying notes including the Schedule of Federal Awards (SEFA) for fiscal year June 30, 2022. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried.

AGENDA #16-A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to approve discussion of issues concerning the 911 Center per Chairman Poindexter. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried.

"There are several issues with the 911 scenario," Poindexter said. One is the health department building, which "we have been working on for years," Poindexter said. "We own the building, and they are a state agency with no MOU or contract (with the county). They are supposed to be moving to the DHS building, which they do own. Jake needs to be here to talk about this because he is on that board. I guess the state agencies disagree on some money issues." Poindexter said the commissioners have entered into a contract with BKL to do all the design and engineering work to turn the building into a dispatch center. BKL has a time line which begins in February and ends in October so a contractor can be selected and all the funds allocated by Dec. 31, 2024.

The county's ARPA Attorney, David Floyd, said all the funds must be allocated by Dec. 31, 2024, with contracts signed and purchase orders issued to show the money is locked up or the federal government gets it back. The allocated funds must then be spent by Dec. 31, 2026, or the money will still go back to the federal government.

"I don't want to be ugly about it," Poindexter said, "but we can put together a resolution, can't we counselor?"

District Attorney Doug Pewitt said the commissioners can give the health department notice to be out of the end of February. Pewitt said the commissioners need to get going on the project because 2024 is not a long time.

"I guess we need to get their schedule and press a little harder," Poindexter said. "We will never see ARPA funds again and we should use them in the way that benefits the county the most for years to come. The old dispatch building now is too small, and the sheriff is in a rented building."

"We must hit 2024 or the money goes back, so in 30 to 45 days this needs to be started," Floyd said.

Poindexter said the health department has cleaned some things out of the county's building. Since the DHS already owns the building where they are moving, Poindexter said he doesn't understand what the director talking about a building of equal value. "The director told me she doesn't understand it, either," Poindexter said. Barnes said the building where the health department is supposed to move was deeded to them last June.

Poindexter said at a Jan. 4 meeting at Monkey Island with all the dispatch offices involved in the consolidation, "Ottawa County was great with it and Cleora wanted to know if we can take their calls. Don (Youngblood) has not contacted them.

The 911 Director is hesitant to agree to the dispatch center. We need to assess board folks who are involved from day to day. It's hard to find people to serve on boards but lots of people with experience are interested in this one now." Poindexter said in addition to ARPA funds, Emergency Management Director Jeff Reeves has secured a \$1.3 million grant for equipment and is in the process of trying to secure more. "We need to assess the 911 board who work for the BOCC," Poindexter said.

Leach dispatcher Matt Harker said calls in the south end of the county are bounced around and people who are already traumatized are asked the same questions two or three times. We need one system that's all together where the questions are asked one time. It needs to be a central dispatch center."

Commissioner Beck asked Sheriff Beck if he had anything to say. The sheriff said just last night his officer could not get help at a potentially dangerous situation because the radios wouldn't work, so he is all for the 911 Center. McKay says their bid includes a digital system emergency button where the officer has only to hit the button and the radio handles the rest. The sheriff said he has worked with this digital button system and it is outstanding.

Alexander told the commissioners he was informed by the City of Jay that the 911 Trust Authority has purchased two acres in the industrial park. "I don't like them spending money that doesn't need to be spent," Alexander said.

The sheriff said he is on the 911 Trust Authority Board and new bills introduced to pay for 911 would bring more money to the county which can pay for more dispatchers. "It's all about communication and we move in the same direction," Sheriff Beck said. "The trust wants to do their own thing and the 911 Authority has not spoken to other counties."

Carl Tesreau of Monkey Island Fire Department said, "we need people on the board who understand the system."

Commissioner Beck said it seems strange that people who claim to be so interested in the 911 system have never attended any commissioners' meetings where the dispatch center was discussed.

"It's easy to fix calls coming to our county," Reeves said. "We are standing in our own way."

"We need to take a serious look at the trust authority," Poindexter said.

AGENDA #17-A motion was made by Commissioner Beck and seconded by Commissioner Poindexter to adjourn at 10:18 a.m. Roll call: Commissioner Poindexter-yes and Commissioner Beck-yes. Motion carried.

ATTEST: _____
BARBARA BARNES- COUNTY CLERK

DAVID POINDEXTER, CHAIRMAN

JAKE CALLIHAN, MEMBER

DAVID BECK, MEMBER