

DELAWARE COUNTY COMMISSIONER'S MEETING

June 24, 2019

The Board of County Commissioners of Delaware County met in Regular Session in the County Commissioner's meeting room in the Delaware County Courthouse at 9:00 a.m. on June 24, 2019. The Agenda was posted June 21, 2019 at 8 a.m. and placed in the kiosk located on the courthouse lawn.

Members of the Board present were Commissioner David Poindexter-Chairman, Commissioner Martin Kirk-Member and County Clerk Barbara Barnes-Secretary. The Board of Delaware County Commissioners is hereby authorized to act on the following items:

**AGENDA #1-A** motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve the minutes of the Regular Scheduled Meeting dated June 17, 2019. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #2-A** motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve payment of claims presented by the County Clerk-Barbara Barnes as follows:

2018-2019

CBRI-105 ROADS & BRIDGES 68, PRYOR STONE INC., 1005.77, ROAD MATERIALS; 69, APAC-CENTRAL INC., 4377.08, ROAD MATERIALS; 70, APAC-CENTRAL INC., 3412.27, ROAD MATERIALS; County Assessor Revolving Fee Fund 2, DELL SOFTWARE, 213.80, SOFTWARE LICENSING & SUPPORT; County Health 273, SHERATON OKC DOWNTOWN HOTEL, 186.00, LODGING; 274, STATE PEST CONTROL, 40.00, EXTERMINATION; 275, HUTCHISON PLUMBING INC., 85.00, PLUMBING SERVICE; 276, ELITE APPLIANCE, 183.48, REFRIGERATION REPAIRS; 277, AT&T MOBILITY, 117.82, TELEPHONE SERVICE; Emergency Management Cash 149, PIONEER TRANSMISSION SERVICE, 2301.00, TRANSMISSION; 150, O-REILLY AUTOMOTIVE INC., 27.99, MISC; Emergency Management Progress Grant 90, AMAZON.COM / SYNCB, 196.94, MISC; 91, LAKELAND OFFICE SYSTEMS, 94.72, COPIES; 92, AEP, PUBLIC SERVICE CO. OF OKLA., 211.37, ELECTRIC SERVICE; Fire Department Sales Tax 1120, REC/NE OKLA ELECTRIC COOP, 165.00, ELECTRIC SERVICE; 1121, TOTAL RADIO INC., 620.00, COMMUNICATION EQUIPMENT; 1122, GMSA, 95.10, UTILITIES; 1123, BERNICE SANITATION LLC, 50.00, SANITATION; 1124, REC/NE OKLA ELECTRIC COOP, 339.00, ELECTRIC SERVICE; 1125, SUDDEN LINK, 89.79, TELEPHONE SERVICE; 1126, SBA STEEL LLC, 151.94, RENT; 1127, WELCH STATE BANK, 1412.08, LEASE/PUR; 1128, WELCH STATE BANK, 1422.90, LEASE/PUR; 1129, SPEEDY S #4, 493.31, BLANKET; 1130, O-REILLY AUTOMOTIVE INC., 37.95, BLANKET; 1131, SLOAN BROS AUTO SERVICE, 606.64, REPAIRS; 1132, LINDLY S INC., 136.97, CHAINSAW REPAIR; 1133, TH ROGERS LUMBER CO., 400.00, AIR COMPRESSOR/PARTS; 1134, JUSTIN SHARP CONSTRUCTION, 550.00, PARTS & LABOR; 1135, REC/NE OKLA ELECTRIC COOP, 264.14, ELECTRIC SERVICE; 1136, GOLDEN WEST INDUSTRIAL SUPPLY, 716.12, FIRE DEPT SUPPLIES; 1137, T-SHIRT WHOLESALER, 543.14, UNIFORMS; 1138, COASTAL BUSINESS SUPPLIES, 411.92, ; 1139, O-REILLY AUTOMOTIVE INC., 319.65, BLANKET; 1140, MARTIN, JASON, 138.04, TRAVEL; 1141, CIRCLE N, 355.94, BLANKET; 1142, Y KNOT STOP, 517.31, BLANKET; 1143, OAKS #1 STOP, 876.10, BLANKET; 1144, SST, 130.44, TELEPHONE SERVICE; 1145, TECH RESQ, 880.00, TRAINING; 1146, TRIPLE B GARAGE DOOR LLC, 260.00, REPAIRS; 1147, CHIEF FIRE & SAFETY CO. INC., 482.00, ; 1148, CHIEF FIRE & SAFETY CO. INC., 3783.00, FIRE DEPT BUNKER GEAR; 1149, WALKER HARDWARE & LUMBER, 16.40, BLANKET; 1150, HAROLD S AUTO PARTS (NAPA), 96.13, BLANKET; 1151, WALKER HARDWARE & LUMBER, 1415.30, BLANKET; General 3746, THOMSON REUTERS - WEST, 272.14, LAW BOOKS; 3747, DIAMOND DRUGS INC., 825.41, MISC; 3748, MONROE SYSTEMS FOR BUSINESS, 57.84, OFFICE SUPPLIES; 3749, QUILL CORPORATION, 259.99, OFFICE SUPPLIES; 3750, XEROX CORPORATION, 9.92, SERVICE; 3751, XEROX CORPORATION, 12.19, SERVICE; 3752, OSU BURSARS OFFICE, 4054.37, OFFICE EQUIPMENT; 3753, LAKELAND OFFICE SYSTEMS, 145.54, LEASE; 3754, MCI, 56.43, LONG DISTANCE SERVICE; 3755, LAKELAND OFFICE SYSTEMS, 143.60, MAINTENANCE; 3756, PATTERSON INSURANCE SERVICE INC., 30.00, NOTARY; 3757, SECRETARY OF STATE, 10.00, NOTARY; 3758, ELLIS-COOK, LARENA, 165.88, TRAVEL; 3759, AMAZON.COM / SYNCB, 91.40, SELF INKING STAMPS; 3760, TUDER, WAYNE, 368.30, REVAL TRAVEL; 3761, GOINS, VINCENT G., 414.70, REVAL TRAVEL; 3762, MANHART, JAMES ASHTON, 184.44, REVAL TRAVEL; 3763, AMAZON.COM / SYNCB, 392.48, OFFICE SUPPLIES; 3764, AMAZON.COM / SYNCB, 1090.34, OFFICE EQUIPMENT; 3765, HOMETOWN BOTTLED WATER SERVICE, 18.00, WATER/RENT; 3766, AMAZON.COM / SYNCB, 1383.33, OFFICE EQUIPMENT; 3767, THE AMERICAN, 296.90, PUBLICATIONS; 3768, CLIFFORD POWER SYSTEMS INC., 404.73, GENERATOR; 3769, LAKELAND OFFICE SYSTEMS, 119.00, COPIES; 3770, GROVE ELECTRIC & LIGHTING, 1588.50, LIGHTING SUPPLIES; 3771, CLIFFORD POWER SYSTEMS INC., 2782.23, GENERATOR; 3772, CRAIG COUNTY DETENTION CENTER, 925.00, JUVENILE SERVICES; 3773, HOMETOWN BOTTLED WATER SERVICE, 6.25, WATER; 3774, AMAZON.COM / SYNCB, 106.99, ; HIGHWAY 2230, OKLAHOMA SAFETY COUNCIL, 60.00, MISC; 2231, OSBI, OKLA STATE BUREAU OF INVESTIGATION, 19.00, CRIMINAL HISTORY CHECK; 2232, OSBI, OKLA STATE BUREAU OF INVESTIGATION, 19.00, CRIMINAL HISTORY CHECK; 2233, INTEGRIS HEALTH MEDICAL GROUP, 42.00, PHYSICAL; 2234, KEMP STONE CO INC., 1287.35, ROCK; 2235, OSBI, OKLA STATE BUREAU OF INVESTIGATION, 19.00, CRIMINAL HISTORY CHECK; 2236, TOMO, 28.00, DRUG TESTING; 2237, STRIBLING EQUIPMENT LLC, 153.61, GRADER PARTS; 2238, STRIBLING EQUIPMENT LLC, 315.00, GRADER PARTS; 2239, KIRBY SMITH MACHINERY INC., 249.47, GRADER PARTS; 2240, LAKELAND-CPP, 2733.82, FUEL; 2241, GMSA, 51.97, UTILITIES; 2242, LONGAN CONSTRUCTION, 866.81, ROAD MATERIALS; 2243, STRIBLING EQUIPMENT LLC, 7250.00, GRADER PARTS; 2244, REFLECTIVE APPAREL FACTORY, 88.25, SHIRTS; 2245, LAKELAND-CPP, 2162.22, FUEL; 2246, AIRGAS USA, LLC, 360.00, ; 2247, SUMMIT TRUCK GROUP, 260.99, PART; 2248, EUCHA TIRE

SHOP, 90.00, MISC; 2249, LINDLY S INC., 223.50, MISC; 2250, J & J AUTO SUPPLY, 1078.67, MISC; 2251, KEMP STONE CO INC., 13695.17, ROAD MATERIALS; 2252, LAKELAND-CPP, 2261.00, FUEL; 2253, WILLIAMS TRACTOR INC, 2240.00, ROAD EQUIP RENTAL; 2254, HUTCHENS CONSTRUCTION, 1201.98, ASPHALT; 2255, WHITE STAR MACH & SUPPLY, INC., 177.83, PARTS; 2256, LAKELAND-CPP, 2490.30, FUEL; 2257, LONGAN CONSTRUCTION, 1638.12, ROAD MATERIALS; 2258, REC/NE OKLA ELECTRIC COOP, 240.74, ELECTRIC SERVICE; 2259, WARREN CAT, 2948.40, ROAD MATERIALS; 2260, J.A. RIGGS TRACTOR CO., 416.39, PART; 2261, KANSAS BUILDING SUPPLY INC., 23.77, MISC; 2262, UNIFIRST, 644.35, UNIFORMS; 2263, LINDLY S INC., 39.97, MISC; 2264, HOMETOWN BOTTLED WATER SERVICE, 26.75, WATER/RENT; 2265, PARTS CITY LTE, 676.68, MISC; 2266, STRIBLING EQUIPMENT LLC, 3031.91, REPAIRS; 2267, J & J AUTO SUPPLY, 732.63, MISC; 2268, KANSAS BUILDING SUPPLY INC., 0.30, MISC; 2269, UNIFIRST, 212.94, UNIFORMS; 2270, PARTS CITY LTE, 348.02, MISC; 2271, QUILL CORPORATION, 190.92, OFFICE SUPPLIES; 2272, CHUPP IMPLEMENT CO., 1349.30, PART; 2273, HARRISON TRACTOR REPAIR, 366.50, REPAIR; 2274, CHUPP IMPLEMENT CO., 633.82, ; 2275, J.A. RIGGS TRACTOR CO., 2410.76, MISC; 2276, ROSE & MCCRARY PC, 500.00, PROF SERVICES; 2277, ADVANCED WORKZONE SERVICES, 542.50, SIGNS; 2278, ODOT, 1495.95, LEASE/PUR; 2279, CATERPILLAR FINANCIAL SERVICES CORP., 1603.35, LEASE/PUR; 2280, WELCH STATE BANK, 2305.03, LEASE PAYMENT; 2281, ODOT, 1699.57, LEASE/PUR; Resale 282, CMRS-POC, 80000.00, POSTAGE; SHERIFF COMMISSARY PROFIT FUND 135, WAL-MART COMMUNITY/GECRB, 224.00, TV; 136, THE PAPERCLIP OFFICE SUPPLIES, 319.98, JAIL SUPPLIES; 137, GRAVES MENU MAKER, 2237.36, COMMISSARY SERVICES; 138, GRAVES MENU MAKER, 16.18, NON-FOOD; 139, PRECISION VAPOR, 1208.40, VAPOR STICKS; 140, TIGER COMMISSARY SERVICES, 183.67, COMMISSARY SERVICES; 141, FORD MOTOR CREDIT COMPANY, 538.88, LEASE; SSF 890, PITNEY BOWES INC., 136.00, LEASE; 891, O-REILLY AUTOMOTIVE INC., 240.35, MISC; 892, AMAZON.COM / SYNCB, 50.54, GPS; 893, INTEGRIS HEALTH MEDICAL GROUP, 42.00, PHYSICAL; 894, TOMO, 44.00, DRUG TESTING; 895, VERIZON WIRELESS, 965.02, CELL PHONE; 896, LAKELAND FINANCIAL SRVS, 265.75, LEASE; 897, WAL-MART COMMUNITY/GECRB, 248.26, MISC; 898, MONITOR TECHNOLOGY LLC., 65.00, MISC; 899, AMAZON.COM / SYNCB, 209.95, TENT; 900, BOB BARKER CO., 484.24, CLEANING SUPPLIES; 901, SMITHS DETECTION, 4260.00, MAINTENANCE; 902, ULINE INC, 457.87, FIRE DEPT MISC SUPPLIES; 903, NOVUS AUTO GLASS, 548.06, WINDSHIELD REPAIR; 904, ALLENS TIRE & AUTO, 547.34, REPAIRS; 905, QUILL CORPORATION, 406.08, OFFICE SUPPLIES; 906, PITNEY BOWES INC., 15.00, ; 907, HOMETOWN BOTTLED WATER SERVICE, 12.50, WATER.

**Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**AGENDA #3- No action was taken on the item to file all monthly reports submitted by officers as there were none.**

**AGENDA #4- A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve payment of an invoice from Tulsa County Juvenile Bureau in the amount of \$341.25. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**AGENDA #5- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve payment to Craig County Sheriff for housing inmates in the amount of \$7,614. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**AGENDA #6- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve discussion and action on courthouse door security, including disabling of alarms. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

Commissioner Secretary Kathy Parker said a member of the sheriff's department alerted the County Clerk that people were using all the doors in the courthouse to enter and exit. There is one door for public entry and exit. The others are equipped with alarms. The alarms can be disabled, and employees in the offices near the doors said they had seen individuals turn off the alarms. The alarms are battery operated.

"Who is turning off the alarms? Did they say?" Assessor Lorena Ellis-Cook asked.

"Attorneys," Parker said.

Undersheriff Tracy Shaw suggested installing crash bars, such as schools use. That way there would be no worry with batteries or disabling the alarms.

"We need to look into something more secure," Poindexter said.

Shaw agreed to shop for crash bars.

**AGENDA #7- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open a quarterly meeting with all elected officials as recommended by the State Auditor and Inspector's Office to address county-wide controls. The 6 elected officials present discussed the need to meet each quarter to establish an effective system of internal controls including ethical tone; policies and procedures that are in place, understood and followed; and a county-wide commitment to implement strong internal controls and effective risk management.**

**Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**The commissioners skipped to item #16 to allow the sheriff and undersheriff to return to work.**

**AGENDA #16- A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to approve discussion with possible action concerning medical services for the jail.**

**Sheriff Harlan Moore said Joe Gelinis will cease work as the county's medical provider June 30.**

**Shaw presented three proposals for medical services at the jail.**

**"The first is Turn Key, just like we had before for \$76,000," Shaw said.**

**"So nearly \$30,000 more than before," Kirk said.**

**"Dr. Cox will take over with the same nurse for \$5,500 a month; \$66,000 a year." Shaw said.**

**"A doctor named Parrish at Sam Hider will take it for \$1,040 a month without medical practice insurance, if we add the cost of that, it will be \$48,500 a year," Shaw said.**

**"Didn't we have some problem with them, getting medicine or something?" Kirk asked.**

**"You mean Sam Hider?" Moore said. "We always have trouble with them."**

**Kirk asked why Gelinis was leaving.**

**"He didn't want to do it last year," Shaw said.**

**"I think his practice was just getting so big that he didn't have time," Moore said. "Not a lot of people want to do this job. Tracy has worked hard to get you three options."**

**Poindexter said the District Attorney would have to approve the choice first. He asked Moore which option he preferred. Moore said he would like to hire Cox to do the job.**

**Shaw will take the contract to the D. A. for approval and if it is approved, the commissioners will approve the choice at the next meeting.**

**AGENDA #8- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve cash on hand balances given to the treasurer as follows: County Clerk, \$100; Court Clerk, \$475, Health Department, \$125. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**AGENDA #9- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve a resolution for lease / purchase renewals for Delaware County Rural Fire Departments for fiscal year 2019-2020. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**AGENDA #10- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to receive and file officers for the Court Clerk's Office as follows: Karma Sapp, Ashley Jackson, Caroline M. Weaver, Natasha Isaac, Veronica Short, requisitioning officers; Melissa Carpenter, Pam Shotpouch, Kami Davis, Julie Hutchison, receiving officers; Caroline M. Weaver, Pam Shotpouch, inventory officers. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**AGENDA #11- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve renewals of leases for the Delaware County Court Clerk's Office for fiscal year 2019-2020. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**AGENDA #12- A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve a resolution to modify speed limits on County Road 593, Section 11, Township 20N, Range 23 E to 25 MPH for 5.1 miles beginning at the intersection of E. 550 and County Road 593 traveling north. "I'll make the motion since it's in my district," Kirk said. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**AGENDA #13- A motion was made by Commissioner Poindexter and seconded by Commissioner Kirk to receive and file officers, board of directors and proof of liability insurance for Flint Ridge Fire Department as follows: Lew Story President / Treasurer; Fred Johnson, Secretary; Mike Hope, Donita Hope, Gary Summers, Members; Dan Simons, Fire Chief; Amy Simons, Barbara Barnes, requisitioning officers; Dan Simons, Lew Story, receiving officers; Amy Simons, inventory officer. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**AGENDA #14-** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve a resolution and choose payment option for ACCO-SIG 2019-2020 insurance renewal. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #15 –** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve and sign second renewal agreement with the City of Tulsa on behalf of the Sheriff’s Office for security at Lake Eucha and Lake Spavinaw for a period from July 18, 2019 to July 18, 2020. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #17 –** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve financial statements prepared in accordance with Oklahoma State Auditor’s and Inspector’s Office guidelines for Sheriff’s Commissary Profit Fund (SCPF) and SSF-DOC fund for period ending May 31, 2019. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #18 –** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to receive and file officers for District #2 for fiscal year 2019-2020 as follows: Russell Martin, Mike Kirby, requisitioning officers; Stan Weaver, receiving officer; Josh Williams, inventory officer. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #19 –** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to approve the renewal of leases for equipment acquired through the County Road Machinery and Equipment Revolving Fund, and verify insurance for fiscal year 2019-2020. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.

**AGENDA #20-** A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for any new business. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.

Parker told the commissioners she got an Initial Damage Assessment Sheet from Oklahoma Department of Transportation Specialist Bruce Martin at the Circuit Engineering District meeting. She said Martin suggests all damage be recorded, whether it is an ODOT-approved road or not, as the information can be used for FEMA qualification. Parker said she would like to document the damage and take pictures because the information will be needed to complete the Schedule of Expenditures of Federal Awards (SEFA) report which is required each fiscal year. She asked for locations to visit to document the recent and on-going damage.

**AGENDA #21-**A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to open the floor for citizen’s participation or public comments. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.

Mike Major asked what the “functional aspects of FEMA” are, as he is trying to get the Federal Emergency Management Agency to repair his road. “Where can I review that list?” Major said. “I understand they only pay 80 percent.”

Poindexter said it is correct that FEMA pays for 80 percent of fixing damage.

“We go through Robert Real,” Poindexter said. “They never send the same people twice.” Poindexter told Major individuals do not get the road approved for funds. First a damage threshold must be met by the commissioners submitting the damage, then FEMA will make the determination concerning funds and which projects will get funded.

“So I need to talk to Russell?” Major said. Poindexter told him that is the first step.

**AGENDA #22-A motion was made by Commissioner Kirk and seconded by Commissioner Poindexter to adjourn the meeting at 10:41 a.m. Roll call: Commissioner Poindexter-yes, Commissioner Kirk-yes. Motion carried.**

**ATTEST:**

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**DAVID POINDEXTER-Chairman of the Board**

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**RUSSELL MARTIN-Member**

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**BARBARA BARNES, Delaware County Clerk**

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**MARTIN KIRK-Member**